

**FREEDOM OF INFORMATION  
AND  
PRIVACY ACTS**

**SUBJECT: CUSTODIAL DETENTION  
SECURITY INDEX**

**FILE NUMBER: 100-358086**

**SECTION : 8**



**FEDERAL BUREAU OF INVESTIGATION**

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351  
changed  
to  
12-5

STANDARD FORM NO. 64

Office Memorandum • UNITED STATES GOV

TO : Director, FBI

DATE: 12-20-50

FROM : SAC, DALLAS

SUBJECT: SECURITY INVESTIGATION  
REMOVAL OF CARDS FROM SECURITY INDEX

CONFIDENTIAL

Reference Bureau letter of 12-11-50.

This is to advise that the Dallas Office has removed subjects at this time in the inactive section of the Security Index.

352  
changed  
to  
45-4

~~Office Memorandum~~ • UNITED STATES GOVERNMENT

TO : Director, FBI  
FROM : SAC, San Antonio  
SUBJECT: SECURITY INVESTIGATIONS  
REMOVAL OF CARDS FROM SECURITY INDEX

DATE: Dec. 20, 1950

CONFIDENTIAL

46  
ReBulet Dec. 11, 1950, instructing all offices to furnish a complete list of individuals maintained in the inactive section of the security index.

The San Antonio Office does not have any individuals in such an inactive section. If any such names are placed in this section, the Bureau will be promptly advised.

353 changed to  
50-12

**United States Department of Justice  
Federal Bureau of Investigation**

407 U. S. Court House  
Seattle 4, Washington

December 22, 1950

CONFIDENTIAL

Director, FBI

RE: SECURITY INVESTIGATION  
REMOVAL OF CARDS FROM SECURITY INDEX

Dear Sir:

Rebulet December 11 last to Albany, with copies to all field divisions, requesting to be advised of the complete list of individuals maintained by each office in the inactive section of the Security Index, in order that a check can be made to see that those individuals filed by each office in the inactive security correspond with those so maintained at the Bureau. •

Pursuant to the above request you are advised that the security index cards on the following individuals have been placed in the inactive section of the Security Index maintained by the Seattle Division:

354 changed  
to  
7-4

Federal Bureau of Investigation  
United States Department of Justice

P.O. Box 306  
Butte, Montana  
December 22, 1950

DIRECTOR, FBI

CONFIDENTIAL

RE: SECURITY INVESTIGATIONS  
REMOVAL OF CARDS FROM SECURITY INDEX

Dear Sir:

Rebulet to Albany dated 12/11/50, captioned as above.

A section of the Security Index maintained in the Butte Division has been designated as "Inactive". In this section will be filed the Security Index cards of those subjects who have entered the Armed Forces.

At the present time there are no individuals in the Butte Division maintained in this Inactive Section of the Security Index inasmuch as no Security Index subjects have entered the Armed Forces.

The Bureau will be advised when and if individual come within the category of the Inactive Section of the Security Index.

December 14, 1950

MEMORANDUM FOR MR.

RE: SECURITY INDEX CARD STATISTICS

There is attached hereto a table showing by Field Office the total number of Security Index cards in our files. This table indicates the nationalistic tendency, the dangerousness classification, sex, race, citizenship status, and others on one of the "special" lists.

These statistics are based on Statistical Section records as of December 4, 1950.

Respectfully,

[illegible]

ENC 1

356 changed  
to  
16-4

FORM NO. 64

Office Memorandum • UNITED STATES GOVERNMENT

TO : Director, FBI

CONFIDENTIAL

DATE: December 20, 1950

FROM : SAC, El Paso

SUBJECT: SECURITY INVESTIGATIONS - REMOVAL  
OF CARDS FROM SECURITY INDEX

SECURITY INDEX

Rebulet to Albany dated 12-11-50.

Please be advised that no security index card subjects of the  
El Paso Office have entered the Armed Forces.

In the event that any subject listed in the security index  
enters the Armed Forces, Bureau instructions in referenced  
letter will be followed.



357 changed  
to

15-10

STANDARD FORM NO. 64

*Office Memorandum* • UNITED STATES GOVERNMENT

TO : Director, FBI

DATE: December 21, 1950

FROM : S.C., Detroit

SUBJECT: SECURITY INVESTIGATIONS  
REMOVAL OF CARDS FROM SECURITY INDEX

Re Bureau letter, December 11, 1950.

An "Inactive" section has been set up within the Detroit Security Index to accommodate those Subjects who have been inducted into the Armed Forces.

To date only one Security Index Subject in this Division has been placed in the Inactive Section, namely  
was. (Bureau file ).

358  
changed  
to  
56-5

STANDARD FORM NO. 64

Office Memorandum • UNITED STATES GOVERNMENT

TO : Director, FBI

DATE: 12-16-50

FROM : SAC, Norfolk

SUBJECT: SECURITY INVESTIGATIONS  
REMOVAL OF SECURITY CARDS  
FROM SECURITY INDEX

nc

Security Index

ReBulet to Albany dated December 11, 1950.

This is to advise that the Norfolk Office does not have any Security Index Card subjects who have been inducted into the Armed Forces, and therefore, no Security Index Cards are maintained in this office as inactive.



359 changed to  
44-5



IN REPLY, PLEASE REFER TO  
FILE NO. \_\_\_\_\_

**Federal Bureau of Investigation**  
**United States Department of Justice**  
301 Continental Bank Building  
Salt Lake City 1, Utah  
December 26, 1950

gms

CONFIDENTIAL

Director, FBI

RE: SECURITY INVESTIGATIONS  
REMOVAL OF CARDS FROM SECURITY INDEX

Dear Sir:

ReBureau letter to Albany, 12/11/50.

In accordance with reference letter, a section of the Security Index file of this office has been designated as In-active in which will be placed cards on security index Subjects who have been inducted into the Armed Forces.

For the information of the Bureau, this office does not have any cards in the inactive section at this time.

Very truly yours,

360  
changed to  
2-4

Date December 13, 1950

TO : DIRECTOR, FBI

FROM : SAC, Atlanta

SUBJECT: SECURITY INVESTIGATIONS

AIRMAIL - SPECIAL DELIVERY

REMOVAL OF CARDS FROM SECURITY INDEX

Reference is made to Bureau letter to all offices dated December 11, 1950, captioned as above.

This is to advise that at the present time there are no individuals maintained by the Atlanta Division in the inactive section of the Security Index.

In the event that any individuals maintained in the Security Index of the Atlanta Division enter the armed forces of the United States, the Bureau will be immediately advised and the Security Index cards pertaining to these individuals will be placed in the inactive section of the Security Index, in accordance with existing Bureau instructions.

361 changed  
to  
10-6

7-13.14

Special Memorandum • UNITED STATES GOVERNMENT

DATE: December 14, 1950

TO : Director, FBI

CONFIDENTIAL

FROM : SAC, Cincinnati

SUBJECT: SECURITY INVESTIGATIONS

REMOVAL OF NAMES FROM SECURITY INDEX

ReBulet to SAC, Albany, copy to this office, dated 10-11-50.

No individual is maintained in this office in the Inactive Section of the Security Index.

## Office Memorandum • UNITED STATES GOVERNMENT

TO :

DATE: 11-3-50

FROM :

SUBJECT: SECURITY INDEX - GENERAL

When the Security Index, including the tabulating cards and 5 x 8 file, was first set up in this Section the entire operation was placed in a small room, 6222, with adequate space provided there for housing of the files and the general operation of one or two employees. This room is kept locked at all times. The reason for this security measure was mainly that the existence of the Security Index as such was not generally known.

During recent months the activity of this file has doubled and we have 3 and 4 employees working in this room almost constantly. We find that the general arrangement is not good for several reasons. First, it is much too crowded for the number of people handling the work. Working conditions are very unsatisfactory. In the second place, the employee operating the cardatype machine on the Security Index, which machine is in operation most of the time between 8:00 a.m. and Midnight, must of necessity spend full time at that machine, whereas as a matter of fact, it does not engage his full attention and he could make good use of his time operating other tabulating equipment if it were available to him.

The two disadvantages set forth above in the present arrangement could be easily overcome by placing the cardatype machine in the main tabulating machine room of this Section. The employees would have adequate space to work and, equally important, the employee operating the cardatype machine could divide his attention between that and one or two other pieces of heavy tabulating equipment. This would be particularly advantageous on the night shift.

The disadvantages of having the cardatype machine in the main tabulating machine room have largely been eliminated during recent months since the fact that we have a Security Index is no longer a secret to anyone. It has been in the papers, in fact. The only objection now to performing this work in the main machine room is that other employees might see the 5 x 8 cards being prepared on the cardatype machine, recognize a name of some prominence on the Security Index and mention it to an outside source. On the other hand, our employees have all been investigated and comparable hazards exist in many other sections of the Bureau.

I have from time to time emphasized to the employees in this Section the extremely confidential nature of much of our records and I believe this is appreciated by all.

Memorandum for

If the cardatype machine and its operation were moved into the main tabulating machine room, the Security Index files themselves would remain in the small room where they now are under lock and key at all times, and it may be observed that the guard force and char force of this building do not have keys to this room.

If there is no objection on the part of the Bureau, we will move the cardatype machine into the main machine tabulating room of this Section so that the actual operation of the Security Index here will be in that room instead of the small room where it now is in order to overcome the present undesirable personnel and administrative deficiencies.

## Office Memorandum

M • UNITED STATES GOVERNMENT

363  
changed  
to  
9-12CONFIDENTIAL

DATE: December 27, 1950

TO : Director, FBI

FROM : SAC, Chicago

SUBJECT: SECURITY INVESTIGATIONS  
REMOVAL OF CARDS FROM SECURITY INDEX

Rebulet 12-11-50 directed to SAC, Albany.

This will advise that the Chicago office has designated a section of the Security Index as "Inactive". In this section will be filed the Security Index Cards of any subjects who may enter the armed forces. At this time the Chicago office has no individuals filed in the Inactive section.

364  
changed  
to

35-6

STANDARD FORM NO. 64

Office Memorandum • UNITED STATES GOVERNMENT

TO : Director, FBI

DATE: December 26, 1950

FROM : SAC, Oklahoma City

CONFIDENTIAL

SUBJECT: SECURITY INVESTIGATIONS  
REMOVAL OF CARDS FROM SECURITY INDEX

Rebulet to Albany 12/11/50.

The Oklahoma City Office has no Security Index Subjects in the Inactive Section of the Security Index file inasmuch as no Security Index Subjects in this office are in the Armed Forces.

In the event such Subjects enter the Armed Forces in the future, their Security Index cards will be placed in the Inactive Section of the Security Index file and the Bureau so advised.

UNRECORDED

12-28-50

GENERAL

(C) SECURITY INDEX -- Under present instructions, the data recorded on Security Index cards shall at all times be in an up-to-date status and addresses for Security Index subjects must be checked by the Field at least once every six months.

Beginning January 15, 1951, and each six months thereafter, you should advise the Bureau by letter as to whether all Security Index cards are in an up-to-date status and whether addresses for all Security Index subjects have been checked within the last six months.

365  
changed  
to

62-2

STANDARD FORM NO. 64

Office Memorandum • UNITED STATES GOVERNMENT

TO : Director, FBI

DATE: 12-29-50

FROM : SAC, Albuquerque

C O N F I D E N T I A L

SUBJECT: SECURITY INVESTIGATIONS  
REMOVAL OF CARDS FROM SECURITY INDEX

Rebulet to SAC, Albany 12-11-50.

This is to advise that this Office does not have any individuals  
filed in the Inactive Section of the Security Index.



366  
changed  
to  
61-5

STANDARD FORM NO. 64

*Office Memorandum* • UNITED STATES GOVERNMENT

TO : DIRECTOR, FBI

DL

DATE: December 27, 1950

FROM : SAC, MOBILE

SUBJECT: SECURITY INVESTIGATIONS  
REMOVAL OF CARDS FROM SECURITY INDEX

Reurlet 12/11/50 to Albany.

This is to advise that this office has no Security Index  
Cards carried in the Inactive Section of its Security Index File.

list

367

MR. PEYTON FORD  
DEPUTY ATTORNEY GENERAL

December 26, 1950

DIRECTOR, FBI — CONFIDENTIAL

0 SECURITY INDEX LIST

CONFIDENTIAL

There is attached hereto a current list of individuals maintained in the Security Index. This list is subdivided alphabetically under the field offices of this Bureau covering the residences of the individuals listed.

It is requested that this list be given utmost security.



368  
changed  
to  
34-26

Office Memorandum • UNITED

GOVERNMENT

TO : Director, FBI

DATE: January 2, 1951

FROM : SAC, New York

SUBJECT: SECURITY INDEX PROJECT  
(Bureau File #)

Re New York letter dated December 18, 1950.

As of January 2, 1951, there were still pending in the New York Office 55 cases on Security Index subjects, which cases the Bureau requested be brought up to date. Of these 55 cases, pending reports have been submitted in 40, leaving 15 which have not yet been brought up to date. Reports have been dictated on several of the remaining 15 and these reports will be submitted in the near future.

## Office Memorandum • UNITED STATES GOVERNMENT

TO :

DATE: 12-26-50

FROM :

SUBJECT:

O SECURITY INDEX LISTGENERALPURPOSE

To forward a list of Security Index subjects to the Department.

DETAILS

A list of Security Index subjects has been prepared for the Department. This list includes all persons in the Regular Section of the Security Index and those carried in the Special Section of the Security Index under the classifications:

- (1) U. S. Government Employees, and
- (2) Atomic Energy Program Employees.

It is to be noted that this is the first time the Security Index List furnished the Department has included Special Section Subjects under the categories of U. S. Government Employees and Atomic Energy Program Employees.

ACTION

If you approve, there is attached a memorandum to with the Security Index List attached. At the time this is personally delivered, the old Security Index List at the Department will be secured and destroyed.

370 changed  
to  
1-8

STANDARD FORM NO. 64

*Office Memorandum* • UNITED STATES GOVERNMENT

TO : Director, FBI  
FROM : SAC, Albany  
SUBJECT: SECURITY INDEX

DATE: January 3, 1951

Re SAC Letter #100, 12/28/50.

This is to advise that all Security Index cards in this office are in an up-to-date status and information on them was verified during the month of December, 1950.

37/  
changed  
to  
30-8

STANDARD FORM NO. 64

Office Memorandum • UNITED STATES GOVERNMENT

DATE: January 2, 1951

TO : Director, FBI

FROM : SAC, Milwaukee

SUBJECT: SECURITY INVESTIGATIONS  
REMOVAL OF CARDS FROM SECURITY INDEX

Rebulet to Albany, cc to Milwaukee December 11,  
1950.

Milwaukee office has no cards in the Inactive Section  
of the Security Index.

372  
changed  
to  
23-4

STANDARD FORM NO. 64

Office Memorandum • UNITED STATES GOVERNMENT

TO : DIRECTOR, FBI

DATE: January 10, 1961

FROM : SAC, KANSAS CITY

CONFIDENTIAL

SUBJECT: SECURITY INVESTIGATIONS

REMOVAL OF CARDS FROM SECURITY INDEX

Reference is made to Bureau letter dated 12/11/50, captioned as above requesting this office to furnish a list of individuals in the inactive section of the Security Index in this office.

This is to advise that at the present time, there are no Security Index Subjects in this office who have been inducted into the Armed Forces and therefore at present no Security Index Subjects are in the inactive section.

373

changed  
to

32-16

STANDARD FORM NO. 64

Office Memorandum • UNITED STATES GOVERNMENT

TO : DIRECTOR, FBI

DATE: 1-4-51

FROM : SAC, New Haven

SUBJECT: SECURITY INDEX SUBJECTS  
NEW HAVEN OFFICE

Re SAC Letter 100 dated 12-28-50, paragraph C entitled, "Security Index".

All Security Index cards in the New Haven Office at the present time are in an up to date status and all addresses and employments for all Security Index subjects have been checked within the past six months.

374 changed  
to  
26-13

STANDARD FORM NO. 64

*Office Memorandum* • UNITED STATES GOVERNMENT

TO : DIRECTOR, FBI  
FROM : SAC, LOS ANGELES  
SUBJECT: SECURITY INDEX

DATE: January 3, 1951

Re SAC letter Number 100, Series 1950, Paragraph C, with respect to the necessity of maintaining information on Security Index cards in an up-to-date status and checking addresses of Security Index subjects at least once every six months.

In order to accomplish these purposes, this office for some time has been following a procedure whereby the addresses on approximately 1/6 of the total number of Security Index cards are checked each month. At the time such checks are made, other data appearing on the Security Index cards are also reviewed. Since this is a continuing process, the information on all of the Security Index cards has been checked within the past six months or is currently receiving attention to that end.

GENERAL

(E) SECURITY INDEX CARDS -- Under the system now in operation at the Bureau, field offices are being furnished with two copies of Security Index cards prepared on the IBM equipment in all cases where forms FD-122 are submitted recommending changes in the information on the Security Index cards as well as in cases where new cards are being added to the Security Index. Under (A) in SAC Letter No. 48, Series 1950, dated July 25, 1950, you were advised that eventually it is anticipated that all existing cards in the field will be replaced by cards prepared at the Bureau.

Current instructions require field offices to place a description in all instances and a photograph, where available, on the reverse side of each Security Index card maintained in the Geographical Section. Several field offices have pointed out that a considerable amount of clerical time is consumed in retyping descriptions and replacing photographs on either the amended or replacement Security Index cards received from the Bureau, and that more clerical time is consumed by field offices under the present system than under the former system when permanent changes were made on Security Index cards in the field at the time form FD-122 recommending changes on the Security Index card was forwarded to the Bureau.

This matter has been carefully considered at the Bureau and two copies each of amended Security Index cards as well as new Security Index cards prepared on the IBM equipment will continue to be forwarded to the field.

It is imperative that there be uniformity in the text of Security Index cards maintained at the Bureau and in the field, and this can be accomplished by preparing all Security Index cards on the IBM equipment. On receipt of amended, replacement or new Security Index cards from the Bureau a description in all instances and a photograph, where available, should be placed on the reverse side of the Security Index card being placed in the Geographical Section of the Security Index. The amended or replacement card received should not be stapled to the face of the corresponding Security Index card maintained in the Geographical Section of the Security Index.

At the time Security Index cards are received from the Bureau each item appearing on the card should be checked for accuracy and if information

appearing on the card differs from records in your office, you should immediately submit form FD-122 reflecting the corrections desired. In certain instances aliases submitted by the field in the past are not true aliases and have been deleted from the Security Index cards at the Bureau in line with instructions in that matter set out under (A) in SAC Letter No. 48, Series 1950, dated July 25, 1950. If you believe that certain aliases not presently carried on the respective Security Index cards should be included, appropriate changes should be indicated by submitting form FD-122.

In connection with submitting form FD-122 for the purpose of requesting changes in the information recorded on a Security Index card, you should instruct all agents assigned to this type of work that, as the form specifically indicates, only the changes desired should be set out. On receipt of the form, revised cards will be prepared at the Bureau reflecting the changes and restating all other items on the card as it appears in the Bureau's Security Index.

As you were instructed under (J) in SAC Letter No. 69, Series 1950, dated September 22, 1950, you should make temporary notations on Security Index cards, in good legible handwriting, reflecting a change of address or other pertinent information at the time form FD-122 is submitted to the Bureau and pending receipt of the amended Security Index card from the Bureau.

375  
changed  
to  
34-27

STANDARD FORM NO. 64

# Office Memorandum • UNITED STATES GOVERNMENT

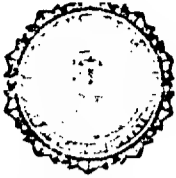
TO : Director, FBI  
FROM : SAC, New York  
SUBJECT: SECURITY INDEX PROJECT  
(Bureau File #)

DATE: January 3, 1951

Re New York letter dated January 2, 1951.

As of today, January 8, 1951, there has been no change in the number of pending cases on Security Index subjects since the submission of referenced letter. There are still 55 cases pending, of which 40 have been brought up to date by report. All of the remaining 15 cases are assigned to agents who are also engaged in the investigation of LGE dead-line cases. The large increase in the number of LGE investigations opened by this office during the last three or four months accounts for these 15 cases not having been brought up to date by this time.

However, as indicated in referenced letter, reports have been dictated on several of these cases and the others are receiving attention. All of them will be given priority attention and efforts will be made to submit reports as soon as possible.



**Federal Bureau of Investigation  
United States Department of Justice**

San Francisco 2, California  
January 4, 1951

IN REPLY, PLEASE REFER TO  
FILE NO. \_\_\_\_\_

CONFIDENTIAL

Director, FBI

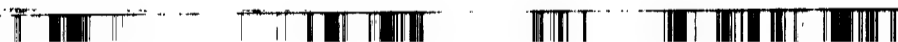
Re: SECURITY INVESTIGATIONS

REMOVAL OF CARDS FROM SECURITY INDEX

Dear Sir:

ReBulet dated 12-11-50 to SAC, Albany with  
copies of all offices.

The individuals concerning whom Security  
Index cards are maintained in the inactive section of the  
Security Index in San Francisco, as requested in relet,  
are as follows:



STANDARD FORM NO. 64

## Office Memorandum • UNITED STATES GOVERNMENT

TO : The Director  
 FROM : The Executives Conference  
 SUBJECT: SECURITY INDEX - GENERAL

DATE: December 1, 1950

The Executives Conference on December 1, 1950,  
 consisting of Messrs.

considered the recommendation of the Security Division that a duplicate list of Security Index subjects be maintained in the Omaha Field Office.

advised the Conference that as a security measure in the event the Security Index maintained at the Bureau along with Security Indices in coastal cities is destroyed by enemy attack it would be necessary that a duplicate Security Index list be maintained at some Field Office away from the Seat of Government. It was recommended that the Statistical Section prepare once a month an alphabetical list of Security Index subjects broken down by Field Offices and including, in addition to the subject's name, his residence and employment addresses, race, sex, and birth date. At the present time a copy of the Security Index subjects is furnished to the Department each month. It would be a simple matter for the Statistical Section to run off an additional copy each month. It was further recommended that the monthly list be replaced at the Omaha Office where the copies will be sent with a new list and the old list be destroyed when the new list is received by the Omaha Office.

The Conference unanimously recommended this procedure be adopted as a security measure under the Bureau's war plan.

Respectfully,  
 For the Conference

list.

377

SAC, Omaha PERSONAL & CONFIDENTIAL

December 29, 1950

Director, FBI

SECURITY INDEX

AIR MAIL

SIX

SEVEN

POSTAGE

There is enclosed herewith a sealed package containing an alphabetical list subdivided by field offices of all subjects maintained in the Regular and Special Sections of the Security Index.

It is your personal responsibility to see that this package is maintained in your office safe in such a manner so as to assure utmost security. This duplicate Security Index List is being maintained in your office as a precautionary measure in order that a list of Security Index subjects will be available for use in the event the Master Security Index records at the Bureau and the Security Index cards in field offices are simultaneously destroyed by the enemy or insurgents.

This package should be maintained sealed and, in the event of the destruction of Bureau records as indicated above, you will be called upon to make available the duplicate Security Index List.

It is anticipated that a complete new Security Index List will be forwarded to you every thirty days. At the time of the receipt of the new list it will be your personal responsibility to see that the old list is destroyed by burning. Each time a list is received by you, the Bureau should be advised of its receipt.

Attachment

Bureau

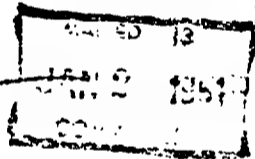
-377

5 13 PM '50

DIRECTOR

Tolson \_\_\_\_\_  
Ladd \_\_\_\_\_  
Clegg \_\_\_\_\_  
Glavin \_\_\_\_\_  
Nichols \_\_\_\_\_  
Rosen \_\_\_\_\_  
Tracy \_\_\_\_\_  
Harbo \_\_\_\_\_  
Belmont \_\_\_\_\_  
Mohr \_\_\_\_\_  
Tele. Room \_\_\_\_\_  
Nease \_\_\_\_\_  
Gandy \_\_\_\_\_

497724



W. L. C. 1/3

PHC

STANDARD FORM NO. 64

*Office Memorandum* • UNITED STATES GOVERNMENT

TO :

DATE: December 29, 1950

FROM :

SUBJECT: SECURITY INDEX - GENERALPURPOSE

To advise you regarding the forwarding of duplicate Security Index List to the Omaha Office.

DETAILS

There is attached hereto a memorandum to the Omaha Office enclosing a duplicate Security Index List including the Regular and Special Sections of the Index. By memorandum dated December 1, 1950, from the Executive Conference to the Director, the Conference unanimously recommended this procedure in order that a duplicate list will be available in the event the Master Security Index at the Bureau is destroyed.

ACTION

(1) If you approve there is attached a memorandum to Omaha forwarding the duplicate Security Index.

## Office Memorandum • UNITED STATES GOVERNMENT

DATE: November 29, 1950

TO :

FROM :

SUBJECT: SECURITY INDEX - GENERALPURPOSE

To recommend a procedure for maintaining a duplicate list of Security Index subjects in the Omaha Field Office.

DETAILS

As a security measure in the event the Security Index maintained at the Bureau along with the Security Indexes in coastal cities is destroyed by attack, it is necessary that a duplicate Security Index list be maintained at some location away from the Seat of Government. It has been recommended that the Omaha Office be used for this purpose.

The Statistical Section has recommended two possible plans for setting up a duplicate Security Index:

Plan 1:

To forward a duplicate set of tabulating cards to Omaha to be completely replaced periodically in order to keep cards up-to-date. These tabulating cards cannot be kept up-to-date on a day-to-day basis unless trained personnel familiar with handling such cards is available at Omaha.

has advised that the General Motors Corporation Omaha Division, has three Cardatype machines of the type presently used to prepare 5X8 Security Index cards from the tabulating cards and the IBM Service Bureau at Omaha has two 405 Tabulators on which printed alphabetical lists of Security Index subjects can be prepared. He pointed out that the machines could be made available or seized by the Bureau in event of an emergency in order that the tabulating cards can be interpreted for use. He also pointed out that it would take approximately five hours to run a straight alphabetical list for the entire United States on the 405 machine and approximately 1-1/4 days to prepare such a list if broken down by field divisions. The latter procedure would require additional steps of sorting on a Sorter that would be made available in the General Motors or IBM offices at Omaha.

Observation:

Any list to be of practical value must contain not only the name of the subject but his residence and business addresses

which will require additional sorting and probably approximately double the time required to produce a workable list broken down by field offices.

Plan 2:

To forward and maintain at Omaha a duplicate Security Index, all subjects being listed on 5X8 cards as they are presently maintained in field offices and in the Internal Security Section. Changes in the Index would be made on a day-to-day basis, the Index being maintained identically as it is in the Internal Security Section.

pointed out that Plan 2 cannot be placed in operation until new equipment is received in the Statistical Section. The IBM Corporation has promised delivery of this type of equipment is possible by July, 1951.

Objections to Plan 1:

1. The tabulating cards could not be maintained in as near an up-to-date status as possible without having trained personnel available at Omaha.

2. Tabulating cards serve no purpose unless equipment is available to interpret them. Due to the very nature of the DETCOM Program, it is felt that it would be entirely impractical to rely on the possible use of equipment in the possession of the General Motors Corporation or the IBM Service at Omaha. It can be anticipated that there will be considerable difficulty in seizing such equipment in event of an emergency.

3. The plan provides for no readily workable Security Index list for use on instant notice.

Objections to Plan 2:

1. This plan is unworkable at this time using equipment presently available in the Statistical Section.

Recommended Plan For Maintenance Of Duplicate Security Index

It is suggested that the most usable, practical plan for maintenance of a duplicate Security Index is as follows:

1. The Statistical Section will prepare once a month an alphabetical list of Security Index subjects, broken down by field offices including in addition to the subject's name, his residence and employment addresses, race, sex and birth date. One copy will be furnished to the Department. One copy will be forwarded to the Omaha Division and one copy will be retained at the Security Index Desk. The Department is presently receiving an alphabetical listing of Security Index subjects showing the name, race, sex and birth date in each case. By adding the residence and employment addresses to the list, it will be necessary to make only one run per month to take care of the list for the Omaha Office and for the Department.

2. Monthly the list will be replaced at Omaha with a new list and the old list will be destroyed.

It is to be noted that no corrections, deletions or additions will be forwarded to Omaha on a daily basis and that only the complete listing will be forwarded once a month. Although approximately 100 new cards are added to the Security Index and approximately 225 changes of addresses are made weekly to cards in the Security Index, from an over-all standpoint these additions and corrections to the Security Index represent a relatively small change in the entire list. From a practical viewpoint, it is believed that a monthly duplicate Security Index at Omaha will adequately serve the purpose intended in event of the destruction of Security Index cards at the Seat of Government. In addition, there will be a considerable savings in Bureau man power by this method rather than forwarding day-to-day changes to the duplicate Security Index list maintained at Omaha.

#### ACTION

It is recommended that the proposed plan of preparing a monthly alphabetical duplicate Security Index list to be maintained in the Omaha Office be approved.

STANDARD FORM NO. 64

*Office Memorandum* • UNITED STATES GOVERNMENT

TO : DIRECTOR, FBI

DATE: January 1, 1951.

FROM : *W. J. C.* SAC, CHICAGOPERSONAL AND CONFIDENTIAL

SUBJECT: SECURITY INDEX

ReBulet December 29, 1950.

The enclosure containing the alphabetical list of all subjects maintained in the Regular and Special Sections of the Security Index has been received by this office and will be maintained under the safeguards indicated in Bulet.

Upon receipt of the new list the old list will be destroyed by burning.

381

Charged to

37-10

12/29/50

SAC, Philadelphia

Director, FBI

Security Index

Unfiled

Reference is made to your letter dated December 4, 1950, transmitting one roll of film pertaining to the above-captioned matter.

In accordance with your request, prints have been made and they are being forwarded together with the film to your office under separate registered cover.

38/  
changed  
to  
37-10

*Memorandum* • UNITED STATES GOVERNMENT

TO : Director, FBI  
FROM : SAC, Philadelphia  
SUBJECT: SECURITY INDEX  
ATTENTION: Mechanical Section

DATE: December 4, 1950

Transmitted under separate cover is one roll of undeveloped 35 mm. film, 100 feet in length. Photographs thereon are of reports on Security Index subjects in cases where only one copy of such reports are contained in the file. Duplicate copies of these reports were previously destroyed in accordance with instructions from the Bureau.

Accordingly, it is requested that the attached film be developed and that one print of each frame be prepared, 8" x 10 $\frac{1}{2}$ " in size, so that duplicate copies of reports in cases involving Security Index subjects will be available in the event it is later necessary to transmit such reports to the U.S. Attorney. The described film is not evidence.

382  
changed  
to  
27-6

STANDARD FORM NO. 64

*Office Memorandum* • UNITED STATES GOVERNMENT

TO : DIRECTOR, FBI

DATE: January 9, 1951

FROM : SAC, Louisville

SUBJECT: SECURITY INDEX  
Louisville Division

Re SAC letter number 100, Series 1950, December 13, 1950.

Addresses on all Security Index Cards maintained in this office  
have been checked within the past six months.

383  
changed  
to  
62-3

STANDARD FORM NO. 64

*Office Memorandum* • UNITED STATES GOVERNMENT

TO: DIRECTOR, FBI

FROM: SAC, ALBUQUERQUE

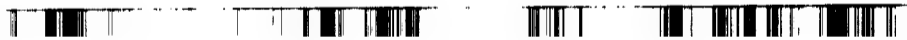
SUBJECT: SECURITY INDEX

DATE: 1/10/51

Re SAC letter #100, Series 1950, dated December 28, 1950, Section

C.

This is to advise that all security index cards in the Albuquerque office are in an up-to-date status and all security index subjects, with the exception of two, have been verified within the past 6 months. The addresses of these two subjects have been checked and it has been ascertained that they are residing in territories covered by other offices. The New York and Denver offices have been requested to verify the addresses and employment of these two security index subjects, in order that a FD-128 can be submitted.



384 changed  
to  
37-13

STANDARD FORM NO. 64

*Office Memorandum* • UNITED STATES GOVERNMENT

TO : DIRECTOR, FBI  
FROM : SAC, PHILADELPHIA  
SUBJECT: SECURITY INDEX

DATE: January 9, 1951

Re Section "C" of SAC Letter #100, Series 1950, dated 12-28-50.

The Security Index cards in this office are in an up-to-date status, and addresses and places of employment for Security Index subjects have been checked within the past six months.

385 changed  
to  
22-6

STANDARD FORM NO. 64

*Office Memorandum* • UNITED STATES GOVERNMENT

TO : Director, FBI

DATE: 1-10-51

FROM : SAC, Anchorage

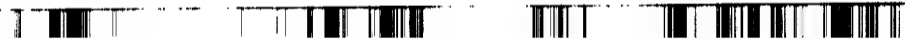
SUBJECT: SECURITY INDEX

Re SAC Letter No. 100 dated 12-23-50, Paragraph C.

This is to advise that the Security Index Cards of subjects residing in this Territory are in an up-to-date status and all names have been checked within the past six months.

However, it should be noted that in the case of (Bufile ) the subject is reported to have left Anchorage in December, 1950 to visit his family in San Francisco and the San Francisco Office has been requested to verify the subject's present residence in San Francisco.

In the case of (Bufile ) the subject has left Juneau, Alaska and in December, 1950 was reported as sailing between Portland, Oregon and San Francisco, California. Leads are also outstanding in this case for the San Francisco Office to verify subject's permanent address.



## Office Memorandum • UNITED STATES GOVERNMENT

TO :

DATE: December 8, 1950

FROM :

SUBJECT: ~~SECURITY INDEX CARDS~~PURPOSE

To advise you of the result of a survey of field offices as to whether 2 copies of amended or changed Security Index cards prepared on the IBM machine should be continued to be forwarded to the field in all cases where form FD122 is received recommending a change in the information on the Security Index card.

DETAILS

During the recent inspection of the Security Division the inspector raised the question as to whether copies of Security Index cards prepared on the IBM machine, in cases where form FD122 is received recommending a change in the information on the Security Index card, should continue to be sent to the field in view of the additional clerical work entailed by this procedure. The inspector recommended that the opinions of the SAC's be obtained to determine the field's viewpoint as to the procedure now in operation.

Accordingly, the SAC's of offices having the most Security Index subjects have been contacted and their views are set out hereinafter. The viewpoint of each SAC was requested as to whether the Bureau should continue to forward amended Security Index cards to the field and if, in their opinion, this should continue, their viewpoints as to the feasibility of stapling one of the amended cards received in the field on to the face of the corresponding Security Index card maintained in their Security Index in order to eliminate retyping the description and restapling the photograph on to the amended card received.

PRESENT OPERATIONAL PROCEDURE OF FORWARDING  
SECURITY INDEX CARDS TO THE FIELD

1) New Cards

On receipt of form FD122 recommending a new Security Index card, after approval by the appropriate supervisor, the Statistical Section prepares a tabulating card which they maintain as the master record of the Security Index. Three copies of a 5 x 8 Security Index card are then prepared from the tabulating card, one copy of which is filed in the Security Index maintained at the Security Index desk and two copies are forwarded to the field.

## 2) Changed Cards

On receipt on form FD122 recommending a change in the information on a Security Index card presently maintained, the Statistical Section makes appropriate changes on their tabulating card for the subject and prepares three new Security Index cards in accordance with the recommended changes. One of the new cards replaces the card presently maintained at the Security Index desk and the other two are forwarded to the field to replace the field's corresponding cards.

It is to be noted that the field has been instructed in SAC Letter No. 69 dated September 22, 1950, under (J) that when form FD122 is being submitted recommending a change on the Security Index card, temporary notations of the changes are to be made on the Security Index cards in the field office so that the field's Security Index card is current until such time as amended cards are received from the Bureau.

### RESULTS OF SURVEY

Five field offices recommended that amended Security Index cards should not be sent to the field, generally basing their objections to the present procedure on the additional time required in the field from a clerical and administrative standpoint, pointing out that clerical work is necessary in making the temporary notations on Security Index cards and that when the amended cards are later received from the Bureau, clerical time is again taken up by the work necessary to replace the new cards in the Security Index as well as filing the copy of form FD122 which is returned to the field with the two amended cards attached.

The Los Angeles Office stated that they felt there was some advantage in having former addresses on Security Index cards as was formerly the case when the old address was crossed out manually in the field and the new address permanently placed on the card at the time form FD122 was submitted to the Bureau.

The five offices recommending that amended Security Index cards not be sent to the field are as follows and their memoranda are attached: Los Angeles, San Francisco, Chicago, Philadelphia, and Boston.

Four field offices recommended that amended Security Index cards should continue to be sent to the field, basing their reasons on the fact that by this method there is assured uniformity between the Security Index cards at the Bureau and those in respective field offices. The four offices recommending the continuance of the procedure now in operation are as follows and their memoranda are attached: New York, Detroit, Cleveland, and Seattle.

#### OBSERVATIONS

Changes of information on Security Index cards when received at the Bureau must be handled in the Statistical Section in order that the tabulating cards are kept current at all times. The Statistical Section must prepare a 5 x 8 card for the Security Index located at the Security Index desk and the preparation of two additional cards for the field requires very little extra work in the Statistical Section inasmuch as the tabulating card is already in the machine. The only savings in clerical and administrative time if amended cards are not sent to the field is in the clerical work in the field. Under the present system three operations are necessary in the field in effecting changes on Security Index cards; namely:

- 1) making a temporary notation when form FD122 is submitted indicating a change;
- 2) replacing the amended cards when they are received from the Bureau;
- 3) retyping descriptions and restapling photographs to cards maintained in their Geographical Section.

If amended cards were not sent to the field, the field need only make written changes on their cards and submit form FD122 to the Bureau.

Although four of the field offices surveyed recommended, in cases where amended Security Index cards are received, that one of the amended cards be stapled to the face of the corresponding card in their Geographical Section of the Index to eliminate the necessity of retyping a description in each instance and restapling a photograph where available, this procedure is not desirable. It is believed that this practice is undesirable due to the possibility of stapled cards becoming detached and the resulting general unsatisfactory appearance of the field's Geographical Section of the Security Index.

In regard to the additional clerical time consumed in the field under the present procedure, it is pointed out that it is of utmost importance that there be complete uniformity in the text of the Bureau's Security Index cards and those in the field. This can only be assured by the preparation of all Security Index cards at the Bureau. The very nature of the Detcom Program requires complete accuracy at all times and the additional clerical time required in any one field division under the present system is nominal even if descriptions have to be retyped inasmuch as at this time only approximately 75 to 80 changes on Security Index cards are received daily at the Bureau from all field divisions. A small amount of clerical time expended in any one field division is certainly offset by the uniformity in maintenance of Security Index cards which will result under the present program.

It is also pointed out that only by preparing amended Security Index cards at the Bureau can there be a uniformity in cards in all offices in cases where cards are transferred between field divisions when the subject changes residence. This is particularly true when subjects designated as Key Figures change residence to another field division. In those cases the Key Figure designation is deleted at the Bureau from the amended cards sent to the new office of origin. It is the responsibility of the new office of origin to review such cases to determine if they desire to designate the subject a Key Figure in their division and if so advise the Bureau.

#### RECOMMENDATIONS

1) That the Bureau continue to send amended Security Index cards to the field in order that the field's Security Index cards and the Bureau's can be maintained uniformly, and that in each case a description be typed and a photograph stapled on the amended card going into the Geographical Section. It is also pointed out that this method of sending amended cards to the field is being used in order to eventually provide the field with all Security Index cards prepared on the IBM equipment because with equipment presently available in the Statistical Section it is impossible to stop operations long enough to replace the field's entire Security Index at any one time.

2) That all new Security Index cards be prepared on the IBM machine at the Bureau and two copies forwarded to the field.

#### ACTION

If you approve, there is attached a proposed SAC Letter in accordance with the recommendation set out above.

*Office Memorandum* • UNITED STATES GOVERNMENT

TO :

DATE: December 13, 1950

FROM :

SUBJECT: SECURITY INDEX - FORM  
- GENERALPURPOSE

To change the arrangement of Form FD-122 used in connection with the Security Index.

BACKGROUND

In connection with the Security Index, Form FD-122 is used to recommend the preparation of new Security Index cards or to advise the Bureau of changes on existing cards. This form was revised in October, 1949, calling for more detail and making the form more versatile. Since that time, the Security Index has been converted completely to the IBM system and the information on the Security Index card now appears in a slightly different order than it did prior to the change. Accordingly, to obtain maximum efficiency of the IBM operators, the Form FD-122 should be changed in order that the information appearing on it will appear in the same order as it does on the Security Index cards. The substantive information appearing on the form will not be changed, merely the order in which it appears. Since the substantive information is not being changed, the present supply of forms in the field should continue to be used until exhausted; however, the present supply at the Bureau is exhausted and a reprinting of this form is necessary at this time.

ACTION

If you approve, this memorandum and the attached revised Form FD-122 should be forwarded to the Training and Inspection Division for their approval in order that the Mechanical Section will revise this form in the next printing.

388 changed  
to  
33-6

UNITED STATES GOVERNMENT

TO : Director, FBI

DATE: January 11, 1951

FROM : SAC, New Orleans

SUBJECT: SECURITY INDEX  
NEW ORLEANS DIVISION

Re SAC Letter No. 100(C) dated December 28, 1950.

In accordance with Bureau instructions, the following is being submitted:

All Security Index cards in the New Orleans Division are maintained in an up-to-date status at this time.

The addresses of all Security Index subjects in the New Orleans Division have been checked within the last six months.

389 changed  
to  
38-7

*Memorandum* • UNITED STATES GOVERNMENT

TO : Director, FBI AMSD

DATE: 1-13-51

FROM : SAC, Phoenix

CONFIDENTIAL

SUBJECT: SECURITY INDEX

Re SAC Letter No. 100, Series 1950, dated December 28, 1950.

Addresses of all Security Index Subjects in the Phoenix office have been checked during the past six month period and the Security Index Cards are in an up-to-date status.

390 changed  
to  
34-28

Office Memorandum • UNITED STATES GOV

TO : Director, FBI

DATE: January 13, 1951

FROM : SAC, New York

CONFIDENTIAL

SUBJECT: SECURITY INDEX  
(Bureau File # )

Re SAC Letter #100, Sub-Section C, dated December 28, 1950 regarding  
verification of addresses of persons listed in the Security Index.

The last project to verify and bring up to date the residence and business addresses of persons in the Security Index of this office was initiated, on an office-wide basis, on July 1, 1950. At that time there were approximately 2,600 persons listed in the Index. Since that time the project has been completed with the exception of about 100 persons, where difficulty has been encountered in establishing one or the other of the addresses. However, all of the cases in this last mentioned group are receiving investigative attention in an endeavor to complete the verifications.

Another project to bring all addresses to a current status has been planned, to start in the immediate future, in accordance with the instructions contained in referenced SAC Letter and in the Manual of Instructions. It may be noted that as of January 9, 1951, 2,897 persons were listed in the Index maintained by this office.

STANDARD FORM NO. 64

*Office Memorandum* • UNITED STATES GOVERNMENT

TO : DIRECTOR, FBI  
FROM : SAC, SAN JUAN  
SUBJECT: SECURITY INVESTIGATIONS  
REMOVAL OF CARDS FROM  
SECURITY INDEX

DATE: January 13, 1951

Rebulet of December 11, 1950. San Juan has no cards  
in the Inactive Section of the Security Index.

## Office Memorandum • UNITED STATES GOVERNMENT

TO : THE DIRECTOR

DATE: December 14, 1950

FROM : THE EXECUTIVES' CONFERENCE

SUBJECT: SECURITY INDEX CARDS  
- GENERALAt the Executives' Conference, December 11, 1950,  
Messrs.

in attendance, the Conference considered the question raised during the recent inspection of the Security Division as to whether two copies of Security Index cards prepared on the IBM machine, in cases where form FD 122 is received recommending a change in the information on the Security Index card, should continue to be sent to the field in view of the additional clerical work entailed by this procedure.

A survey was conducted of a number of field offices on this question, as a result of which varying opinions were received from the field. Five offices recommended that the amended Security Index card should not be sent to the field in view of the additional clerical and administrative time required by the field to make the changes on their cards. They suggested that changes be made on the card at the field office. Four offices recommended that amended Security Index cards be sent to the field to assure uniformity between the Security Index cards maintained in the field and those maintained at the Seat of Government.

It was pointed out that there are approximately 75 to 80 changes in the Security Index daily for the entire field. This means that no one office has a great number of changes daily and, therefore, the amount of clerical time and supervision required to handle the amended cards as they are received is rather insignificant. The chief objection to receiving amended cards from the Bureau and placing them in the Security Index at the field office was that the description and photograph of the subjects must be placed by the field on the back of the new card in the geographical index.

The Conference unanimously recommended that we continue to send two copies of the amended cards to the field because this project is so highly important from the standpoint of uniformity that the additional work required is fully justified to insure that the records in the field are identical with those maintained at the Seat of Government. The Conference recommended that the attached SAC Letter be sent to the field, pointing out that we will continue to furnish these cards to the field and the reasons therefor. In the event you approve, this Letter will be sent to the field.

393 changed  
to  
23-5

STANDARD FORM NO. 64

# Office Memorandum • UNITED STATES GOV

TO : DIRECTOR, FBI  
FROM : *WBS* SAC, KANSAS CITY  
SUBJECT: SECURITY INDEX  
KANSAS CITY OFFICE

DATE: January 12, 1951

CONFIDENTIAL

Reference is made to SAC letter number 100, Series 1950, dated December 28, 1950, paragraph C.

In accordance with these instructions, this is to advise that the Security Index cards of the Kansas City Office are in an up to date status and the addresses of all SI subjects have been checked within the last six months except for the following:

, was., who is the subject of Bureau file , has moved away from his previous residence at Hardin, Missouri, reportedly to New York City, and the New York Office has a pending investigation to locate and verify his present address and employment at New York City.

, was., who is the subject of Bureau file has left Ft. Scott, Kansas, and reportedly has gone to Seattle, Washington. The Seattle Office has a pending request to locate and verify subject's address and residence at Seattle, Washington.

394 changed  
to

29-6

STANDARD FORM NO. 64

*Office Memorandum* • UNITED STATES GOVERNMENT

TO : Director, FBI

DATE: January 9, 1951

FROM : SAC, Miami

SUBJECT: SECURITY INDEX

Re SAC Letter #100, December 28, 1950, Paragraph (C).

Security Index Cards of Miami are up-to-date. Addresses for all Security Index Subjects have been checked within the past six months.

395 changed  
to

43-8

*Office Memorandum* • UNITED STATES GOVERNMENT

TO : DIRECTOR, FBI  
FROM : SAC, Minneapolis  
SUBJECT: SECURITY INDEX

DATE: January 12, 1951

Re SAC letter No. 100 dated December 28, 1950.

An examination of the security index cards maintained by this office reflects that they are in an up-to-date status, and that the addresses of the subjects have been checked within the last six months.

396 changed  
to  
15-11

STANDARD FORM NO. 64

*Office Memorandum* • UNITED STATES GOVERNMENT

TO : Director, FBI

DATE: January 12, 1951

FROM : SAC, Detroit

SUBJECT: SECURITY INDEX  
VERIFICATION OF ADDRESSES

Re SAC Letter 100, Series 1950. This is to advise that as of this date there are 571 cards in the Security Index of this Division, all of which are in an up-to-date status. Addresses for all Security Index Subjects have been checked within the past six months.

397 changed  
to

21-5

STANDARD FORM NO. 64

*Office Memorandum* • UNITED STATES GOVERNMENT

TO : Director, FBI

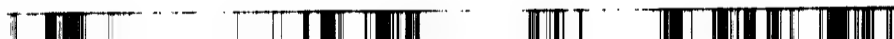
FROM : SAC, Indianapolis

SUBJECT: SECURITY INDEX  
INDIANAPOLIS DIVISION

DATE: January 13, 1951

Re SAC Letter #100, Series 1950, dated 12-28-50.

This is to advise that all Security Index cards in the Indianapolis Office are in an up-to-date status and that all addresses for Security Index subjects have been checked within the last six months. Nine Security Index cases are presently pending in other offices for verification.



398 changed  
to  
6-6

STANDARD FORM NO. 64

*Office Memorandum* • UNITED STATES GOVERNMENT

TO : DIRECTOR, FBI

DATE: January 13, 1951

FROM : SAC, BUFFALO

SUBJECT: SECURITY INDEX SEMI-ANNUAL REPORT  
BUFFALO DIVISION

Re SAC letter No. 100 dated December 28, 1950.

The Security Index cards maintained by this office are in an up-to-date status and addresses for all Security Index subjects have been checked within the last six months with the exception of a few subjects who have moved to cities in other divisions. In these cases the division to which the subject has moved has been requested to verify the subject's residence and employment in that division.

399 changed  
to  
37-14

STANDARD FORM NO. 64

*Office Memorandum* • UNITED STATES GOVERNMENT

TO : DIRECTOR, FBI  
FROM : SAC, PHILADELPHIA  
SUBJECT: SECURITY INDEX

DATE: January 12, 1951

For the information of the Bureau the Philadelphia Office, at the present time, uses the photograph description stamp on the reverse of the geographical (duplicate) Security Index card. Photograph of subjects, when available, are attached to the card next to the description. Descriptive data is then filled in on the card in longhand inasmuch as it is felt that this practice results in a saving of clerical time. All entries are legible and complete.

In the future this office will continue to enter descriptive data on the Security Index cards in legible longhand, rather than on the typewriter, unless advised to the contrary by the Bureau.



400 changed  
to  
3-7

STANDARD FORM NO. 64

*Office Memorandum* • UNITED STATES GOVERNMENT

TO : Director, FBI  
FROM : SAC, Baltimore  
SUBJECT: SECURITY INDEX

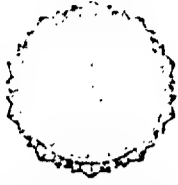
DATE: 1/15/51

Re SAC letter #100, dated 12/23/50, Section C.

This is to advise that a review of the Security Index Cards in this office reflects that addresses for all of the subjects have been verified within the last six months and that the cards are in an up-to-date status.



401 changed  
to  
50-13



IN REPLY, PLEASE REFER TO  
FILE NO. \_\_\_\_\_

United States Department of Justice  
Federal Bureau of Investigation

407 U. S. Court House  
Seattle 4, Washington

January 13, 1951

CONFIDENTIAL

Director, FBI

RE: SECURITY INDEX

Dear Sir:

Re SAC Letter #100, Series 1950, dated 12/23/50, sub-section C, captioned "Security Index", requesting that the Bureau be advised by letter as to whether all Security Index cards are in an up-to-date status and whether addresses for all Security Index subjects have been checked within the past six months.

Please be advised that all Security Index cards maintained in the Seattle Division have been checked during the last six months' period. However, the cards maintained on the individuals listed below are not up-to-date due to the fact that their present whereabouts are unknown.

Active investigation to locate  
all of these individuals is presently pending in the Seattle Office.  
All other Security Index cards are maintained in an up-to-date status.

Very truly yours,



## Office Memorandum • UNITED STATES GOVERNMENT

TO :

DATE: 12-28-50

FROM :

SUBJECT:

SECURITY INDEXGENERALPURPOSE

To advise you of the results of a survey of field offices regarding a proposed breakdown of the Security Index in field offices, by geographical employment.

DETAILS

The Detroit Office has suggested a second breakdown for the Geographical Section of the Security Index maintained in field offices. The breakdown would be geographical by employment. The Detroit Office pointed out that such a breakdown would be beneficial if apprehensions under the Dangerous Persons Program were instituted at an hour when subjects are at their places of employment.

Under present instructions field offices maintain two Security Index Cards for each subject, one is maintained geographically by residence and the other filed alphabetically.

SURVEY OF FIELD OFFICES

In order to better evaluate the suggestion, the viewpoints of ten field offices have been secured. The offices surveyed are listed as follows:

Baltimore  
Boston  
Chicago  
Cleveland  
Cincinnati

Newark  
New York  
Philadelphia  
Pittsburgh  
San Francisco

These ten offices were unanimously against adding a geographical by employment breakdown, generally basing their objections to the suggestion to the reasons set out below:

(1) Too great an administrative and investigative burden to keep a geographical by employment breakdown in a current status in comparison to benefits that might be derived.

(2) All personnel presently needed to handle current work.

(3) The New York Office pointed out that in many cases there is considerable difficulty in determining employment let alone determining the hours worked and that due to the housing shortage in New York the residence address is a more permanent address than the employment address.

(4) Several offices pointed out that to make an employment breakdown workable it would be necessary to consider "split shifts" as well as other odd shift employment and that to do this would be an unnecessary burden on the field if such items are kept current at all times.

Although the Boston Office objected to the suggestion, it was pointed out that the hours of employment might be checked at the time addresses are verified, each six months, and that at that time work hours of the subject could be noted on the Security Index Card presently maintained in the Geographical Section.

San Francisco also objected to this suggestion, but suggested that odd shift work hours, such as "swing" or "grave yard shift" hours could be noted on the present Security Index Cards.

#### RECOMMENDATION

It is recommended that a geographical by employment breakdown of the Security Index not be instituted in the field. It is believed that the unanimous objection to the suggestion by the ten field offices is sound in that the problem of keeping such a breakdown current would be tremendous from an administrative and investigative viewpoint, particularly in the larger field offices.

From a practical viewpoint it is not believed advisable that the work hours of subjects be checked and placed on geographical cards presently maintained in the field. To be of any value these hours will have to be current at all times and the benefits to be derived do not justify the work entailed to secure the information, especially when field offices are presently burdened with work necessary to complete investigations of all individuals who should be on the Security Index.

It is also pointed out that when the program is instituted, due to the many apprehensions to be made in the larger field offices, it can reasonably be anticipated that the time consumed in apprehensions will extend beyond the employment hours on any given date and that during the greater portion of any twenty-four-hour period subjects can reasonably be expected to be found at their residence address.

If there are two geographical breakdowns it appears that there would be considerable confusion as to which breakdown should be placed in use should the Detcom Program be instituted in mid-afternoon.

It is not believed that an additional Security Index breakdown is warranted at this time.

#### ACTION

If you approve there is attached a letter to Detroit, with copies to offices covered in the survey, advising that the suggestion regarding additional breakdowns of the Security Index is declined in accordance with the above recommendations.

12-29-50

SAC, Detroit

DIRECTOR, FBI

A DETCOM

The Bureau has considered your suggestion that field offices maintain an additional Security Index breakdown, namely, Geographical By Employment. The viewpoints of the Special Agents in Charge, in offices receiving copies of this memorandum, have been secured. A breakdown of that type should not be set up. Any benefits that might be derived from such a breakdown are offset by the administrative and investigative burdens on the field necessary to keep that type of Index current at all times, inasmuch as the work hours of subjects would have to be determined and shown on Security Index Cards or the additional breakdown would serve no purpose.

Of course, it is impossible to determine in advance the exact time the program will be placed in operation. The proposed employment breakdown would be of limited benefit for only a small portion of the twenty-four hour period of each work day and the remainder of the time the residence addresses are the most logical place to find the respective subjects.

Your interest in submitting this suggestion is appreciated. The effective handling of the Detcom Program in an emergency in order to prevent sabotage and to break the leadership of subversive movements is most important and you are encouraged to submit suggestions to the Bureau to improve the administration of the program in order that such suggestions can be evaluated from an over-all viewpoint.

STANDARD FORM NO. 64

*Office Memorandum* • UNITED STATES GOVERNMENT

TO :

DATE: December 22, 1950

FROM :

SUBJECT: SECURITY INDEX COUNT  
- GENERALPURPOSE

To advise you of the total cards in the Security Index as of Friday, December 22, 1950.

DETAILS

During the past week, 104 new cards were added to the Security Index and 5 cards were cancelled, a net increase in the past week of 99 cards.

The Security Index count as of today is 13,636.

STANDARD FORM NO. 64

*Office Memorandum* • UNITED STATES GOVERNMENT

TO :

DATE: December 29, 1950

FROM :

SUBJECT: SECURITY INDEX COUNT- GENERALPURPOSE

To advise you of the total cards in the Security Index as of Friday, December 29, 1950.

DETAILS

During the past week 70 new cards were added to the Security Index and 5 cards were cancelled, a net increase in the past week of 65 cards.

The Security Index count as of today is 13,701.

405  
changed  
to

27-5

STANDARD FORM NO. 64

*Office Memorandum* • UNITED STATES GOV

TO : DIRECTOR, FBI

CONFIDENTIAL

DATE: December 23, 1950

FROM : SAC, LOUISVILLE

SUBJECT: SECURITY INVESTIGATIONS  
REMOVAL OF CARDS FROM  
SECURITY INDEX

Re: Bulet December 11, 1950, captioned as above.

The Louisville Office maintains no cards in the Inactive Section of its Security Index inasmuch as none of the subjects of Security Index Cards have been inducted into the Armed Forces as yet.

Instructions in this matter will be fully complied with.

406 changed  
to  
36-7

Office Memorandum • UNITED STATES GOVERNMENT

TO : Director, FBI

DATE: January 15, 1951

FROM : SAC, Omaha

CONFIDENTIAL

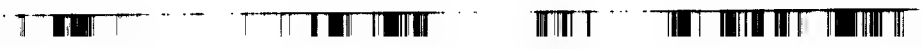
SUBJECT: SECURITY INDEX

Re SAC Letter No. 100, Series 1950, dated 12/28/50, section (C).

All Security Index cards have been checked within the past six months and are in an up-to-date status with the exception of the following:

- These individuals departed from Omaha, Nebraska about October 15, 1950 and their present whereabouts is unknown. Several leads are outstanding and it is believed that in the near future they will be located.

When the above subjects are located, the Bureau will be immediately advised.



1.07 changed  
to  
24-5

*Office Memorandum* • UNITED STATES GOVERNMENT

TO : DIRECTOR, FBI

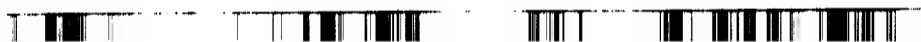
DATE: 1/13/51

FROM : SAC, KNOXVILLE

SUBJECT: SECURITY INDEX

Re SAC Letter No. 100, Sec. C, 12/28/50.

All Security Index cards of this office are in up-to-date status and addresses and employment of all SI subjects have been verified during the past six months.



408 changed  
to  
34-29

STANDARD FORM NO. 64

*Office Memorandum* • UNITED STATES GOVERNMENT

TO : Director, FBI  
FROM : SAC, New York  
SUBJECT: SECURITY INDEX PROJECT  
(Bureau File #)

DATE: January 15, 1951

Re New York letter dated January 8, 1951.

As of January 15, 1951, there are 49 pending cases on Security Index subjects. This represents a reduction in number of 6 pending cases since the submission of referenced letter. Of the 49 pending cases, pending reports have been submitted in 36. This leaves 13 cases in which the delinquency has not yet been removed.

As indicated in previous correspondence, these cases are receiving priority attention and efforts will be made to submit reports as soon as possible.

*Office Memorandum* • UNITED STATES GOVERNMENT

TO :

DATE: 1-5-51

FROM :

SUBJECT:

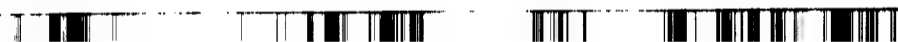
SECURITY INDEX COUNT- GENERALPURPOSE

To advise you of the total cards in the Security Index as of Friday, January 5, 1951.

DETAILS

During the past week 73 new cards were added to the Security Index and two cards were canceled, a net increase in the past week of 71 cards.

The Security Index count as of today is 13,772.



DATE: June 20, 1961

SUBJECT: [redacted]

1. The first step in the process is to identify the individuals who are involved in the case. This includes the subject, the victim, and any other individuals who are known to be involved in the case. The next step is to determine the location of the individuals. This can be done by checking the last known address of the individuals, or by contacting the individuals directly. The third step is to determine the date and time of the incident. This can be done by checking the date and time of the last contact with the individuals, or by checking the date and time of the incident itself. The fourth step is to determine the nature of the incident. This can be done by checking the date and time of the last contact with the individuals, or by checking the date and time of the incident itself. The fifth step is to determine the location of the incident. This can be done by checking the last known address of the individuals, or by contacting the individuals directly. The sixth step is to determine the date and time of the incident. This can be done by checking the date and time of the last contact with the individuals, or by checking the date and time of the incident itself. The seventh step is to determine the nature of the incident. This can be done by checking the date and time of the last contact with the individuals, or by checking the date and time of the incident itself. The eighth step is to determine the location of the incident. This can be done by checking the last known address of the individuals, or by contacting the individuals directly. The ninth step is to determine the date and time of the incident. This can be done by checking the date and time of the last contact with the individuals, or by checking the date and time of the incident itself. The tenth step is to determine the nature of the incident. This can be done by checking the date and time of the last contact with the individuals, or by checking the date and time of the incident itself.

The Bureau will be advised July 15, 1962 as to the status of the above project.

411 changed  
to  
31-9

Office Memorandum • UNITED STATES GOVERNMENT

TO : DIRECTOR, FBI

DATE: 1/16/51

FROM : SAC, NEWARK

SUBJECT: SECURITY INDEX

RE SAC Letter #100, Series 1950, dated December 28, 1950.

A check of the Security Index Cards reveals that all are in an up-to-date status in that all addresses have been checked within the past six months. However, in this connection it will be noted that several Security Index subjects have secretly moved and their whereabouts unknown. In these instances active investigation is being conducted in an effort to locate them.

412  
changed to  
5-10

STANDARD FORM NO. 64

*Office Memorandum* • UNITED STATES GOVERNMENT

TO : DIRECTOR, FBI

DATE: January 13, 1951

FROM : SAC, BOSTON

SUBJECT: SECURITY INDEX

Reference SAC letter No. 100, December 10, 1950.

All security index cards maintained in the Boston Office are in an up-to-date status. The residence and business addresses were verified in the month of December, 1950.



413  
changed  
to  
18-5

STANDARD FORM NO. 64

*Office Memorandum* • UNITED STATES GOVERNMENT

TO : DIRECTOR, FBI

DATE: January 13, 1951

FROM: SAC, HONOLULU

SUBJECT: SECURITY INDEX

Re SAC Letter 100, Series 1950, dated 12-28-50.

This is to advise that the addresses of Security Index subjects in this office have been verified within the past six months.

WWT

414 change.  
to  
40-7

*Office Memorandum* • UNITED STATES GOVERNMENT

TO : DIRECTOR, FBI

DATE: January 11, 1951

FROM : SAC, PORTLAND

SUBJECT: SECURITY INDEX

Re: Section C, SAC letter No. 100, dated 12/28/50.

This is to advise that all security index cards in this office have been brought up to date, and all addresses and employments have been verified since October, 1950.

The addresses and employments of all security index subjects will be maintained in a current status and will be checked at least every six months.

415  
changed  
to

56-6

STANDARD FORM NO. 64

*Office Memorandum* • UNITED STATES GOVERNMENT

TO : Director, FBI

DATE: 1/15/51

FROM : 7 SAC, Norfolk

SUBJECT: SECURITY INDEX

Re SAC Letter #100 dated 12/28/50.

All Security Index cards this office are up to date  
and addresses for all Security Index subjects have been checked  
within last six months.



416 changed  
to  
7-5

STANDARD FORM NO. 64

*Office Memorandum* • UNITED STATES GOVERNMENT

TO : DIRECTOR, FBI

DATE: January 13, 1951

FROM : SAC, BUTTE

SUBJECT: SECURITY INDEX

Re SAC Letter No. 100 dated December 28, 1950.

This is to advise that Security Index cards in the Butte Division are in an up-to-date status.

Each Security Index card subject file is brought up every six months on administrative ticklers. At this time the subject's address and employment are verified.

417 changed  
to  
11-13

STANDARD FORM NO. 64

Office Memorandum • UNITED STATES GOVERNMENT

TO : Director, FBI

DATE: January 15, 1951

FROM : SAC, Cleveland

AIR MAIL - SPECIAL DELI

SUBJECT: SECURITY INDEX

Re SAC Letter No. 100, dated December 28, 1950.

A review of the Security Index cards in this office reflects that at the present time there are 381 cards maintained.

It is noted that all of these cards are in an up-to-date status and the addresses of all Security Index subjects have been checked within the last six months with the exception of the following:

Within the past two-week period, the addresses for seventeen security index subjects have come up on tickler and are in the process of being verified. In addition, twelve Security Index subjects have recently moved out of the Cleveland Field Division and leads are presently pending to have their present addresses verified by other Field Divisions.

418  
changed to  
8-7

STANDARD FORM NO. 64

*Office Memorandum* • UNITED STATES GOVERNMENT

TO : Director, FBI

DATE: January 15, 1951

lib FROM : SAC, Charlotte

SUBJECT: SECURITY INDEX  
(Bufile )

Re SAC Letter No. 100, Series 1950, dated December 28, 1950.

The Security Index cards in the Charlotte Office are in an up-to-date status and addresses for all Security Index subjects have been checked within the last six months.

# Office Memorandum • UNITED STATES GOVERNMENT

TO : THE DIRECTOR

DATE: January 13, 1951

FROM : THE EXECUTIVES' CONFERENCE

SUBJECT: ~~SECURITY INDEX CARDS~~  
~~SECURITY FLASH NOTICE~~

GENERAL

On January 12, 1951, the Executives' Conference, consisting of Messrs. <sup>for</sup> considered a proposal by the Charlotte Office that an additional notation be made on the reverse side of Security Index cards reflecting that a Security Flash Notice has been posted.

It was pointed out to the Conference that in certain instances, when it is known that Security Index subjects may have criminal records or during the course of the investigation it is learned that the subject has been fingerprinted in connection with employment, a Flash Notice is placed with the Identification Division in order that the field will be advised if additional information is received on the subject. These Flash Notices may be very valuable in the event Security Index subjects against whom they have been placed go into hiding or disappear and are subsequently arrested.

The Executives' Conference unanimously recommended that the proposed SAC Letter be sent to the field, authorizing the placing of the notation reflecting that a Security Flash Notice has been placed. This notation is to be placed at the end of the physical description on the reverse side of the Security Index card.

In the event you approve, this letter will be sent to the field.

Respectfully,  
For the Conference

OK.  
H.

3

## Office Memorandum • UNITED STATES GOVERNMENT

TO :

DATE: December 28, 1950

FROM :

SUBJECT: SECURITY INDEX SUBDIVIDING  
BY NATIONALITY BACKGROUNDPURPOSE:

To consider the advisability of subdividing Security Index cards by nationalities, and to recommend that it not be done.

DETAILS:

In your memorandum to dated December 4, 1950, captioned "Survey of Chinese Communist Activities in United States," information is set out on pages 5 and 6 that the Security Index contains the names of alien, native born, and naturalized Chinese subjects, but that it is not possible to readily determine the number of the subjects who are actually in the Security Index because the cards are filed under a general "Communist" classification and no provision is made for further subdivision under "nationalities" to which the Director commented, "Shouldn't some consideration be given to subdividing into nationalities?"

Present Breakdowns of Security Index

The Security Index cards presently carry breakdowns by Organizational Affiliation or Nationalistic Tendency. Breakdowns are as follows:

COM	Communist Party, USA
ISL	Independent Socialist League
SWP	Socialist Workers Party
RWL	Revolutionary Workers League
NPR	Nationalist Party of Puerto Rico
ILL	Independent Labor League
ULP	United Labor Party
UPR	United Party of Puerto Rico
RUS	Russian
BUL	Bulgarian
HUN	Hungarian
YUG	Yugoslavia
MIS	Miscellaneous
PPA	Proletarian Party of America

Under present breakdowns, over ninety-five per cent of the Security Index cards are carried under the Organizational Affiliation of "COM," (Communist Party, USA). A relatively small

420

number of cards are identified under the Organizational Affiliations "SWP," "NPR" and "ISL." Subjects identified under the other "Organizational Affiliation" categories listed above and the "Nationalistic Tendency" categories are very limited in number. Other than those individuals identified as Russian under "Nationalistic Tendency" in which group there were thirty-five cards at the date of the last statistical analysis on December 4, 1950, there are only one or two cards presently carried under each of the "Nationalistic Tendency" countries listed above.

The Organizational Affiliation breakdown is made because various groups represent different Marxist revolutionary or other revolutionary organizations so that members of each organization can be identified and proceeded against at any given time.

The Nationalistic Tendency groups represent those individuals who cannot be classified Communist, but whose activities are inimical to the security of the United States and are in support or behalf of the Government of the nations named. The breakdown was not intended to show allegiance of the subject by reason of birthright or citizenship, prior or present, but rather because of the individual's present subversive activity in behalf of a particular government. Most of the cases falling in this group are espionage in character.

Possible "Nationality Background" Breakdown  
on IBM Equipment

It is possible under the system presently in use to add a "Nationality Background" breakdown on the tabulated card for each subject on which is recorded the date and place of birth. Thus, when 5 x 8 cards are prepared the "Nationality Background" would be shown. It would be impossible to prepare a statistical listing of all "Nationality Background" listings as is presently done on periodic statistical reports covering the status of the Security Index, but it would be possible by running the tabulating cards through the sorting machine to pick out any certain "Nationality Background" named on the cards and from this identify any certain group of individuals by "Nationality Background."

Feasibility of a "Nationality Background"  
Designation for all Security Index Subjects

The Security Index is presently set up to contain the names of all individuals whose activities are such as to warrant them dangerous to the national security in the event of an emergency, regardless of their "Nationality Background." Most of the individuals in the Security Index represent membership or affiliation with some Marxist-revolutionary or other revolutionary group and these specific groups are identifiable on the IBM equipment, for example, the Nationalist Party of Puerto Rico, the Socialist Workers Party, et cetera.

As you know, the Security Index is also presently broken down under categories of Native Born, Naturalized, and Alien subjects. However, if a person is a member of the Communist Party or related group or follows the line of those groups, no attempt has been made to show on the IBM equipment the subject is of any particular ancestry, because it is believed that anyone who is a follower of the Communist Party or related group, regardless of his nationality background, is dangerous to the public safety and should be subject to detention in the event of a break with the Soviet Union.

Of course, as in the past, field offices are instructed to develop "Nationality Background" for a subject in the course of the regular investigation, but no investigation is presently conducted solely to develop this information.

In connection with determining the "Nationality Background" of any subject, the matter should be considered as to the following three groups:

1. Aliens

In this category the "Nationality Background" can be determined.

2. Naturalized Citizens

In this group of cases, the "Nationality Background" can be determined if we use as a criterion the sovereignty to whom the individual owed allegiance prior to his naturalization.

3. Native Born Citizens

In regard to this group which comprises almost four-fifths of the total number of subjects in the Security Index, it would be most difficult if not impossible to determine "Nationality Background" in all instances. These subjects are American citizens, although their parents may have a wide variety of citizenship, for instance a Russian mother and an American father and various other combinations for whom no definite conclusions may be reached as to their "Nationality Background." In fact, foreign background in many cases may go back several generations and the subject's parents may be native born Americans.

OBSERVATIONS:

1. It is not believed that it will serve any practical purpose to show "Nationality Background" for each Security Index subject as such. Actual Organizational Affiliation is the important item to be shown to place the individuals in group categories where they can be handled in an emergency. Trouble with the Chinese does not necessarily mean that only Chinese who are carried in the Security Index will be dangerous to the national security, as there is every indication that the entire Communist Party, USA, supports the Chinese Communists and any member of the Communist Party, USA, could commit espionage or sabotage. Proceeding against only Chinese in the Security Index will not assure security when members of the Communist Party, USA, or other revolutionary groups are at large. It would appear that the same reasoning would apply to any certain "Nationality Background" group.

2. Even if individuals with Chinese background or other individuals with various nationality backgrounds were identified in the Security Index, it is pointed out that most of the individuals in the various groups will be citizens, inasmuch as of December 4, 1950, there were only 368 aliens in the Security Index and 112 individuals whose citizenship is unknown and for whom investigation is continuing. Any action to be taken regarding detention would have to be against citizens as well as aliens or the "Nationality Background" breakdown would serve no purpose.

The Attorney General's regulations for the Emergency Detention Program does provide for possible separate action, if necessary, against aliens, but the program has been designed primarily to proceed against all dangerous persons in an emergency in which event the writ of habeas corpus will be suspended. Under Title 2 of the Internal Security Act of 1950, the Attorney General could, under certain conditions, detain anyone falling within certain provisions of the Act. It is to be noted that the Attorney General has advised that Title 2 will not be used in the event of an emergency and the present Emergency Detention Program will be placed into effect.

3. It is highly desirable that individuals be identified on the IBM equipment by Organizational Affiliation or Nationalistic Tendency. The words Nationalistic Tendency are not used in this

connection in the same sense as the word "Nationality Background," as pointed out above. These breakdowns are presently in use.

ACTION:

It is recommended that Security Index cards not be subdivided by "Nationality Background," and that breakdowns continue to be made by Organizational Affiliation or Nationalistic Tendency for the reasons set out above.

## Office Memorandum • UNITED STATES GOVERNMENT

TO : THE DIRECTOR

DATE: January 5, 1961

FROM : THE EXECUTIVES' CONFERENCE

SUBJECT: PROPOSED SUBDIVIDING OF SECURITY INDEX BY  
NATIONALITY BACKGROUND

On January 3, 1951, the Executives' Conference, consisting of Messrs.

considered the advisability of subdividing the Security Index by nationalities.

The Conference was advised that as a result of the Chinese Communist participation in the fighting in Korea the possibility arose that this country would become involved in war with Communist China, and as a result, some action might be directed against Chinese Communists in this country. In anticipation of this, an attempt was made to secure a list of Chinese who are on the Security Index. Inasmuch as the Security Index subjects are not tabbed as to nationalities, it was not possible to secure such a list by the IBM machine. The question, therefore, arose as to whether the Security Index should be broken down according to nationalities.

Present Breakdown of Security Index:

The Security Index cards presently carry breakdowns by Organizational Affiliation or Nationalistic Tendency. Breakdowns are as follows:

COM	Communist Party, USA
ISL	Independent Socialist League
SWP	Socialist Workers Party
RWL	Revolutionary Workers League
NPR	Nationalist Party of Puerto Rico
ILL	Independent Labor League
ULP	United Labor Party
UPR	United Party of Puerto Rico
RUS	Russian
BUL	Bulgarian
HUN	Hungarian
YUG	Yugoslavia
MIS	Miscellaneous
PPA	Proletarian Party of America

Under present breakdowns, over ninety-five per cent of the Security Index cards are carried under the Organizational Affiliation of "COM," (Communist Party, USA). A relatively small number of cards

MEMORANDUM FOR THE DIRECTOR

are identified under the Organizational Affiliations "SWP," "NPR" and "ISL." Subjects identified under the other "Organizational Affiliation" categories listed above and the "Nationalistic Tendency" categories are very limited in number. Other than those individuals identified as Russian under "Nationalistic Tendency" in which group there were thirty-five cards at the date of the last statistical analysis on December 4, 1950, there are only one or two cards presently carried under each of the "Nationalistic Tendency" countries listed above.

The Organizational Affiliation breakdown is made because various groups represent different Marxist revolutionary or other revolutionary organizations so that members of each organization can be identified and proceeded against at any given time.

The Nationalistic Tendency groups represent those individuals who cannot be classified Communist, but whose activities are inimical to the security of the United States and are in support or behalf of the Government of the nations named. The breakdown was not intended to show allegiance of the subject by reason of birthplace or citizenship, prior or present, but rather because of the individual's present subversive activity in behalf of a particular government. Most of the cases falling in this group are espionage in character.

Possible "Nationality Background"  
Breakdown on IBM Equipment:

The Statistical Section has advised that it is possible under the system presently in use to add a "Nationality Background" breakdown on the tabulated card for each subject which would permit the segregation of any certain "Nationality Background" group by running all of the cards through the sorting machine.

Feasibility of a "Nationality  
Background" Designation for all  
Security Index Subjects:

In order to designate on each Security Index card the "Nationality Background" it would be necessary to designate the nationality of each Security Index subject. With respect to aliens, this would present no problem as we have the information. With regard to naturalized citizens, we could use as a criterion the sovereignty to which the individual owed allegiance prior to his naturalization. With respect to native-born citizens, however, we would have a very real problem in attempting to designate the "nationality background" inasmuch as the families of many of these subjects have been in this country for years; some of the forebears

MEMORANDUM FOR THE DIRECTOR

of the subjects may have come from one country, while others have come from another, and, of course, some subjects would have forebears from several countries over several generations. In view of these factors, there does not appear to be any sound basis for arriving at the nationality background of native-born citizens. Inasmuch as native-born citizens comprise almost four-fifths of the total number of subjects in the Security Index, any breakdown as to nationality background would be useless unless the native-born citizens were included.

The Security Index is presently set up to contain the names of individuals whose activities are such as to warrant them dangerous to the national security in the event of an emergency. In the event action is taken against any group in the Security Index, it is almost essential that such action would be taken against all subjects in the Security Index, rather than any particular group because regardless of nationality background, all subjects are dangerous from the standpoint of their adherence to revolutionary groups or because of other activities, such as espionage activities.

The Executives' Conference unanimously recommended, because of the difficulty which would be encountered in attempting to make a workable breakdown based on "nationality background," that we do not attempt to effect such a breakdown. The Conference further felt that the need for such a breakdown, while it would be informative, is not imperative.

In the event you approve, we will not attempt to make such a breakdown.

Respectfully,  
For the Conference

ah.  
H.

422 changed  
to  
49-5

*Office Memorandum* • UNITED STATES GOVERNMENT

TO : Director, FBI  
FROM : SAC, Savannah  
SUBJECT: SECURITY INDEX

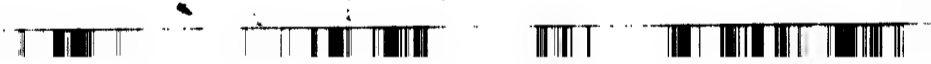
DATE: 1/15/51

Re SAC Letter No. 100, dated 12/28/50.

All Security Index cards in this office are currently in an up-to-date status, and addresses for all subjects have been checked within the last six months.

TO :  
FROM :  
SUBJECT :

...



424 changed  
to

53-5

STANDARD FORM NO. 64

*Office Memorandum* • UNITED STATES GOVERNMENT

TO : DIRECTOR, FBI

DATE: January 16, 1950

FROM : , SAC, WASHINGTON FIELD

SUBJECT: SECURITY INDEX

Re SAC Letter No. 100 Series 1950, Section C.

This is to advise that all Security Index Cards in the Washington Field Office are in an up-to-date status and the employment and residence address of all such individuals have been checked within the past six months.

STANDARD FORM NO. 64

*Office Memorandum* • UNITED STATES GOVERNMENT

TO :

DATE: 1-12-51

FROM :

SUBJECT:

O SECURITY INDEX COUNT

- GENERAL

PURPOSE

To advise you of the total cards in the Security Index as of Friday, January 12, 1951.

DETAILS

During the past week 136 new cards were added to the Security Index and seven cards were canceled, a net increase in the past week of 129 cards.

The Security Index count as of today is 13,901.

426 changed to  
41-5

STANDARD FORM NO. 64

*Office Memorandum* • UNITED STATES GOVERNMENT

TO : DIRECTOR, FBI

DATE: 1-18-51

FROM : SAC, RICHMOND

CONFIDENTIAL

SUBJECT: SECURITY INDEX CARDS

Re SAC Letter #100 dated December 28, 1950, pertaining to six-months' verification of addresses for all Security Index subjects.

In conformity with the instructions contained in this SAC Letter, this is to advise that the Security Index cards maintained at the Richmond Field Division are in an up-to-date status at the present time and the addresses for all the subjects have been checked within the last six months.

Recent employment changes have been noted in connection with several of these individuals and the necessary form, FD-122, as to each of these individuals is presently in dictation and will be forwarded immediately. The changes indicated in these forms will then make all of the Security Index cards in an up-to-date status in the Richmond Field Office.

427 changed  
to  
5-11

STANDARD FORM NO. 64

*Office Memorandum* • UNITED STATES GOVERNMENT

TO : DIRECTOR, FBI

DATE: January 15, 1951

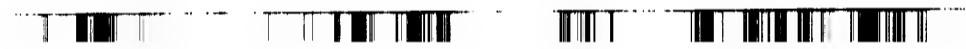
FROM : SAC BOSTON

CONFIDENTIAL

SUBJECT: SECURITY INVESTIGATIONS  
REMOVAL OF CARDS FROM SECURITY INDEX

Only one Subject of a Security Index Card maintained in the Boston Office is thus far known to have joined the Armed Forces of the United States. He is

His card has been placed in a section of the Security Index file marked "Inactive". Form FD 122 and closing report bringing his activities up to date are being submitted by this office. Pertinent reports will be sent to CIC.



428  
changed  
to  
25-5

STANDARD FORM NO. 64

Office Memorandum • UNITED STATES GOV

TO : Director, FBI

DATE: January 9, 1951

FROM : SAC, Little Rock

SUBJECT: SECURITY INDEX  
LITTLE ROCK DIVISION

CONFIDENTIAL

Re SAC Letter No. 100, Series 1950, dated 12-29-50,  
Section C.

This is to advise the security index cards in this  
office are in an up-to-date status.

The addresses for all security index subjects were  
verified in December, 1950.



429 changed  
to  
44-6

Office Memorandum • UNITED STATES GOVERNMENT

TO : Director, FBI

DATE: 1/15/51

FROM : SAC, Salt Lake City

SUBJECT: SECURITY INDEX

Re SAC Letter No. 100, Series 1950, Subsection C.

For the information of the Bureau, the Security Index maintained by the Salt Lake City Office is in an up-to-date status. The employment, as well as addresses, for all Security Index subjects was checked during the week of January 8-13, 1951 and appropriate changes have been made.

UNRECORDED  
1-16-51

- GENERAL

(F) SECURITY INDEX CARDS - SECURITY FLASH NOTICE -- One of the field offices has suggested that a notation be placed on the reverse side of the Security Index card showing that a Security Flash Notice has been posted in the Identification Division at the Bureau. This suggestion has been approved by the Bureau and the notation should be placed at the end of the physical description.

The placing of this notation need not be handled as a project by you. The notation can be placed on the Security Index card when new cards are made up and received by your office, when the office of origin is changed or when the case file comes up on tickler for the periodic check of the subject's residence address or business address.

430 changed to  
2-5

Office Memorandum • UNITED STATES

GOVERNMENT

Director, FBI

DATE: January 4, 1951

SAC, Atlanta

CONFIDENTIAL

SECURITY INDEX  
ATLANTA FIELD DIVISION

Re SAC Letter #100, Series 1950, dated 12-28-50.

For the Bureau's information, all Security Index Cards in the Atlanta Field Division have been checked by the Atlanta Office within the past six months.

For the information of the Bureau, Security Index subject of the Atlanta Office is presently in New York City and New York City is attempting to verify his current address.

It should also be noted that Security Index subject of the Atlanta Office, is in a constant travel status for the Home Missions Council of North America, out of Chicago, Illinois and has no permanent residence address at this time.

**FREEDOM OF INFORMATION  
AND  
PRIVACY ACTS**

**SUBJECT: CUSTODIAL DETENTION  
SECURITY INDEX**

**FILE NUMBER: 100-358086**

**SECTION : 9**



**FEDERAL BUREAU OF INVESTIGATION**

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## **NOTICE**

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431  
changed  
to  
16-5

STANDARD FORM NO. 64

*Office Memorandum* • UNITED STATES GOVERNMENT

✓  
TO : Director, FBI      AIR MAIL      DATE: January 17, 1951  
DAP FROM : SAC, El Paso  
SUBJECT: (2) SECURITY INDEX

Re SAC Letter Number 100, Series 1950, dated December 29, 1950.

Please be advised that within the past 30 days all of the addresses of all security index card subjects of the El Paso Office have been verified. Appropriate notification has been made to the Bureau regarding changes.

## Office Memorandum • UNITED STATES GOVERNMENT

TO :

DATE: January 12, 1951

FROM :

SUBJECT:

SECURITY INDEX - GENERAL

In accordance with my conversation with the following brief information is set forth concerning the Security Index.

The Security Index list, comprised of 13,901 names, represents only that part of the Communist Party and similar subversive organizations and individuals, who are considered most dangerous to the United States. Approximately 95% of all persons listed in the Security Index are members of or affiliated with the Communist Party. In order to arrive at the 13,901 individuals literally thousands upon thousands of investigations were conducted.

The latest estimate of the numbers of members of the Communist Party, USA, is 51,765. While we cannot say that we have investigated every member of the Communist Party, because we do not have the identities of all members of the Party, we have certainly investigated or are investigating a high percentage of present members of the Party, in all probability running over 90%. In addition, we have investigated thousands of cases where allegations were made that an individual was a member of the Party and, of course, we have investigated, over the years, thousands of persons who were members of the Party but who are no longer members.

As a result of the Korean situation and the alignment of the Communist Party with Soviet aims, we broadened the basis for inclusion in the Security Index to include all active members of the Communist Party. As a result, thousands of cases have been opened or reopened until at the present time we are adding to the Security Index an average of seventy-five individuals a week. Since August, 1950, we have added 1,023 individuals. When an individual is no longer considered dangerous by reason of inactivity, departure from the country or other sound basis, he is removed from the Index. Since August, 1950, we have removed an average of six a week.

Each field office has a Communist Index of individuals against whom allegations of Communist activity have been made. Investigations have been conducted or are being conducted on individuals in the Communist Index, unless the allegation does not warrant investigation. The Communist Index, therefore, is a measure of investigation performed. In New York, the Communist Index contains approximately 42,000 names, whereas the Security Index contains 2,897.

MEMORANDUM FOR THE DIRECTOR

If we consider that there are approximately 42,000 individuals in the Communist Index in New York, the great majority of which pertain to individuals who have been investigated, and there are approximately 25,000 Communists in New York, it is apparent that we have investigated far more than the actual number of present Communist Party members. The 2,897 individuals listed in the Security Index in New York constitute those individuals considered most dangerous as a result of the investigations. The same situation, of course, applies throughout the field.

# Office Memorandum • UNITED STATES GOVERNMENT

TO :

FROM :

SUBJECT:

DATE: January 10, 1951

SECURITY INDEX CARDS

GENERAL

## PURPOSE

To obtain authorization for the field to place a notation on the reverse side of the Security Index card showing that a Security Flash Notice has been posted with the Identification Division.

## BACKGROUND

The Charlotte Office has advised that instructions in the Manual of Instructions, Section 87, state that the reverse side of the Security Index card may be block stamped for the description of the subject and has suggested that permission be granted to make an additional notation at the end of the description to the effect that a Security Flash Notice has been posted with the Identification Division.

This notation would serve as a reference to the fact that this action had been taken with regard to any Security Index subject.

It would also save considerable time in reviewing various Security Index subject's files and would serve as a notice to other field offices when the office of origin has been changed that such a Security Flash Notice had been placed with the Identification Division.

This suggestion appears practical and of considerable assistance to the field. The notation on the Security Index card maintained in the field office would remind the Agent to remove the Security Flash Notice at the Identification Division if the Security Index card is canceled. The removal of the Security Flash Notice is a requirement set forth in the Manual of Instructions.

## RECOMMENDATION

That the field be authorized to place a notation on the reverse side of the Security Index card at the end of the description to the effect that a Security Flash Notice was posted

in the Identification Division.

The placing of the notation need not be handled as a project by the field. The notation can be placed when new Security Index cards are made up, when the office of origin is changed, or when the case file comes up on tickler for the periodic check of the subject's residence address or business address.

If you agree there is attached an SAC Letter.

434 changed  
to  
18-6

STANDARD FORM NO. 64

*Office Memorandum* • UNITED STATES GOVERNMENT

TO : DIRECTOR, FBI

DATE: January 20, 1951

FROM : SAC, HONOLULU

SUBJECT: SECURITY INDEX

Re SAC Letter 100, Series 1950, dated December 28, 1950.

This is to advise that the Security Index cards of the Honolulu Division are maintained in an up-to-date status, and all addresses and employment of the various Security Index subjects have been checked within the past six months. This Security Index card verification occurred in this division during the first two weeks in October, and as information reflecting a change in either the address or employment of any of the Security Index card subjects is received by the Honolulu Office the appropriate form is submitted to the Bureau to correct the existing Security Index card.

435  
changed  
to  
48-10

STANDARD FORM NO. 64

*Office Memorandum* • UNITED STATES GOVERNMENT

TO : DIRECTOR, FBI

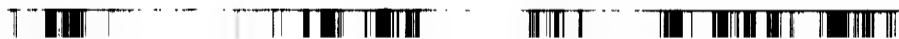
DATE: January 19, 1951

FROM : SAC, SAN JUAN

SUBJECT: SECURITY INDEX

Re SAC Letter No. 100 dated December 28, 1950.

Only three of the Security Index cards in the San Juan Office have not had addresses checked within the past six months. These addresses are currently being verified.



436  
changed  
to  
13-7

STANDARD FORM NO. 64

*Office Memorandum* • UNITED STATES GOVERNMENT

TO : Director, FBI

DATE: January 18, 1951

FROM : *hy* SAC, Denver

SUBJECT: SECURITY INDEX  
DENVER OFFICE

Re SAC Letter #100, 12-28-50.

This is to advise that all the Security Index cards in this office have been reviewed in compliance with relet, the majority of which were found to be current, having had the subject's addresses verified within the past six months. Those cases not reflecting verification within the past six months are either under investigation or are being re-opened for proper verification.

## Office Memorandum • UNITED STATES GOVERNMENT

DATE: 1-17-51

TO : Director, FBI  
FROM : SAC, San Diego  
SUBJECT: SECURITY INDEX  
SAN DIEGO OFFICE

Reference is made to SAC Letter #100, Series 1950, wherein the Bureau requested that advice be furnished as to whether all Security Index Cards are in an up-to-date status, and whether addresses for Security Index subjects have been checked within the last six months.

You are advised that all San Diego Office Security Index Cards are in an up-to-date condition, and that all addresses for Security Index subjects, with the exception of one, have been checked within the past six months.

737 changed  
to  
46-5

438  
changed  
to  
34-30

*Office Memorandum* • UNITED STATES GOVERNMENT

TO : Director, FBI  
FROM : SAC, New York  
SUBJECT: SECURITY INDEX PROJECT  
(Bureau File #)

DATE: January 22, 1951

Re New York letter dated January 15, 1951.

As of January 22, 1951, there were 43 pending cases on Security Index subjects, which cases the Bureau requested be brought up to date. Of the 43 pending cases, pending reports have been submitted in 31. This leaves 12 cases in which the delinquency has not yet been removed.

439 changed  
to  
47-14

*Office Memorandum* • UNITED STATES GOVERNMENT

*to  
Hick*

TO : Director, FBI  
FROM : SAC, San Francisco  
SUBJECT: SECURITY INDEX

DATE: 1-18-51

Re SAC Letter No. 100, Series 1950, dated December 28, 1950,  
Section C (Security Index).

This is to advise the Bureau that all Security Index cards  
in this office are in anup-to-date status and addresses and employments  
of all Security Index subjects have been checked within the past six  
months.

A tickler system is set up whereby each six month's without  
fail the address and employment of every Security Index subject is verified.



440  
changed  
to  
28-4

STANDARD FORM NO. 64

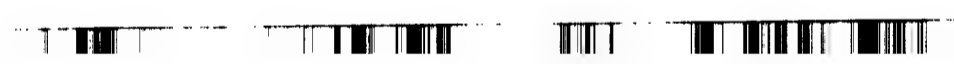
*Office Memorandum* • UNITED STATES GOVERNMENT

TO : DIRECTOR, FBI  
FROM : SAC, Memphis  
SUBJECT: SECURITY INDEX  
MEMPHIS DIVISION

DATE: 1-13-51

Re SAC Letter No 100 dated 12-28-50.

All Security Index cards presently maintained in the Memphis Division are in an up-to-date status, and residence and business addresses of said Security Index subjects have been verified within the past month.



STANDARD FORM NO. 64

*Office Memorandum* • UNITED STATES GOVERNMENT

TO :

DATE: January 19, 1951

FROM :

SUBJECT: SECURITY INDEX COUNT— GENERAL —PURPOSE

To advise you of the total cards in the Security Index as of Friday, January 19, 1951.

DETAILS

During the past week, 91 new cards were added to the Security Index and 12 cards were cancelled, a net increase in the past week of 79 cards.

The Security Index count as of Friday, January 19, 1951, is 13,980.

442 changed  
to  
52-5

STANDARD FORM NO. 64

Office Memorandum

• UNITED STATES GOVERNMENT

TO : DIRECTOR, FBI

DATE: January 22, 1951

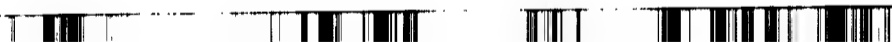
FROM : SAC, SPRINGFIELD

AIR MAIL-SPECIAL DELIVERY

SUBJECT: SECURITY INDEX

Re SAC Letter 100 (C) dated December 28, 1950.

The Security Index Cards maintained by the Springfield Office are in an up-to-date status. The residence and employment of all Security Index subjects have been verified within the past six months.



## Office Memorandum • UNITED STATES GOV

TO : DIRECTOR, FBI

DATE: 1/24/51

FROM : SAC, CINCINNATI

SUBJECT: SECURITY INDEX CARDS -  
SECURITY FLASH NOTICESTRICTLY CONFIDENTIAL

Reference SAC Letter No. 7, Series 1951, dated 1-16-51 regarding captioned matter.

Unless advised to the contrary by the Bureau, it will be assumed in those instances where FD 9 has been submitted to the Identification Division of the Bureau and the Identification Division has advised that there is no Identification Record regarding the subject of the Security Index Card, it will be permissible to make a notation at the end of the physical description on the geographical card that FD 9 was submitted to the Bureau and same was returned with the notation that no record was found in the Identification Division.

The Bureau is also at this time requested to give consideration to the suggestion that the field offices be permitted to place a notation on the reverse side of the alphabetical section of the Security Index Card showing the last date and the initials of the verifying agent indicating by whom and when the residence and business addresses on the face of the Security Index Card were verified. By placing this notation on the back of the alphabetical card, it is possible to readily determine if the time has come to execute FD 154 and verify the addresses.

443 changed  
to  
10-8

SAC, Cincinnati

February 7, 1951

Director, FBI

STRICTLY CONFIDENTIAL

SECURITY INDEX CARDS -  
SECURITY INDEX CARDS  
Form 154  
Bufile

Pearlet January 24, 1951.

In those instances where Form 154 has been submitted to the Identification Division of the Bureau, the Identification Division has advised that there is no connection between the subject of a Security Index Card and the subject of a Security Index Card. The subject of a Security Index Card is a notation on the back of the identification card that (15-1) was submitted to the Bureau and was returned with the notation that no record was found in the Identification Division.

Referenced letter also requests that consideration be given to the suggestion that field offices be permitted to place a notation on the reverse side of the identification card of the Security Index Card showing the last date and the initials of the verifying agent indicating by whom and when the residence and business addresses on the face of the Security Index Card were verified. It is noted that by placing this notation on the back of the identification card, it is possible to readily determine if the time has come to execute Form 154 and verify the addresses.

The Bureau does not approve of this suggestion. Section 97, Manual of Instructions, states that nothing should appear on the Security Index Card which does not appear in the subject's case file.

While there is no rule set forth by the Bureau concerning the administrative procedure to follow periodically in the verifying of addresses of Security Index subjects, it is necessary to check the case file to determine when the last check of the address of a subject was made. This verification may have been accomplished as a result of investigation and incorporated in an investigative report or the verification may have been as a result of the six-month periodic address check.

The information concerning the fact that the address was checked must be reflected in the case file, and in view of this, it appears undesirable to place a notation on the Security Index Cards filed alphabetically showing the last date and the initials of the verifying agent indicating by whom and when the residence address and place of business were verified.

STANDARD FORM NO. 64

TO : [REDACTED]

DATE: 10, 1951

FROM : SAC, NEW YORK

SUBJECT: [REDACTED]

not seeing that a 100% increase in the number of people in the world is not a good thing.

This is to certify that the following items on file in the Houston II file are correct and true to the best of my knowledge and belief, and that all other identifying numbers and identifying marks have been verified against the original items.

445  
changed  
to  
34-31

STANDARD FORM NO. 64

*Office Memorandum* • UNITED STATES GOVERNMENT

TO : Director, FBI

DATE: January 29, 1951

FROM : SAC, New York

SUBJECT: SECURITY INDEX PROJECT  
(Bureau File)

ep  
mbe

Re New York letter dated January 22, 1951.

As of January 29, 1951, there were 39 pending cases on Security Index subjects, which cases the Bureau requested be brought up to date. Of the remaining 39 pending cases, pending reports have been submitted in 30, leaving a balance of 9 cases in which the delinquency has not yet been removed. These cases will continue to receive priority attention.



**Office Memorandum • UNITED STATES GOVERNMENT****TO : THE DIRECTOR****DATE: December 21, 1950****FROM : THE EXECUTIVES' CONFERENCE****SUBJECT: SECURITY INDEX - GENERAL**

On December 20, 1950, the Executives' Conference, consisting of Messrs.

considered a proposed SAC Letter instructing the field, beginning January 15, 1951, and each six months thereafter to advise the Bureau by letter as to whether all Security Index cards are in an up-to-date status and whether addresses for all Security Index subjects have been checked within the last six months.

It was pointed out to the Conference that the field has been under instructions for some time to keep the Security Index cards in an up-to-date status and to check the addresses of Security Index subjects at least once every six months. While this is a definite outstanding order, the Bureau is not in a position to be sure that these instructions are complied with. Therefore, it is proposed that the field offices be required each six months to advise the Bureau that this condition does exist in connection with the Security Index. This will have the effect of requiring the field to thoroughly check the Security Index at least once every six months prior to sending the letter to the Bureau. It will also allow the Bureau to follow up closely any instances wherein the field offices do not make a positive statement that the Security Index is up-to-date.

The Conference unanimously recommended that the proposed letter be sent to the field as it provides an additional control to insure that the highly important Security Index program is being kept in a current status. In the event you approve, it will be sent.

UNRECORDED  
October 6, 1950

### DUPLICATING THE SECURITY INDEX IN THE OMAHA FIELD OFFICE

In response to your request we have caused inquiry to be made at the IBM Corporation as to tabulating equipment that could be seized in the vicinity of Omaha, Nebraska to provide the Bureau with a list of security index subjects from a duplicate deck of tabulating cards in the event of a bombing or catastrophe in Washington wherein the master file was destroyed.

We have determined that the General Motors Corporation, Omaha Division, has available three Cardatype machines of the type we are presently using to prepare 5 x 8 security index cards, that could be made available or seized by the Bureau to prepare 5 x 8 security index cards in the Omaha Office. Also the IBM Service Bureau in Omaha has two 405 Tabulators that could be made available or seized to prepare a printed alphabetical list of the security index subjects.

The plan being considered is apparently one involving the reproduction of the entire security index on tabulating cards and furnishing these to the Omaha Field Office. These tabulating cards would then be available to prepare Security Index in the event the master file was destroyed. The lists can either be prepared on 5 x 8 cards using the Cardatype machine or in alphabetical order using a Tabulator with 88 type bars.

If tabulating cards were furnished to the Omaha Field Office it would take approximately five hours to run a straight alphabetical list of the security index subjects for the entire United States on a 405 machine. If a list was desired by field division or a similar geographical list, it would take a minimum of one and one-quarter days, and this would involve the additional steps of sorting the cards on a Sorter that would be available in the General Motors Office or at the IBM Office.

If the 5 x 8 file is to be duplicated using the Cardatype machine it would take approximately 350 hours of running time. If the three Cardatype machines located in the General Motors Office were used the running time, of course, would be reduced to one-third.

A duplicate file of 5 x 8 cards could be prepared on a 407 Accounting Machine in approximately 15 hours of running time. However, the closest 407 Accounting Machine to the Omaha Field Office is in Chicago, Illinois where two 407 machines are located in the First National Bank of Chicago.

If the Bureau furnished the tabulating cards to the Omaha Office, it would be necessary for the Bureau to reproduce the deck periodically to supply Omaha with changes. It would not be possible to keep the field office's auxiliary file up to date except as the new decks are furnished unless the field office had a trained employee who could make the changes

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as they were furnished on a day to day basis. With only tabulating cards it would be necessary that the Bureau have available a person trained in tabulating equipment or use the services of a trained individual in the Omaha IBM Office or possibly the General Motors Corporation, to set up and operate the machine.

With the present equipment available in the Statistical Section the above procedures are the only ones that could be placed into effect immediately.

#### Alternate Procedure

The Bureau has on order new tabulating equipment, which when available would allow the following:

1. Furnish the Omaha Field Office with a complete set of 5 x 8 cards which would be a duplicate of the master file maintained in the Security Division. This duplicated file could be prepared in Washington in one day with the new equipment.
2. Furnish Omaha Field Office with all changes on a daily basis. These changes could be made in the file without having specially trained employees.
3. Periodically complete alphabetical lists plus individual field office lists could be furnished.

#### Observations

The first plan, while it has many technical disadvantages, could be placed in effect almost immediately. It should be borne in mind, however even though a duplicate set of tabulating cards are kept in the Omaha Field Division there is a terrific time element involved before printed cards or a printed list could be prepared for subsequent transmittal to other field offices under the Detcom Program.

Under Plan No. 2, all of which depends upon the new equipment being available in the Statistical Section, a duplicate 5 x 8 card file and complete alphabetical lists would be available in the Omaha Field Office so that the Detcom Program could be placed into effect without the delay of having to run the lists or prepare the cards on tabulating equipment. The necessity of having a trained employee available to prepare the necessary information for the Detcom Program would be eliminated.

The Bureau has requested the IBM Corporation to supply our new equipment, if possible, by July, 1951. We have not received any definite commitment with regard to a delivery schedule. In view of the extreme importance to the internal security of the United States with regard to the security index, it is believed the Bureau should make every effort necessary to expedite the delivery of the new IBM Equipment.

## Office Memorandum • UNITED STATES GOVERNMENT

TO :

DATE: December 18, 1950

FROM :

SUBJECT:

SECURITY INDEX - GENERALPURPOSE

To propose additional instructions to the Field in following cases of individuals on the Security Index.

DETAILS

Under present instructions, cases on Security Index subjects can be placed in a closed status in the Field after background information has been developed and logical leads have been covered with the exceptions of cases on subjects designated top functionaries or key figures, which cases are never placed in a closed status.

Most routine Security Index cases are in a closed status and no follow up is presently maintained at the Bureau on that type of case. However, the SAC in each Field Office is required to see that Security Index cards shall be maintained at all times in an up-to-date status and that addresses are checked at least once each six months. The Field maintains an appropriate tickler system so arranged that the checks on addresses are spread over the six-month period.

RECOMMENDATION

It is recommended that instructions be sent to the Field requiring each SAC to advise the Bureau on January 15, 1951, and each six months thereafter as to whether all Security Index cards are in an up-to-date status and whether the addresses for all Security Index subjects have been checked within the last six months.

This procedure is necessary due to the importance of the Security Index Program and will serve as a reminder to the Field and an assurance that the matter is properly being followed in the Field. Under present instructions, if there is no change in addresses or other items on the Security Index cards, no communication is sent to the Bureau and from the over-all standpoint it is impossible to determine at the Bureau if proper checks are being made in the Field.

447

ACTION

*If you approve, there is attached a proposed SAC  
Letter in accordance with the above recommendation.*

*Office Memorandum* • UNITED STATES GOVERNMENT

TO : DIRECTOR, FBI

DATE: January 8, 1951

ATTENTION: MECHANICAL SECTION

wsw FROM : SAC, PHILADELPHIA

SUBJECT: SECURITY INDEX

Transmitted under separate cover are two 100 foot rolls of 35 mm. film which are exposed and undeveloped. These films contain photographs of reports in cases involving Security Index subjects. In accordance with Bureau instructions, duplicate copies of all reports were purged from the Philadelphia files. Subsequently, instructions were issued to maintain duplicate copies of reports in Security Matter and Internal Security cases, and the Bureau has recently advised that such duplicate copies should be available in the event it is necessary to furnish copies of reports to the United States Attorneys. Accordingly, the attached photographs have been made so that duplicate copies will be available in the files.

It is requested that one print of each exposure be made, 8 x 10 $\frac{1}{2}$  inches in size, and returned to the Philadelphia Office along with the exposed film. The attached film is non-evidentiary in nature and is being transmitted for processing only.

443  
changed to  
37-12

RECORDED - 6

SAC, Philadelphia

January 26, 1951

Director, FBI

Security Index  
Urfile

Reference is made to your letter dated January 8, 1951, transmitting two rolls of film pertaining to the above-captioned matter.

In accordance with your request, one print has been made of each exposure and they are being forwarded together with the film to your office under separate registered cover.

449 changed  
to  
42-8

Office Memorandum • UNITED STATES GOVERNMENT

TO : DIRECTOR, FBI

DATE: January 22, 1951

FROM : SAC, ST. LOUIS

SUBJECT: SECURITY INDEX

Re SAC Letter 100 dated 12-28-50, Sect. (C).

The Security Index Cards of this office are in an up to date status and addresses have been checked within the last six months.

list 450  
Mr. Peyton Ford  
Deputy Attorney General

January 29, 1951

Director, FBI


CONFIDENTIAL

SECURITY INDEX LIST

There is attached hereto a current list of the names of individuals maintained in the Security Index. This list is subdivided alphabetically under the field offices of this Bureau covering the residence of the individuals listed.

It is requested that this list be given utmost security.

Attachment



UNRECORDED

SAC, San Francisco

January 25, 1951

Director, FBI

SECURITY MATTER -  
Your file

Reurlet 1-13-51.

A Vital Facility code number was added to the subject's Security Index Card in accordance with the information provided previously by your office.

Reference is made to your letter dated 4-27-50, captioned "Security Index; Vital Facilities" in which was listed the subject's name as one employed in Vital Facility No. AB 5. However, it has been noted that this unit of the Pacific Gas and Electric Company has not been designated as a Vital Facility. Therefore, new Security Index Cards pertaining to the subject are being forwarded to your office which will not carry a Vital Facility code number.

For your further guidance, you should indicate a Vital Facility number on FD-122 only when the Security Index subject is actually employed in the unit of a company, which unit has been designated as a vital facility by the National Military Establishment. A list of those facilities so designated was furnished your office by letter dated 4-17-50, entitled "Security Index; Vital Facilities." ( )

NOTE TO SECURITY INDEX: Delete Vital Facility code number from SI Card for subject and send new cards to San Francisco.

45/changed  
to  
35-7

*Office Memorandum* • UNITED STATES GOVERNMENT

TO : DIRECTOR, F.B.I.

DATE: February 2, 1951

FROM: SAC, OKLAHOMA CITY

AIR MAIL SPECIAL DELIVERY

SUBJECT: SECURITY INDEX

Re SAC Letter No. 100, Series 1950, dated December 28, 1950, Sub-section C, Security Index.

This is to advise that out of the 64 Security Index Subjects in the Oklahoma City Office, 60 have been checked in the last six months for up to date status and current addresses. The other four Security Index Subjects presently reside in districts covered by other Field Divisions and this Office is waiting for verification of their addresses in those districts before these cases are RUC'd to the Offices covering those districts.

The delay in the submission of this letter was due to all Agents in this Division being assigned exclusively to investigation on the Case.



452  
changed  
to  
61-6

STANDARD FORM NO. 64

*Office Memorandum* • UNITED STATES GOVERNMENT

TO : Director, FBI

DATE: February 2, 1951

FROM : SAC, Mobile

*mj* SUBJECT: ( ) SECURITY INDEX  
MOBILE DIVISION

Re Section C, SAC Letter 100, 12/28/50.

This is to advise that the Security Index cards  
in the Mobile Division are up-to-date and that the addresses for all  
Security Index subjects have been checked within the last six months.



STANDARD FORM NO. 64

*Office Memorandum* • UNITED STATES GOVERNMENT

TO :

DATE: January 29, 1951

FROM :

SUBJECT: SECURITY INDEX LIST

~~SECRET~~Purpose:

To forward a list of Security Index subjects to the Department.

Details:

A list of Security Index subjects has been prepared for the Department. This list includes all persons in the General Section of the Security Index and all persons in the Special Section of the Security Index except those individuals carried in the Espionage Subdivision of the Special Section.

It is to be noted that this is the first time the Security Index list furnished the Department has included Special Section subjects in the categories: Foreign Government Employees, United Nations Employees, and Prominent Individuals.

Action:

If you approve, there is attached a memorandum to with the Security Index list, as indicated above, attached. At the time this is personally delivered, the old Security Index list at the Department will be secured and destroyed. In this manner only one current Security Index list is at the Department at any given time.

454 changed  
to  
34-32

*Office Memorandum* • UNITED STATES GOVERNMENT

TO : Director, FBI

DATE: February 5, 1951

FROM : SAC, New York

SUBJECT: SECURITY INDEX PROJECT  
(Bureau File #)

Re New York letter January 29, 1951.

As of February 5, 1951, there were 7 cases on Security Index subjects that had not been brought up to date by report pursuant to previous instructions received from the Bureau. One of these is a case which inadvertently was not tabulated when the weekly survey of these cases began. That case is receiving attention.

Another one of these 7 cases has been investigated and no information developed concerning Communist activity in the New York area since the submission of the last report by this office. The subject of that case, , has been out of the country and her United States residence is now in another field division. The Bureau instructed that New York remain the office of origin until her return to the United States is verified. Leads have been set out requesting that investigation be conducted to determine whether she has returned to the United States. Therefore, there is no outstanding investigation to be conducted in New York until receipt of information as to her present location.

Reports have been dictated on 4 of the 7 remaining cases. When these reports clear this office, only two cases will remain in which the delinquency has not yet been removed.

*list*  
SAC, Omaha

455  
January 30, 1951

Director, FBI

SECURITY INDEX

PERSONAL & CONFIDENTIAL  
AIR MAIL SPECIAL DELIVERY  
RETURN RECEIPT REQUESTED

Rebulet dated December 29, 1950.

There is enclosed herewith a sealed package containing a new Security Index list of all subjects maintained in the general and special sections of the Security Index.

This package should be maintained in your office safe in accordance with instructions in referenced memorandum. This new list replaces the list in your possession. It is your personal responsibility to see that the old list is destroyed by burning.

The Bureau should be advised of your receipt of the attached list and the destruction of the old list.

Enclosure  
*[Signature]*

January 31, 1951

BUDGET MATERIAL CONCERNING  
INTERNAL SECURITY INVESTIGATIVE MATTERS

PURPOSE:

To furnish information and estimates covering internal security investigative matters for the fiscal year 1952.

DETAILS

As a result of the Korean situation and the alignment of the Communist Party with Soviet aims, the Bureau has broadened the basis for inclusion on the Security Index to include all active members of the CP or other revolutionary groups, as well as individuals who espouse the line of those groups. Since August, 1950, we have added to the Security Index an average of 75 individuals a week. There were 14,057 individuals carried on the Security Index as of January 26, 1951, an increase of approximately 16% since August, 1950. If the Security Index continues to increase at the rate of 75 a week, which is believed to be a conservative estimate, there will be approximately 15,700 individuals on the Index by June 30, 1951. Due to the tremendous backlog of cases in the field on individuals not presently on the Security Index but who are members of subversive organizations and will be placed on the Index as soon as their cases can receive investigative attention, it is a conservative estimate that an average of 75 names will be added each week to the Security Index through the fiscal year 1952. On that basis it is estimated that there will be between 19,000 and 20,000 persons on the Security Index by June, 1952, over which close investigative attention will be necessary.

Under present instructions each case carried on the Security Index will be checked at least once each six months to verify residence address and place of employment which means that during the fiscal year 1952, each of approximately 15,000 cases must be handled twice which represents 30,000 investigative matters in this phase of security work. It is contemplated that if personnel is available, the field will be required to reopen all closed Security Index cases during the fiscal year 1952 to submit at least one investigative report each year to bring investigation up to date to determine if apprehension in an emergency is fully justified. Such procedure is necessary and desirable. This has not been done to date except by Key Figure and Top Functionary cases

which represent a small portion of the Security Index because the personnel available for security investigations in the field is more urgently needed to conduct investigations to add persons dangerous to the internal security to the Security Index. It will mean that at least 15,000 additional investigative matters will be handled during the fiscal year 1952 in that phase of security work.

Recent Detcom Survey memoranda submitted by all field offices during October-November, 1950, were analyzed as to the number of Security cases which our offices anticipated opening during the coming twelve-month period. This survey reflected that a total of approximately 53,000 security cases will be opened on the basis of field estimates. At least half of this estimated case load will be investigated during the first half of the fiscal year 1952.

The New York Office has advised that it is opening security cases at the rate of approximately 600 per week under the intensified security program. The opening of security cases in all field offices has increased but, due to the shortage of investigative personnel, the cases are not being handled as reflected in the rise of field delinquency in the classification. As of June 30, 1950, there were a total of 4,067 delinquent cases in the field bearing the 100 classification, whereas of December 31, 1950, this figure had increased to 14,140.

In the fiscal year 1952 it is estimated that between 110,000 and 120,000 investigative matters should be handled by the Bureau in the field of internal security. Of course, the number of investigative matters that will be handled during that period will depend on the number of investigative personnel available for this type of work.

#### ACTION

The above is for your information. If you approve, it is suggested that this memorandum be routed to the Administrative Division.

*456 changed to 2-6*  
*Office Memorandum* • UNITED STATES GOVERNMENT

TO : DIRECTOR, FBI

FROM : SAC, ATLANTA

SUBJECT: SECURITY INDEX

*list*  
DATE: FEBRUARY 10, 1951

CONFIDENTIAL

Reurlet 2-7-51.

Transmitted herewith is the list of Security Index subjects presently carried by the Atlanta Division, which list was enclosed with above referenced Bulet.

list

February 5, 1951

SAC, Albany

Director, FBI

PERSONAL AND CONFIDENTIAL

SECURITY INDEX -

There is attached hereto a list of the Security Index subjects in your office prepared from the Bureau's Security Index, each subject identified by name, race, sex and date of birth. The subjects carried in the various subdivisions of the Special Section are listed on separate pages under the appropriate headings.

It is requested that this list be used to reconcile the Security Index in your office with the Index at the Seat of Government. In checking this list against your Security Index, the following items should be considered and handled as follows:

1. All items appearing on the list should be checked for accuracy, and if the person named is in your Security Index and there is a variance in the information listed, the desired correction should be indicated on the list. If it appears that individuals whose names are carried in your Index do not appear

Attachment

- |                                   |   |
|-----------------------------------|---|
| cc- SAC, Albuquerque (attachment) | cc- SAC, Milwaukee (attachment)           |
| SAC, Anchorage (attachment)       | SAC, Minneapolis (attachment)             |
| SAC, Atlanta (attachment)         | SAC, Mobile (attachment)                  |
| SAC, Baltimore (attachment)       | SAC, Newark (attachment)                  |
| SAC, Birmingham (attachment)      | SAC, New Haven (attachment)               |
| SAC, Boston (attachment)          | SAC, New Orleans (attachment)             |
| SAC, Buffalo (attachment)         | SAC, New York (attachment)                |
| SAC, Butte (attachment)           | SAC, Norfolk (attachment)                 |
| SAC, Charlotte (attachment)       | SAC, Oklahoma City (attachment)           |
| SAC, Chicago (attachment)         | SAC, Omaha (attachment)                   |
| SAC, Cincinnati (attachment)      | SAC, Philadelphia (attachment)            |
| SAC, Cleveland (attachment)       | SAC, Phoenix (attachment)                 |
| SAC, Dallas (attachment)          | SAC, Pittsburgh (attachment)              |
| SAC, Denver (attachment)          | SAC, Portland (attachment)                |
| SAC, Detroit (attachment)         | SAC, Richmond (attachment)                |
| SAC, El Paso (attachment)         | SAC, Saint Louis (attachment)             |
| SAC, Honolulu (attachment)        | SAC, Salt Lake City (attachment)          |
| SAC, Indianapolis (attachment)    | SAC, San Antonio (attachment)             |
| SAC, Kansas City (attachment)     | SAC, San Diego (attachment)               |
| SAC, Knoxville (attachment)       | SAC, San Francisco (attachment)           |
| SAC, Little Rock (attachment)     | SAC, San Juan (attachment)                |
| SAC, Los Angeles (attachment)     | SAC, Savannah (attachment)                |
| SAC, Louisville (attachment)      | SAC, Seattle (attachment)                 |
| SAC, Miami (attachment)           | SAC, Springfield (attachment)             |
| SAC, Milwaukee (attachment)       | SAC, Washington Field Office (attachment) |

view for possible

ED-7 1951  
COMM - FBI

Handwritten signatures and initials: "N", "Doh", "L", "J", "P"

458 changed to 56-7  
*NO*  
*list*  
*checked*  
Office Memorandum • UNITED STATES GOVERNMENT

TO : Director, FBI

DATE: 2-10-51

FROM : SAC, Norfolk PERSONAL & CONFIDENTIALSUBJECT: SECURITY INDEX

ReBulet February 7, 1951, to Albany, copy  
of which furnished this office.

Enclosed is list reflecting corrections  
as well as additional page reporting on Security Index subject.

Enclosure

2: ENCL. ENCLOSURE ATTACHED  
108

RECORDED - 100

FEB 12 1951  
16  
*JEV*

UNRECORDED  
changed  
to  
UNRECORDED  
2-10-51

FBI DETROIT

2-10-51

1114 AM EST

332

DIRECTOR

URGENT

VITAL FACILITIES, NATIONAL MILITARY ESTABLISHMENT, IS CURRENTLY  
NUMBER SAC LETTER DATED FEB FIVE FIFTY ONE. TO DATE THE DETROIT OFFICE  
HAS FOLLOWED THE PROCEDURE OF PLACING ONLY THE CODE NUMBER IN  
THE SPACE PROVIDED ON FORM FD ONE TWENTY TWO AND HAS NOT SHOWN THE  
AIR FORCE, ARMY, NAVY, ETC CODE. IN VIEW OF REFERENCED LETTER,  
BUREAU IS REQUESTED TO ADVISE THIS OFFICE WHETHER THE CODE NUMBERS  
OTHER THAN THE NUMBERS SHOWN ON REFERENCED LETTER SHOULD BE PLACED ON  
THE FD ONE TWENTY TWO IN SPACE PROVIDED FOR VITAL FACILITY  
DESIGNATIONS. IF OTHER THAN THE NUMBER IS NOW PERMISSIBLE, SHOULD  
A PREFIX BE SHOWN IN ADDITION TO THE CODE NUMBER ITSELF.

45<sup>9</sup> changed  
to  
21-6

STANDARD FORM NO. 64

*Office Memorandum* • UNITED STATES GOVERNMENT

TO : Director, FBI  
FROM : SAC, Indianapolis  
SUBJECT: SECURITY INDEX

DATE: February 12, 1951

PERSONAL AND CONFIDENTIAL

Rebulet February 7, 1951.

Enclosed herewith is the list of Security Index subjects of the Indianapolis Office as prepared from the Bureau's Security Index. Necessary corrections and notations have been made.

The Bureau's attention is invited to the fact that the following individuals appearing on the list have been transferred to another division. The Security Index Cards have not been canceled as far as the Indianapolis Office knows; and accordingly, they were not marked as canceled on the attached list.

Office Memorandum • UNITED STATES GOVERN.  
*460 changed to 27-7*

TO : DIRECTOR, FBI


DATE: February 12, 1951

FROM : SAC, LOUISVILLE  
*gt*PERSONAL and CONFIDENTIALSUBJECT: SECURITY INDEX  
*list*

Rebulet to SAC, Albany, 2/7/51.

Returned herewith is the list of Security Index Cards furnished to the Louisville Office with referenced letter. The list has been checked for accuracy, completeness, and the notations instructed regarding Detcom, Comsap, etc., have been made.

The Bureau's list is correct except for two cards recently added to the Louisville list. These two cards are listed on a separate sheet of paper, also enclosed.

  
Enclosures-2*25*  
ENCLOSURE ATTACHED

RECORDED - 67

EX-127

*27-7*  
FEB 14 1951  
1  
*Chapman*  
*all 2*

CONFIDENTIAL

46' changed  
to

34-33

STANDARD FORM NO. 64

# Office Memorandum • UNITED STATES GOVERNMENT

TO : Director, FBI

FROM : SAC, New York

SUBJECT: SECURITY INDEX PROJECT  
(Bureau File #)

DATE: February 12, 1951

Re New York letter February 5, 1951.

As of February 12, 1951, there are five cases on Security Index subjects that have not been brought up to date by report pursuant to previous instructions received from the Bureau. Reports have been dictated on two of these five cases.

462, changed to 22-7

## Office Memorandum • UNITED STATES GOVERNMENT

TO : Director, FBI  
FROM : SAC, Anchorage  
SUBJECT: SECURITY INDEX

DATE: February 10, 1951

PERSONAL AND CONFIDENTIAL

ReBulet to Albany dated 2/7/51.

All items listed on the enclosed list of the security index subjects of this office have been checked and have been found to conform to the security index cards presently in file in this office.

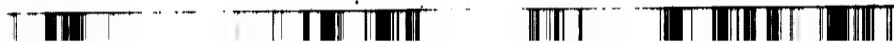
In order that priority designations will be uniform, appropriate notations have been made on the attached list.

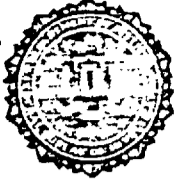
Enc.

RECORDED - 86

EX-75

66 MAR 16 1951





United States Department of Justice  
Federal Bureau of Investigation  
900 Standard Building  
Cleveland, Ohio

463 changed to 12-14  
CONFIDENTIAL

February 13, 1951

Director, FBI

RE: SECURITY INDEX

Dear Sir:

Rebulet 2-7-51.

There is returned herewith a list of the Security Index subjects of this office prepared from the Bureau's Security Index, each subject identified by name, race, sex and date of birth. This list was compared with the Security Index cards maintained in this office and found to be identical with the following exceptions.

The following individuals have recently moved out of the Cleveland Field Division and a small "c" is being placed in front of the name to indicate that a card is no longer maintained in this office. These individuals are as follows:

A small "c" is being placed in front of the name [redacted] since the card on this individual is now carried as [redacted]

An asterisk is being placed in front of the name [redacted] inasmuch as form FD-122 recommending that this subject be placed on the Security Index was forwarded January 31, 1951, but the reply from the Bureau has not been received as yet.

Where a variance was found in the nationality and birthdata, the correction is being placed on the list.

COPY DESTROYED

33 FEB 6 1963

RECORDED - 85

INDEXED - 85

## Office Memorandum • UNITED STATES GOVERNMENT

TO : Director, FBI  
FROM : SAC, Little Rock  
SUBJECT: SECURITY INDEX

DATE: February 12, 1951

*list*

Rebulet to Albany 2-7-51.

The Security Index of this Division has been checked against the list of Security Index subjects attached to referenced letter and is in agreement. The information concerning the Security Index subjects set forth in the listing is correct. Appropriate notations have been made on the list to indicate priority designations.

This Division has no subject for inclusion in the Special Section of the Security Index and, therefore, has no Special Section.

The list of Security Index subjects is being returned herewith.

~~Attachment~~  
Attachment

KFC correct  
2-21-50

ENCLOSURE

ENCLOSURE ATTACHED

RECORDED

137

FEB 14 1951

25

MAR 21 1951

Office Memo. 1 drum

UNITED STATES GOVERNMENT

465 - changed to

43-9

DATE: February 13, 1951

TO : DIRECTOR, FBI

FROM : SAC, MINNEAPOLIS

SUBJECT: SECURITY INDEX

PERSONAL AND CONFIDENTIAL

Re Bureau memo dated February 7, 1951.

There is being returned herewith the security index list prepared from the Bureau's security index for the Minneapolis office.

Corrections have been noted on the list, and there is also included a list of additions to the security index not included on your list.

These data were prepared as of February 10, 1951.

Enc.

ENCLOSURE ATTACHED

RECORDED - 63

FEB 15 1951

## Office Memorandum • UNITED STATES GOVERNMENT

466

TO : Director, FBI

DATE: February 13, 1951

FROM : SAC, Omaha

PERSONAL AND CONFIDENTIALSUBJECT: SECURITY INDEX - GENERAL

Rebulet dated 1-30-51.

The sealed package containing the new Security Index list which is to be maintained in this office has been received and the old security list of December 29, 1950 has been destroyed by burning.

ew for possible

RECORDED - 97

FEB 15 1951

8

## Office Memorandum • UNITED STATES GOVERNMENT

TO : DIRECTOR, FBI  
FROM : SAC, SAVANNAH  
SUBJECT: SECURITY INDEX


*list*  
CONFIDENTIAL

DATE: 2-14-51

40434

Rebulet to Albany 2-7-51.

There is attached hereto the list furnished by the Bureau with appropriate notations made thereon.

ENCLOSURE  
*No KFs.  
M. J. [unclear]**G. L. H. - J*RECORDED - 92  
INDEXED - 92FEB 16 1951  
*9-7*  
*AM*

## Office Memorandum • UNITED STATES GOVERNMENT

TO : Director, FBI  
FROM : *WBS* SAC, Kansas City  
SUBJECT: Security Index

DATE: 2/14/51

PERSONAL &amp; CONFIDENTIAL

Rebulet to Albany dated 2/7/51.

There is transmitted herewith the list of security index subjects in this office. Corrections, deletions and additions have been noted thereon in accordance with Bureau instructions.

Enclosure

EX-35

RECORDED - 113

FEB 18 1951

66 MAR 31 1951

Office Memorandum

UNITED STATES GOVERNMENT

469 changed to 44-7

TO : Director, FBI

FROM : SAC, Salt Lake City

SUBJECT: SECURITY INDEX

DATE: 2/13/51

PERSONAL AND CONFIDENTIAL

Rebulet dated 2/7/51.

Enclosed herewith is a list of Security Index subjects of the Salt Lake City Office. Information contained in the enclosed list has been checked with the Security Index File in the Salt Lake City Office for accuracy and the requested notations made. RUC.

Reg. Mail RRR  
AMSD  
Enc.

ENCLOSURE ATTACHED

FBI STAT SECTN

MAR 20 3 24 PM '51

RECEIVED

G. I. R. - 2

RECORDED - 112

*McHough*

60 MAR 21 1951

## Office Memorandum

UNITED STATES GOVERNMENT

TO : DIRECTOR, FBI

FROM : SAC, Dallas

SUBJECT: SECURITY INDEX

DATE: 2-15-51

*list*  
PERSONAL AND CONFIDENTIAL

Rebulet of February 7, 1951, transmitting a list of security index subjects in the Dallas Office.

Transmitted herewith to the Bureau is a list of security index subjects referred to above which have been checked against the security index in the Dallas Office and the appropriate notation made. Also transmitted are two additional sheets on additional security index subjects as contained in the Dallas security index.

Enc.

~~CONFIDENTIAL~~

ENCLOSURE

8/7

OKmond

Transmitted to Bureau  
by Dallas - OK.  
8/7

RECORDED - 31

MAR 8

51

**FREEDOM OF INFORMATION  
AND  
PRIVACY ACTS**

**SUBJECT: CUSTODIAL DETENTION  
SECURITY INDEX**

**FILE NUMBER: 100-358086**

**SECTION : 10**



**FEDERAL BUREAU OF INVESTIGATION**

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## **NOTICE**

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471 changed  
to  
21-4

Office Memorandum • UNITED STATES GOVERNMENT

TO : Director, FBI

DATE: December 11, 1950

FROM : SAC, Indianapolis

CONFIDENTIAL

SUBJECT: SECURITY INVESTIGATIONS

REMOVAL OF CARDS FROM SECURITY INDEX

Rebulet December 11, 1950.

This office is maintaining one card in the "Inactive" Security Index, to wit, , was., SECURITY MATTER - C, Bureau file

472 changed to 13-8

## Office Memorandum • UNITED STATES GOVERNMENT

TO : Director, FBI

DATE: 2/14/51

FROM : SAC, Denver

SUBJECT: SECURITY INDEX  
DENVER OFFICE

Reurlet 2/7/51.

There is returned herewith, the list of security index subjects in the Denver Office submitted by the Bureau, on which appropriate notations and corrections have been entered.

There is also attached, a list of security index subjects reflected in the Denver files which are not included on the Bureau list. It is observed that the individuals on this list have either recently been transferred into the Denver office or have been recently approved as S. I. subjects by the Bureau.

ENCLOSURE ATTACHED

RECORDED - 43

Enclosures, Reg. Mail/RRR

3  
KF-5 on list submitted  
by Denver - 2/14/51  
with KF-5 2/14/51  
MAR 15 1951

## Office Memorandum • UNITED STATES GOVERNMENT

473 changed to 42-9

TO : DIRECTOR, FBI

DATE: FEBRUARY 15, 1951

FROM : SAC, ST. LOUIS

PERSONAL AND CONFIDENTIAL

SUBJECT: SECURITY INDEX

REGISTERED MAIL,  
RETURN RECEIPT REQUESTED*list*

Rebulet 2-7-51.

The list of Security Index Subjects submitted with relet has been checked against the Security Index as instructed in above letter and discrepancies found noted thereon.

ENCLOSURE ATTACHED

RECORDED - 55

EX-87

8771

FEB 17 1951

UNRECORDED  
changed to

UNRECORDED  
2-12-51

FEDERAL BUREAU OF INVESTIGATION  
UNITED STATES DEPARTMENT OF JUSTICE

To: COMMUNICATIONS SECTION. JANUARY 12, 1951

URGENT

Transmit the following message to:

MC DIRECT

VITAL FACILITIES, NATIONAL MILITARY ESTABLISHMENT, IC-2. RE WTEL FEBRUARY TEN.  
YOU ARE INSTRUCTED TO SHOW ON FORM ONE TWO TWO THE CODE NUMBERS AS INDICATED ON  
THE VITAL FACILITIES LIST FURNISHED YOU BY SAC BOSTON DATED JANUARY FIVE. THIS  
WILL INCLUDE THE PREFIX LETTERS REPRESENTING IC 2 AND CONTRIBUTOR AND THE CODE NUMBER  
FOR EACH CONTRIBUTOR.

HOOVER

## Office Memorandum • UNITED STATES GOVERNMENT

TO : DIRECTOR, FBI

FROM : SAC, HONOLULU

SUBJECT: SECURITY INDEX  
HONOLULU FIELD DIVISION

DATE: February 13, 1951

Rebulet to Albany dated February 7, 1951, with carbon copy to Honolulu captioned "SECURITY INDEX."

Attached is Bureau's Security Index list for this office which was furnished with referenced letter and which has been verified and marked in accordance with instructions.

Also enclosed on a separate sheet of paper and attached to the Bureau's list is a list of individuals whose names do not appear on the list furnished by the Bureau but who are carried in Security Index of this office.

The list furnished by the Bureau carries ~~\_\_\_\_\_~~ under "Special Section - U. S. Government Employees."

In view of her resignation from Army employment, she is no longer carried in this section by the Honolulu Division but is carried in the regular section of the Security Index of this office. It is noted that by letter dated February 9, 1951, this Division requested that the Security Index card on ~~\_\_\_\_\_~~ be cancelled.

ENCLOSURE ATTACHED

ENCLOSURES

EX-23

G.I.R.-7

-18-7

RECORDED - 115

EX-23

MAR 21 1951

Office Memorandum

*list*

UNITED STATES GOVERNMENT

DATE: February 15, 1951

TO : DIRECTOR, FBI

FROM : SAC, MILWAUKEE

PERSONAL AND CONFIDENTIAL

SUBJECT: SECURITY INDEX

There is attached hereto a list of the security index subjects residing in the state of Wisconsin, which list was originally supplied by the Bureau and has been edited by the Milwaukee Division with the necessary corrections noted thereon.

Enclosure

30-10

G.I.R.-7

*KF elect. H. C. 2-26-51 Jst.*

3 ENCLOSURES ATTACHED

RECORDED - 68

FEB 19 1951

*[Signature]*

476  
changed  
to 39-10

Office Memorandum • UNITED STATES GOVERNMENT

TO : Director, FBI  
FROM : SAC, Pittsburgh  
SUBJECT: SECURITY INDEX

DATE: February 16, 1951

CONFIDENTIAL

Rebulet February 7, 1951, with attachment consisting of a list of Security Index subjects prepared from the Bureau Security Index.

There is attached hereto the afore-mentioned Bureau's list of Security Index subjects and a separate list showing discrepancies noted while comparing the Bureau Security Index list with the Pittsburgh Security Index.

During the review of the Bureau list and the Pittsburgh Security Index it was noted that this office, as of February 15, 1951, has 190 Security Index cards. Of these 190 cards on individual subjects 29 are tabbed KEY FIGURE; 28 are tabbed COMSAB; 61 are tabbed DETCOM; and 1 is tabbed TOP FUNCTIONARY.

Matters pertaining to Security Index continue to receive continual attention in this division.

39-10

# Office Memorandum • UNITED STATES GOVERNMENT

TO : DIRECTOR, FBI PERSONAL & CONFIDENTIAL

DATE: February 14, 1951

FROM : SAC, ALBUQUERQUE

SUBJECT: SECURITY INDEX

*list*

Rebulet to Albany 2/7/51, requesting that the Security Index in this office be reconciled with the list furnished by the Bureau.

This reconciliation has been made, and it was determined that the Security Index in the Albuquerque Office is identical as to persons with the list of Security Index furnished by the Bureau; also, the information concerning each person as to their race, sex and date of birth is identical with the information at the Bureau.

The Bureau's list of Security Index subjects for the Albuquerque Office is returned herewith as an attachment, and notations have been made concerning certain individuals as they are tabbed for COMSAB, DETCOM, KEY FIGURE, or TOP FUNCTIONARY.

There are no subjects maintained in the Special Section of the Security Index in this office.

Attachment

G. I. R. -7

RECORDED - 55

FEB 19 1951  
15

EX-107  
ENCLOSURE ATTACHED

*KF Box checked  
with list received  
from Albuquerque  
2-27-51*

*104-259*

*Returned*

# Office Memorandum • UNITED STATES GOVERNMENT

TO :

DATE: March 14, 1950

FROM :

SUBJECT: ~~SECURITY INDEX APPLICATION OF~~  
~~THE IBM CARDATYPE MACHINE~~

## PURPOSE:

To advise you of the contemplated steps and procedures to be followed in instituting the use of the Cardatype machine to the Security Index. Information has been received that this machine is to be shipped either on February 24 or March 14.

## SYNOPSIS OF THIS MEMORANDUM

The application of the Cardatype machine presents changes and alterations of procedural steps in 3 phases of operation. They are (1) actual change in the appearance and layout of the 5 x 8 security index card, (2) the procedural steps to be followed in changing over from our present system to the cardatype system which, according to the present estimates, will take a minimum of one month to accomplish, and (3) the procedural steps to be followed after the new system has been instituted involving the preparation of new security index cards and the altering and changing of existing cards. These three phases outlined above are taken up in detail in this memorandum.

## APPEARANCE AND LAYOUT OF THE 5 x 8 SECURITY INDEX CARD

Due to the nature of IBM tabulating machines and the Cardatype machine, some minor changes in form are necessary on the 5 x 8 security index card. These changes, however, will result in our being able to include more data on the security index card and the more important data in a more prominent position. In order to facilitate the operation of the machine and the appearance of the card where practical certain auto suggestive abbreviations will be used. Many of these abbreviations are presently being used by the Statistical Section on the existing IBM punch cards. The following types of abbreviations will be used:

### 1. Citizenship

NB - Native Born  
NA - Naturalized  
AL - Alien

## 2. Organizational Affiliation or Nationalistic Tendency

COM - Communist Party, USA  
 ISL - Independent Socialist League  
 SWP - Socialist Workers Party  
 RWL - Revolutionary Workers League  
 NPR - Nationalist Party of Puerto Rico  
 ILL - Independent Labor League  
 ULP - United Labor Party  
 PPA - Proletarian Party of America  
 RUS - Russian  
 BUL - Bulgarian  
 RUM - Rumanian  
 CZE - Czechoslovakian  
 HUN - Hungarian  
 YUG - Yugoslavian  
 CHI - Chinese

Other countries or nationalistic tendencies can be added as needed.

## 3. Priority Detention In the Event of an Emergency

DC - Detcom

## 4. Potential Communist Saboteurs

CS - Comsab

## 5. Cards Maintained in Special Section

SP - Special

If sufficient space is available on the tabulating card it may also be possible to add additional code information to the letters SP reflecting the exact subdivision of the Special Section in which the card is maintained, e.g., UNE - United Nations Employee, FGE - foreign government employee, GOV - government employee, AEP - Atomic Energy Program employee, and PRO - prominent person.

6. The office of origin will be indicated by a four letter code using wherever possible the first four letters of the name of the city. This

478

system is presently in use on the tabulating cards, e.g., ALBA - Albany, SANF - San Francisco, MINN - Minneapolis, STLO - St. Louis, NEWY - New York.

7. Race

W - White  
N - Negro  
O - All others

This is a simplification of the breakdown used by the Bureau of Census, Department of Commerce in its publication "Statistical Abstract of the United States 1949". The Bureau of Census in our "All Other" group have included American Indian, Chinese, Japanese and "all others". In view of the fact that there will be very few individuals falling into these racial groups in the security index in the interests of simplicity it is believed desirable to have only the three breakdowns.

8. Date of birth

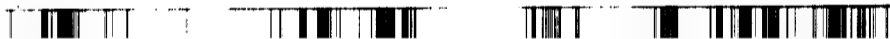
A numerical designation for the month and date will be used and only the last two digits of the year of birth, e.g., 12-30-89 for December 30, 1889.

9. Key Figure or Top Functionary Designation

KF - Key Figure  
TF - Top Functionary.

The Cardatype machine is basically a typewriter in so far as its spacing and typing operations are concerned. It will be recalled that the machine prints in solid caps only and does not type any punctuation marks. On the usual 5 x 8 space there are 30 typing lines and 95 typing spaces. However, certain tolerance will have to be permitted in order to leave sufficient margins. Therefore, the full 30 lines and the full 95 spaces will not be used. Tentatively it is planned that the card will be laid out in a manner as close as possible to the following outline.

The upper left hand corner will contain the individual's surname, followed by the first name and any middle names. Following across on the same line will be the citizenship, nationalistic tendency or organizational affiliation, Detcom tabbing, Comsab tabbing, key figure or top functionary designation, special designation and office of origin. The following line, beginning toward the middle of the page would continue with the Bureau file number, race, sex, date of birth and place of birth. The line immediately following would then begin at the left hand margin and continue to approximately the center of the card. This space and as many lines as would be needed would be used for the aliases. The aliases would be set forth in their usual order, e.g., first name, middle name, and surname, however, each name would be separated by 3 full spaces in order to avoid confusion and the complete name would be



set forth on one line, a name would not be split and carried partially on one line and completed on the following line. Dropping down to approximately the 14th or 15th line which would be the half way mark on the card, the vital industry code designation would be set forth. This code will reflect the service of the national defense establishment interested in the subject's place of employment and the product or service reason for the facility being designated as vital by that service. Immediately following the vital industry designation, the following lines will reflect the subject's occupation, employment and employment address. Lastly, on approximately line 21 beginning at the left hand margin and with as many lines as are necessary, the subject's residence will be set forth. One additional item of information will appear on the 5 x 8 card and that is the serial number assigned to the individual by the Statistical Section, used by them for sorting purposes. This serial number will be placed in the lower right hand corner of the card.

This card although containing some abbreviations should be very easily read by anyone having elementary knowledge of the operation of the index. It will contain the following items of information which have not previously been available on the card, namely, key figure or top functionary designation, special designation and vital industry designation. The inclusion of these items of information will permit statistical compilations of this data. The card will appear, as much as is possible, very similar to the attached sample. It may be necessary on receipt of the machine to make minor adjustments and alterations in order to fit the exact operation of it.

#### PROCEDURES TO BE FOLLOWED DURING CHANGE-OVER

The change-over does at the present time not present any great problems, however, there are two considerations which must be borne in mind in order that this change-over can be accomplished without difficulty. They are, namely, that the change-over is complete and that no items of information are lost or omitted or duplicated and, that the change-over will of necessity run over a period of time. Present estimates indicate that a minimum of at least one month will be required in accomplishing this. In order, therefore, that the change-over may be accomplished as smoothly as possible with the minimum amount of disruption, maximum accuracy and that even during the period of the change-over the security index will be functioning at all times should a possibility of an emergency arise in this period, the following steps will be followed by the Security Index Desk and the Statistical Section.

1. You will recall that under the simplification arrangement of the security index the geographical security index cards maintained by the Security Index Desk were to be destroyed. You will also recall that these cards were temporarily retained and kept up to date pending their possible use in the change-over involving the Cardatype machine. It is anticipated, therefore, that the geographical cards and the cabinet containing them will be moved to the Statistical Section in the Identification Building. This will be the basis from which the Statistical Section will operate their new punch cards.
2. The Security Index Desk will continue to operate as it has in the past. When recommendations for new security index cards are approved, the 5 x 8 cards will be prepared in duplicate as well as alias cards by the typists in the Internal Security Section. The outgoing communication and the cards will be routed to the Security Index Clerk who will file the cards in their proper place and transmit the outgoing communication to the field. The geographical card, however, will be forwarded by the clerk to the Statistical Section to be kept with the Geographical cards over there. All corrections affecting the security index will be made by the Security Index Clerk on the alphabetical cards retained at the Security Index Desk. After these have been made at the Security Index Desk, the correction communication will be forwarded to the Statistical Section. The Security Index Clerk will also make cancellations of his cards as in the past. Cancellations, after having been made at the Security Index Desk will be forwarded to the Statistical Section.
3. The Statistical Section will continue to operate and maintain the old IEM tab cards which are presently in existence. The operation relating to these cards will continue as in the past. In addition, all changes affecting the security index will also be made to the geographical cards. It is believed desirable and necessary that one of the security index clerks presently working at the Security Index Desk accompany the geographical cards and work in the Statistical Section during the period of the change-over. He will be responsible for maintaining the geographical cards in an up-to-date condition with the changes which come in. This will be identical with the work which he has been doing at the Security Index Desk with the exception that that section of the index is physically located in the Identification Building. You will recall from this set of cards that the Statistical Section will punch the new tabulating cards. It will be the responsibility of this clerk

to make the appropriate corrections on the geographical cards and determine that appropriate corrections are made to the new IBM tab cards as such corrections are necessary. It will also be the responsibility of that clerk to assist the Statistical Section in obtaining any data which appears to be missing from the 5 x 8 card and to assist them generally in interpreting any cards which may present problems or confusion. One of the items which the clerk should be alert for and appropriately correct prior to having the IBM tab card punched will be aliases. It is noted that numerous security index cards, especially the older ones, contain series of names which are in fact not aliases but are merely breakdowns of the names. It is desired to clear the index of these superfluous alias cards. During this period new security index cards when received by the clerk handling the geographical section will be kept separately in order to insure that they are subsequently punched.

4. The Statistical Section will punch new IBM tabulating cards for all the cards in the geographical section. The new security index cards received during the period of change over will be run last by the Statistical Section. Any cancellations that occur during the period will, of course, have to be removed from the new tab cards if such has been punched. It will be the responsibility of the security index clerk working over there to ascertain that these cancellations are properly caught.
5. When all the punching operations have been completed by the Statistical Section they will advise the Security Index Desk. At that time all mail affecting security index will be held and no action will be taken on it. At that time the Statistical-Section will reconcile their old punch cards against the new punch cards. The cards should reconcile not only against each other but against the 5 x 8 cards maintained by the Security Index Desk.
6. After the reconciliation has been made the old IBM tab cards may be destroyed and the geographical 5 x 8 cards may also be destroyed. At that time there will be in operation the alphabetical 5 x 8 cards maintained by the Security Index Desk and the new tab cards of the Statistical Section.
7. By way of the Cardatype machine the Statistical Section will then immediately run a complete set of 5 x 8 Security Index cards, including aliases, for the Security Index to be maintained by the

Security Index Desk. Since the tabulating cards have already been reconciled it will be simply a matter of compiling the cards and forwarding to the Security Index Desk a complete new alphabetical security index. This index can be immediately substituted for the index presently maintained by the Security Index Desk. The old alphabetical index can then be destroyed. At this point new cards duplicating those presently on file in each field office is not contemplated.

8. Following the reconciliation and the preparation of the new 5 x 8 cards, the mail affecting security index will be released by the Security Index Desk and will be handled in accordance with the procedures outlined for the regular handling of the mail under the new system. This is outlined below under the section captioned "Procedures to be Followed Under the New System."

PROCEDURES TO BE FOLLOWED UNDER THE NEW SYSTEM

1. FD-122 - Where a Security Index Card is Recommended.
  - a. This form is prepared by the field in duplicate. It is ~~first~~ received at the Bureau by the Supervisor handling the case.
  - b. The Supervisor upon receipt of the form will immediately call for the case file at which time he will:
    - (1) peruse the form and ascertain that it has been properly executed
    - (2) he will review the case file to determine if a Security Index card is warranted on the individual in question.
    - (3) if a Security Index card is not warranted in the Supervisor's opinion he will immediately write a letter to the field and the form will be initialed for file with the outgoing communication
    - (4) if a Supervisor approves the preparation of a Security Index card he will have all pertinent reports sent to the Division of Records and will then direct the form to the Statistical Section noting thereon "OK for SI" and his initials.

- c. The Statistical Section upon receipt of the form will prepare an IBM punch card. Following the preparation of the IBM punch card from the form the IBM Section by means of the Cardatype machine will prepare three copies of the white 5 x 8 Security Index cards and as many blue alias cards as are required for the particular individual. After the preparation of the three Security Index cards and the alias cards by the Statistical Section these cards will be attached to the original and thin white incoming form FD-122 and will be returned to the Security Index Clerk at the Security Index Desk. The original FD 122 should bear a notation by the Statistical Section that the SI card has been prepared.
- d. The Security Index Clerk will follow the procedure set forth below:
- (1) All the Security Index cards will immediately be checked for accuracy against the incoming form FD-122.
  - (2) If accurate one white Security Index Card and the blue alias cards will be placed alphabetically in the Security Index file at the Security Index Desk.
  - (3) The remaining two white Security Index Cards will be attached to the incoming thin white form FD-122.
  - (4) The thin white and attachments will be stamped by the clerk with the stamp "Transmit to \_\_\_\_\_ Office." The appropriate office name will be written in the blank space. In addition, a stamp should be obtained which should be used on the outgoing thin white to the effect that "Security Index card approved and prepared, two copies attached. Place description and photograph on reverse side of geographical card. Cards should be filed in your Security Index." The Bureau file number will also be placed on the thin white.
  - (5) Thereafter, the thin white FD-122 and attachments should be put in the mail room box for transmittal to the field.
  - (6) The original FD-122 should bear notations by the Security Index Clerk to the effect that Security Index cards have been forwarded to the field.

- c. The original Security Index form letter FD-122 is then routed to the appropriate Supervisor who can review the form and determine that all appropriate action has been taken at which time the form can be initialed for file by him.
2. Form FD-122-Used to Make Changes or Additions to the Security Index Card
- a. This form is also prepared by the field. At the present time it is prepared with the original only and no thin white is forwarded to the Bureau, however, with the use of the new machine a thin white should be prepared and forwarded to the Bureau in all instances.
  - b. When the form is received by the Bureau it is directed to the appropriate Supervisor. Since corrections only are involved, the Supervisor should immediately forward the form to the Statistical Section. *Security Index Clerk*
  - c. The Statistical Section should handle the form exactly as they handle the form for the preparation of a new card. Appropriate corrections should be made on the IBM punch card or a new IBM punch card should be made following which a new 5 x 8 Security Index card should be prepared as outlined in the procedure 1 above.
  - d. Thereafter the procedure so far as the Security Index Clerk and the supervisor are concerned will follow the procedure outlined for that action in preparing new Security Index cards. However, on the outgoing thin white form FD-122 instead of the stamp indicating that the Security Index card has been approved a stamp should be obtained indicating in substance "Corrected Security Index Cards attached. Substitute for cards in file and destroy old cards. Place photograph and description on reverse side of geographical card." The new card or cards will be filed by the Security Index Clerk in the alphabetical section and obsolete cards will be destroyed.
3. Form FD-128 is used in changing the office of origin and transferring the Security Index card to the new office of origin. This form is again executed by the field and specifically by the old office of origin. This form carries as enclosures to the new office of origin the Security Index card and any and all pertinent serials. The Security Index cards should still be transferred by the old office

of origin to the new office of origin by way of the form, however, upon receipt of the form at the Bureau it should be handled in exactly the same manner as that set forth for handling the form FD-122 where changes are involved. A thin white of the form FD-128 can be transmitted to the new office of origin with the corrected Security Index cards attached.

#### 4. Cancellations

- a. Cancellations or recommendations for cancellations may be instituted either by the field or at the Seat of Government. If originating with the field the letter recommending is immediately directed to the appropriate Supervisor.
- b. The Supervisor upon receipt of such recommendation should immediately review the file to determine if the card should be cancelled or if the card should be retained. If the card is retained the Supervisor should so write the field and the incoming letter will be initialed for file with the outgoing. If a Supervisor approves the cancellation he should mark on the letter "Cancel SI" and direct it to the Security Index Clerk.
- c. The Security Index Clerk will use the following procedure:
  - (1) he will remove the Security Index card and the alias cards from the Security Index Desk file and destroy them. He will remove the thin white copy of the incoming letter and stamp it with the stamp "Transmit to \_\_\_\_\_ Office" and the stamp "Security Index Card Cancelled." This thin white will then be directed to the mail room for transmittal to the appropriate field office.
  - (2) The original white incoming letter will then be directed by the Security Index Clerk to the Statistical Section.
- d. The Statistical Section will upon receipt of the incoming original thin white cancel the Security Index card in their records according to the instructions put on the letter by the Supervisor. An appropriate notation will then be made by the Statistical Section and the form will be returned to the Supervisor. The names of cancelled Security Index subjects will be maintained by the Statistical Section.

- e. The Supervisor will review the form to determine that all action has been taken and will thereupon initial the form for file.

- f. If the cancellation is initiated by the Supervisor with instructions to the field that the card should be cancelled a tickler copy of the outgoing letter cancelling the Security Index card should be directed to the Security Index Clerk and following his action in cancelling should forward the tickler to the Statistical Section. After the Statistical Section has handled the tickler of the outgoing letter it should be returned to the Security Index Supervisor in order that he may verify the fact through the appropriate notations appearing thereon that all cards at the Seat of Government have been cancelled.

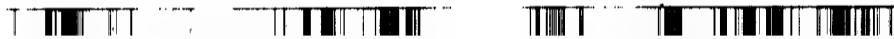
5. Procedure where Special Section of Security Index is Involved

- a. Preparation of new cards which should be in the Special Section. You will recall that the Special Section of the Security Index has six subdivisions namely, Espionage, Prominent Persons, Government Employees (Federal), Foreign Government Employees, United Nations Secretariat Employees, and Atomic Energy Program Employees. The latter four are mandatory, that is, if the individual is so employed his card must be in the Special Section. The first two are optional within the judgment of the Supervisor of the case. The purpose of the Special Section should be borne in mind in exercising the option namely that before these individuals are apprehended in the event of an emergency their cases will be given individual review and attention. They would be specifically excluded in any blanket authority to apprehend. Upon the receipt of a form FD-122 on an individual whose card should be in the Special Section either because it is a mandatory case or because of the judgment of the Supervisor, it is the responsibility of the supervisor to clearly mark on the form under his "OK for SI" and initials "Special Section". The blank should be completed with appropriate subdivision of the Special Section.
- b. Removing an existing card from the regular section and placing it in the Special Section or vice versa. This may be occasioned either by an FD-122, a letter from the field, a report, or a review of the file by the Supervisor. Again it will be the responsibility of the Supervisor of the case to clearly mark on the communication "Remove from Special Section - Place in Regular Section" or "Remove from Regular Section - Place in Special Section". This must be routed to the Statistical Section and to the Security Index Clerk.

478

RECOMMENDATION:

If you approve the following outline of the card, the procedures to be followed in the change-over and the procedures to be followed under the new system will be put into effect upon receipt of the new machine.



478

HIMMERDINGERINGER ALFRED OSWALD NA COM DC CS KF SP ESP SANF  
 100 123321 W M 12 30 89 WARSAW POLAND  
 OSSIE HILLERDING AL SMITH OSSIE HIMMER  
 MR HIM AL THE HUMDINGER AL PING LEFTY AL  
 ALFRED OSWALSKI HIMMERDINGERINGERSKI  
 ALFRED OSWALD HINDER PETE SMITH  
 ALFRED OSWALD HERNANDEZ

AF 11 12  
 SHOP STEWARD UNITED ELECTRONIC AVIATION PRECISION INSTRUMENT WORKERS OF AMERICA  
 BENDIX WESTINGHOUSE AVIATION ELECTRONIC APPLIANCE DIVISION SAN FRANCISCO CALIFORNIA

APARTMENT 240 C/O MAXIE HIMMERDINGERINGER  
 27031 SOUTH BELVIDERE AND SUNSHINE WAY BOULEVARD 4 SAN FRANCISCO CALIFORNIA

1252 000 1 1 1

ENC1

changed  
to  
34-34

Office Memorandum • UNITED STATES GOVERNMENT

TO : Director, FBI  
FROM : SAC, New York  
SUBJECT: SECURITY INDEX PROJECT  
(Bureau File #)

DATE: February 19, 1951

Re New York letter dated February 12, 1951.

As of February 19, 1951, there are four cases on Security Index subjects that have not been brought up to date by report pursuant to previous instructions received from the Bureau. A report has been dictated on one of these four cases.



## Office Memorandum • UNITED STATES GOVERNMENT

TO : DIRECTOR, FBI

DATE: 1/26/51

FROM : SAC, Baltimore

SUBJECT: BUITEM - SECURITY INDEX  
Bufile

ReBulet December 8, 1950.

Reference is made to the report of SA [redacted] dated 4/21/50 at Baltimore, Md., Bufile [redacted], in which it was indicated that [redacted] was employed as a draftsman at the Friez Instrument Division, Bendix Aviation Corporation, Taylor Ave., near Loch Haven Boulevard, Towson, Maryland. The Bureau's attention is also directed to Form FD-122 dated June 9, 1950 in which it was also indicated that the subject was employed as a draftsman at Friez Instrument Division, Bendix Aviation Corporation, Taylor Avenue, near Loch Haven Boulevard, Towson, Md.

On September 27, 1950 Mr. [redacted], Security Officer at Friez Instrument Division, Bendix Aviation Corporation, Towson, Md., advised that the subject was employed as a draftsman in the Engineering-Drafting Department. Mr. [redacted] stated that while the department as a general rule does not handle classified work, occasionally some work which is done under the Navy contract passes through that department and further, material bearing the classification restricted is in that department.

Washington Field Office letter to Director dated August 29, 1950 entitled ATOMIC ENERGY MATTERS, CLASS A FACILITIES; ATOMIC ENERGY ACT indicated that the Bendix Aviation Corporation, Friez Instrument Division, Towson, Maryland, was a designated Class A facility by the Atomic Energy Commission. It is noted that this letter referred to a Bulet dated August 11, 1950 which furnished a list of new Class A facilities under the Atomic Energy Commission, which listing also included the Friez Instrument Division of Bendix.

Bulet to SAC, Albuquerque dated October 31, 1950, transmitted lists of additions and deletions of security facilities of the Santa Fe Security Operations Office. This list included the Friez Instrument Division, Bendix Aviation Corporation, Baltimore, Maryland as being engaged in Project Royal in the function of production.

The Baltimore Office, in view of the above information, will continue to maintain [redacted] in the special section of the security index under the caption "Atomic Energy Employees". No change will be made unless advised to the contrary by the Bureau.

RECORDED COPY FILED IN

*Office Memorandum* • UNITED STATES GOVERNMENT

TO :

DATE: January 26, 1951

FROM :

SUBJECT: SECURITY INDEX COUNT

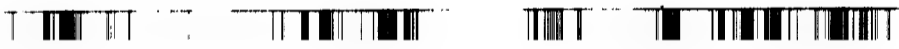
PURPOSE

To advise you of the total cards in the Security Index as of Friday, January 26, 1951.

DETAILS

During the past week, 82 new cards were added to the Security Index and 5 cards were cancelled, a net increase in the past week of 77.

The Security Index count as of today is 14,057.



## Office Memorandum • UNITED STATES GOVERNMENT

TO : DIRECTOR, FBI

DATE: 1/27/51

FROM : SAC, Baltimore

SUBJECT: BUREAU - SECURITY INDEX  
Bufile

ReBulet dated December 8, 1950.

For information of the Bureau, Baltimore letter dated October 23, 1950 advised Bureau that Special Section of the Security Index of the Baltimore Office contained a list of Security Index subjects under following headings:

Atomic Energy Employees  
United States Government Employees  
Prominent Persons  
Espionage Subjects

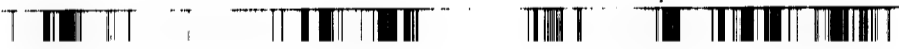
Referenced Bureau letter advised that \_\_\_\_\_ was listed under caption "Espionage Subjects", in Baltimore letter dated October 23, 1950, captioned "BUREAU - SECURITY INDEX". Referenced Bulet also advised that by letter dated 10/20/50, Bureau requested Baltimore to furnish certain information regarding subject's present employment, associates and activities, which information had not been received.

Bureau is advised that Baltimore letter dated October 23, 1950 did not imply that \_\_\_\_\_ was carried as an Espionage Subject, in the Special Section of the Security Index of the Baltimore Office, but that he with other security subjects of the Baltimore Office, had resigned his government position, and therefore, was not being carried in the Special Section. A review of the referenced Baltimore letter will show a new paragraph mentioning this fact, beginning, "The above referenced Bulet dated July 31, 1950, contained the names of:

In addition the information concerning \_\_\_\_\_ present employment, association and activities was set out in Baltimore letter to Bureau dated November 17, 1950.

DEFERRED RECORDING

In view of the above, no change will be made in the status of subject's Security Index card, unless advised to the contrary by the Bureau.



TO : DIRECTOR, FBI  
FROM : SAC, SAN ANTONIO  
SUBJECT: SECURITY INDEX

DATE: February 19, 1951

PERSONAL AND CONFIDENTIAL

Relet from the Director to SAC, Albany dated 2/7/51 with copies to San Antonio.

Attached hereto is the Security Index list of subjects in the San Antonio office with proper notations placed thereon.

Also attached hereto is a separate sheet of paper with the name and place and date of birth of [REDACTED], whose name did not appear on the list forwarded by the bureau.

ENCLOSURE ATTACHED

RECORDED - 18

INDEXED - 18

KF have been  
checked + are OK.  
2-27-51

-45-5



IN REPLY, PLEASE REFER TO  
FILE NO. \_\_\_\_\_

United States Department of Justice  
Federal Bureau of Investigation

407 U. S. Court House  
Seattle 4, Washington

February 13, 1951

*list*

CONFIDENTIAL

DIRECTOR, FBI

RE: SECURITY INDEX

Dear Sir:

Rebulet February 7, last, transmitting a list of the Security Index subjects of the Seattle Office with the request that this list be reconciled with the Security Index maintained in the Seattle office.

In accordance with that request the list has been checked against the Security Index of the Seattle Office and in some instances against the information appearing in the files, and the list, with corrections, is being returned herewith.

Very truly yours,

483  
changed to  
50-14



Office Memorandum • UNITED STATES GOVERNMENT

TO : Director, FBI  
FROM : SAC, Phoenix  
SUBJECT: SECURITY INDEX

DATE: 2-10-51  
PERSONAL AND CONFIDENTIAL

*list*

484  
changed to  
38-8

ReBulet to Albany dated 2-7-51.

There is being returned herewith the Security Index List of the Phoenix Office. Attached to this list is a sheet of paper containing the names of four persons who appear in the Security Index List in the Phoenix Office and whose names did not appear on the list furnished the Phoenix Office by the Bureau.

The list furnished by the Bureau contained the name of [REDACTED] this card was passed to San Francisco on January 19, 1951, and the Security Index Cards on this subject were, on that date, forwarded to San Francisco. Hence, the Security Index in the Phoenix Office does not presently contain the name of [REDACTED]



41-6  
Memorandum • UNITED STATES GOVERNMENT

TO : DIRECTOR, FBI

DATE: 2-23-51

FROM : SAC, RICHMOND

*list*  
PERSONAL AND CONFIDENTIAL

SUBJECT: SECURITY INDEX

Reference is made to Bureau letter dated 2-7-51 attaching a list of the Security Index subjects in the Richmond Office as prepared from the Bureau's Security Index list.

The necessary notations as appearing in the Security Index list of the Richmond Office which were not indicated on the Bureau's list have been made. In addition there is also attached an additional sheet showing the name of [REDACTED], who is presently carried in the Richmond Office Security Index file. It should be noted that the Security Index card on this subject was received from the Washington Field Office on form FD-128 dated October 16, 1950 to the Bureau. The Bureau is also in receipt now of a complete report by the Washington Field Office concerning the subject as well as an additional report from the Richmond Office concerning subject's activities since he moved to Sterling, Virginia. To date no amended Security Index cards concerning this subject have been received from the Bureau.

The above indicated are the only discrepancies observed by this office in the Security Index with that maintained at the Seat of Government.

[REDACTED]  
[REDACTED]  
Enclosures

G. I. R. - 1

41-6



1-9

Office Memorandum • UNITED STATES GOVERNMENT

TO: DIRECTOR, FBI  
 FROM: SAC, ALBANY  
 SUBJECT: SECURITY INDEX

DATE: FEBRUARY 24, 1951

*list*

PERSONAL AND CONFIDENTIAL

Reference, Bureau letter to Albany dated February 7, 1951.

Enclosed herewith is the list of the Security Index subjects of the Albany Office which was referred to in the above referenced letter. The appropriate notations for priority designations have been made adjacent to the name of each person so designated on the list. In this connection, it is noted that the name of [REDACTED] has been removed from the Special Section-Union per instructions contained in Bureau letter to Albany, dated 12/19/50.

\* Attached to the list of the Security Index subjects which was furnished by the Bureau, as an enclosure to Bureau letter to Albany, dated February 7, 1951, is a list of the Security Index subjects contained in the files of this office that are not included on the Bureau's list.

RCS.

[REDACTED]

encls.

EX-22

*checked by [unclear]*

G. I. R.

[REDACTED] 1-9

FEB 27 1951  
 109/14

34-7

Office Memorandum • UNITED STATES

ENT

TO : Director, FBI  
FROM : SAC, Pittsburgh  
SUBJECT: SECURITY INDEX

DATE: January 13, 1951

CONFIDENTIAL

Re SAC letter #100, dated December 28, 1950, requesting that the Bureau be advised of the present status of the information appearing on the Security Index cards maintained in this division.

After a thorough review of the Pittsburgh Security Index, it was found that the following situation exists, as of January 13, 1951:

I.

This office, as of January 13, 1951, has 188 SI cards.

- A. All cards contain the information pertaining to race, sex, date and place of birth, according to instructions previously set out in SAC letter #97, dated October 19, 1949.
- B. During the normal procedure of verifying SI subjects' residence and business addresses every six months, the title of each case is analyzed to determine if it is correct in accordance with SAC letter #48, dated July 25, 1950.
- C. Of the 188 SI cards, 64 are presently in the form prepared at the Bureau on the IEM and 124 remain in the form prepared by this office in accordance with Bureau instructions.
- D. The alphabetical and geographical SI boxes in this office are broken down into three sections, as follows:
  - 1. Regular SI subjects--179 cards in this section
  - 2. Special section

TO: Director, FBI  
FROM: SAC, Pittsburgh  
SUBJECT: SECURITY INDEX

January 13, 1951

- a. Atomic Energy employees--  
seven cards in this section
  - b. U. S. Government employees--  
one card in this section
3. Inactive
- a. Subjects in the U. S. Armed  
Services--one card in this  
section.

In addition to the above, three other cards are maintained in the SI boxes. Each of these three cards contains the name and address of specific places to be searched under the Master Search Warrant when the Detcom Program is instituted.

- F. This office continues to maintain metal tabs on the geographical SI cards, indicating the subject has been tabbed "Detcom," "Comsab," or both.

## II.

Insofar as the up-to-date status of residence and address verification of SI subjects is concerned, the following situation exists in this office, as of January 13, 1951:

- A. The residence and business addresses of all SI subjects have been verified within the last six months with the exception of the following:
  - 1. --This individual is known to be presently living and working on a river boat in the general Pittsburgh area. Continued efforts

TO: Director, FBI  
FROM: SAC, Pittsburgh  
SUBJECT: SECURITY INDEX

January 13, 1951

have been made to determine the company employing this individual. A lead is presently outstanding in the St. Louis Division, requesting a check be made against the records of the river boat and barge companies having headquarters offices in St. Louis. The card on this individual will be brought up to date immediately upon determining his employment and residence.

2. --This subject has recently moved from her place of residence and has left her employment. Continued efforts to locate her have been unsuccessful to date; however, investigation to locate her is continuing.

3. --This subject moved from his place of residence and left his employment address about two months ago. Continued investigation to locate has been unsuccessful to date and every effort is being made to determine his whereabouts as quickly as possible.

Neither  
or "Comsab."

, nor are tabbed for "Detcom"

4. --This subject was expelled from the Communist Party. Bureau authorization has been granted to interview to determine if she should be retained on the SI. whereabouts are unknown to both this office and members of her family; however, investigation is continuing to locate her for interview. Her card is tabbed "Detcom" and "Comsab."

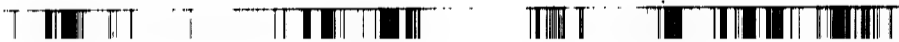
TO: Director, FBI  
FROM: SAC, Pittsburgh  
SUBJECT: SECURITY INDEX

January 13, 1951

- B. In addition to the above-mentioned individuals, there are presently 13 SI subjects who have recently moved from this division to another division. Leads to verify the presence of the SI subjects in the divisions wherein they are believed to be residing have been set out. When these leads are covered, the subjects' SI cards and other pertinent data will be forwarded to the new office of origin in accordance with present Bureau instruction.

Also, in addition to these 13 subjects, there are two Pittsburgh SI subjects who are presently in Czechoslovakia. These latter two cases are being followed closely to determine if and when they return to the United States.

This office will continue to follow closely the movements of SI subjects, and an appropriate system has been instituted to insure that each SI subject's residence and business address is verified at least every six months.



## Office Memo

num • UNITED STATES GOVERNMENT

GOVERNMENT

TO : Director, FBI  
FROM : SAC, Oklahoma City  
SUBJECT: SECURITY INDEX

DATE: February 23, 1951

PERSONAL AND CONFIDENTIAL

Rebulet to Albany dated 2-7-51.

There is attached Security Index list furnished by the Bureau in referenced letter. There is also being attached separate sheets of paper containing the names, date and place of birth of Security Index subjects in our files whose names were not included on the attached list.

It will be noted from the attached list that the letter T appears before the name of [REDACTED]. For the information of the Bureau, the Security Index card on this subject has been transferred to the Milwaukee Office and should be included on their Security Index list.

Enclosures

G. I. R. -7

4 ENCL

65

EX-8

3-8 KF cards check  
by [REDACTED]  
by [REDACTED]

RECORDED - 65

EX-8

FEB 26 1951

25

[Handwritten signature]

[Handwritten signature]

[Handwritten signature]

## Office Memorandum • UNITED STATES GOVERNMENT

TO :

DATE: January 27, 1951

FROM :

SUBJECT: STATUS OF WORK -  
 SECURITY INDEX UNIT  
 INTERNAL SECURITY SECTION  
 SECURITY INVESTIGATIVE DIVISION

PURPOSE

To furnish you with an up-to-date picture of the status of the work in the Security Index Unit of the Internal Security Section as of this date.

BACKGROUND

You will recall that during the recent inspection of the Security Investigative Division, the Inspector requested that a report be made showing the current status of work in the Security Index Unit as of December 15, 1950. This instruction was complied with by memorandum dated December 15, 1950, to , at which time it was pointed out that 7 Supervisors had been loaned to this Section from the Correlation-Liaison Section to assist in reducing the delinquency which existed at that time. There were 12 Supervisors regularly assigned to this Unit and with the addition of the 7 men on loan, a total of 19 Supervisors was in the Unit as of December 15, 1950. Since that time, one Supervisor has been transferred to the field so that at the present time 18 Supervisors are so assigned. A replacement has been requested for the Supervisor who was transferred.

IMPORTANCE OF WORK

You are fully conversant with the tremendous increase of work on the Security Index Desk since the beginning of the Korean crisis. This has been due, of course, to a large extent by a revision of Bureau policy requiring the field to currently investigate and recommend for the Security Index any individual who is presently a member of the Communist Party or related subversive group or who might be currently following and espousing the Communist Party line. The Security Index is the very heart of the Bureau's internal security program. If we are to carry out our responsibilities under this program, it is imperative that the work on this desk be kept in a current condition at all times since in all probability we will have little if any advance notice as to when we may be called upon to effect apprehensions of the persons in our Security Index. Consequently, all incoming mail relating to

451  
a Security Index subject or to a subject on whom a Security Index card is contemplated must be handled without delay. Unless sufficient manpower is available as it relates to the supervisory staff, it is obvious that incoming mail from the field cannot be handled promptly consistent with our responsibility.

*not satisfactory as long as there is delinquency*  
PRESENT STATUS OF WORK

As of January 20, 1951, there was a total of 97 delinquent items in the Security Index Unit or an average of  $5\frac{1}{2}$  items per man. This reflects a considerable decrease in delinquency in this Unit since as of December 9, 1950, there was a total of 407 delinquent items in the Unit. I feel that for the first time in the past twelve months we are now in a position where the status of the work in this Unit is satisfactory. This is due to the personnel presently assigned, plus the fact that considerable effort has been expended by these men to place this Unit in a current status. We are now in a position to comply with recently issued instructions that ticklers must be followed on all pending cases at least once every 90 days. Unless the personnel presently available remains assigned to this Unit, it will not be possible to comply with this instruction.

VOLUME OF WORK

As of January 26, 1951, there were included in our Security Index 14,057 names. Included therein were 1,450 key figures and 67 top functionaries. Since case assignments are made to 16 of the 18 Supervisors in the Unit, 2 being assigned to policy matters and specials, this means that each Supervisor is responsible for nearly 1,000 Security Index subjects. This alone means that a tremendous volume of mail is coming across the desk of each Supervisor. In addition, numerous reports are received on individuals who are investigated but not deemed sufficiently dangerous to be included in the Index. A current mail count reflects that there is a definite increase in the mail being received during January, 1951 as compared with the November-December 1950 period. In fact, in a number of offices the volume of incoming mail has doubled.

FUTURE ANTICIPATED VOLUME

Recent DETCOM survey memoranda submitted by all field offices during October-November, 1950 were analyzed as to the number of Security Matter-C cases which our offices anticipated opening during the coming twelve-month period. This survey re-

flected that a total of approximately 53,000 security cases will be opened on the basis of field estimates. This means that each Supervisor will be expected to handle during that twelve-month period approximately 3,000 new security cases. For example, the New York Office recently indicated that they are presently opening new security cases at the rate of 600 per month. I also desire to point out that as of June 30, 1950, there was a total of 4,067 delinquent cases in the field bearing the 100 classification, whereas as of December 31, 1950, this figure had increased to 14,140. This increased delinquency in the field has been brought about, in part, by virtue of the opening of a large number of new cases in the 100 classification, plus the fact that many offices are unable to assign these newly opened cases due to lack of investigative personnel. It is anticipated that as soon as personnel is available to investigate these cases, the work on the Security Index Desk will increase immeasurably.

#### CONCLUSIONS

After a careful analysis of the work presently being received in the Security Index Unit, together with the anticipated work load during the ensuing twelve-month period, it is my opinion that it is essential that the Security Index Unit personnel be maintained as at present. I shall closely watch the volume of work coming onto this Desk and in the event conditions warrant will keep you advised regarding the need for additional personnel in order that the important work on this Desk may be kept current at all times. The voluntary overtime for the Security Index Supervisors averaged 2 hours, 14 minutes a day during November, and 1 hour, 57 minutes a day during December.

#### RECOMMENDATION

In view of the above, it is my opinion that the men who have been loaned to the Internal Security Section by the Correlation-Liaison Section be permitted to remain in their present assignments. I further recommend that in the event it is necessary to increase the personnel in the Correlation-Liaison Section that additional personnel be transferred from the field to meet such needs and that the men who are presently assigned to the Security Index Unit remain in such assignments since they are now completely familiar with the various ramifications of the work in this Unit.

**FREEDOM OF INFORMATION  
AND  
PRIVACY ACTS**

**SUBJECT: CUSTODIAL DETENTION  
SECURITY INDEX**

**FILE NUMBER: 100-358086**

**SECTION : 11**



**FEDERAL BUREAU OF INVESTIGATION**

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## **NOTICE**

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Federal Bureau of Investigation  
United States Department of Justice  
Washington, D. C.



IN REPLY, PLEASE REFER TO  
FILE NUMBER \_\_\_\_\_

STRICTLY CONFIDENTIAL

September 12, 1945

BUREAU BULLETIN NO. 55  
Series 1945

(A) INTELLIGENCE SUMMARIES - SECURITY MATTERS - REPATRIATION - SEDITION - TREASON

1. QUARTERLY INTELLIGENCE SUMMARY

Effective immediately, the Bureau is discontinuing the preparation and dissemination of the Quarterly Intelligence Summary. The last quarterly Intelligence Summary which will be issued will be the one dated August 15, 1945, which is presently in process of preparation, the material for which was, of course, submitted by you to the Bureau some time ago. In view of this, in the future you should not submit to the Bureau material for the Quarterly Intelligence Summary.

2. MONTHLY INTELLIGENCE SUMMARY

Effective immediately, the Bureau is discontinuing the preparation and dissemination of the Monthly Intelligence Summary. Consequently, no further material for the Monthly Intelligence Summary should be submitted to the Bureau by you.

3. SECURITY MATTER INVESTIGATIONS

You are instructed to immediately discontinue all general individual security matter investigations in all nationalistic categories with the specific exceptions of cases involving Communists, Russians, individuals whose tendencies result from ideological or organizational affiliation with Marxist groups such as the Socialist Workers Party, The Workers Party, the Revolutionary Workers League or other groups of similar character and members of the Nationalist Party of Puerto Rico.

Pending investigations falling in the above category should be closed administratively in each field office without delay. No closing report or letter to the Bureau in these cases is necessary or desired. Security index cards which may have been prepared on individuals falling within the above category should immediately be placed in the investigative case file in each field office. The security index cards maintained on such subjects at the Bureau are being placed in the cancelled section of the Security Index. In view of this, letters from the field requesting the cancellation of security index cards on subjects falling within the above category which have been received by the Bureau but have not as yet been answered will not be answered but will be filed without action.

In the future, no new general individual security matter investigations should be opened by you unless they fall within the above specific exceptions.

It should be clearly understood that the above instructions apply only to general individual security matter cases and do not apply to cases involving

76061 1 1945

Discontinuing preparation of quarterly intelligence summary

IN REPLY, PLEASE REFER TO FILE NUMBER  
BUREAU BULLETIN NO. 55  
Series 1945  
STRICTLY CONFIDENTIAL  
197  
COPY

## Office Memorandum • UNITED STATES GOVERNMENT

490

TO :

DATE: 2/12/51

FROM :

SUBJECT: STATUS OF WORK  
SECURITY INDEX UNIT  
INTERNAL SECURITY SECTION  
SECURITY INVESTIGATIVE DIVISION

Pursuant to request, a check has been made on the activity of this Unit and conclusions and recommendations set forth. At the present time there are 19 Agent Supervisors assigned to this Unit. 16 of these Supervisors are assigned the handling of reports, correspondence, and other matters concerning Security Index subjects according to geographical area. 2 of the Supervisors are assigned the responsibility for insuring that the DETCOM Program is properly set up in all offices. They are also charged with the handling of the Security Index, preparation of Bureau Bulletins, handling special cases and other matters which would not fall specifically on the desk of one of the 16 Supervisors. 1 Supervisor devotes his time to the handling of "specials" of which there are many and assists on any of the 16 desks in the event of an absence of one of the Supervisors or when one of these Supervisors is engaged for a rather extensive time on a "special." The organization of the Unit appears satisfactory.

It is perhaps unnecessary to emphasize the current importance of this Unit. It is felt, however, that this Unit should maintain the work in a current status permitting no delinquencies and closely supervising and following the investigation of individuals for placement on the Security Index. On February 3, 1951, there were 99 delinquent items. These were items that were over 6 days old. The Unit is endeavoring to remove entirely any items falling within this delinquent category. The Supervisors have been instructed and so far as it was possible to determine are carrying these instructions out to follow very closely on Security Index matters to insure that every person under investigation is included in the Security Index in a proper manner when the necessary information has been developed. A study was made of the volume of work coming into the Unit on a weekly basis from the Field which required review and affirmative action by the Supervisors. The tabulation for the past 4 weeks is here set forth:

<u>Week Beginning</u>	<u>Letters</u>	<u>Reports</u>	<u>Other</u>	<u>Total</u>
1/8/51	1,175	598	54	1,827
1/15/51	1,030	486	65	1,581
1/22/51	1,182	651	55	1,888
1/29/51	1,079	630	63	1,772
				7,068

## Memorandum for

The above tabulation does not include routine forms or any other material that does not require review and affirmative action by the Supervisor. 18 Supervisors, therefore, handle on an average of 110 items per week. This includes not only reports, but letters and other material requiring review and action. It was felt by and other Supervisors contacted that this is about a normal average of items that can be handled per week in a proper fashion by Supervisors.

In addition to the review of this material coming in from the Field, each Supervisor has an average of 525 ticklers on subjects presently on the Security Index list which must be reviewed every 90 days. During the past 2 weeks, 242 subjects have been added to the Security Index. As pointed out in memorandum of 1/27/51, the work of this Unit will undoubtedly increase as soon as the impact is felt by virtue of the Field's intensification of investigation of Security Matters and because of the large number of cases opened in that category.

All of the Supervisors and clerical employees are in one large room which is overly crowded and does not present the best working conditions. It is recognized that this is a necessity at the present time, but may be subject to correction in the immediate future when the Washington Field Office moves to the Old Post Office Building.

CONCLUSIONS AND RECOMMENDATIONS

1. There were 99 delinquent items as of February 3, 1951. Special emphasis should be placed on items received the previous week to insure that the delinquency is removed and that no delinquencies occur in the future.
2. The number of Supervisors presently assigned to the Unit appears adequate to handle the present volume of work. The basis for adding or releasing Supervisors in this Unit should be determined by the volume of work being received. It is felt that 1 Supervisor can handle from 100 to 125 items per week. If the average increases over and above this average, immediate consideration should be given to adding Supervisors to insure that the work remains current. When the daily average falls below 100 items per week, consideration should be given to releasing supervisory personnel from that Unit.
3. 7 Supervisors presently in this Unit were loaned to the Unit from the Correlation - Liaison Section. These Supervisors are now familiar with the work on the Security Index. They are needed and it is recommended that they remain in this Unit.
4. If it becomes necessary, as it probably will, to add Supervisors to this Unit, it is recommended that they be taken from the other units or sections of the Security Investigative Division or

*Memorandum for*

other divisions at the Seat of Government to insure that there will be no delay in supplementing the supervisory staff as it is needed and to insure against accumulation of delinquent work.

5. As soon as possible, it is recommended that consideration be given to more desirable and adequate space for this Unit.

6. The overtime record of the Security Index Supervisors for the past 3 months is as follows:

November 1950 - 2 hours, 14 minutes

December 1950 - 1 hour, 57 minutes

January 1951 - 1 hour, 58 minutes.

The overtime for the Internal Security Section for January 1951 was 1 hour, 57 minutes. The overtime for the Security Investigative Division for January 1951 was 1 hour, 54 minutes. The overtime record of the individual Supervisors in the Internal Security Section is attached hereto.

491 changed to 7-6  
Office Memorandum • UNITED STATES GOVERNMENT

DATE: February 24, 1951

TO : Director, FBI  
FROM : SAC, Butte  
SUBJECT: SECURITY INDEX

ReBulet 2/7/51 to Albany.

Attached hereto is the list of Security Index subjects as furnished by the Bureau. This list has been reconciled with the Security Index cards in the Butte Office. It is to be noted that two Security Index cards have been cancelled and two new cards have been added. These additions are listed on a separate piece of paper attached to the Bureau's list.

Enc.

RECORDED - 28

FEB 27 1951  
3-3-1

491  
changed to  
7-6

RECORDED-14  
EX-100

[REDACTED]  
[REDACTED] -7-6

March 7, 1951

SAC, Butte  
Director, FBI  
SECURITY INDEX  
Bureau file 100-358086

List

Reurlet dated February 24, 1951.

The list of Security Index subjects which was furnished your office by the Bureau and returned with notations by your office with referenced letter does not compare with Bureau files in the following instances: Bureau files reflect that [REDACTED], [REDACTED], and [REDACTED], are carried as Key Figures. Your notations on this list do not reflect that they are Key figures in your office. Kindly advise the Bureau of the present status in the above-three mentioned cases.

COMM-FBI  
MAR - 7 1951  
MAILED 18

Tolson \_\_\_\_\_  
Ladd \_\_\_\_\_  
Clegg \_\_\_\_\_  
Glavin \_\_\_\_\_  
Nichols \_\_\_\_\_  
Rosen \_\_\_\_\_  
Tracy \_\_\_\_\_  
Harbo \_\_\_\_\_  
Mohr \_\_\_\_\_  
Tele. Rm. \_\_\_\_\_  
Nease \_\_\_\_\_



492  
changed  
to  
34-35

*Office Memorandum* • UNITED STATES GOVERNMENT

TO : Director, FBI  
FROM : SAC, New York  
SUBJECT: SECURITY INDEX PROJECT  
(Bureau File #)

DATE: February 26, 1951

Re New York letter dated February 19, 1951.

As of February 26, 1951, there has been no change in the figures submitted in referenced New York letter. There are still four cases that have not been brought up to date by report. Reports are being prepared, however, on two of these four cases.

*Office Memorandum* • UNITED STATES GOVERNMENT

TO :

DATE: 2-16-51

FROM :

SUBJECT:

SECURITY INDEX - GENERAL

PURPOSE

To advise you of the total cards in the Security Index as of February 16, 1951.

DETAILS

During the past week, 146 new cards were added to the Security Index and 11 cards were cancelled, a net increase of 135 cards.

- The Security Index count as of today is 14,418.

444 changed  
to  
45-6

SAC, San Antonio

February 16, 1951

Director, FBI

SECURITY INDEX

Reference is made to Section C of SAC Letter  
No. 100, Series 1950, dated December 28, 1950.

Bureau files do not reflect that a letter has  
been received from your Office reflecting that all  
Security Index cards in the San Antonio Office are in  
an up-to-date status. Please advise the date that  
such a letter was sent to the Bureau or submit letter  
immediately if not already done.

ce Memorandum • UNITED

495 changed to 15-12  
GOVERNMENT

TO : Director, FBI

DATE: February 27, 1951

FROM : *list*  
S. J. [unclear]

SUBJECT: SECURITY INDEX

106239

Re Bureau letter January 7, 1951. Enclosed is the amended list of Detroit Security Index subjects to which there is attached a separate list reflecting 37 additional names found in the Detroit Index but not included in the original Bureau list.

Corrections to the Bureau list have been indicated on the list itself in the following manner:

1. A small "C" precedes the names of those who have been cancelled or for whom Office of Origin has been changed.
2. A small arrow in front of a name signifies that the hand written correction thereafter indicated should be made in the Bureau's list.
3. Priority designations have been indicated adjacent to the names as instructed by reference letter.

In connection with the Special Section (██████████) listing received for ██████████ (Bureau file ██████████) attention is invited to Bureau letter of December 7, 1950 which instructed Detroit to remove his card from this Section and replace it in the Regular Section. Also in the case of ██████████ (Bureau file ██████████) recent information indicates that it is no longer proper to carry his card in the "U.S. Government Employees" section of the Special Section. Form FD-122 is enclosed reflecting this latter fact.

Other than as set forth above the Detroit Security Index list is in complete agreement with that furnished by the Bureau.

ENCLOSURE  
17 FEB 28 1951  
CALL: [unclear]  
100-517  
Pgs.

RECORDED - 123

RECORDED COPY FILED IN 15-12

STANDARD FORM NO. 64

*Office Memorandum* • UNITED STATES GOVERNMENT

TO :

DATE: February 9, 1951

FROM :

SUBJECT: SECURITY INDEX - GENERALPURPOSE

To advise you of the total cards in the Security Index as of February 9, 1951.

DETAILS

During the past week, 117 new cards were added to the Security Index and 11 cards were cancelled, a net increase of 106 cards.

The Security Index count as of today is 14,283.

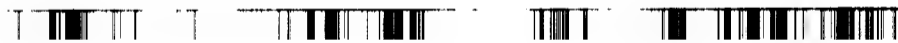
497 changed  
to  
37-15

*Office Memorandum* • UNITED STATES GOVERNMENT

TO : DIRECTOR, FBI DATE: February 8, 1951  
FROM : SAC, PHILADELPHIA Attention: MECHANICAL SECTION  
SUBJECT: SECURITY INDEX

Transmitted under separate cover are two 100 foot rolls of 35 mm. film which are exposed and undeveloped. These films contain photographs of reports in cases involving Security Index subjects. In accordance with Bureau instructions, duplicate copies of all reports were purged from the Philadelphia files. Subsequently, instructions were issued to maintain duplicate copies of reports in Security Matter and Internal Security cases, and the Bureau has recently advised that such duplicate copies should be available in the event it is necessary to furnish copies of reports to the United States Attorneys. Accordingly, the attached photographs have been made so that duplicate copies will be available in the files.

It is requested that one print of each exposure be made, 8 X 10 inches in size, and returned to the Philadelphia Office along with the exposed film. The attached film is non-evidentiary in nature and is being transmitted for processing only.



497 changed  
to

37-15

SAC, Philadelphia

March 1, 1951

Director, FBI

Security Index  
Enfile

Reference is made to your letter dated February 8, 1951, transmitting two rolls of film pertaining to the above-captioned matter.

1X-8 In accordance with your request, prints have been made and they are being forwarded together with the film to your office under separate registered cover.

# Office Memorandum • UNITED STATES GOVERNMENT

498

TO :

DATE: February 7, 1951

FROM :

SUBJECT: SECURITY INDEX

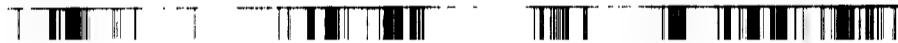
Pursuant to your request the memorandum from \_\_\_\_\_ to the Director dated January 11, 1951, concerning the Security Index and the methods used, has been reviewed. Conferences have been held with the appropriate supervisory personnel in the Security Division. It is felt that the methods and procedures set up and followed in connection with the Security Index program are satisfactory and adequate with the exception of "Prominent Individuals." You requested that the files of the prominent individuals included in the special section of the Security Index be reviewed to make sure that we are sound. In connection with the "Prominent Individuals" included in the special section of the Security Index the following observations and recommendations are made.

## PRESENT STATUS

The Security Division has recognized that the apprehension of certain individuals, referred to as "Prominent Individuals," in the event the Detention Program is placed in effect, might cause the Bureau some embarrassment because these individuals would hold themselves out as martyrs, some public sentiment would be created in their behalf, and because of their prominence the Hearing Board might release them. This would undoubtedly result in considerable adverse publicity and criticism of the FBI. The Security Division prepared SAC Letter #61, dated August 29, 1950 which advised the field of the type of individuals who were being placed in the special section of the Security Index. Prominent individuals were included. These individuals were selected by the Security Division and the field offices in which they resided were advised. The field offices were instructed to appropriately tab the security index cards on all persons included in the special section at the Bureau. The field was also advised to indicate in the future when placing persons on the Security Index to recommend if the individual should be included in the special section. There are approximately 30 individuals carried in the "Prominent Individuals" section of the Security Index. With a few exceptions there has been no summary report prepared on these prominent individuals. The Department has recently been advised of their identity and the fact that they are included in the Security Index. The Security Division has pointed out that before any of these prominent individuals should be apprehended the files on each such individual should be reviewed at the time of an emergency to determine if their activities at that time fully justified their detention. It is intended that the Department approve all apprehensions of these individuals. At the present time, even though all reports have been submitted to the Department, it would be necessary for the Bureau to review the entire file, consisting in some instances of several sections and prepare a summary report in order to determine what facts are available for use in the event of the detention of the subject.

## RECOMMENDATIONS

1. The field should be instructed to prepare a summary report set up in the general form of a prosecutive summary on each prominent individual. This report



should set forth the available facts and information including the date and source which could be utilized at a hearing in the event of the apprehension of the subject.

2. These summary reports on prominent individuals should then be reviewed in the Security Division and a determination made as to whether or not the information is adequate to justify the continuation of this person in the Security Index. If it is determined that the information is adequate the summary report should be sent to the Department. In those instances in which the Security Division determines the information is inadequate the person should either be removed from the Security Index or investigation continued to develop further information for inclusion in a summary report.

3. "Prominent Individuals" in the Security Index should continue to be maintained in a special section.

Mr.

and Mr.

concur.

9-2-8

✓  
concur.  
H

## Office Memorandum • UNITED STATES GOVERNMENT

TO :

DATE: February 28, 1951

FROM :

SUBJECT:

SECURITY INDEX - GENERAL

## PURPOSE:

To furnish information concerning the handling of the "Prominent Individuals" subdivision of the Special Section of the Security Index and to advise you that the Department has been furnished certain information concerning the Special Section.

## DETAILS:

Reference is made to the memorandum from to the Director dated January 11, 1951, regarding breakdowns in the Security Index and memo from to dated February 7, 1951, relating thereto. Referenced memoranda are attached.

For your information the following action has been taken in this matter:

(1) At the time the last Security Index list was delivered to the Department on January 29, 1951, as you will recall, the lists of individuals whose Security Index cards are carried in the Foreign Government Employees, United Nations Employees, Atomic Energy Program Employees, United States Government Employees and Prominent Individuals subdivisions of the Special Section were attached to the list of individuals included in the general section of the Security Index. Individuals in the United States Government Employees and Atomic Energy Program Employees categories had been attached to the previous Security Index list delivered to the Department.

At the time the Security Index list was delivered to at the Department, he was advised that in every instance when a person's name is carried in the Special Section, the person's affiliations and activities in subversive matters warranted inclusion in the Security Index according to Bureau standards in that manner the same as if the individual were placed in the general section of the Security Index, but that the names were carried in the Special Section because each case, for one reason or another, warranted special consideration prior to arrest in event of an emergency. In regard to those individuals listed as "Prominent Individuals,"

it was specifically pointed out that their affiliations and activities developed as a result of investigation warranted their names being carried in the Security Index according to Bureau standards in that regard, but because of the prominence of these individuals in business or professional fields, they were separated from the general section in order that each case can be more closely followed and given special review and attention at the time of an emergency to determine if their subversive activities at that time considered along with past activities fully justify their detention.

It was pointed out to that those individuals listed under Foreign Government Employees and United Nations Employees were maintained in the Special Section because of the question of diplomatic status that must be considered in each case prior to an arrest in an emergency.

(2) Pursuant to the recommendations contained in Mr. Clegg's memorandum to " dated February 7, 1951, an SAC Letter has been prepared for approval instructing offices having Security Index subjects in the "Prominent Individuals" subdivision of the Security Index to prepare summary reports on each subject so carried, and that thereafter investigative reports be submitted on these individuals at least each six months as long as their names are carried in the Special Section. The SAC Letter also instructed the SAC to follow such cases in order that he will be in a position at any given time to decide if apprehension is fully justified. The field was instructed to submit recommendations on other Security Index subjects whom they feel should be placed in the Special Section under "Prominent Individuals."

As you know, before any person's name is placed in the Security Index, his file is carefully reviewed by the Supervisor handling the case to determine if a Security Index card is warranted. This is true whether the card is carried in the Special Section or general section of the Security Index.

During October 1950, case files on all persons whose names are carried in the "Prominent Individuals" subdivision were reviewed by Supervisors to make certain the Security Index card was warranted in each case and whether the individual's prominence warranted his name being designated for the Special Section. In accordance with recommendation, on receipt of summary reports from the field on prominent individuals, the reports will be thoroughly reviewed to determine if we continue to have full justification for Security Index cards in each case. Reports will then be disseminated to the Department.

This matter will be closely followed.

**ACTION:**

None. This is for your information.

499  
changed  
to

34-38

*Office Memorandum* • UNITED STATES GOVERNMENT

TO : Director, FBI

DATE: March 5, 1951

FROM : SAC, New York

SUBJECT: SECURITY INDEX PROJECT  
(Bureau File #)

Re New York letter dated February 26, 1951.

As of March 5, 1951 there are three cases on Security Index subjects that have not been brought up to date by report pursuant to previous instructions from the Bureau.

Office Memorandum • UNITED STATES GOVERNMENT  
500

TO : THE DIRECTOR

DATE: January 11, 1954

FROM :

SUBJECT: SECURITY INDEX *GENERAL*

PURPOSE

To advise you regarding breakdowns in the Security Index and of the methods used in making final decisions on the breakdowns.

DETAILS

I. Security Index

The Security Index includes the names of persons who are considered dangerous or potentially dangerous to the internal security of the United States and, as such, should be given consideration for apprehension and detention in the event of an emergency. The dangerousness of each person whose name is included in the Security Index has been determined as the result of Bureau investigation. During each investigation every effort is made to develop legally admissible evidence by means of which the dangerousness of the individual can be established; however, in many cases derogatory information has been received through technical surveillances and other means which information is not legally admissible under the rules of evidence.

The Master Security Index is maintained on tabulation cards by the Statistical Section in the Identification Building. The cards are filed alphabetically and only the physical preparation and maintenance of these cards are handled by the Statistical Section. Any instructions affecting Security Index cards are given by the Internal Security Section. From these tabulating cards information is printed on white 5 by 8 cards by running the tabulating cards through a Cardatype Machine. By this method, in each instance, three 5 by 8 cards are prepared, two of which are forwarded to the field division which is office of origin in the Security Index case and one card is maintained at the Security Index Desk. The latter card is filed alphabetically in an index maintained in Room 7139. One of the two cards forwarded to the field office is filed in an alphabetical section of the office's Security Index and the other card is filed in ~~either~~ the Geographical or Special Section of their index.

At the present time cards are forwarded to the field in each case when a new name is being added to the Security Index or changes are being made to the information appearing on an SI card. At the present time all Security Index cards in the field have not been prepared on the IBM equipment inasmuch as to make a complete change-over at any given time would cause too great a delay in the processing of current mail on new SI cards or changes on old SI cards.

It is anticipated that eventually all SI cards in the field will have been prepared on the IBM equipment, thus assuring uniformity in all cards in the field with those at the Bureau. At this time all mail affecting SI cards is given priority handling.

The Security Index is broken down into two sections, namely:

- 1) General Section
- 2) Special Section

The General Section includes all SI cards on individuals that will be handled as a mass apprehension in the event of an emergency. SI cards in the Special Section are on individuals when for one reason or another the cases must receive special attention before any apprehensions are made in an emergency.

#### A. General Section

As pointed out above, it is contemplated that the SI cards in the General Section will be used for a mass apprehension at the time the Security Index Program is placed in operation. This General Section corresponds to the Geographical Section of the Security Index in the field offices. The tabulating or punch cards are so punched that certain classifications (named hereafter) can be selected from the entire Index by processing the tabulating cards through a Sorting Machine.

1. The following classifications and groups can be sorted from the Security Index for priority of arrest purposes. These breakdowns appear on Security Index cards in the field and at the Bureau.

#### Detcom

The designation Detcom (coded "DG") appears on the Security Index cards for individuals who will be thereby given priority attention when arrests are made in the event of an emergency. Cases falling in any of the following groups are tabbed Detcom:

- a) All Top Functionaries
- b) All Key Figures
- c) All individuals tabbed under the Comsab Program
- d) Any other individual who, though not falling in the above groups, should be given priority arrest because of some peculiar circumstances.

As of December 4, 1950, the date of the preparation of the last statistical chart for the Security Index, there were 4320 individuals tabbed Detcom.

Comsab

The designation Comsab (coded "CS") appears on all Security Index cards for individuals who because of their training or because of their position relative to vital industries or installations possess the potential to be Communist saboteurs. As pointed out above, all Comsab cases are tabbed Detcom and will receive priority attention in an emergency.

As of December 4, 1950, 1502 Security Index cards were tabbed Comsab.

Key Figures and Top Functionaries

Individuals important to the functioning and effectiveness of the Communist Party and related groups are designated as Key Figures and of these the most important on a national policy-making level are further designated as Top Functionaries. The Key Figures and those Key Figures designated Top Functionaries are so classified for proper investigation and administrative handling because they are the most dangerous to the internal security of the United States. Cases in these categories are never closed. Top functionary cases may be placed in a pending inactive status for three months. Key Figure cases may be placed in a pending inactive status for six months. At the end of the designated period their activities must be brought up to date and a report submitted.

As of December 4, 1950, 1555 Security Index subjects were included in the Key Figure and Top Functionary categories. Of these 65 are Top Functionaries.

The Security Index cards relating to individuals included in the above categories are coded either "KF" or "TF." As previously pointed out, all Top Functionaries and Key Figures are tabbed Detcom and will receive priority attention in the event of an emergency.

B. Special Section

A Special Section of the Security Index is maintained separately from the General Section both in the field and at the Bureau.

The case files on all subjects whose names were carried in the Special Section of the Index as of September 28, 1950, were reviewed by supervisors to determine:

- 1) whether the Security Index card was justified by the results of the investigation;
- 2) whether the individual's name was properly carried in the Special Section.

In addition, the review covered over-all consideration on any subject when a recommendation was being made that the subject's SI card be retained in the Special Section. The results of this over-all review of the Special Section were incorporated in a memorandum dated October 11, 1950, from to and

captioned "Special Section of the Security Index." That memorandum contained the recommendations of the reviewing supervisors and appropriate action on the recommendations has been taken.

The Special Section is presently broken down into six categories which are listed as follows:

- |    |                                    |               |
|----|------------------------------------|---------------|
| 1) | Espionage                          | (coded "ESP") |
| 2) | Prominent Individuals              | (coded "PRO") |
| 3) | Foreign Government Employees       | (coded "FGE") |
| 4) | United Nations Employees           | (coded "UNE") |
| 5) | Atomic Energy Program Employees    | (coded "AEP") |
| 6) | United States Government Employees | (coded "GOV") |

Security Index cards are filed in the appropriate subdivisions of the Special Section when for one reason or another special consideration should be given prior to any arrest in the event of an emergency. It is mandatory that SI cards be placed in the last 4 categories if the respective subject is so employed. Security Index cards are placed in the Espionage and Prominent Individuals subdivisions either on the recommendation of the supervisor of the individual case or the supervisor's approval of the field's recommendation. These recommendations are approved by the section chiefs of the Espionage and Internal Security Sections.

The reasons for placing SI cards in the various subdivisions of the Special Section are set out as follows:

Espionage

Espionage subjects are maintained in the Special Section when apprehension in the event of an emergency would destroy chances of penetration and control of an operating Soviet espionage parallel or would destroy known chances of penetration and control of a "sleeper" parallel.

Prominent Individuals

Individuals who are considered prominent are included in the Special Section because their apprehension might be attended by considerable publicity tending to make martyrs of them and thereby embarrassing the Bureau. In addition it is felt that they should be separated from the General Section of the Security Index in order that each case so designated can be given special review and attention at the time of an emergency to determine if their activities at that time fully justify their detention. In like manner, cases in this category can be continually followed to determine if there is continuing justification for an SI card.

Security Index cards for the following persons are presently maintained in the Prominent Individuals subdivision of the Special Section:

*I suggest Mr. review the above files to - yes.*  
Foreign Government Employees *make sure we are sound*

Foreign government employees are maintained in the Special Section because we can only apprehend those employed by governments with which we are at war. Inquiries have been directed to the Department regarding the possible apprehension of foreign government employees who would be employed by neutral or allied embassies or legations in the event of war.

#### United Nations Employees

United Nations and international organization employees are maintained in the Special Section by reason of the fact that they are employees of international organizations regardless of their national origin and their status. The susceptibility of these individuals to detention has not as yet been determined by the Department.

#### Atomic Energy Program Employees

Atomic Energy Program employees are maintained in the Special Section because in certain instances their apprehension should be cleared with the Atomic Energy Commission representatives in order to avoid interference with the Atomic Energy work. The opinion of the Department has been requested as to whether these individuals can be apprehended in an emergency.

#### United States Government Employees

United States Government employees considered dangerous or potentially dangerous to the internal security are maintained in the Special Section even though their cases are still pending under the Loyalty Program or the case has been determined in their favor by the Loyalty Board. The opinion of the Department has been requested to determine if subjects under this category can be arrested in the event of an emergency.

C. Additional Breakdowns on Both General and  
Special Section Security Index Cards

In addition to breakdowns previously set out, both General and Special Section Security Index cards in the Field and at the Bureau have the following breakdowns:

Vital Facilities Designation

The Security Index cards for subjects employed in facilities listed as vital facilities by the national defense establishment are so catalogued. The code used on the cards reflects the service of the national defense establishment interested in the facility and the product or service reason for the facility's being designated as vital by that service.

Citizenship

Security Index cards reflect the following code designations for citizenship:

NB - Native Born  
NA - Naturalized  
AL - Alien

Sex

Security Index cards reflect the sex of each subject.

Race

Security Index cards reflect the following code designation for race:

W - White  
N - Negro  
O - All others

Organization Affiliation or  
Nationalist Tendency

Security Index cards reflect the following breakdowns by organizational affiliation or nationalistic tendencies which are listed as follows with the code initials indicated:

COM	Communist Party, USA
ISL	Independent Socialist League
SWP	Socialist Workers Party
RWL	Revolutionary Workers League
NPR	Nationalist Party of Puerto Rico
ILL	Independent Labor League
ULP	United Labor Party
UPR	United Party of Puerto Rico
RUS	Russian
BUL	Bulgarian
HUN	Hungarian
YUG	Yugoslavia
MIS	Miscellaneous
PPA	Proletarian Party of America

Under present breakdowns over 95 per cent of the Security Index cards are carried under the organizational affiliation of "COM." A relatively small number of cards are identified under the organizational affiliations "SWP," "NPR," and "ISL." Subjects identified under other "Organizational Affiliation" and "Nationalistic Tendency" categories, listed above, are very limited in number. Other than the individuals identified as Russian under Nationalistic Tendencies, in which group there were 35 cards on December 4, 1950, there are only one or two cards presently carried under each of the "Nationalistic Tendency" categories listed above.

The "Organizational Affiliation" breakdown is made because various groups represent different Marxist revolutionary or other revolutionary organizations so that members of each organization can be identified and proceeded against at any given time.

The "Nationalistic Tendency" groups represent those individuals who cannot be classified Communists but whose activities are inimical to the security of the United States and are in support or behalf of the government of the nation named.

#### Office of Origin

Security Index cards reflect the office of origin in each instance. The Security Index cards can be so sorted and every person in the Security Index can be separated by Field Offices.

In addition to the above breakdowns, all Security Index cards reflect the Bureau file number, subject's residence and

business addresses, place of employment, and date and place of birth. However, cards cannot be sorted from the main Security Index on this information alone.

## II. Procedures for Designating Breakdowns on Security Index Cards

### A. General Section Priority Breakdowns

Designations in this category covering Detcom, Comsab, Top Functionaries, and Key Figures are made after recommendations are received from the Field and after full evaluation by the supervisor handling the individual case. The final decision is made for approval or disapproval of the field's recommendation by the supervisor. If, after reviewing the case, the supervisor believes the field has not made the proper priority recommendations or has failed to make recommendations which he believes are warranted, the supervisor will make the priority designations and advise the field. If the case is one of a questionable nature, the supervisor will discuss the case with the Section Chief prior to final decision. After discussion with the Section Chief, if the case warrants, a memorandum setting forth the facts is prepared for the Inspector in charge of the Security Division. If he deems it necessary, this memorandum is brought to the attention of before a final decision is made.

### B. Special Section Breakdowns

Designations in the Espionage and Prominent Individuals Subdivisions of the Special Section are made either on the recommendation of the Supervisor handling the individual case or on the supervisor's approval of the Field's recommendation. These recommendations are approved by the Section Chief of either the Espionage or Internal Security Sections. If the case warrants, a memorandum setting forth all the facts is prepared for the Inspector in charge of the Security Division and if he deems it necessary, this memorandum is brought to the attention of before a final decision is made.

Designations in the Foreign Government Employees, United Nations Employees, Atomic Energy Program Employees and United States Government Employees Subdivisions of the Special Section are made on the recommendation of the supervisor handling the individual case at the time investigation indicates a Security Index subject's employment falls under any of the Subdivisions named.

### C. Other Breakdowns on all Security Index Cards

It is the responsibility of the supervisor handling the individual case to see that correct designations on Security Index cards are supported by investigation for the following breakdowns:

Vital Facilities Designation  
Citizenship  
Sex  
Race  
Organization Affiliation or Nationalistic  
Tendency  
Office of Origin

### III. Procedure and Standards for Placing A Card in the Security Index

If during the course of a security investigation facts are developed indicating that the subject is potentially dangerous to the internal security, it is incumbent upon the investigating Agent to submit a recommendation for the preparation of a Security Index card. Procedurally, the recommendation always arises from the Field in view of the fact that they possess in the first instance the data necessary for the preparation of the card. However, in practice, the supervisor at the Seat of Government may upon reviewing a case determine that it is an appropriate one for inclusion in the Security Index program and may therefore instruct the field to submit a recommendation for a card.

Upon receipt of the recommendation at the Seat of Government, the substantive case is reviewed by the supervisor to determine if a Security Index card is warranted. If the supervisor determines that the case is clearly short of the standards for inclusion in the Index, he so advises the field and gives the reason why the Security Index card is declined. If the individual comes clearly within the standards for inclusion in the Index, the supervisor authorizes the approval of a Security Index card and the field is so advised. If the case is one of a questionable nature, it may be taken by the supervisor to either the Section Chief or the Inspector in charge of the Division for final decision.

Prior to the Korean emergency, individuals who were members, affiliated or closely associated and under the discipline of the Communist Party or other revolutionary groups, were included in the Security Index if they came under one or more of the following categories:

- 1) Persons with considerable experience in the organization
- 2) Training in special schools of the organization
- 3) Involvement in espionage or intelligence networks
- 4) Veterans of the Abraham Lincoln Brigade
- 5) Veterans of OSS or other branches of the U. S. military forces
- 6) Employees in public utilities, radio stations, communication and transportation industries
- 7) Employees in basic or vital facilities
- 8) Individuals having access to explosive chemicals, weapons or ammunition
- 9) Organizers or officials of labor unions
- 10) Employees of municipal, state or federal government agencies
- 11) Individuals employed in positions having espionage or sabotage potentials
- 12) Individuals who have served as couriers or mail drops
- 13) Individuals who have served as strong-arm men in violent strikes, riots and demonstrations
- 14) Individuals who hold strategic positions in mass organizations or in activities where they control or handle mass educational media
- 15) All Party officials

Since the Korean emergency, the standards for placing a person in the Security Index has been broadened to include all individuals who are active participating members of the Communist Party or other revolutionary groups or who espouse the line of such groups. Of course, all of the foregoing categories are also included under the present standards.

In addition, any individual whose activities are inimical to the security of the United States is included in the Security Index.

These standards are adhered to very closely by all supervisors handling these cases. All cases in the Index can today be justified in accordance with these standards. In addition, the Index is kept currently up to date. The Field must at least every six months check the residence and employment of all individuals in the Index. At the same time the case is reviewed to determine if any additional action is warranted at that time. Of course, individuals designated Key Figures or Top Functionaries receive additional attention above and beyond that described above.

#### IV. Information Furnished the Department on Security Index Subjects

The names of all persons in the General Section of the Security Index are contained in the list furnished periodically to the Department. Investigative reports on all subjects in the General Section of the Security Index have been furnished to the Department.

Up until the last few months, because apprehensions were not to be made immediately of Security Index subjects in the Special Section of the Index, the names of subjects in the Special Section had not been furnished to the Department. It was felt, however, that we should list the names in the Special Section on the periodic list given to the Department unless we could not do so for security reasons, such as in cases involving espionage subjects where the Department has not been given investigative reports for security reasons. As a consequence, we included in the last report sent to the Department in December 1950 all subjects in the Special Section in the categories, "U. S. Government Employees," and "Atomic Energy Program Employees." The Department is in possession of the appropriate reports concerning these individuals. In the next list which will be sent to the Department this month, we will include all individuals in the categories, "Prominent Individuals," "Foreign Government Employees," and "United Nations Employees." We are checking to be sure that the appropriate investigative reports have been sent to the Department before we list their names.

This will mean that all individuals carried in the Security Index will be on the list in possession of the Department, with the exception of those individuals carried in the espionage category of the Special Section of the Security Index. It is not considered advisable to furnish these names to the Department, as we will have to review these individuals' cases at the time the program is put into effect to determine whether we should take action against them and to determine whether it is advisable at that time to inform the Department of the existence of the espionage cases involved. To advise the Department of these espionage subjects at this time may result in a leak regarding pending espionage cases.

#### V. Standards or Grounds for Apprehension as Set Out under the "Regulations of the Attorney General"

As you know, the Attorney General has prepared a portfolio containing plans and instructions for handling the apprehensions of persons considered dangerous or potentially dangerous to the security of the country in the event of an emergency. This

portfolio is captioned "Program for Apprehension and Detention of Persons Considered Potentially Dangerous to the National Defense and Public Safety of the United States." Under Section 7 of the portfolio captioned "Regulations of the Attorney General" are set out the "Grounds for Apprehension," which are listed as follows:

"Activities and associations which may be considered as establishing reasonable grounds for believing that immediate apprehension is warranted include, but are not limited to, one or more of the following:

- "(a) Acts of espionage, sabotage or treason.
- "(b) Attempted espionage, sabotage or treason.
- "(c) Collaboration to any degree with spies or saboteurs.
- "(d) Public statements and writings which can reasonably be considered as intended to encourage seditious or treasonable actions.
- "(e) Affiliation or collaboration with any organization or movement that sought or seeks to alter our form of government by unconstitutional means and/or by force or violence.
- "(f) Likely to foster, encourage or promote the policies, programs or objectives of the enemies of the United States or insurgents or membership in any organization or movement influenced or dictated by the enemies of the United States or insurgents.
- "(g) Advocacy of rebellion or insurrection or the use of force or violence against the constitutional government of the United States, in order to bring about political, economic or social changes.
- "(h) Possession of any contraband or any other materials which could be used to the detriment of the national defense of the United States and to the public safety of its citizens, nationals, or legal residents.
- "(i) Acts whereby any person, or his agent, attorney, or employee, purchases or acquires, sells or gives, any property of whatsoever kind or description, with intent to use or employ the same, or suffers the same to be used or employed, in aiding, abetting or promoting insurrection or resistance to the laws, or any person engaged therein; or being the owner of any such property, knowingly uses or employs, or consents to such use or employment of the same."

The Department has been furnished with the standards used by the Bureau in determining whether a subject's name should be included in the Security Index. It is to be noted that the standards or grounds for apprehension set out in the Regulations of the Attorney General are designed to give broad coverage of any type of subversive activity in the event of an emergency. It is not believed desirable to depart from the Bureau's standards for determining whether a subject's activities warrant the preparation of a Security Index card.

ACTION

None. This is for your information.

Our procedure seems  
sound to me but I  
suggest Mr.  
look it over

1-12

2. you & then let me have  
his reactions.

H.

SAC, Newark

Director, FBI

SECURITY INDEX

Your file #

Bufile #

March 8, 1951

Reurlet dated February 21, 1951, returning the Security Index list which had been reviewed and annotated by your office.

The following discrepancies were noted from a review of the individual files at the Bureau:



502  
changed  
to  
45-7

STANDARD FORM NO. 64

*Office Memorandum* • UNIT GOVERNMENT

TO : Director, FBI  
FROM : <sup>cc:sa</sup> SAC, San Antonio  
SUBJECT: SECURITY INDEX

DATE: March 7, 1951

ReBulet 2-26-51.

The residence and business addresses of all security index card subjects in the San Antonio Division have recently been verified.

Wherever a change occurred the Bureau has been properly notified.



39-12

Office Memorandum • UNITED STATES GOVERNMENT

TO : Director, FBI

FROM : SAC, Pittsburgh

SUBJECT: SECURITY INDEX - SPECIAL SECTION

DATE: March 9, 1951

Reference SAC letter No. 23 series 1951 dated March 3, 1951.

In order that the Bureau will be fully appraised of the manner in which the Pittsburgh Security Index is maintained, the following is set forth:

The Pittsburgh Security Index consists of:

I. GEOGRAPHIC SECTION

This consists of a box containing only the regular security index cards which are broken down according to the geographic location of each individual subject relative to his place of residence. These cards contain the individual's photograph, description and DETCOM and/or COMSAB tabbing. indicated by red and blue metal tabs respectively.

No other cards are maintained in this box and, therefore, this reduces to a minimum the possibilities of confusion in the distribution of these cards should apprehensions commence.

II. ALPHABETICAL SECTION (Administrative Section)

This box contains a "duplicate" of all security index cards and is arranged in strict alphabetical sequence. No descriptive data or photographs are on the reverse side of these cards.

In the front of this box there are maintained three separate cards showing the names and addresses of the three places which have been included under the master search warrant. Next comes the alphabetically arranged "duplicate" security index card maintained on regular security index subjects. This is followed by a section appropriately designated as "Special Section."

A. The "SPECIAL SECTION" is subdivided into and appropriately marked:

1. Atomic Energy Employees
2. Espionage Subjects
3. Foreign Government Employees
4. Prominent Individuals

503 changed to  
39-12

TO: Director, FBI  
FROM: SAC, Pittsburgh  
RE: SECURITY INDEX - SPECIAL SECTION

March 9, 1951

5. Pro-Tito
6. United Nations and International Organization Employees
7. United States Government Employees

a. In the above seven subdivisions are maintained the following number of cards:

1. Atomic Energy Employees	seven
2. Espionage Subjects	none
3. Foreign Government Employees	none
4. Prominent Individuals	none
5. Pro-Tito	none
6. United Nations and International Organization Employees	none
7. United States Government Employees	one

Nothing else is maintained in this second box other than that enumerated above.

### III. "SPECIAL SECTION"

A third box is maintained and subdivided into three sections each appropriately marked.

Section One - Is subdivided into seven categories, namely, those enumerated in referenced SAC letter and under part II section A of this letter. In this section is maintained the cards on individuals who should be given special consideration for one reason or another at the time apprehensions of security index subjects commence. These cards, of course, contain the individual's description and his photograph. The number of cards maintained in this section is the same as enumerated under part II section a. of this letter.

Section Two - Maintained in the second section of this box are three "original" cards, each containing the name and address of the three places included under the master search warrant. These cards will be given to the particular individuals designated to conduct searches when the Bureau instructions are received to commence this phase of the DETCOM Program.

39-12  
March 9, 1951

TO: Director, FBI  
FROM: SAC, Pittsburgh  
RE: SECURITY INDEX - SPECIAL SECTION

Section Three - The third and last section of this box is the "Inactive Section". In this section there is maintained the card bearing descriptive data and photograph of each subject who has entered the armed services of the United States. No "duplicate" cards on individuals in this category are maintained pursuant to Bureau instructions in referenced SAC letter.

For ready information this office has one subject in the "Inactive Section" as of March 9, 1951.

With regard to any individuals maintained on the Pittsburgh Security Index who, because of their pro-Tito and anti-Stalin, anti-Cominform and anti-Soviet tendencies, should receive special consideration and whose security index cards should be maintained in the "Special Section" marked "pro-Tito" it is pointed out that there are sixteen security index subjects in this Division who are of Yugoslav birth. To date there has been no indication that these individuals have changed their pro-Stalin, pro-Cominform and pro-Soviet tendency but in fact have openly voiced their anti-Tito sentiments.

Although this Division does not, at present, have any individual on the Security Index who should be included in the "Special Section" subdivisions marked "Espionage Subjects," "Foreign Government Employees," "United Nations and International Organization Employees," "Prominent Individuals," or "Pro-Tito," matters pertaining to the Security Index and to the "Special Section" subdivisions will be followed closely in order that the Bureau will be promptly advised of any changes.

39-12  
March 29, 1951

SAC, Pittsburgh

Director, FBI

SECURITY INDEX  
Your file

Reurlet March 9, 1951.

Referenced letter advised that the Security Index in your office consists of three sections, each maintained in a separate box and labeled as follows:

- I. Geographic Section
- II. Alphabetical Section (Administrative Section)
- III. "Special Section"

Under the caption Alphabetical Section, you advised that the Security Index cards are arranged in a strict alphabetical sequence followed by a section appropriately designated as the Special Section. You advised that this Special Section is subdivided into various breakdowns.

The Alphabetical Section is an alphabetical listing of all security index cards filed in the Geographical and Special Sections of the Security Index. This alphabetical listing should not have any breakdowns; otherwise, it would be necessary to search in more than one place to determine if a particular name is included in the Security Index.

As your are aware, action taken in connection with apprehensions will be based on the Security Index Cards filed in the Geographical and Special Sections and not the Alphabetical Section.

Referenced letter also states that there are maintained in the same box, three separate cards that show the names and addresses of the three places which have been included under the Master Search Warrant.

There is no reason why these cards relating to the places included under the Master Search Warrant should be filed in the Alphabetical Section of the Security Index.

You advised that the Special Section is subdivided into three groups each appropriately labeled as follows:

- Group one, consisting of seven subdivisions of individuals in various categories who are to receive special attention when the Latent Program is placed into effect.

39-12  
3-29-51

Group Two, in which are filed three original cards containing names and addresses of three places included under the Master Search Warrant.

Group Three, which consists of the Inactive Section.

With respect to the box which you have designated Special Section, you are advised that this designation is incorrect, in that the Special Section relates only to that group of Security Index cards broken down according to:

1. Atomic Energy Employees
2. Espionage Subjects
3. Foreign Government Employees
4. Prominent Individuals
5. Pro-Tito
6. United Nations and International Organization Employees
7. United States Government Employees

Group Two relating to the cards showing the name and address of the places included under the Master Search Warrant has no connection with the Special Section and should not be filed under such a designation.

Group Three, which consists of the Inactive Section, is entirely separate from the Special Section and should not be maintained in a box labeled Special Section.

It is suggested that if you desire to keep the cards which you have mentioned as being filed under Special Section, you should re-label this box according to the type of information actually filed in the box, namely (1) Special Section, (2) Places to be Searched Under the Master Search Warrant, and (3) Inactive Section. You should advise the Bureau when the above changes have been made.

## Office Memorandum • UNITED STATES GOVERNMENT

DATE: February 23, 1951

TO :

FROM :

SUBJECT:

SECURITY INDEX - GENERALPURPOSE

To advise you of the total cards in the Security Index as of February 23, 1951.

DETAILS

During the past week, 101 new cards were added to the Security Index and 11 cards were cancelled, a net increase of 90 cards.

The Security Index count as of today is 14,508.

This matter should be given your prompt attention and SD Bureau advised of your observations and plans in this regard.

## Office Memorandum • UNITED STATES GOVERNMENT

DATE: February 23, 1951

TO : Director, FBI

FROM : [redacted]

SUBJECT: SECURITY INDEX

*List*

[redacted]

Enclosed is a list of the Security Index subjects in this office which was prepared from the Security Index and forwarded to this office as an enclosure to Bureau letter to Albany dated February 7, 1951.

Notations in accordance with referenced letter have been noted in the attachment.

Particular attention is called to [redacted] who appears on referenced list. By letter dated October 21, 1950, the Bureau authorized removal of this subject from the Security Index inasmuch as he has gone to Mexico permanently; therefore, he is not carried in the current Charlotte index.

Separate sheets of paper are also attached for [redacted] and [redacted] who are listed in the Security Index in this office but are not carried on the list furnished by the Bureau.

Enclosure

ENCLOSURE

RECORDED - 113

8-8

STANDARD FORM NO. 64

*Office Memorandum* • UNITED STATES GOVERNMENT

TO :

DATE: March 9, 1951

FROM :

SUBJECT:

SECURITY INDEX & GENERALPURPOSE

To advise you of the total cards in the Security Index as of March 9, 1951.

DETAILS

During the past week, 82 new cards were added to the Security Index and 9 cards were cancelled, a net increase of 73 cards.

The Security Index count as of today is 14,642.

508  
changed  
to  
4-4

Office Memorandum • UNITED STATES GOVERNMENT

TO : Director, FBI PERSONAL AND CONFIDENTIAL

DATE: 2-19-51

FROM : SAC, Birmingham

SUBJECT: SECURITY INDEX

*List*

There is returned herewith the list of Security Index subjects in this office, which was enclosed with urlet of 2-7-51.

Appropriate notations have been made on this list as directed in urlet.

encl.

ENCLOSURE ATTACHED

EX-56

RECORDED - 57

EX-56

02 31

STANDARD FORM NO. 64

*Office Memorandum* • UNITED STATES GOVERNMENT

TO :

DATE: February 8, 1951

FROM :

SUBJECT: SECURITY INDEX - GENERALPURPOSE:

There is attached for approval an SAC Letter clarifying instructions regarding the handling of the categories of Security Index subjects now contained in the Special Section of the Security Index; providing for the inclusion in the Special Section of the Security Index for consideration as a group at the time of hostilities those Security Index subjects of Yugoslav nationalistic tendencies who are pro-Tito and anti-Stalin, anti-Cominform and anti-Soviet; instructing that the character of investigations regarding such afore-mentioned subjects of Yugoslav nationalistic tendencies be changed to Internal Security-YU where they are carried under other characters presently.

It also clarifies for the field the procedure for filing and handling Security Index cards in the Special and "Inactive" Sections of the Security Index, and outlines instructions for more effectively handling cases in the "Prominent Individuals" subdivision of the Special Section to insure that the arrest of individuals in this category can be justified at all times.

ACTION:

There is attached the proposed SAC Letter.

Government of Yugoslavia adheres to Marxist-Leninism, it no longer accepts the Stalinist interpretation and direction which is accepted by the Cominform countries.

In recent months the United States and its Western European allies have given material assistance to the Tito Government of Yugoslavia and it appears now that in the event of hostilities involving the Soviet Union with the United States, the Tito Government of Yugoslavia would not align itself with the Soviet Union against the United States but might be allied with the United States.

For this reason it becomes necessary to know whether subjects who have been investigated because of Yugoslav nationalistic tendencies and who have been placed in the Security Index because of Communist affiliations are actually Stalinists or are pro-Tito.

In the event of hostilities with the Soviet Union and in the event Yugoslavia has not aligned itself with the Soviets, special consideration must be given to the adherents of Tito in this country.

You should be alert through investigation to resolve immediately any doubts as to whether persons adhering to Tito prior to July, 1948, are now pro-Cominform or pro-Tito. Any Security Index subject of an Internal Security - C or Security Matter - C investigation of Yugoslav nationalistic tendencies who is now determined to be pro-Tito and anti-Stalin, anti-Cominform and anti-Soviet should be clearly designated in investigative reports by a change of the character of the investigation to Internal Security - IV.

"Prominent Individuals" - Special Section Security Index

The following instructions should be followed in regard to the "Prominent Individuals" sub-Division of the Special Section:

1. All cases in this category shall at all times be in either a pending or a pending inactive status and shall never be closed.

2. A prosecutive type summary report should be prepared immediately in each case carried in this category

ENC 1

in your office. The summary report should be suitable for dissemination outside the Bureau reflecting all pertinent derogatory information on which justification for the Security Index card is based, including derogatory information developed through all types of confidential sources. All of the information received from each person, confidential informant or confidential source should be set out in chronological order under the name or symbol number of the respective person, informant or source. The identity of confidential informants and sources should be fully protected.

After a summary report has been prepared, each case in this category should be carried pending inactive and an appropriate tickler set up to insure that the Bureau will receive an investigative report six months from the date of the summary report, and thereafter an investigative report must be submitted at least every six months reflecting subject's activities since the date of the last report.

3. In addition to submitting reports each six months on persons in this category, it is the responsibility of each Special Agent in charge to promptly advise the Bureau of any information that might affect the retention of a Security Index card, for a prominent individual, either favorably or unfavorably.

4. It is also the responsibility of each Special Agent in charge to maintain cases in this category in such condition that you can at any time evaluate the case to determine whether the Bureau is fully justified in apprehending the subject should the Detcon Program be placed in operation.

5. If you believe that other subjects of Security Index cards are of such prominence in the business or professional fields that their cases should receive the additional attention to be given to this subdivision of the Special Section, in order that arrests can be fully justified at all times, you should submit recommendations that their cards be removed from the regular section and placed in the Special Section of the Index. In this connection, if you believe that an

ENC 2

individual, presently carried in the "Prominent Individuals" sub-division of the Special Section, is not of such prominence as to warrant this special designation, you should submit your recommendation that the Security Index card be placed in the regular section of the Index.

Very truly yours,

John Edgar Hoover  
Director

Enc 3

510  
changed  
to  
38-9

Office Memorandum • UNITED STATES GOVERNMENT

TO : Director, FBI  
FROM : SAC, Phoenix  
SUBJECT: SECURITY INDEX  
SPECIAL SECTION

DATE: 3-13-51

CONFIDENTIAL

Re SAC Letter #23, Series 1951, dated 3-3-51.

A review of the security index in the Phoenix office has been made and no one presently listed in the security index list of the Phoenix office comes within any of the categories set forth in reference SAC Letter for a Special Section.

Accordingly, no Special Section is being set up in the security index in the Phoenix office at this time.

511 changed  
to  
34-39

*Office Memorandum* • UNITED STATES GOVERNMENT

TO : Director, FBI

DATE: March 12, 1951

FROM : *WEL* SAC, New York

SUBJECT: SECURITY INDEX PROJECT  
(Bufile)

Re New York letter dated March 5, 1951.

As of March 12, 1951 there are two cases on security index subjects that have not been brought up to date by report, pursuant to previous instructions from the Bureau.

GENERAL

(C) SECURITY INDEX -- Special Section - Reference is made to SAC Letter No. 61, Series 1950, dated August 29, 1950, listing the categories in the Special Section of the Bureau's Security Index. Security Index cards are filed in the appropriate subdivisions of the Special Section when for one reason or another special consideration should be given prior to arrest in the event of an emergency.

In order to clarify further procedure regarding the placing of cards in the Special Section of the Security Index, the following requirements should be borne in mind. However, these requirements and all references hereafter in this letter to Security Index subjects do not in any way change the primary requirement for inclusion of a subject in the Security Index, namely, that the subject's activities are sufficiently dangerous to the internal security to warrant apprehension in the event of an emergency.

Espionage subjects are maintained in the Special Section when apprehension in the event of an emergency would destroy chances of penetration and control of an operating Soviet espionage parallel or would destroy known chances of penetration and control of a "sleeper" parallel.

United States Government employees are maintained in the Special Section in order that the identities of Security Index subjects so employed can be readily determined.

Atomic energy employees are maintained in the Special Section because their apprehension must be cleared with the Atomic Energy Commission representatives in order to avoid interference with atomic energy work.

Foreign government employees are maintained in the Special Section so that in the event of war we can give individual consideration to each such individual on the basis of the relations then existing between the United States Government and the country by which he is employed.

United Nations and international organization employees are maintained in the Special Section by reason of the fact that they are employees of international organizations regardless of their national origin.

Prominent individuals are maintained in the Special Section because their apprehension might affect adversely other persons not in the Security Index who are necessary to the war effort, or their apprehension might be attended by considerable publicity tending to make martyrs of them and thereby embarrassing the Bureau. These individuals must receive special attention in order that the Security Index card in each instance is fully justified at all times.

A new category is being added to the Special Section. This category will consist of those Security Index subjects who, although Marxist-Leninist or sympathizers with Marxism-Leninism, are pro-Tito and anti-Stalin, anti-Cominform and anti-Soviet. Briefly, these persons can be referred to in the Special Section

category as "pro-Tito," but the opposition to Stalin, the Cominform and the Soviets must be a definite factor in their support of Tito. The reason for this is clear. At the present time the Government of the United States is furnishing food and funds and is prepared to furnish arms and military supplies to the Tito Government of Yugoslavia in the event of an international crisis involving the Soviet Union. In other words, at the present time the Tito Government of Yugoslavia and its supporters are considered as potential allies of, rather than potential dangers to, the United States. As long as the Tito Government of Yugoslavia is aligned with the United States and its Western European allies against the Soviet Union and the Soviet satellite countries, no good purpose could be served in applying the Detention Program to the supporters of the Tito Government in the United States. Supporters of the Tito Government are not considered to include any Communist splinter group which from time to time makes statements in support of Tito but should include those individuals, particularly of Yugoslav birth or descent, whose support of Tito against the Cominform countries and Stalin is clear and unequivocal.

At the present time the code YUG indicates the nationalistic tendency for Yugoslavia. This code will likewise be used in indicating the pro-Tito category in the Special Section. Field offices having subjects falling within this category should inform the Bureau promptly of their identities in order that this category in the Special Section may be properly established.

In all cases of additions to the Special Section the form FD-122 should be accompanied by a memorandum from the field office explaining specifically why the change in the status of the subject should be made. When the field requests a removal of a subject's card from the Special Section, this request should be made by memorandum setting forth clearly the reason advanced by the field for such removal.

In every case involving a subject maintained in the Special Section in the foreign government employee or United Nations and international organization employee categories, reports suitable for dissemination should be submitted to the Bureau. Where an individual in either of these categories has been the subject of no report intended for distribution, a summary report should be submitted to the Bureau and reports suitable for distribution should be furnished thereafter on a regular basis.

In every case involving a subject maintained in the Special Section in the espionage category where a summary for distribution has not been prepared, a summary report suitable for distribution must be submitted to the Bureau within thirty days of the receipt of this letter. In any case involving a double agent operation, these summaries should stress, where possible, a basis other than the espionage activity of the subject for inclusion in the Regular Section of the Security Index. For example, if a collateral subject in a double agent operation, who is maintained in the Special Section under the espionage category because his apprehension would destroy the effectiveness of the double agent operation, has a record of Communist Party membership which in itself would justify his inclusion in the Security Index, such Communist Party membership should be stressed in the report prepared for ultimate distribution. If the sole basis for inclusion in the Security Index is collaboration with espionage agents, this should be set forth concisely, appropriately concealing the sources of information and informants.

Regardless of the number of reports covering the investigation of a subject in the espionage category which are prepared subsequent to the above summary and which are not intended for distribution, a report suitable for distribution should, after the preparation of the summary requested above, be prepared each six months during such time as the subject remains in the Special Section.

Special summaries of the type requested need not be prepared for the U. S. Government employee and atomic energy employee categories since reports submitted on such individuals are regularly distributed. In the case of pro-Tito subjects who will be maintained in the Special Section reports suitable for distribution should be prepared at six-month intervals if the investigative reports regularly submitted have not been intended for distribution.

#### Maintenance of Special Section Security Index Cards

In order that the Security Index cards in the Special Section will be uniformly handled throughout the field, the two copies of the Special Section Security Index cards received from the Bureau should be filed in accordance with the following instructions:

One card should be placed in the Alphabetical Section of the Security Index and the other should be filed in the Special Section of the Index. Under no circumstances should Special Section Security Index cards be filed in the Geographical Section of the Security Index inasmuch as it is contemplated that the Geographical Section of the Index will be used for a mass apprehension of Security Index subjects.

#### Inactive Section

Instructions have been furnished the field on page 38 of Section 87C of the Manual of Instructions and in Bureau memorandum dated December 11, 1950, to the Albany Office captioned "Security Investigations - Removal of Cards from Security Index" that the Security Index cards for subjects who have entered the Armed Forces should be placed in a section of the Security Index designated "Inactive" and that a six-month tickler must be set up for each subject in this Section. At the termination of each six-month period appropriate inquiry should be made to determine if the subject has been discharged from the Armed Forces.

In order to clarify the administrative handling of cards of this type, at the time the Bureau is advised by memorandum that the subject of a Security Index card has entered the Armed Forces you should remove subject's cards from the Alphabetical and either the Geographical or Special Sections of the Security Index. The card taken from the Alphabetical Section should be destroyed and the other card should be filed in the "Inactive" Section. For your information, similar action is taken at the Bureau in cases of this type after the memorandum is received from the field advising that the subject has entered the Armed Forces. Subject's Security Index card is removed from the master Security Index records and a card is maintained in an "Inactive" section of the Bureau's Security Index.

At such time as a subject carried in the "Inactive" Section returns to civilian life, if you believe his activities at that time warrant his name being carried in the Regular Section of the Security Index, you should submit

3-3-51

another form FD-122 recommending that new Security Index cards be prepared, along with a report bringing his activities up to date.

Internal Security - YU

You will recall that Tito, the dictator of Yugoslavia, openly broke with the Soviet Union and the Cominform countries in July of 1948. While ideologically the Tito Government of Yugoslavia adheres to Marxism-Leninism, it no longer accepts the Stalinist interpretation and direction which is accepted by the Cominform countries.

In recent months the United States and its Western European allies have given material assistance to the Tito Government of Yugoslavia and it appears now that in the event of hostilities involving the Soviet Union with the United States, the Tito Government of Yugoslavia would not align itself with the Soviet Union against the United States but might be allied with the United States.

For this reason it becomes necessary to know whether subjects who have been investigated because of Yugoslav nationalistic tendencies and who have been placed in the Security Index because of Communist affiliations are actually Stalinists or are pro-Tito.

In the event of hostilities with the Soviet Union and in the event Yugoslavia has not aligned itself with the Soviets, special consideration must be given to the adherents of Tito in this country.

You should be alert through investigation to resolve immediately any doubts as to whether persons adhering to Tito prior to July, 1948, are now pro-Cominform or pro-Tito. Any Security Index subject of an Internal Security - C or Security Matter - C investigation of Yugoslav nationalistic tendencies who is now determined to be pro-Tito and anti-Stalin, anti-Cominform and anti-Soviet should be clearly designated in investigative reports by a change of the character of the investigation to Internal Security - YU.

"Prominent Individuals" - Special Section Security Index

The following instructions should be followed in regard to the "Prominent Individuals" sub-Division of the Special Section:

1. All cases in this category shall at all times be in either a pending or a pending inactive status and shall never be closed.

2. A prosecutive type summary report should be prepared immediately in each case carried in this category in your office. The summary report should be suitable for dissemination outside the Bureau reflecting all pertinent derogatory information on which justification for the Security Index card is based, including derogatory information developed through all types of confidential sources. All of the information received from each person, confidential informant or confidential source should be set out in chronological order under the name or symbol number of the respective person, informant or source. The identity of confidential informants and sources should be fully protected.

After a summary report has been prepared, each case in this category should be carried pending inactive and an appropriate tickler set up to insure that the Bureau will receive an investigative report six months from the date of the summary report, and thereafter an investigative report must be submitted at least every six months reflecting subject's activities since the date of the last report.

3. In addition to submitting reports each six months on persons in this category, it is the responsibility of each Special Agent in charge promptly to advise the Bureau of any information that might affect the retention of a Security Index card, for a prominent individual, either favorably or unfavorably.

4. It is also the responsibility of each Special Agent in charge to maintain cases in this category in such condition that you can at any time evaluate the case to determine whether the Bureau is fully justified in apprehending the subject should the Detcom Program be placed in operation.

5. If you believe that other subjects of Security Index cards are of such prominence in the business or professional fields that their cases should receive the additional attention to be given to this subdivision of the Special Section, in order that arrests can be fully justified at all times, you should submit recommendations that their cards be removed from the regular section and placed in the Special Section of the Index. In this connection, if you believe that an individual, presently carried in the "Prominent Individuals" subdivision of the Special Section, is not of such prominence as to warrant this special designation, you should submit your recommendation that the Security Index card be placed in the regular section of the Index.

UNRECORDED

3-19-51

GENERAL

(F) SECURITY INDEX -- Present Bureau regulations require that one copy of the Security Index card maintained in the field include the description and a photograph of the subject.

Form FD-186 has been approved by the Bureau to be used in compiling information to be posted on Security Index cards. This form may be filled in by legible handprinting by the Agent handling the case and will subsequently be routed to the clerical employee designated to post this information to the Security Index card. The form should thereafter be placed in the case file of the subject involved. It is believed that the use of this form will facilitate the placing of descriptions on the Security Index card in that it will insure a complete accurate description with a minimum of administrative effort and will insure that a uniform procedure be established throughout the field.

Form FD-186, which is attached, should be filed in the Field Office Form Book and each office should requisition from the Bureau the necessary number of copies of this form in accordance with the needs of the office.

## Office Memorandum • UNITED STATES GOVERNMENT

TO : Director, FBI PERSON AND CONFIDENTIAL

DATE: February 10, 1951

FROM : SAC, El Paso

SUBJECT: SECURITY INDEX

Reurlet to Albany dated 2-7-51.

The attached list, originally furnished by the Bureau, has been compared with the Security Index Card list in the El Paso Office, and no variances have been noted except that the Bureau's list does not include [REDACTED] and his wife, [REDACTED]. Their names are being set forth on separate sheets which are attached herewith.

Enclosures

FEB 15 1951

RECORDED - 66

-16-6

*Office Memorandum* • UNITED STATES GOVERNMENT

TO : The Director

DATE: March 2, 1951

FROM :

SUBJECT:

SECURITY INDEX - GENERALPURPOSE

To advise you of the total cards in the Security Index as of March 2, 1951.

DETAILS

During the past week, 70 new cards were added to the Security Index and 9 cards were cancelled, a net increase of 61 cards.

The Security Index count as of today is 14,569.

STANDARD FORM NO. 64

## Office Memorandum • UNITED STATES GOVERNMENT

TO :

DATE: March 5, 1951

FROM :

SUBJECT: SECURITY INDEX - VITAL FACILITIES- GENERALPURPOSE:

To recommend additional instructions be furnished the field to assure uniform handling of Security Index subjects employed in vital facilities and to set a dead line for the field to handle these investigations.

DETAILS:

No Number SAC Letter dated February 5, 1951, captioned "Vital Facilities, National Military Establishment, Internal Security - C; Confidential Plant Informants," which is attached, furnished the field offices a list of the vital facilities located in the respective field divisions. To clarify existing instructions, an example has been set out in detail in a proposed SAC Letter, which is attached, advising specifically the procedure to be followed in handling cases involving Security Index subjects employed in vital facilities. In order that the Bureau will meet its security responsibility in advising interested agencies of subjects employed in vital facilities, the field has been given a thirty-day dead line to check the employment of Security Index subjects with the new vital facilities list and a ninety-day dead line in which they are to submit investigative reports on all individuals employed in vital facilities.

ACTION:

If you agree, the attached SAC Letter will be sent to the field.

5/5  
changed to  
19-6

STANDARD FORM NO. 64

Office Memorandum • UNITED STATES GOVERNMENT

TO : DIRECTOR, FBI

DATE: Feb. 21, 1951

FROM : SAC, HOUSTON

SUBJECT: SECURITY INDEX

*list*

Rebulet dated Feb. 7, 1951.

There is being returned to the Bureau herewith the list of Security Index subjects sent to this office under the above mentioned cover letter. Appropriate notations have been added, and a supplementary list of the names of the subjects carried in the Security Index is attached.

DISPATCHED BY TELETYPE

Enclosure

~~SECRET~~

~~SECRET~~

19-6

RECORDED - 79

SEARCHED  
SERIALIZED  
INDEXED  
FILED  
MAR 1 1951  
FBI - HOUSTON

*[Handwritten signature]*

5/6 changed  
5/6 to  
37-17

*Office Memorandum* • UNITED STATES GOVERNMENT

TO : DIRECTOR, FBI

DATE: 2/26/51

FROM : SAC, PHILADELPHIA

ATTENTION: MECHANICAL SECTION

SUBJECT: SECURITY INDEX

Transmitted under separate cover are two 100 foot rolls of 35 mm. film which are exposed and undeveloped. These films contain photographs of reports in cases involving Security Index subjects. In accordance with Bureau instructions, duplicate copies of all reports were purged from the Philadelphia files. Subsequently, instructions were issued to maintain duplicate copies of reports in Security Matter and Internal Security cases, and the Bureau has recently advised that such duplicate copies should be available in the event it is necessary to furnish copies of reports to the United States Attorneys. Accordingly, the attached photographs have been made so that duplicate copies will be available in the files.

It is requested that one print of each exposure be made, 8 x 10 $\frac{1}{2}$  inches in size, and returned to the Philadelphia Office along with the exposed film. The attached film is non-evidentiary in nature and is being transmitted for processing only.

516 changed to  
37-17

SAC, Philadelphia

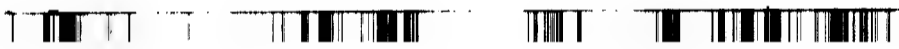
March 14, 1951

Director, FBI

Security Index  
Urfile

Reference is made to your letter dated February 20, 1951, transmitting two rolls of film pertaining to the above-captioned matter.

In accordance with your request, one print has been made of each exposure and they are being forwarded together with the film to your office under separate registered cover.



Office Memorandum

UNITEL

517 changed to -48-11

GOVERNMENT

TO : Director, FBI

FROM : SAC, San Juan

SUBJECT: SECURITY INDEX

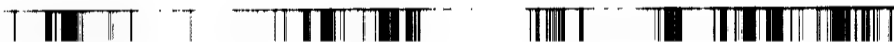
DATE: February 26, 1951

PERSONAL & CONFIDENTIAL

ReBulet 2/7/51.

The fanfold security index list furnished the San Juan Office by the Bureau was reconciled with the security index card file maintained in the San Juan Office and the following differences were noted.

Security Index subjects in San Juan file not contained on Bureau list



2/26/51

517 changed to  
48-11

In the above itemized list, the proper surname under which the individual should be indexed is indicated by underlining.

The following names are incorrectly indexed on the Bureau's fanfold list. Form 122 indicating the proper surname to be indexed has already been forwarded on each of these names, and the surname to be indexed is underlined.

It should be noted that [REDACTED] is a single surname.

The fanfold does not indicate an inactive section for individuals now in the United States armed services. The following two names are carried in this section in the San Juan Office.

6/15/27  
5/15/25

Subject in U.S. Army  
as of 8/16/50  
JST



517 changed  
5A to  
36-8

list

STANDARD FORM NO. 64

Office Memorandum • UNITED STATES GOVERNMENT

DATE: February 19, 1951

TO : Director, FBI

FROM : SAC, Omaha

SUBJECT: SECURITY INDEX

CONFIDENTIAL

ReBulet to Albany dated February 7, 1951, which enclosed a list of Security Index subjects maintained in this office and which requested that this list be used to reconcile the Security Index in this office with the Index at the Seat of Government.

Appropriate corrections and priority designations have been indicated on the attached list which is being returned to the Bureau.

Two additional names have been included and are attached to a separate sheet of paper reflecting the name and date of birth.

At the present time there are no individuals carried in the various subdivisions of the Special Section of the Security Index.

520 changed  
to  
41-7

March 8, 1951

SAC, Richmond

Director, FBI

INTERNAL SECURITY - C  
Your file  
Bureau file

Reference is made to your letter dated February 23, 1951, entitled "Security Index," enclosing a list of Security Index subjects in your office prepared from the Bureau's Security Index list.

It is noted that your office has not designated any one as a key figure.

A review of Bureau files relative to the above-captioned subject shows that this subject has been carried as a key figure by your office since January 22, 1943, on which date a report was written by Special Agent [redacted], Internal Security - C, Custodial detention. Although the Security Index card presently maintained at the Bureau does not show that subject is a key figure the reports prepared by your office show that subject has been considered a key figure.

Bureau letter to your office dated October 24, 1949, relative to above-captioned subject states "the above-captioned individual is carried as a key figure in your division." You were requested to bring subject's Security Index card up to date by advising the Bureau of subject's occupation which you did.

It is your responsibility to advise the Bureau of those individuals that you consider to be key figures. If you do not consider the above subject a key figure in your division you are requested to change the character of subsequent reports and correspondence so that the character will be Security Matter - C.

521 changed  
to

31-12

STANDARD FORM NO. 64

*Office Memorandum* • UNITED STATES GOVERNMENT

TO : Director, FBI

DATE: March 15, 1951

FROM : SAC, Newark

SUBJECT: SECURITY INDEX  
(Bureau File)

Rebulet 3/8/51.

This is to advise all changes noted by the Bureau in  
referenced letter have been handled.

522  
changed  
to

34-40

Office Memorandum • UNITED STATES GOVERNMENT

TO : Director, FBI

DATE: March 19, 1951

FROM : SAC, New York

SUBJECT: SECURITY INDEX PROJECT  
(Bureau File)

Re New York letter dated March 12, 1951.

As of March 19, 1951 there are still two cases on Security Index subjects that have not been brought up to date by report. A report has been dictated on one of these two cases and will arrive at the Bureau in the near future.

list 523  
Mr. Peyton Ford  
Deputy Attorney General

March 19, 1951

Director, FBI

CONFIDENTIAL

SECURITY INDEX LIST

(FBI file [REDACTED])

There is attached hereto a current list of the names of individuals maintained in the Security Index. This list is subdivided alphabetically under the Field offices of this Bureau covering the residence of the individuals listed.

It is requested that this list be given utmost security.

Enclosure

Note on yellow only: This list includes all Security Index subjects in the general section and in the following subdivisions of the Special Section: Foreign Government Employees, United Nations Employees, Atomic Energy Program Employees, U. S. Government Employees and Prominent Individuals.

Names in the Espionage Subdivision of the Special Section are not included in this list.

3/20/51 Col. W.M. NARAMORE  
to old list & cover  
secured  
pne

RECORDED - 3

MAR 22 1951

for possible

SECRET



United States Department of Justice  
Federal Bureau of Investigation  
NEW YORK, NY

524  
34-36  
CONFIDENTIAL

February 26, 1951

Director, FBI.

RE: SECURITY INDEX.  
(Bufile)

Dear Sir:

The following suggestion from Supervisor  
being submitted to the Bureau:

is

Re Section 87C of the Manual of Instructions which provides in connection with the tabbing of Security Index Cards for priority purposes that "all individuals tabbed under the Detcom Program should be tabbed with a contrasting color tab from those tabbed under the Comsab program". It is interpreted from this that it is necessary to have two tabs on one Security Index Card when the subject is tabbed both for Detcom and Comsab. As the Bureau is aware, all Comsab Subjects are Detcom Subjects.

It is being recommended to the Bureau that it consider changing its rule at this time relative to the tabbing to permit the offices to use only one tab. In this regard, it is felt more desirable that if a person is a Comsab Subject, a contrasting color be used for such designation but that no additional tab be placed on the card to indicate that he is also a Detcom Subject since all Comsab Subjects are Detcom. This suggested change is thought to be advisable in order to reduce the number of tabs on the Security Index Cards since from a practical standpoint the Detcom Tab in addition to the Comsab Tab does not signify anything. It is thought that if a person is removed from being a Comsab Subject, then a regular Detcom Tab could be used to replace it. By approving the above suggested change it would also eliminate the work necessary to place these Detcom Tabs on Comsab Subjects cards. It is realized that where a small office is concerned which has very few Detcom and Comsab Subjects very little is gained therefrom. On the other hand, in an office the size of New York where there are a large number of such subjects it would eliminate some work and lend to better filing. Further as indicated above, it would eliminate duplicity.

It is being suggested that the Bureau give favorable consideration to this proposal.

SAC, New York

March 19, 1951

Director, FBI

SECURITY INDEX  
New York file

Reurlet February 26, 1951.

Referenced letter points out that Section 87C of the Manual of Instructions provides that all individuals tabbed under the Detcom Program should be tabbed with a contrasting color tab from those tabbed under the Consab Program. Your letter states that you interpret this instruction as meaning it is necessary to use two tabs on each Security Index card when the subject is tabbed both Detcom and Consab.

You advise that since all Consab subjects are within the Detcom category it appears to be a duplication of effort to utilize two tabs on a Security Index card. Your letter suggests that rather than utilizing two tabs to denote that a subject is considered within the classifications of Consab and Detcom that one tab be used. In those instances where the subject is Detcom only, a tab would be used to denote this fact and in those instances where the card would be tabbed for Consab the contrasting color tab would be used designating this and it would, therefore, be unnecessary to also utilize the Detcom tab.

The suggestion of Supervisor hcs  
considerable merit and it has been previously considered at the Bureau.

Your office is familiar with the fact that Security Index cards are prepared on the IBM machine, consequently, any change made in the present system of handling Security Index cards necessitates making new cards for every SI subject maintained in the Security Index at the Bureau that is affected by the change.

The present procedure of tabbing subjects for Detcom and Consab has been in use for a considerable period of time and it is absolutely necessary that a uniform policy be followed throughout the Field. It is realized that there is a small amount of duplication by utilizing two tabs on a Security Index card where one would suffice, however, it is not believed advisable to change the policy now in effect through the Field as the amount of work at the present time in using the R.D. tabs is not great.

Your Office as of February 3, 1951, had a total of 280 Security Index subjects tabbed Consab while the office having the largest number of Security Index subjects tabbed Consab had a total of 437. In view of the small amount of time necessary to handle the tabbing under the present system, no change will be made.

The Bureau sincerely appreciates the suggestion of Supervisor and in the event your Office has any further suggestions which you feel would be of benefit to the Bureau, please submit them.

## Office Memo

m • UNITED STATES

525 Ranged  
to 37-16

TO : DIRECTOR, FBI  
 FROM : SAC, PHILADELPHIA  
 SUBJECT: SECURITY INDEX

DATE: February 14, 1951

PERSONAL AND CONFIDENTIAL

Rebulet to Albany dated February 7, 1951.

In accordance with instructions contained in Relat, the Security Index of this office has been reconciled with that maintained at the Seat of Government, the necessary corrections have been made on the list which is attached herewith as of February 12, 1951.

As directed, a list is also being submitted herewith containing those additional names with appropriate data which were not contained on the Bureau's list due to the fact that they recently became Security Index subjects.

There is only one individual whose transfer from the Special Section to the General Section was not reported on the Bureau's lists. In accordance with instructions, FD-122 is being submitted in connection therewith to reflect this change, although the Bureau has already been advised thereof.

ENCLOSURE BEHIND FILE

EX-20

RECORDED - 118

EX-20

FEB 16 1951

FD 122  
HANDLED - 2-25-51  
DEFERRED RECORDING  
FEB 17 1951

37-16

526 changed  
to

37-18

Office Memorandum • UNITED STATES GOVERNMENT

TO : Director, FBI

DATE: March 20, 1951

Wm FROM : SAC, Philadelphia

SUBJECT: SECURITY INDEX

ATTENTION: MECHANICAL SECTION

Transmitted under separate cover is one 100 foot roll of 35 mm. film which is exposed and undeveloped. This film contains photographs of reports in cases involving Security Index subjects. In accordance with Bureau instructions, duplicate copies of all reports were purged from the Philadelphia files. Subsequently, instructions were issued to maintain duplicate copies of reports in Security Matter and Internal Security cases, and the Bureau has recently advised that such duplicate copies should be available in the event it is necessary to furnish copies of reports to the United States Attorneys. Accordingly, the attached photographs have been made so that duplicate copies will be available in the files.

It is requested that one print of each exposure be made, 8 x 10<sup>1</sup>/<sub>2</sub> inches in size, and returned to the Philadelphia Office along with the exposed film. The attached film is non-evidentiary in nature and is being transmitted for processing only.

526 changed  
to

37-18

✓  
April 10, 1961

SAC, Philadelphia

Director, FBI

Security Index  
Urfile

Reference is made to your letter dated March 20, 1961, transmitting one roll of film pertaining to the above-captioned matter.

In accordance with your request, one print has been made of each exposure and they are being forwarded together with the film to your office under separate registered cover.

521 changed  
to  
7-7

STANDARD FORM NO. 64

*Office Memorandum* • UNITED STATES GOVERNMENT

TO : Director, FBI

DATE: March 16, 1951

FROM : SAC, Butte

SUBJECT: SECURITY INDEX  
Bureau file

ReBulet 3/7/51.

By Butte letter dated February 24, 1951, the following names, through inadvertence, did not reflect that they were Key Figures in the Butte Division:

It is requested that the Bureau forward new copies of the above Subjects' Security Index cards inasmuch as the cards presently maintained in this office do not contain the symbol "KF" reflecting Subjects to be Key Figures.

## Office Memorandum • UNITED STATES GOVERNMENT

TO : The Director

DATE: January 29/1951

FROM : Joint Committee

SUBJECT: SUGGESTION NO. 627

EMPLOYEE:

San Francisco Division

SUBJECT: SECURITY INDEX - GENERAL

MEMBERS PRESENT:

SUGGESTION:

That the attached form be approved for field-wide use in compiling information to be recorded on Security Index cards, reflecting physical description of subject.

Present Bureau regulations require that one copy of the Security Index card maintained in the field include the description and a photograph of the subject. The proposed form would be filled in by the Agent handling the case and would subsequently be routed to the clerical employee for posting to the Security Index card. This form would facilitate the handling of the work involved. The form would be placed in the case file after the information was posted to the Security Index card.

JOINT COMMITTEE RECOMMENDATION:

Unanimously favorable.

EXECUTIVES CONFERENCE CONSIDERATION:

Unanimously favorable January 31, 1951, Messrs.

TO:

DATE:

FROM:

SUBJECT:

FILE NO:

Section 570, 55(4), Manual of Instructions, directed the description and photograph should be placed on the reverse side of the Security Index Card. In regard to the photograph, the most recent one should be used if there is a choice. A review of the subject's file reflects there is - is not - a photograph of the above-captioned subject available for placing with the Security Index Card. (If more than one photograph is available, the report handling the investigation should indicate the photograph to be used.)

A review of the subject's file also reflects the following to be the most complete and current description of the subject, which description should be placed on the reverse side of the Security Index card at the time it is made up:

(1) Name and Aliases:

(2) Sex:

(3) Color (race):

(4) Age:

(5) Residence:

(6) Height:

(7) Weight:

(8) Build:

(9) Hair:

(10) Eyes:

(11) Complexion:

ENC 1

(12) Scars and Marks:

(13) Peculiarities:

(14) Occupation:

(15) Marital Status:

(16) Immediate Relatives (including the number of minor children):

(17) Nationality:

(18) Country of Birth:

(19) Fingerprint Classification:

(20) FBI or Police Number:

(21) Criminal Record, showing sources:

(22) Social Security Number:

(23) ~~Number~~ *Driver's License Number*:

Check following:

Should subject be tabbed for Letcom ( ), Consab ( ).

Enc 2

UNITED STATES DEPARTMENT OF JUSTICE  
FEDERAL BUREAU OF INVESTIGATION

EMPLOYEE SUGGESTION

Date January 31, 1951

To: Director, FBI

From: \_\_\_\_\_, - Stenographer

Field Office or Division Butte

SUGGESTION:

Re: SAC Letter No. 2, 1/4/51, Series 1951

GENERAL

It is suggested that photographs of Security Index subjects be placed in cellophane envelopes cut to fit the photograph, with sufficient room at the top to permit stapling, and that descriptions of Security Index subjects be placed on 3x5 cards. The photograph and description could then be stapled to the Security Index card.

Its advantages are:

1. A great deal of clerical time would be saved in transferring the description from one IBM card to another
2. The chance of copying the description wrong would be eliminated
3. By placing the photographs in cellophane envelopes the photograph does not get torn or ragged when transferred from one card to another.

It should save at least \$\_\_\_\_\_ annually.

The use by the United States of my suggestion shall not form the basis of a further claim of any nature by me, my heirs, or assigns upon the United States.

\_\_\_\_\_  
(Signature of Suggestor)

Comments and recommendation of Supervisor, SAC, or Assistant Director:

SAC, San Francisco PERSONAL ATTENTION

March 19, 1951

Director, FBI

SECURITY INDEX  
Bufile

As you know, the Bureau instructions contained in Section 87-C of the Manual of Instructions pertaining to the tabbing of SI subjects for Letcom and Consab places the responsibility for the operation of those programs almost entirely on the field at this time. Considering that the DC and CS programs have the purpose of establishing a priority program for the apprehension of persons on the Security Index, the following observations are being made.

Of the 1418 Security Index cards maintained on subjects within the San Francisco Division on February 8, 1951, there were 843 tabbed for IC and 469 tabbed for CS. It, therefore, appears possible that the very purpose of these priority programs may be defeated within your division by overburden.

Specific instances may be considered where it might not have been necessary to tab SI subjects for DC and CS. For example, is identified as a member of the Independent Socialist League and is an active leader of the Socialist Youth League on the campus of the University of California where he is a student. The Bureau's file reflects no information to justify his being tabbed for DC and CS. (

In the case of the subject is an active CP member who is not employed in a vital facility. His background and activities do not indicate he should be given priority designation. In event of an emergency, you have tabbed him for IC and CS. (

is a housewife who has been identified as an inactive CP member for many years. However, after this case was transferred from the Chicago Division, you tabbed her for Letcom without ever submitting a report. It is, therefore, difficult for the Bureau to see why her current activities should require her being given this priority designation. (

There are other instances, similar to the case, where an SI subject's case is transferred to your division, when the first communication received from you will be an FD-122 tabbing the subject for Detcom. Apparently you have received additional information making this tabbing necessary. Examples of this situation may be seen in the cases of [REDACTED] (F. [REDACTED]), (M. [REDACTED]) and [REDACTED] (L. [REDACTED]). (M. [REDACTED])

These cases are being cited to merely show the inclination of your office to tab SI subjects for Detcom and Consalt. The Bureau realizes you are in a better position to evaluate these cases, and may be in possession of information which definitely necessitates the priority designation afforded these individuals. Of course, these are only a few cases chosen at random to help show the problem which has arisen.

You are requested to call this matter to the attention of all Agents working on cases involving SI subjects. You should instruct the Agents to carefully consider the necessity of continuing the tabbing of SI subjects for LC and CC each time a residence and employment check is made. If any subject is to be dropped from these special categories, a form FD-122 should be submitted to the Bureau reflecting such a change.

It is desired that you furnish the Bureau with your observations in this matter together with whatever action may be taken to alleviate the situation.

## Office Memorandum • UNITED STATES GOVERNMENT

TO :

DATE: February 14, 1951

FROM :

SUBJECT: SECURITY INDEX - GENERAL

PURPOSE

To recommend that the suggestion of \_\_\_\_\_, stenographer, Butte Field Division, not be adopted.

DETAILSSuggestion

The suggestion of \_\_\_\_\_, stenographer, Butte Field Division, is attached. She suggested

(1) that descriptions of each Security Index subject be typed on a 3 x 5 card and that the card be stapled to the Security Index card received from the Bureau which is filed in the Geographical Section of the Security Index in the field office, thus eliminating the retyping of the description on the Security Index card each time changed Security Index cards are received from the Bureau; and

(2) that the photograph of the Security Index subject, where available, be placed in a cellophane envelope with sufficient room at the top to permit stapling to the 3 x 5 card containing the description.

She points out that there will be a saving in clerical time in view of the fact that it will not be necessary to retype descriptions each time a changed Security Index card is received at the field office and that by enclosing the photograph in a cellophane envelope it will be better protected.

Previous Consideration of Same Subject Matter

The above-mentioned suggestions have previously been fully considered at the Bureau. During the recent inspection of the Security Division the Inspector raised the question as to whether 2 copies of Security Index cards prepared on the IBM equipment at the Bureau, in cases where Form FD-122 is received recommending a change in the information on the Security Index card, should continue to be sent the field in view of the additional clerical work entailed in this procedure.

A survey of Bureau Offices having the most Security Index cards was conducted. The results of this survey were submitted in a memorandum from \_\_\_\_\_ to \_\_\_\_\_ dated December 8, 1950, captioned "Security Index Cards." It was pointed out in that memorandum that the additional clerical time consumed in any one field division in handling Security Index cards under the present procedure of forwarding changed Security Index cards prepared at the Bureau is nominal even if descriptions have to be retyped each time a changed card is received inasmuch as at this time only approximately 75 to 80 changes on Security Index cards are received daily at the Bureau from all field divisions. It was also pointed out that the small amount of clerical time expended in any one field division is certainly offset by the necessity and importance of maintaining Security Index cards in all field divisions in a uniform manner.

The stapling of a card containing a description to the back of each Security Index card would double the physical size of the Index and make it more cumbersome and as the cards are used and handled it is believed that the physical condition of the cards would soon get into an undesirable condition.

It is not desirable that photographs be placed in cellophane envelopes to be attached to Security Index cards. This would not serve any practical purpose due to the infrequent changes on any one Security Index card.

RECOMMENDATION

That the suggestion not be adopted.

ACTION

If you approve, it is recommended that this memorandum be routed to the Training and Inspection Division.

## Office Memorandum • UNITED STATES GOVERNMENT

TO :

DATE: December 19, 1950

FROM :

SUBJECT:

SECURITY INDEX - GENERAL  
(Bureau file)PURPOSE

To obtain authorization for use of attached forms in handling Security Index cards.

BACKGROUND

The San Francisco Office has requested approval of the attached form to be used in making the descriptions and photographs available to the clerk who handles the Security Index. The form, after serving its purpose, will then be placed in the file of a new Security Index subject.

As a matter of practice, this form will first be routed to an Agent to be filled in by him, either from material in the case file or from results of an investigation, and will then be routed to the clerk who works on the Security Index in order that the description may be included on the Security Index card.

San Francisco points out that the use of such a form will insure a complete, accurate description of Security Index subjects and will use a minimum of administrative effort, guaranteeing that the Bureau's regulations with regard to Security Index subjects will be complied with.

RECOMMENDATION

This form has considerable merit, especially in the Offices where there are a large number of Security Index subjects, and it is recommended it be approved for use of all Offices.

12/20/50

This is o.k. except

- (1) If the form is to be used throughout the field, the name of the office or supervisor cannot be printed.
- (2) You refer to an SAC Letter which is contrary to policy. Should refer to Manual sections.
- (3) If this form is to be used throughout the field, it must go to the Executives Conference.

P.S. Suggest you rewrite 3rd sentence in 1st paragraph for clarity.

Encl

list

533

SAC, Omaha

March 19, 1951

Director, FBI

PERSONAL AND CONFIDENTIAL  
REGISTERED MAIL  
AIR MAIL SPECIAL DELIVERY  
RETURN RECEIPT REQUESTED

SECURITY INDEX - *GENERAL*

Rebulet dated December 29, 1950.

There is enclosed herewith a sealed package containing a new Security Index list of all subjects maintained in the General and Special Sections of the Security Index.

This package should be maintained in your office safe in accordance with instructions in referenced memorandum. This new list replaces the list in your possession. It is your personal responsibility to see that the old list is destroyed by burning.

The Bureau should be advised of your receipt of the attached list and the destruction of the old list.

Enclosure

RECORDED - 66

MAR 21 1951

law for possible

EX-109

497561

MAILED  
MAR 19 1951  
FBI - OMAHA

700MA58 105

*Dim*

*alg*

*af*  
*113*

## Office Memorandum • UNITED STATES GOVERNMENT

TO : DIRECTOR, FBI

DATE: February 23, 1951

FROM : SAC, KNOXVILLE

PERSONAL AND CONFIDENTIAL

SUBJECT: SECURITY INDEX

ReBulet to Albany 2/7/51.

Except for those changes noted on attached list,  
this list was found to agree with the Security Index of this office.

Enclosure

HANDLED BY  
STOP LICK

RECORDED - 52

EX-86

ENCLOSURE ATTACHED

56 MAR 8 1951

A. E. Leonard

STANDARD FORM NO. 64

*Office Memorandum* • UNITED STATES GOVERNMENT

TO : The Director

DATE: March 16, 1951

FROM : C

SUBJECT: SECURITY INDEX - GENERALPURPOSE

To advise you of the total cards in the Security Index as of March 16, 1951.

DETAILS

During the past week, 101 new cards were added to the Security Index and 5 cards were cancelled, a net increase of 96 cards.

The Security Index count as of today is 14,738.

Office Memorandum • UNITED STATES GOVERNMENT

536/changed to 6-7

TO : Director, FBI  
FROM : SAC, Buffalo  
SUBJECT: SECURITY INDEX

DATE: February 24, 1951

PERSONAL AND CC

AL

ReBulet February 7, 1951.

Attached herewith is the Bureau's Security Index list for the Buffalo Office. The list has been corrected as per instructions.

Att.(1)

RECORDED - 52

EX-25

66 APR 1 1951

FEB 26 1951

3-21

HANDLED BY  
6/27/51

Office Memorandum • UNITED STATES GOVERNMENT

um • UNITED

GOVERNMENT

537 *Amended* 28-5

DATE: February 27, 1951

TO : Director, FBI

FROM : SAC, Memphis *list*

A M S D

SUBJECT: SECURITY INDEX

Reurlet to Albany with copies to all offices dated 2-7-51.

The Security Index list for the Memphis Division which was attached to relet has been checked against the list maintained by this office, and appropriate notations have been made. The list is attached hereto.

In addition, there is attached an amended page showing the two most recent additions to the Memphis list, which were not included on your original list.

~~DEFERRED RECORDING~~

Attachment

AMSD

ENC. 12

28-5

HANDLED BY  
STGE 12/34

RECORDED - 52

EX-86

10 MAR 30 1951

RECORDED - 52  
10 MAR 30 1951  
10 MAR 30 1951  
10 MAR 30 1951

*Adm*

## Office Memorandum • UNITED STATES GOVERNMENT

TO : DIRECTOR, FBI  
 FROM : SAC, BALTIMORE  
 SUBJECT: SECURITY INDEX

DATE: February 27, 1951

PERSONAL AND CONFIDENTIAL

Re Bulet February 7, 1951. In accordance with the instructions contained in relet, the following action has been taken by Baltimore in connection with the Security Index:

1. ACCURACY OF LIST.

All information appearing on the Bureau's list has been checked for accuracy against the information appearing on Baltimore's list. Where the information appearing on the Bureau's list was inaccurate, the corrections have been indicated on the list itself. Where the information appearing on Baltimore's list was inaccurate, appropriate changes have been made on the Baltimore SI cards and Form FD-122's have been submitted.

A separate sheet is being attached to the Bureau's list setting forth the names and identifying data of new subjects not appearing on the Bureau's list.

A small "C" has been placed in front of the names of those subjects on the Bureau's list whose SI cards have been cancelled.

2. SPECIAL SECTION.

The individuals carried in the Baltimore Special Section are in the same sub-divisions as those on the Bureau's list. There are no cancellations for this section and no cards need to be removed because of change of employment. The following individuals have been added to the Bureau's special section list:

3. PRIORITY DESIGNATIONS.

All Priority Designations have been checked and appropriately noted on the Bureau's list.

RECORDED - 23

Enclosure

COMM. DIV. 100  
 85 FEB 4 1951

537 - 4-6

# Office Memorandum • UNITED STATES GOVERNMENT

TO : DIRECTOR, FBI

DATE: March 27, 1951

FROM : SAC, BIRMINGHAM

CONFIDENTIAL

SUBJECT: SECURITY INVESTIGATIONS  
SECURITY INDEX SUBJECTS

Reference is made to your letter dated March 8, 1951, in which you refer to the fact that this office possesses eight security index cards and that seven of the subjects of these cards are carried as key figures and point out that this appears to be an extremely high ratio. The Bureau also pointed out that Communist Party membership in this territory is carried in the membership section of Birmingham's report of January 20, 1951, entitled "CP - USA, District 27, Birmingham Division, Internal Security - C" as 127 members.

The following observations and comments with regard to the Communist Party situation in this territory are being set forth for your information.

Investigation by this office has revealed that the Communist Party has undergone practically a complete change of its former leadership in this territory since July 1950, due probably to the anti-Communist activities of the Birmingham Police Department, as well as a result of the general change in the international situation. It has been found that most of the former leaders of the Party have left Birmingham, leaving the Party during the past nine months practically without leadership in this territory.

In my letter of September 29, 1950, in which key figures of this office were listed, 12 persons were carried on this list - four of these individuals were removed from the key figure list by my letter of January 25, 1951. These individuals had moved from this territory and their new permanent residences in other territories were verified. Of the remaining seven key figures, investigation has strongly indicated that three others have left this territory. However, their new permanent residences have not to date been verified and leads are presently outstanding to locate these individuals. They have been retained on the key figure list of this office until verification of their new permanent residences. One additional key figure of this office is, by separate

1

537 changed to 4-6  
3-27-51

Letter to Director

communication, being deleted from the key figure list as a result of his lack of present importance in the Communist picture in the Birmingham area. Thus, it appears that there are at the present time, three individuals presently carried as key figures who are deemed to be presently active in this territory.

With regard to the security index of this office, it is pointed out that during the past nine months, because of the departure of subjects from this territory to other areas, it has been reduced to eight security index subjects.

Investigation by this office has been, subsequent to the departure of the former Communist Party leaders from this area, directed towards identifying those former members and newcomers to this territory who would take over the local leadership of the Communist Party. This office has been endeavoring to develop sufficient information regarding a group of individuals who appear from their activity in distributing leaflets and pamphlets to be the nucleus of the new leadership in this territory. These individuals are being considered for inclusion in the security index and it is expected that within the near future at least four individuals of this group will be recommended for preparation of security index cards. It is expected that after this is done, the security index of this office will contain eight or more subjects.

By letter of February 21, 1951, the New York Office furnished a memorandum obtained by on February 16, 1951, which is an undated memo from of the Communist Party, to . This is believed to be a report based upon a tour by of the Southern states in November 1950, setting forth his conclusions and recommendations as to Communist Party organizations in the South.

With regard to membership in Alabama, including Tennessee, indicated in his memo that in 1949, there were 330 members. He further indicated that in 1950, only 100 members were registered for the Party and also that at the time of his tour through the South, the Party

539 changed  
4-6  
3-27-51  
Letter to Director

activities in Birmingham "involved about 40 members in club and group meetings, dues payments and ad. discussions."

"It has not succeeded in involving bulk of membership (or locating them). It has not with any effect given leadership to the comrades enjoining the struggle on right issues facing the people through their mass organizations in which they hold membership -- churches, etc.

"The Party is not growing here. It is not involving a concentration policy. It is not leading masses in struggles of any kind. The Party is not growing; there is remaining mainly a residue of old-timers from the early struggles of the 30's."

He also sets forth the conclusion that the Communist Party "will suffer heavy losses in the 1950 registration in the south in general and most especially in Houston, Atlanta, Birmingham, New Orleans and Virginia." He also stated "The failure to complete the group system in time and to develop on an active basis secondary leadership added to the casualties in Houston, Birmingham and Atlanta."

From consideration of the situation reported by [redacted], it would appear that the 127 Communist Party members reported by this office was somewhat in excess of the membership registered in 1950, which he indicates is composed of a "residue of old-timers," and if he is correct in his statement that only about 40 members were active in the fall of 1950, it would appear that the designation of eight of these 40 as being of sufficient importance and potential dangerousness to be included in the security index, is not too low a ratio.

Your attention is called to the fact that Birmingham is endeavoring to further develop the extent of the activities and importance of several individuals in this territory who were heretofore of minor importance in the Communist Party or associate groups. As it has been set forth in the [redacted] memo, Communist Party activity has been very limited. It has been difficult to

4-6

3-27-51

Letter to Director

determine those individuals who have become sufficiently important to be recommended for inclusion in the security index or to be added to the key figure list of this office. I assure you that this matter is being given constant attention and the Bureau will be promptly furnished the recommendations of this office concerning these individuals.

76  
4-6  
4-9-51

SAC, Birmingham

April 9, 1951

Director, FBI

SECURITY INVESTIGATIONS  
SECURITY INDEX SUBJECTS

Reurlet dated March 27, 1951, captioned as  
above.

Your observations regarding the current Communist Party membership in your territory and your plans for future investigations have been noted.

The Bureau observes that of your present total of eight Security Index subjects (including seven Key figures), the whereabouts of three Key figures is unknown and that one additional subject is being deleted from the Key figure List. This reduces your effective Security Index to five cards, three of which are designated as Key figures.

You must give prompt and vigorous attention to locating the missing Key figures and also follow the investigation of individual Party members to insure that Security Index cards will be recommended in all cases where such action is warranted.

The information set forth in relet indicates a present Communist Party membership of approximately forty. As pointed out in Relet of March 8, 1951, the industrial importance of the Birmingham area is such as to require vigorous investigation of all Communist activity in order that the Bureau may discharge its responsibilities in the Internal Security field. Accordingly, you must continue your efforts to identify the Communist Party members in your area and to recommend Security Index cards where warranted.



**FREEDOM OF INFORMATION  
AND  
PRIVACY ACTS**

**SUBJECT: CUSTODIAL DETENTION  
SECURITY INDEX**

**FILE NUMBER: 100-358086**

**SECTION : 12**



**FEDERAL BUREAU OF INVESTIGATION**

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## **NOTICE**

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540  
changed to  
3-11

STANDARD FORM NO. 64

Office Memorandum • UNITED STATES GOVERNMENT

TO : DIRECTOR FBI  
FROM : SAC BALTIMORE  
SUBJECT: SECURITY INDEX--SPECIAL SECTION

DATE: 3/28/51

Re SAC letter #23, dated 3/3/51.

Under Section "C" of reBulet, it is noted that espionage subjects are maintained in the special section when apprehension in the event of an emergency would destroy chances of penetration and control of an operating Soviet espionage parallel or would destroy chances of penetration and control of a "sleeper" parallel.

At the present time the Bureau and the Baltimore Office are maintaining the cards of the following four individuals, in the U. S. Government employees category rather than the espionage category of the special section:

Bufile:	Bufile:
"	"
"	"
"	"

It is noted that these four cases were opened under Espionage Classifications in accordance with Bureau instructions received in June, 1950. The investigation to date in each case has failed to disclose any espionage activity on the part of any of the subjects. Therefore, unless advised to the contrary by the Bureau, these four subjects will continue to be maintained in the U. S. Government employees category of the special section of the Security Index.

In the event the Bureau should advise that these individuals should be maintained in the espionage category, the instructions in reBulet would call for the immediate submission of a summary report suitable for distribution and the submission of a similar type report each six months thereafter. It is to be noted that none of the reports prepared in these four cases to

540  
changed to  
3-11

RE: SECURITY INDEX--  
SPECIAL SECTION

date have been distributed to the Army by the Baltimore Office. However, the records of the Intelligence Office at Aberdeen Proving Ground, Maryland indicate that possibly some dissemination of information has been made by the Bureau to the Army in each of the four cases.

In view of the above, regardless of the particular category of the special section in which these subjects will eventually be carried, no summary reports on the four cases listed above will be submitted unless advised to the contrary by the Bureau.

Office Memorandum

UNITED STATES GOVERNMENT

54/

changed to

TO : DIRECTOR, FBI  
FROM : SAC, PORTLAND  
SUBJECT: SECURITY INDEX

DATE: February 21, 1951 40-8

PERSONAL AND  
CONFIDENTIAL

Rebulet dated February 7, 1951.

There is returned herewith the list furnished to this office with referenced letter, together with the most recent corrections.

There is also enclosed herewith a list containing the names of individuals in the Security Index box maintained by this office not included on the attached list.

Attachments

DEFERRED RECORDING  
FEB 24 1951

RECORDED - 118

40-8

APR 1 1951

542

STANDARD FORM NO. 64

Office Memorandum

UNITED STATES GOVERNMENT

DATE: March 26, 1951

TO : Director, FBI

FROM : SAC, New York

SUBJECT: SECURITY INDEX PROJECT  
(Bureau File)

Re New York letter, March 19, 1951.

As of March 26, 1951, there have been no changes in the number of cases on Security Index subjects that have not yet been brought up to date by report. There are still two such cases. It is expected that reports will be submitted on both cases shortly.

Office Memorandum • UNITED STATES GOVERNMENT

TO : Director, FBI

DATE: February 21, 1951

FROM : *Jim* SAC, Mobile

PERSONAL AND CONFIDENTIAL.

SUBJECT: SECURITY INDEX  
MOBILE DIVISION

Re Memo from the Bureau dated 2/7/51 transmitting a list of Security Index subjects in the Mobile Division.

The list submitted by the Bureau is being returned herewith with the suggested notations appearing thereon.

An additional sheet is attached containing information on one Security Index card which was not included in the list submitted by the Bureau.

Copy of FD122 is also enclosed with reference to [REDACTED], with aliases, inasmuch as his name is not correctly listed on the Security Index card furnished by the Bureau and on the attached list submitted by the Bureau. In this connection, it is to be pointed out that copy of FD122 was submitted to the Bureau on 12/15/49, reflecting his correct name and aliases, but the Security Index card has never been appropriately changed.

cc: [REDACTED]

Encls. (4)

RECORDED - 104

EX-123

58 APR 11 1951

544 changed  
to  
36-9

STANDARD FORM NO. 64

*Office Memorandum* • UNITED STATES GOVERNMENT

TO : Director, FBI

DATE: March 21, 1951

FROM : SAC, Omaha

SUBJECT: SECURITY INDEX -  
VITAL FACILITIES

Re SAC Letter No. 26, Series 1951, dated March 13, 1951.

A review of the Security Index cards maintained in the Omaha Office fails to reflect that any Security Index subjects are employed in any of the vital facilities as listed in no number SAC Letter dated February 5, 1951.

545 changed  
to  
34-41

Office Memorandum • UNITED STATES GOVERNMENT

TO : Director, FBI

DATE: April 2, 1951

FROM : SAC, New York

SUBJECT: SECURITY INDEX PROJECT  
(Bureau File)

Re New York letter, March 26, 1951.

As of April 2, 1951, there is only one case on a Security Index subject that has not been brought up to date by report pursuant to previous Bureau instructions. At the present time a report is being prepared on this case and it will be submitted to the Bureau in the immediate future. Therefore, unless advised to the contrary, the New York Office will not submit any further weekly letters concerning this matter.

Office Memorandum • UNITED STATES GOVERNMENT

546

GOVERNMENT

TO : Director, FBI

DATE: February 21, 1951

FROM : SAC Newark

31-10

SUBJECT: SECURITY INDEX

*list*

Rebulet 2/7/51.

There is attached herewith the Security Index List forwarded by the Bureau on the above date. This list has been reviewed and notations have been placed on the list for the Bureau's information.

It is noted that there is attached also a list of some seven names which are to be included in the Bureau's files.

Enclosure to Bureau:

~~ENCLOSURE~~  
~~ENCLOSURE~~

1. ENCL  
126  
ENCLOSURE BEHIND FILE  
detl  
3/7/51  
EJR

~~ENCLOSURE~~ - 31-10  
~~ENCLOSURE~~ - 541  
FEB 24 1951  
3  
29  
5-10  
J.P.M.

7262  
56 APR 6 1951

*Ed L...*

## Office Memorandum • UNITED STATES GOVERNMENT

TO : DIRECTOR, FBI  
 FROM : SAC, CINCINNATI  
 SUBJECT: SECURITY INDEX

DATE: 2/23/51

changed to  
10-9STRICTLY CONFIDENTIAL

Rebulet to Albany 2-7-51, cc Cincinnati with enclosure.

In accordance with Bureau instructions, the list enclosed with rebulet has been checked against the Security Index in this office and the requested action regarding same has been taken.

Enclosed with this letter is the duplicate list furnished with rebulet and also two blind memoranda captioned "Variances" and "Additions."

The above presents a current listing of all Security Index Cards in this office as of 2-23-51.

RECEIVED

MAR 5 15 32 PM '51

FBI STATION

Enclosure  
 Registered Mail  
 Return Receipt Requested

RECORDED - 126

MAR 29 1951

APR 7 1951

March 15, 1951

UNRECORDED

THE DIRECTOR

Security Matter -

PURPOSE

To advise you that the investigation concerning captioned individual has been completed and that a Security Index card has been prepared which is being maintained in the "Special" section of the Security Index.

REFERENCE

Attached memorandum which summarizes the information in the Bureau's files concerning and which indicated that at the conclusion of the Bureau's investigation, a determination would be made concerning the preparation of a Security Index card. It is noted that concerning this latter point you inquired "What has been the outcome?"

RESULTS OF INVESTIGATION

The investigation concerning was completed by the Newark Office in January, 1951, and a closing report submitted. The investigation clearly disclosed that is one of the foremost exponents of in the United States today. Reliable confidential informants have recently advised that main difficulty with the has always been concerning the issue and that is acting as " " between the and the Yugoslavians in this country in an effort to unite both factions behind as true

In view of background and complete allegiance to, it was felt that he represents a threat to the internal security of this country and, accordingly, pursuant to the recommendation of the Newark Office, a Security Index card was prepared for him on December 19, 1950.

Section C, SAC Letter No. 23, dated March 3, 1951, provides for a new category in the special Section of the Security Index to consist of those Security Index subjects who are and in their sympathies. This section was set up due to the fact that at the present time the government of Yugoslavia and its supporters are visualized as potential allies of, rather than potentially dangerous, to the United States. So long, therefore, as the government of Yugoslavia is aligned with the United States and its Western European allies against the Soviet Union and the Soviet satellite countries, no good purpose would be achieved by applying the Detention Program to the supporters of the government in the United States. It is felt, however, that such individuals should be the subjects of Security Index cards since their allegiance is exclusively

UNRECORDED

3-15-51

to the Communist government of rather than to the United States.  
The Security Index card prepared for is, therefore, being  
presently maintained in the special section of the Security Index  
labeled " ".

DISSEMINATION

Copies of investigative reports prepared in instant case  
have been disseminated to the Records Administrative Branch of the  
Department and to the Department of State and the Central Intelligence  
Agency.

ACTION

None, this is for your information.

UNRECORDED  
3-15-51

ROUTING SLIP

FROM

OFFICE OF DIRECTOR, FEDERAL BUREAU OF INVESTIGATION

TO

OFFICIAL INDICATED BELOW BY CHECK MARK

CHECKED TO THE FOLLOWING:

DIRECTOR'S NOTATION: "I would like to know when investigation of was started; 2. Why it took until January 1951, to conclude: 3. Why no investigation has been made of My inquiry as to No. 3 is for purpose of finding out just what our standards are upon which we proceed to make investigations looking to making a decision for inclusion in Security Index. " H.

Encl

The Director

March 17, 1951

SECURITY MATTER -  
Bureau filePURPOSE

To answer the following inquiries:

1. When investigation of                      was started -
2. Why it took until January, 1951, to conclude -
3. Why no investigation has been made of                      and just what our standards are upon which we proceed to make investigations looking to making a decision for inclusion on the Security Index.

REFERENCE

Attached memorandum dated March 15, 1951, upon which the above inquiries were based.

DETAILS

With reference to your first inquiry concerning the case, you are advised that a security investigation concerning                      ; looking toward his future inclusion in the Security Index, was initiated upon the receipt of a summary report from the New York Office on February 23, 1950. However, the activities of                      primarily in connection with Slavic matters, were followed by the Bureau from 1942 to 1945. During that period, although the case was no in a pending status, various field offices submitted investigative reports from time to time and the White House and interested Government agencies, including the Department of State and G-2, were furnished pertinent information from these reports concerning                      activities and foreign travel.

In November, 1945, Elizabeth Terrill Bentley made allegations of an espionage nature against                      in connection with the Nathan-Gregory Silvermaster Group, as the result of which,                      was included among the subjects in that case. Upon the conclusion of the Silvermaster case, the Bureau on March 22, 1949, instructed the New York and Washington Field Offices to submit summary security matter reports on all subjects involved in that case.

The summary report on                      was originally submitted by the New York Office on September 19, 1949, following:

return from a six month's trip abroad. This report, however, was not prepared in a manner suitable for dissemination and was returned to the New York Office to be rewritten. The corrected report was received from the New York Office on February 23, 1950, and set forth background and all information of a subversive nature which had been developed concerning from 1942 to that time.

By letter dated March 8, 1950, the Newark Office was instructed to consider for inclusion in the Security Index and to submit an investigative report whenever sufficient information had accumulated in the Newark files to justify the preparation of such a report. Status follow-ups were directed to the Newark Office on May 15, 1950 and September 19, 1950. On November 27, 1950, the Newark Office recommended inclusion in the Security Index and following the preparation of a memorandum outlining the background of the case, a Security Index card was prepared, which is presently maintained in the Special Section of the Security Index.

A follow-up was directed to the Newark Office on December 5, 1950, to which Newark replied that a report would be submitted by January 5, 1951. This report, bringing activities up to date, was received on January 10, 1951.

The above information is submitted in response to your inquiry as to why it took until January 10, 1951 to conclude the investigation.

As you are aware, security investigations of individuals are of a continuing nature and fall into two main categories; those on whom Security Index cards are prepared, and those on whom Security Index cards are not prepared. Although both types of cases (with the exception of top functionaries and key figures which are always kept in a pending status) are maintained in a closed status as an administrative aid to the field, they are being continuously reopened and closed. Information is being continuously channeled into these files and when a sufficient amount has accumulated to justify the preparation of an investigative report, or upon the receipt of specific information which would warrant immediate investigative attention, such a report is submitted. If, at the time the report is submitted, some action should be taken either to include the individual in the Security Index or to consider his removal from the Index, depending on whether his activities fall or do not fall within existing Bureau standards, such action is taken at the Bureau.

Accordingly, the cases of individuals like may be opened and closed many times before information is furnished by the field which, under existing Bureau standards, justifies consideration for inclusion in the Security Index.

3-17-51

In connection with the Case, it has previously been pointed out that the Bureau has been following activities since 1942. It was not until the receipt of the New York summary report on February 23, 1950 that the field was instructed to consider for inclusion in the Security Index since his activities at that time, as one of the foremost exponents of in the United States, marked him for such consideration. Since is presently included in the Security Index, his activities will be followed, as are the activities of all Security Index subjects, and a report will be submitted whenever sufficient information has accumulated in his file to justify such action or upon the receipt of any specific information which would warrant immediate investigative attention. In addition, his residence and employment will be checked by the Newark Office every six months as is the case with all Security Index subjects.

With reference to your third inquiry as to why no investigation has been made of , please be advised that is currently being investigated. This investigation was ordered by memorandum to Los Angeles dated January 22, 1951, and a current report reflecting his activities was received from the Los Angeles Office on February 27, 1951. The case is in a pending status.

With respect to your third question, our standards upon which we proceed to make investigations looking to making a decision for inclusion in the Security Index are explained as follows:

GENERAL

Prior to the Korean situation mere membership or affiliation with the Communist Party or other revolutionary groups was not construed as rendering the individual as dangerous or potentially dangerous to the Internal Security of the country. At that time our standards did not call for an investigation in the absence of other indications that the individual was dangerous or potentially dangerous due to Party training, employment in vital industry, or defense installations, past service in the Armed Forces or other similar categories.

With the advent of the Korean situation it was apparent that the Communist Party and other revolutionary groups had taken a definite and positive stand against the policy of the United States in the Korean matter and had launched campaigns in opposition to the policy of this country. The stand taken by those revolutionary groups left no doubt that individuals who were then active members of those groups had cast themselves on the side of the Soviet Union and must be investigated to determine whether their names should be included in the Security Index.

3-17-51

On July 25, 1950, the Field was instructed to open cases for investigation on all individuals reported to the Field as present or alleged members of or affiliated with the Communist Party or other revolutionary groups, or currently espousing the line of such groups, in order to identify all persons dangerous or potentially dangerous to the Internal Security and to determine if their names should be included in our Security Index.

At that time the standards for placing a person in the Security Index were broadened to include all persons who are active participating members of the Communist Party or other revolutionary groups or who espouse the line of such groups.

In applying the above standards to [redacted], you are advised of the following facts. After Budenz published his book "Men Without Faces," you will recall he was orally questioned regarding the identities of these individuals. At that time Budenz advised the New York Office that on [redacted] was one of the "400 concealed Communists" to whom he referred in this book. Prior to the receipt of this information from Budenz, the Bureau had received no information indicating that [redacted] had ever been an active Party member.

Upon request of the Bureau, and prior to interview of Budenz by New York for detailed identifying information (It will be noted that Budenz furnished no information at that time indicating that this [redacted] was identical with the [redacted]) the Los Angeles Office was requested to submit a report setting forth information contained in its files concerning [redacted]. In compliance with Bureau instructions the Los Angeles Office submitted a report on July 28, 1950, reflecting information in its files concerning [redacted]. This report showed extensive association with Communists and Communist fronts by [redacted], although information was reported subsequent to 1946 reflecting that [redacted] was anti-Communist and further reflecting attacks made on [redacted] by the Communist Party. Subsequent to the receipt of this report from Los Angeles on July 28, 1950, our New York Office advised they interviewed Budenz in detail at which time Budenz stated that [redacted] had been reported to him as being a very staunch Communist during the early 1940's. Budenz also stated that Party officials informed him that during the 1940's and up until about 1944, [redacted] had been an active member of the Communist Party. He also said that [redacted] had been used at least during the early 1940's as a source of money-raising by the Communist Party. When this information was received from Budenz indicating that Budenz considered [redacted] as one of the "400 concealed Communists," this data was considered in conjunction with the summary of information appearing in the report from Los Angeles of July 28, 1950, reflecting an anti-Communist attitude on the part

of subsequent to 1946. In order that a decision might be made as to whether should be investigated, a memorandum dated January 15, 1951, was submitted setting forth the facts involved.

It was decided that the Los Angeles Office should initiate investigation of , which is presently pending. To date, however, no information has been developed which warrants the preparation at this time of a Security Index Card on . The investigation to date reflects a continuation of an anti-Communist stand on his party. This investigation is being followed closely and will be terminated at the earliest possible logical time.

ACTION:

None. This is for your information.

UNRECORDED

3-19-51

DIRECTOR, FBI

3-19-51

SAC, SAINT PAUL

CONFIDENTIAL

SECURITY INDEX  
VITAL FACILITIES

Re SAC letter #26 dated 3-13-51.

Employment check of all security index subjects in  
this office has been completed and there are no  
security index subjects employed in a vital facility.

TO Director, F  
FROM SAC, New Orleans  
SUBJECT: SECURITY INDEX

548  
DATE: February 27, 1951  
changed To  
PERSONAL AND CONFIDENTIAL

33-7

ReBulet 2/7/51.

In accordance with Bureau instructions, there is being returned the list of Security Index subjects in this office together with a list of the variances noted.

DELETED RECORDS

Enclosures - 2

RECORDED - 126

MAR 2 1951

RECEIVED  
FBI  
MAR 11 28 PM '51

3-5-51 OK  
KF bot  
RC Pugh

APR 6 1951

Delish

STANDARD FORM NO. 64

## Office Memorandum • UNITED STATES GOVERNMENT

TO DIRECTOR, FBI

DATE: March 30, 1951.

FROM SAC, OMAHA

SUBJECT: SECURITY INDEX - GENERAL

M ReBuLet March 19, 1951. The sealed package containing the new security index list has been received by this office and is being maintained in accordance with Bureau instructions.

The old list has been destroyed by burning.

2

Office Memorandum • UNITED STATES GOVERNMENT

330  
changed to  
52-6

TO : DIRECTOR, FBI  
FROM : SAC, SPRINGFIELD  
SUBJECT: SECURITY INDEX

DATE: February 24, 1951  
REGISTERED MAIL  
PERSONAL and CONFIDENTIAL

list

(X)

ReBulet February 7, 1951.

Attached hereto is a list of the Security Index subjects in the Springfield Office, as prepared from the Bureau's Security Index, as well as a list prepared by this Office, which includes two individuals recently added by Springfield to the Security Index.

The list received prepared by the Bureau has been checked for accuracy, and with the addition of the notations placed thereon, has been determined to be correct.

Notations reflecting priority designations, as disclosed by a review of the Springfield Security Index cards, have been placed adjacent to the name of each person so designated on the attached list.

Attachments

~~DEF~~

2  
14

ENCLOSURE ATTACHED

LA 6-1-51  
2770  
3-29-51

RECORDED - 102

FEB 28 1951

134-2

5-12

12

Notations reflecting priority designations, as disclosed by a review of the Springfield Security Index cards, have been placed adjacent to the name of each person so designated on the attached list.

7/12/51  
10-11-51

Office Memorandum • UNITED STATES GOV

TO : DIRECTOR, FBI  
 FROM : SAC, CINCINNATI  
 SUBJECT: SECURITY INDEX CARDS  
 Bureau File

DATE: April 4, 1951

STRICTLY CONFIDENTIAL

ReBulet dated 2-7-51 in response to my letter dated 1-24-51.

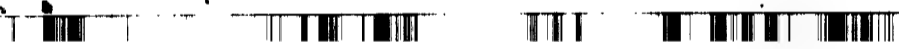
Reference is made to my previous request to be permitted to make a notation on the back of the alphabetical Security Index Card indicating the date and initials of the Agent verifying the residence and business addresses of the subjects of the cards.

The instructions of the Bureau, as set forth in Section 57 of the Manual of Instructions, are being complied with in this regard and it was thought that the notation referred to above could conceivably be considered part of the administrative handling of the Security Index Cards in this office.

I want to assure the Bureau that there is no information appearing on the Security Index Cards which information is not substantiated by a communication appearing in the subject's file. The matter of placing notation on the back of the alphabetical Security Index Card was thought to be a procedure which would involve a negligible amount of time, yet would result in having readily available the date the addresses were last verified.

As stated above, this was classified as an administrative procedure and it is believed that by being permitted to place this notation on the back of the card, the possibility of not verifying the address every six months, as required by the Bureau, will be minimized.

It is respectfully requested that the Bureau reconsider my request in the light of the above and advise me of its desires.



551  
changed to  
56-8

S.S., Cincinnati

April 19, 1951

Director, FBI

CONFIDENTIAL

SECURITY INDEX CARDS

Your file

Bureau file

Reurlet April 4, 1951.

Referenced letter refers to your letter of January 24, 1951, and the Bureau's reply dated February 7, 1951, wherein the Bureau denied your Office authorization to make a notation on the back of the alphabetical Security Index card indicating the date and initials of the Agent verifying the residence and business addresses of the subjects of the cards. Your letter requests that this matter again receive consideration, inasmuch as you consider this an administrative procedure.

You are advised that this matter was thoroughly considered by the Bureau when your letter of January 24, 1951, was received.

There is no question concerning the fact that such is an administrative procedure; however, it is one which creates extra work and duplication of effort in your Office. Section 27-C, Manual of Instructions, page 36, states that if Form FD-154 is not used in the mechanics of verifying addresses of Security Index subjects, it is desired that a notation be made on the last form FD-154, FD-122, or FD-128, appearing in the case file reflecting the subject's current addresses, and the date the addresses were verified.

In view of the above, our request to place certain notations on the alphabetical Security Index card is denied.

552  
changed  
to  
56-8

STANDARD FORM NO. 64

Office Memorandum • UNITED STATES GOVERNMENT

TO : Director, FBI

DATE: 3/22/51

FROM : SAC, Norfolk

SUBJECT: SECURITY INDEX - VITAL FACILITIES

Re SAC Letter #26, 3/13/51.

Employment check has been made of Security Index subjects; however, it is noted that none of these individuals are employed in vital facilities. Therefore, no copies of Form FD-122 will be submitted.

March 26, 1951

MEMORANDUM FOR

RE: SECURITY INDEX CARD STATISTICS  
GENERAL

There is attached hereto a table showing by Field Office the total number of Security Index cards in our files. This table indicates the nationalistic tendency, the dangerousness classification, sex, race, citizenship status, and others on one of the "special" lists.

These statistics are based on Statistical Section records as of March 12, 1951.

Respectfully,

SECURITY INDEX CARDS STATISTICS - BY FIELD OFFICES  
Based on Statistical Section Records as of March 17, 1951

OFFICE	TOTAL	NATIONALISTIC TENDENCY														SEX		CITIZENSHIP STATUS				RACE			APP	SPECIAL									
		C	N	D	I	L	S	P	F	A	E	L	U	S	P	DC	CB	IF	TF	Male	Female	NB	NA	AL		UH	White	Negro	Others	PSR	OW	PSO	USR		
	14,672	13,969	2	1	75	168	15	2	35	1	394	1	5	1	1	3	4,575	1,643	1,426	63	10,615	4,057	11,265	2,872	403	132	13,107	1,378	187	9	27	54	35	13	
ALBANY	190	186															76	20	47		136	54	136	45	3	6	181	9							
ALBUQUERQUE	51	51															9	3	5		34	17	46	2	2	1	49	1	1						
ANCHORAGE	12	11															2	2			11	1	11	1			11	1							
ATLANTA	13	13															1	1			9	4	13				8	5							
BALTIMORE	291	285			2						3						172	107	43	2	193	98	225	59	4	3	250	41					7	2	
BIRMINGHAM	8	8															7	5	7		8		8				4	4					1	6	
BOSTON	364	357									6						108	23	33	5	254	110	281	71	6	6	346	18							
BUFFALO	223	203	1		2						16						92	3	59	1	159	64	180	38	4	1	194	29							
BUTTE	73	73															31	5	18		57	16	64	9			73								
CHARLOTTE	34	34															9	3	5		27	7	33	1			25	5							
CHICAGO	997	940			15	1	11				1	1	28				157	38	133	7	742	255	656	295	41	5	836	155	6						
CINCINNATI	154	154															52	5	30		118	36	127	25		2	119	35					1		
CLEVELAND	400	384	1	1	1			1				12					177	8	78	3	301	99	302	88	8	2	368	32							
DALLAS	39	39															17	4	2		29	10	34	1	3	1	35	4							
DENVER	129	129															23	2	12		101	28	106	15	6	2	114	11							
DETROIT	668	641			3		1					22					286	30	48	5	521	147	492	156	17	3	573	94	1						
EL PASO	16	16															3				11	5	13	2	1		16								
HOUSTON	104	104															42	8	34		83	21	87	7	9	1	28	2	74						
INDIANAPOLIS	65	61										4					25	8	19		45	20	60	3	2		47	18							
KANSAS CITY	213	210										1					37	12	12	1	168	45	151	53	7	2	182	31							
KANSAS CITY	29	28			1												4				19	10	26	3			28	1							
KANSAS CITY	11	11															5				5	1	5	2			11								
KANSAS CITY	6	6															5				5	1	5	2			11								
KANSAS CITY	1,725	1,725			3						5	52					380	70	75		1,192	523	1,376	390	53	16	1,684	64	17						
KANSAS CITY	8	8															4				8		8				7								
KANSAS CITY	19	19															3				13	5	16		1	1	15	3							
KANSAS CITY	92	91															20				61	31	52	27	7	1	90	2							
KANSAS CITY	195	192															31	11	14	2	149	46	158	33	3	1	156	8							
KANSAS CITY	305	297			1												79	59	21	1	232	73	259	34	8	4	290	14							
KANSAS CITY	6	6															2				6		6				3	3							
KANSAS CITY	542	522			3							11					138	29	101		402	140	421	108	7	6	493	48							
KANSAS CITY	379	374										3					93	43	31	1	260	118	258	137	4	9	340	38							
KANSAS CITY	55	55															26				46	9	44	9	2		39	15							
KANSAS CITY	3,060	2,966			21	21					14	55					679	281	17	23	2,250	830	2,238	646	127	29	2,843	204	28						
KANSAS CITY	18	18															4				15	3	13	4		1	14	4							
KANSAS CITY	60	67															33	21			54	14	65	2	1		58	10							
KANSAS CITY	33	33															7				25	8	32				31	2							
KANSAS CITY	748	707			9						2	35					185	86	71	3	525	223	598	143	5	2	665	83							
KANSAS CITY	102	101															26	10	11		67	35	73	24	1	4	80	21							
KANSAS CITY	190	181			1												67	29	21	1	146	44	139	47	4		171	19							
KANSAS CITY	129	128															42	11	11	1	99	30	113	12	1	3	129								
KANSAS CITY	21	21															1				14	7	19	1	1	1	19	2							
KANSAS CITY	158	181			1							6					57	9	27		133	55	152	33	2	1	148	40							
KANSAS CITY	60	60															15	2	11		43	17	59	1			56	4							
KANSAS CITY	15	15															10				11	4	14	1			14	1							
KANSAS CITY	82	82															37	1			52	30	63	14	4	1	72	4	6						
KANSAS CITY	1,415	1,415			10	1					2	50					877	490	101	3	1,012	467	1,217	219	36	7	1,290	159	30						
KANSAS CITY	233	233															122	2	21	1	222	11	227	2	3	1	194	31	8						
KANSAS CITY	4	4																			3	1	4				3	1							
KANSAS CITY	433	413			2							18					208	168	31	2	317	116	382	32	14	5	397	30	6						
KANSAS CITY	85	84															30	3			72	13	67	15	2		76	9							
KANSAS CITY	230	225															69	27	21	1	147	83	167	50	8	5	190	39	1						

ENC.

554 changed to

5-13

STANDARD FORM NO. 64

*Office Memorandum* • UNITED STATES GOVERNMENT

TO : Director, FBI

DATE: March 10, 1951

FROM : SAC, Boston

SUBJECT: SECURITY INDEX - SPECIAL SECTION

Re: SAC letter No. 23, March 3, 1951.

The Bureau is requested to inform the Boston Office if members of the Socialist Workers Party who are subjects of Security Index cards should be placed in the Special Section category as "PRO - TITO".

554 changed to

5-13

SAC, Boston

March 30, 1951

Director, FBI

SECURITY INDEX - SPECIAL SECTION  
Boston file

RECORDED - 112

Reurlet dated March 10, 1951, and SAC Letter Number 23, Series 1951, dated March 3, 1951.

Referenced letter requested the Bureau to advise if members of the Socialist Workers Party who are subjects of Security Index cards should be placed in the Special Section category as "PRO-TITO."

While it is true that some members of the Socialist Workers Party are "Pro-Tito," there are many members of the Socialist Workers Party that are not "Pro-Tito."

From information available to the Bureau, the Socialist Workers Party as a group is anti-Italy and anti-Cominform, but, the Socialist Workers Party is not anti-Soviet.

In view of these facts it is not possible for the Bureau to state that members of the Socialist Workers Party should be placed in the Special Section category as "Pro-Tito." Each case must be considered individually according to the facts available concerning each individual Security Index subject.

555 changed to 32-19

# Office Memorandum • UNITED STATES GOVERNMENT

TO : DIRECTOR, FBI

DATE: 3-23-51

FROM : SAC, NEW HAVEN

SUBJECT: SECURITY INDEX - SPECIAL SECTION,  
NEW HAVEN OFFICE

Re: SAC Letter No. 23, Series 1951, dated 3-3-51.

For the information of the Bureau the Special Section of the Security Index in the New Haven Office is maintained in the back of the Alphabetical Section, but not in the Geographical Section of the Security Index.

Concerning subjects included in the Special Section this office has the following number of subjects in the categories enumerated below:

Espionage:	None
U.S. Govt:	None
AEC:	One -
Foreign Govt:	None
U.S., etc:	None
Prominent Individuals:	Four:

YUG: A review of Security Index subjects in this office at the present, as well as the pending security files reflects that New Haven Office does not have at this time any subjects who would fall within this category.

Inactive Section: None

In connection with the prominent persons in the Special Section of the New Haven Security Index it will be observed that \_\_\_\_\_ has been so listed. This designation was made by the Bureau in August, 1950; however, his Security Index card does not reflect this designation. A separate letter entitled \_\_\_\_\_, IS(C)" is being submitted so that the Bureau may correct this.

## PROMINENT INDIVIDUALS - SPECIAL SECTION SECURITY INDEX

Bureau instructions as contained on page five of referenced SAC Letter are being placed into effect concerning prominent individuals listed above.

/

Director,  
F. B. I.

-2-

March 23, 1951

Re: SECURITY INDEX - SPECIAL SECTION  
NEW HAVEN OFFICE

A further check has been made of the Security Index, and in those instances where it is believed that Security Index cards of subjects contained therein should be removed from the regular section and placed in the Special Section separate letters are being prepared for the Bureau.

-2-

330 changed  
to  
47-20

OFFICE OF THE DIRECTOR • UNITED STATES GOVERNMENT

TO : DIRECTOR, FBI CONFIDENTIAL

DATE: 4/6/51

FROM : SAC, SAN FRANCISCO

AIR MAIL SPECIAL DELIVERY

SUBJECT: SECURITY INDEX  
(Bufile)

ReBulet 3/19/51, which stated that as of 2/8/51 of the 1,418 Security Index cards maintained on subjects within the San Francisco Division there were 843 tabbed for DETCOM and 469 tabbed for COMSAB.

The Bureau mentioned a number of individual cases in which it drew attention to the fact that there might be some doubt whether the subject of these cases should be tabbed DETCOM. For your information, these cases have been reviewed and where appropriate forms FD-122 have already been submitted.

For the information of the Bureau, this office is presently in the midst of making a complete survey of its Security Index in conformity with SAC Letter No. 26, Series 1951, and other recent SAC Letters requiring a review of the Security Index. In the course of making such a survey, particular attention is being paid to the possibility of eliminating from the DETCOM and COMSAB program any individuals whose activities no longer merit such designation. It is pointed out that it is expected that at all times there will be a high percentage of COMSAB and DETCOM subjects in the San Francisco Security Index because of the large number of vital facilities in the San Francisco area and because of the numerous Security Index subjects who have access to the San Francisco Bay Area waterfront, which has been designated in its entirety as a vital facility.

list  
SAC, Albany

557  
March 21, 1951

Director, FBI

~~SPECIAL SECTION SECURITY INDEX~~  
~~PROMINENT INDIVIDUALS~~

Reference is made to SAC Letter No. 23, Series 1951, dated March 3, 1951. Under (C) on page five of that letter, under the caption "Prominent Individuals - Special Section Security Index," you were instructed to prepare immediately, a prosecutive-type summary report on each individual maintained in that category of the Security Index.

If not already submitted, these summary reports should be prepared and forwarded to reach the Bureau not later than two weeks after the receipt of this communication.

There is attached hereto for each office receiving a copy of this communication a list of the names of individuals whose Security Index cards are maintained in the "Prominent Individuals" subdivision of the Special Section at the Bureau.

Attachment

cc - Baltimore (w/attach)	cc - Minneapolis (w/attach)
cc - Boston (w/attach)	cc - Mobile (w/attach)
cc - Cleveland (w/attach)	cc - New Haven (w/attach)
cc - Denver (w/attach)	cc - New York (w/attach)
cc - Los Angeles (w/attach)	cc - Washington Field Office (w/attach)

UNRECORDED COPY FILED IN

CC

STANDARD FORM NO. 64

*Office Memorandum* • UNITED STATES GOVERNMENT

TO : The Director

DATE: March 23, 1951

FROM :

SUBJECT:

SECURITY INDEX - GENERALPURPOSE

To advise you of the total cards in the Security Index/  
as of March 23, 1951.

DETAILS

During the past week, 86 new cards were added to the Security Index and 10 cards were cancelled, a net increase of 76 cards.

The Security Index count as of today is 14,814.

TO DIRECTOR, FBI

CONFIDENTIAL

L 3: 2/27/51

559  
changed to  
47-16

FROM SAC, SAN FRANCISCO

AIR MAIL

SUBJECT: SECURITY INDEX

REGISTERED MAIL (RRR)

*list*

ReBulet to Albany and all other offices dated 2/7/51, which attached  
a list of the security index subjects in each office.

The list has been reconciled with the security index in this office  
in conformity with instructions in Bulet and is enclosed herewith.

Q. I. R. -10

~~DELETED RECORDING~~

Enclosures

EX - 79

4-57

ENCLOSURE BEHIND FILM

*Handwritten notes:*  
1/1/51  
1/1/51  
1/1/51  
1/1/51  
1/1/51

RECORDED - 57

MAR 1 1951

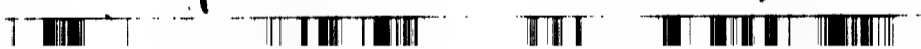
RECEIVED DE MOBILE  
FBI  
FEB 28 1951  
EX - 79

2. 29

5-1/2

*Handwritten signature:* [Signature]

187  
25 MAY 23 1951



Office Memorandum • UNITED STATES GOVERNMENT

TO : Director, FBI  
FROM : SAC, Indianapolis  
SUBJECT: SECURITY INDEX  
VITAL FACILITIES

DATE: April 5, 1951

Re SAC Letter #26, Series 1951, 3-13-51.

The employment of every Security Index subject in the Indianapolis Office has been checked against the Vital Facilities list, and Form FD-122 submitted to the Bureau in cases where necessary.

560  
changed  
to  
21-8

Office Memorandum • UNITED STATES GOVERNMENT

TO : DIRECTOR

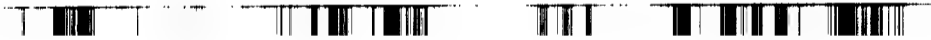
DATE: April 7, 1951

FROM : SAC, PITTSBURGH

SUBJECT: SECURITY INDEX  
BUFILE 100-358086

Rebulet 4/3/51.

Transmitted herewith in accordance with rebulet are copies of Pittsburgh letter dated 2/6/50 and Bulet dated 2/27/50, concerning the use of a separate tickler system for the six-months' verifications of residence and employment of SI subjects. The dates of the attached letters were inadvertently given as 2/6/51 and 2/27/51 in mylet of 3/8/51.



561 changed  
to  
39-14  
ENC

C O P Y

Director, FBI

2-6-50

SAC, Pittsburgh

SECURITY INDEX

Please be advised that the original and duplicate security index boxes, heretofore maintained in the vault in the Chief Clerk's Office, are now being maintained, under lock and key, in a metal fire proof filing cabinet located in the office of the ASAC. This change was effected in order to make the boxes more readily accessible to the agent responsible for the maintenance of the security index of the Pittsburgh Office as well as those agents working on security index cases.

It is anticipated that it will be necessary to prepare a tickler system to insure the prompt reopening of security index cases at least every six months, for the purpose of verifying the residence and employment addresses of security index subjects.

Unless otherwise advised by the Bureau, this office will institute a tickler system to aid in the handling of security index cases.

ENC 1

56/ changed  
to  
39-14  
ENC

C O P Y

SAC, PITTSBURGH

February 27, 1950

DIRECTOR, FBI

SECURITY INDEX

Reurlet February 6, 1950.

The Bureau has no objection to the maintenance of the security index in the office of the ASAC provided that it will be securely maintained and will therefore be more readily accessible to the agents responsible for its upkeep.

The Bureau has no objection to your instituting a tickler system to assist in following these cases for the purpose of verifying residence and business addresses. You are cautioned, of course, that the index must be kept in an up-to-date condition at all times and that the occupation and employment address as well as the residence address must be checked at least every six months.

ENC 2

562 changed  
to  
32-18

Office Memorandum • UNITED STATES GOVERNMENT

TO : DIRECTOR, FBI  
FROM : SAC, New Haven  
SUBJECT: ~~SECURITY INDEX~~  
~~METAL TABS~~  
NEW HAVEN OFFICE

DATE: March 19, 1951

Reference is made to Bureau Inspection of the New Haven Office conducted during the month of February, 1951, by Inspector , with specific reference to administrative memorandum entitled, "Communist Coverage," item No. 7 captioned, "Security Index."

The Inspector observed that plastic tabs are being used for the tabbing of Security Index and that Bureau requirements are that metal tabs be used. The Inspector recommended that this office replace the plastic tabs with metal tabs.

It was believed that when the Bureau's instructions were originally furnished to the field that this office had advised the Bureau that metal tabs were not available and that unless advised to the contrary, this office would utilize plastic tabs; however, no record can be found of this. Efforts have been made to locate metal tabs, with negative results. This office continues to utilize plastic tabs in the absence of the metal tabs.

For the information of the Bureau, there is being transmitted a 5 x 8 card, which is similar to a Security Index Card, with three different colored plastic tabs attached thereto. This office has found that the plastic tabs have been very practical and do not tend to fall off the card or bend. They are, likewise, sturdy. It has generally been the observation that metal tabs have a tendency to bend and sometimes become detached from the cards.

Bureau authorization is respectfully requested for this office to continue to use plastic tabs for tabbing purposes in the Security Index. If the Bureau does not grant this authorization, then it is requested that the Bureau furnish metal tabs in appropriate colors and in quantities of 200 per color.

5.6 2 changed  
to  
32-18

Red: Detcom  
Orange: Comsab  
Green: Top Functionary

Sample card reflecting plastic tabs - New Haven Office.

ENC 1

562  
*changed*  
to  
32-18

March 29, 1951

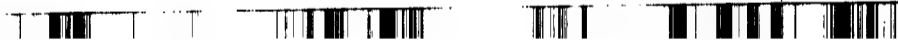
SAC, New Haven

Director, FBI

SECURITY INDEX  
METAL TABS  
NEW HAVEN OFFICE

Reurlet dated March 19, 1951.

You are authorized to continue the use of  
plastic signal tabs for the tabbing of Security Index  
cards.



## Office Memorandum • UNITED STATES GOVERNMENT

TO : DIRECTOR  
FROM : SAC, PITTSBURGH  
SUBJECT: SECURITY INDEX

DATE: March 8, 1951

Re mylet 2/6/51, advising that a separate tickler system was being instituted by the Pittsburgh Office to aid in the handling of Security Index cases, and Bulet 2/27/51, advising that the Bureau had no objection to this procedure.

For the Bureau's information, this office has recently adopted the policy of assigning verifications of the residence and business addresses of Security Index subjects to the agents responsible for their apprehension under the Detcom Program. To facilitate the administrative handling of these assignments, a 3x5 index card system has been added to the separate tickler system maintained on the Security Index subjects showing the name and file number of the Security Index subject and the agent to whom the subject is assigned under the Detcom Program. Through reference to this alphabetical section, the identity of the agent responsible for a particular subject under the Detcom Program can be immediately ascertained and the case, as it comes up on tickler for verification of employment and residence, can be assigned to that agent.

The tickler system itself is operated on a daily basis with the ticklers on each individual Security Index subject set 21 days in advance of the expiration date for the six-months' period within which the residence and business addresses of the individual subject must be again verified. When the case is re-opened on the basis of the tickler, a deadline of 20 days is set within which the agent must verify residence and business addresses.

A third section, consisting of 3x5 cards showing the name of the agent and the Security Index subjects for which he is responsible, has also been added to this separate tickler system to enable the office to maintain assignments under the Detcom Program on a current basis at all times. Through reference to this section of the tickler box, it can be established immediately the exact assignments of each agent in the office under the Detcom Program. As the Bureau is aware, there is considerable movement of Security Index subjects occasioned by changes in residence address and/or employment which necessitates administrative procedures whereby the assignments of the agents under the Detcom Program can be changed easily to correspond with the movement of the Security Index subjects themselves.

39-11  
3-8-51

MEMO, DIRECTOR  
RE, SECURITY INDEX

The assignment of the required six-months' verification of business and residence addresses of Security Index subjects to the agents actually responsible for apprehending these subjects under the Detcom Program enables these agents to be aware of any changes in residence and/or employment of the subjects assigned to them, since they are actually making the verifications themselves, and thereby also keeps these agents in a better state of preparedness in the event the Detcom program is ever placed in effect. The use of the three section separate tickler system, described above, consisting of (1) a tickler section; (2) an alphabetical section arranged by Security Index subjects showing the name of the agent to whom assigned under the Detcom Program, and, (3) an alphabetical section arranged by agents showing their subject assignments under the Detcom Program, enables this office to maintain assignments under the Detcom Program on a current basis and make any reassignments necessary, immediately upon notice of change of employment or residence of a particular subject. It also enables this office to keep the six-months' verification of the employment and resident addresses of the Security Index subjects in an up-to-date condition at all times.

The above administrative procedures and tickler system are being brought to the attention of the Bureau since they have been found to operate in such a satisfactory manner in this office.

503 changed to 39-11  
April 3, 1951

my  
SAC, Pittsburgh


Director, FBI

SECURITY INDEX  
Your file

Reference is made to your letter dated March 8, 1951, wherein you brought to the Bureau's attention certain administrative procedures concerning the tickler system being utilized by your Office.

The Bureau has been unable to locate the correspondence referred to in referenced letter, namely, your letter to the Bureau dated February 6, 1951, and Bureau letter to your Office dated February 27, 1951.

You are requested to furnish copies of the above-referenced letters in order that full consideration can be given to the procedure of handling ticklers being utilized by your Office.



## Office Memorandum

UNITED STATES GOVERNMENT

DATE: February 24, 1951

TO : DIRECTOR, FBI

FROM : SAC, BOSTON

SUBJECT: SECURITY INDEX

CONFIDENTIAL

Re Bureau letter dated February 7, 1951.

Enclosed is Bureau list of Security Index subjects in the Boston Office with corrections, changes, and priority designations noted.

Attached to the list is a list of thirteen subjects on whom the Boston Office maintains Security Index cards but who were not included in the Bureau list.

Enclosure

3 ENCLOSURE ATTACHED

RECORDED - 25

FEB 28 1951

4-5

5-11

FBI STAT SECTN

MAR 30 9 42 AM '51

STATISTICS

211  
5-11-51

# Office Memorandum • UNITED STATES GOVERNMENT

TO : Director, FBI

AIRMAIL

DATE: 2-27-51

FROM : SAC, San Diego

CONFIDENTIAL

SUBJECT: SECURITY INDEX

*list*

565  
changed  
to  
46-6

ReBulet to Albany, 2-7-51.

There is being returned herewith the list which was enclosed with referenced letter. This list has been reconciled with the Security Index maintained by the San Diego Office and all variations have been noted thereon. Appropriate designations have been placed by the name of each Security Index Subject.

A separate sheet has been attached to the list. This addendum reflects the names of Security Index Subjects in the San Diego Office which do not appear on the list prepared by the Bureau.

There is no special section in the Security Index maintained by this office.

NSH:HB  
100-00

ENCLOSURE ATTACHED

Enclosures

EX-123

RECORDED - 25

EX-123

A. E. Board

STANDARD FORM NO. 64

*Office Memorandum* • UNITED STATES GOVERNMENT

TO : THE DIRECTOR

DATE: March 30, 1951

FROM :

SUBJECT:

SECURITY INDEX *GENERAL*PURPOSE

To advise you of the total cards in the Security Index.

DETAILS

During the past week, 74 new cards were added to the Security Index and 11 cards were canceled, a net increase of 63 cards.

The Security Index count as of today is 14,877.

567 changed to  
26-14

Office Memorandum

• UNITED STATES GOVERNMENT

TO : DIRECTOR, FBI  
FROM : SAC, Los Angeles  
SUBJECT: SECURITY INDEX

DATE: February 16, 1951

Rebulet February 7, 1951 to Albany with carbon copies to Los Angeles and other offices.

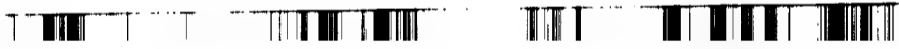
Returned herewith is the list of Los Angeles Security Index subjects furnished by Bureau letter.

The data appearing on subject list have been checked with the index maintained by this office, and all variances have been indicated on the list. Priority designations have also been indicated where applicable.

Certain names appearing in such list are no longer carried in the Los Angeles Index. These instances have been indicated by placing a "c" before the name indicating cancellation or by placing "c - FD 128" before the name indicating that the card has been transferred by FD-128 to another office.

Also forwarded herewith is a separate list of names of persons carried in the Los Angeles Index whose names did not appear in the list furnished by the Bureau. In each instance the race, sex, and date of birth of the individual is included.

The name of \_\_\_\_\_ appears on the list furnished by the Bureau. Examination of the Los Angeles file \_\_\_\_\_ indicates that while \_\_\_\_\_ was a Security Index subject in Newark some years ago, the card was cancelled by the Newark Office prior to his removal to California, and he has not been the subject of a Security Index Card in Los Angeles.



Office Memorandum • UNITED STATES GOVERNMENT  
32-17

DIRECTOR, FBI

DATE: February 21, 1951

SAC, NEW HAVEN

Attention: Security Division

SUBJECT: SECURITY INDEX -  
NEW HAVEN OFFICE

Personal and Confidential

Rebulet to Albany dated 2-7-51.

The Security Index of the New Haven Office has been reconciled with the list of Security Index subjects transmitted with referenced Bureau letter to New Haven. Bureau instructions in connection with this reconciliation were followed.

There are being returned to the Bureau, registered mail, return receipt requested, the following:

- (1) The original list of Security Index subjects furnished to the New Haven Office with referenced Bureau letter, with the appropriate corrections indicated where variations on information were noted.
- (2) Names of Security Index subjects in the New Haven Office not included in list transmitted with referenced Bureau letter.
- (3) Names of Security Index subjects included in Bureau list furnished with referenced Bureau letter who have been transferred to other offices.

Encl.

REGISTERED MAIL  
RETURN RECEIPT REQUESTED

ENCLOSURE ATTACHED

4/24/51  
RF list checked OK

RECORDED - 34

5-07C

569  
changed  
to  
52-7

STANDARD FORM NO. 64

Office Memorandum • UNITED STATES GOVERNMENT

TO : Director, FBI

DATE: April 10, 1951

FROM : SAC, Springfield

SUBJECT: SECURITY INDEX  
Bufiles and

Rebulet March 30, 1951.

The key figure designation for  
was inadvertently omitted on the list of security index  
subjects attached to my letter of February 24, 1951.

STANDARD FORM NO. 64

## Office Memorandum • UNITED STATES GOVERNMENT

DATE: April 6, 1951

TO :

FROM :

SUBJECT:

SECURITY INDEX - GENERALPURPOSEIndex.To advise you of the total cards in the SecurityDETAILS

During the past week, 126 new cards were added to the Security Index and 7 cards were canceled, a net increase of 119 cards.

The Security Index count as of today is 14,996.

## Office Memorandum • UNITED STATES GOVERNMENT

TO : DIRECTOR, FBI

FROM : SAC, PHILADELPHIA

SUBJECT: SECURITY INDEX - VITAL FACILITIES

DATE: April 12, 1951

STRICTLY CONFIDENTIAL

Re SAC Letter #26 dated 3-13-51.

In accordance with instructions contained in relet, the Bureau is advised that the check of the places of employment of Security Index subjects, within the Philadelphia Division, with the Vital Facilities list as furnished by the National Military Establishment (and forwarded with no number SAC Letter dated 2-5-51) has been completed and changes have been submitted by form FD-122 wherever indicated by this review.

Furthermore in the case of all such subjects where reports have been submitted during the six months' period immediately prior to the receipt of relet, copies of such reports are being disseminated to agencies having an interest in the facility, including the agency having the security responsibility, where such distribution was not originally made.

This distribution has already been made in all but a few cases where it was necessary to prepare additional copies of reports, and such distribution will be completed within the next few days. The Bureau is being advised in each particular case of any additional dissemination.

In cases where no reports have been submitted during the previous six months, a current report will be submitted within ninety days from receipt of relet and the Bureau will be duly advised when such reports have been submitted.

512 changed to  
26-15

STANDARD FORM NO. 64

# Office Memorandum • UNITED STATES GOVERNMENT

TO : Director, FBI

FROM : SAC, Los Angeles

SUBJECT: STATUS OF CASES ON SECURITY INDEX SUBJECTS

DATE: April 6, 1951

In connection with the recent inspection of the Los Angeles Office and with reference to matters discussed at the security conference held at the Bureau on April 2 and 3, 1951, it is desired to submit to the Bureau a recommendation from the Los Angeles Office regarding the status of cases on security index subjects.

The field offices of the Bureau certainly recognize the importance of the security index program, and according to public information that has appeared from time to time, statements concerning the security index program have been made by the Director to Congressional committees. The latest reference to the general subject that has been noticed appeared in the "Los Angeles Mirror" on March 30, 1951, in the column of ROBERT S. ALLEN under a Washington dateline. A copy of this is attached for the Bureau's information. This item attributes the Director with stating, "We have a complete index on all of them and we keep it up to date constantly.... we consider it one of our most important ones (jobs). The security of the nation is at stake and we are taking no chances with this element."

It is pointed out to the Bureau that in spite of the importance of this particular program under the current restrictions, once these cases have been worked up they are kept in a closed status. There is no uniformity in the field with reference to the reopening of these cases at the time the addresses and places of employment are verified periodically. Actually, it has been the experience in this office that in many of these cases a considerable amount of work is necessary to bring these matters up to date, and therefore it is felt that the cases should be reopened and assigned. Otherwise with hundreds of such cases we are devoting a large number of man hours to work which never shows up on any report accounting for the time of the agents. To reopen these cases and close them again does put a tremendous burden on the Chief Clerk's office; therefore it is recommended that the cases be placed in a pending inactive status and kept that way at all times.

One advantage in actually assigning the cases is that each agent to whom a case is assigned, recognizing that his responsibility is fixed by the issuance of an assignment card, will go to considerable lengths to establish contacts that will thereafter immediately report to him any change in the subject's daily routine or change of occupation or residence. Continuous assignment will result in familiarity with the subject's background

## STATUS OF CASES ON SECURITY INDEX SUBJECTS

which may be of considerable assistance later in effecting the apprehension of the individual if he is not readily located by some police officer or agent. It is realized that in some offices the number of security index subjects is such that specific assignments can be given to agents and the agents held responsible for knowing the activities of these persons, and in event of emergency the agents know they will personally have to apprehend these specific individuals. However, in a large office such as Los Angeles, where it will not be possible for the agents to make the apprehensions in many instances, for we must necessarily rely on other law enforcement officers to a considerable extent, we cannot make the assignments to agents with the same objective in mind. Consequently, it is felt that the cases should be specifically assigned and kept in a pending status at all times.

The monthly administrative report of each office will more accurately reflect the true number of Security cases that are constantly receiving attention if these security index subjects' investigations are kept in a pending inactive status. In addition, the administration of the periodic check will be made relatively simple by the normal case tickler prepared when the case is placed in an active status.

In view of the above and in line with the Inspector's recommendation at Los Angeles and in line with the thoughts concurred in by some Agents in Charge at the security conference, it is recommended that these cases all be placed in a pending inactive status and retained in this condition.

# Robert S. Allen

## FBI READY FOR REDS

WASHINGTON—The FBI is set to gobble up all U.S. Communists the instant that general war breaks out.

This was revealed by chief G-man J. Edgar Hoover at a hearing of the Senate Appropriations Subcommittee considering his budget. He is at stake and we are taking no chances with this element.

Hoover has asked for additional funds to cope with the problem of the Communists going underground.

"What would be the situation in the event of war with Russia?" asked Sen. Pat McCarran.

(D) Nev. "Are you prepared to take care of the Communists in this country?"

"We are," replied Hoover. "We are all set and ready. We are prepared to round up approximately 12,000 of the party's key members."

"Do you know who they are and where they are?"

"We do," said Hoover. "We have a complete index on all of them and we keep it up to date constantly. We've been doing that for a long time. It's not an easy job, but we consider it one of our most important ones. The security of the nation



Note: When Gen. Bedell Smith quits as head of the Central Intelligence Agency, Hoover may be his successor. This has long been urged on President Truman. Hoover is superbly equipped for the post and should have had it a long time ago. Only Pentagon jealousy has kept him from getting it.

### BATTLE SALVAGE

Lt. Gen. Matthew Ridgway, battle commander in Korea, not only is mopping up the enemy but he is also mopping up behind U.N. lines.

Ridgway has set up special salvage details for the specific purpose of collecting equipment, clothing, munitions and other supplies discarded or lost temporarily by U.N. troops.

Besides saving millions of dollars, there is also the important factor of keeping this material out of enemy hands. It is common to find dead and captured Communist troops wearing parts of U.S. uniforms and equipped with U.S. weapons. After a recent engagement, three-fourths of a Chinese battalion that was wiped out was found armed with American guns and grenades—apparently all salvaged from battlefields.

LOS ANGELES

MIRROR  
MAR 3 1951

ENCLOSURE

572  
changed  
to  
26-15

April 23, 1951

SAC, Los Angeles

Director, FBI

SECURITY INDEX - STATUS OF CASES

Reurlet April 6, 1951.

Referenced letter points out the problems involved in verifying residence and business addresses of Security Index subjects every six months and recommends that all Security Index cases be carried in a pending inactive status.

This matter is receiving consideration at the Bureau and you will be advised in detail concerning the Bureau's decision.

## Office Memorandum • UNITED STATES GOVERNMENT

TO : Director, FBI

FROM : J. Edgar Hoover

SUBJECT: SECURITY INDEX

DATE:

*list*

Rebulet to Albany, February 7 last.

Enclosed herewith is the Security Index list of the Miami Office, appropriately marked, along with a separate sheet of paper containing the names of the individuals who are presently in the Security Index of the Miami Office and are not contained on the list furnished by the Bureau.

Air Mail - Special Delivery

RECORDED - 101

100-200000-29-7

MAR 28 1951

66 APR 16 1951

## Office Memorandum • UNITED STATES GOVERNMENT

TO : *avis* Director, FBI

FROM : SAC, WFO

SUBJECT: SECURITY INDEX

DATE: March 6, 1951

CONFIDENTIAL

*ad* Rebutlet February 7, 1951, captioned as above and forwarding a copy of the security index list for this office as prepared from the Bureau's security index.

This list has been checked against the security index cards maintained by this office and corrections made thereon as per the Bureau's instructions. In addition those security index subjects not listed on the Bureau's list have been listed on separate pages attached to the Bureau's list.

In addition to the foregoing, certain corrections not provided for in the Bureau's instructions have been found necessary and are set out hereinafter:

## Office Memorandum • UNITED STATES GOVERNMENT

DATE: March/6, 1951

TO : Director, FBI

FROM : SAC, Chicago

SUBJECT: INTERVIEWS WITH SUBJECTS  
OF SECURITY INVESTIGATIONS

In those cases where Bureau authority has been granted to interview individuals who were the subjects of Security Index Cards or who were known to be members of the Communist Party, the question has arisen as to what duty the interviewing agents have to discharge in connection with advising subject of his right to counsel and other initial procedures normally observed in criminal cases. It would seem the two foremost reasons for conducting such interviews are: 1) To obtain information concerning the Communist activities of persons of the subject's acquaintance; and 2) To determine the subject's potentialities as an informant.

These interviews would, of course, deal also with the Communist activities of the subject concerned and in this respect, if the subject is cooperative, it is likely that at a future date the testimony of the interviewing agents might be utilized in a denaturalization, deportation, Smith Act or other case prejudicial to the subject's interests. Should such occur, the manner in which the interview was conducted and the signed statement obtained would be subject to examination by the court.

Upon being advised he does not have to furnish any statement, that any statement furnished may be used against him, and his right to have counsel, it is believed that most subjects could develop an uncooperative attitude, thereby defeating the two major reasons for conducting the interview.

It is requested that the Bureau furnish its policy in this regard in order that future interviews of this nature may be handled accordingly.

Copies of this letter are being directed to Bureau files and which cases are being held in abeyance pending Bureau instructions.

575 ~~changed~~  
9-15

April 11, 1951

SAC, Chicago

Director, FBI

INTERVIEWS WITH SUBJECTS  
OF SECURITY INVESTIGATIONS

Bureau March 16, 1951. Referenced letter advised that in those cases where Bureau authority has been granted to interview individuals who were the subjects of Security Index cards or who were known to be members of the Communist Party, the question has arisen as to what duty the interviewing Agents have to discharge in connection with advising the subject of his right to counsel and other initial procedures normally observed in criminal cases. You request that the Bureau furnish its policy to you for guidance in conducting future interviews.

You are advised that all interviews conducted by Bureau Special Agents must be handled in such a manner that there will be no basis for an allegation that the constitutional rights of the persons interviewed were violated.

Interviews, such as those referred to in your letter, must be planned in accordance with the information available to you concerning the person to be interviewed and the interview should be handled by personnel thoroughly experienced in Communist investigations.

In conducting interviews with members of the Communist Party, or former members, the Bureau desires to point out that it is not mandatory that a signed statement be obtained.

In those instances where from the facts available it is obvious to your Office that prosecution may be expected at a later date you should, of course, handle this type of interview in strict compliance with existing Bureau instructions.

Referenced letter advised that interviews in the cases entitled  
., Security Matter - C, your file and  
Security Matter - C, your file would be held in  
abeyance pending Bureau instructions.

There is no reason for your Office to further delay these interviews and they should be handled in the immediate future.

*S.A.C. Letter #30*

*March 31, 1951*

*OF INDIVIDUALS - A - M - C - P -*  
(C) DELINQUENCY IN SECURITY INVESTIGATIONS. The increasing delinquency which has developed with respect to our security investigations since the outbreak of the Korean situation has become a matter of considerable concern to me. International developments dictate that the most important investigative work in the Bureau today is in the security field. Yet, a review of the monthly administrative reports reflects that in most offices it is the most delinquent.

I realize that demands on the field during recent months have been heavy and as part of our over-all program to meet the problems which confront us additional investigative personnel is being obtained as rapidly as possible and efforts are being made to streamline and cut down where possible on our applicant programs. In the meantime, in order to assist you in coping with your increased case load, you have been previously authorized to assign cases to certain approved police agencies. Many of you have failed to utilize this means to best advantage. This indicates a serious lack of planning and initiative on your part which must be promptly corrected by making appropriate assignments to approved police departments.

It should be obvious to you that continual stress must be placed on security investigations and you must take positive action now to meet more adequately the tremendous responsibilities placed upon the Bureau in this field. It has been and will continue to be necessary for the Bureau on occasion to issue instructions regarding expeditious attention to be afforded matters other than security cases. Despite this fact, it is essential that through proper administration, you devise ways and means of bringing your security cases into a current status.

You must immediately carefully review the condition of security investigations in your office and place into effect a program designed to reduce the delinquency in that field. The details of your program must be set forth in a letter submitted to reach the Bureau by April 20, 1951.

3-31-51  
SAC LETTER NO. 30  
Series 1951

576  
changed  
to  
27-10

6  
SAC, Louisville

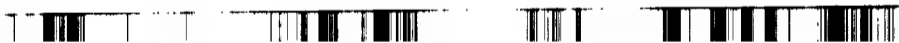
April 12, 1951

Director, FBI

0 SECURITY INVESTIGATIONS  
SECURITY INDEX SUBJECTS

A review of the Bureau's records reveals that you have recently reported 58 Communist Party members in your territory. Of this number, 8 are subjects of Security Index cards.

You should give vigorous attention to Security Matter cases to insure that Security Index cards are being recommended promptly for the remaining Party members as investigation reflects that such action is warranted.



changed  
to  
49-7

SAC, Savannah

April 12, 1951

Director, FBI

SECURITY INVESTIGATIONS  
SECURITY INDEX SUBJECTS

A review of the Bureau's records reveals that you have recently reported 26 Communist Party members in your territory. Of this number, 4 are subjects of Security Index cards.

You should give vigorous attention to Security Matter cases to insure that Security Index cards are being recommended promptly for the remaining Party members as investigation reflects that such action is warranted.

changed  
to  
32-20

STANDARD FORM NO. 64

# Office Memorandum • UNITED STATES GOVERNMENT

TO : DIRECTOR, FBI

DATE: 3-26-51

FROM : SAC, NEW HAVEN

SUBJECT: SECURITY INDEX  
VITAL FACILITIES  
NEW HAVEN OFFICE

PERSONAL AND CONFIDENTIAL

Re SAC Letter No. 26 dated March 13, 1951, Series 1950.

In this connection reference is made to New Haven letter to the Bureau dated March 1, 1951, entitled, "SI Subjects Employed Vital Facilities New Haven Office" wherein this office advised that a check had been made of the Security Index subjects employed in Vital Facilities subsequent to the receipt of SAC No Number Letter dated February 5, 1951, transmitting therewith a new vital Facility list.

For the information of the Bureau, a re-check has been made of all Security Index subjects against the Plant Informant Index to insure that any subjects employed in Vital Facilities have been appropriately tabbed and that appropriate dissemination of reports have been made. In this connection a review has been made of all files of subjects who are presently employed in Vital Facilities and it has been determined that all of them have been appropriately tabbed for Detcom and Comsab.

In referenced SAC Letter the Bureau further instructs that a current report must be submitted within ninety days on each Security Index subject in a Vital Facility unless a report was submitted during the previous six months. A review of the files of Security Index subjects who are employed in Vital Facilities reflects that reports have been submitted within the past six months in all cases except the following:

<u>NH File No.</u>	<u>Bufile No.</u>	<u>Subject</u>	<u>Date of Last Report</u>
--------------------	-------------------	----------------	----------------------------

/



32-20

Letter to the Director

March 26, 1951

Re: SECURITY INDEX  
VITAL FACILITIES  
NEW HAVEN OFFICE

within the period of time specified by the Bureau. Referenced SAC Letter likewise instructed that each office insure that reports in cases of Security Index subjects employed in Vital Facilities were properly disseminated to the agency having an interest in the facility, including the agency having a security responsibility. The files of all Security Index subjects employed in Vital Facilities have been checked for the aforementioned purposes and in those instances where dissemination is to be made on a Washington level separate letters are being directed to the Bureau. In those instances where the appropriate agencies on a local level have not received pertinent copies of reports, the same is being handled by letter to the appropriate agency.

47-15

# Office Memorandum • UNITED STATES GOVERNMENT

TO : Director, FBI  
 FROM : SAC, San Francisco  
 SUBJECT: SECURITY INDEX  
 (Bufile )

DATE: February 20, 1951

Advice is requested of the Bureau relative to the maintenance of SI Cards on subjects of Chinese racial extraction in the San Francisco Division in view of the following considerations:

1. In implementation of instructions contained in Bureau Bulletin #63, Series 1950, dated 11/16/50, it has been noted in the San Francisco Division that subjects of Chinese racial extraction warranting inclusion in the Security Index are associated through residence, employment or social contact with the close knit society of San Francisco's Chinatown and for the most part are associated directly in pro-Communist activity with one another. In view of the apparent ease with which such subjects may quickly learn of arrests of their associates, many hide themselves among cooperative family members, friends, Tongs, and associations within the confines of San Francisco's Chinatown, and many use the effective cover provided in the passive resistance displayed by most Chinese to fugitive investigations, it is felt that measures should be taken to minimize the amount of time for flight afforded to the particular SI subjects in the event of proposed detention.

Listed below are the SI subjects of Chinese racial extraction in this division at the present time; together with those subjects on whom recommendations for inclusion in the Security Index have been submitted to the Bureau: Further designated are the tabs for DETCOM and CCMSAB pertaining to these subjects:

<u>NAME</u>	<u>DETCOM</u>	<u>CCMSAB</u>
	No	No
	No	No
	No	No
	Yes	No
	No	No
	No	No
	Yes	Yes
	Yes	Yes
	Yes	No
	Yes	Yes
	Yes	No
	No	No
	No	No

47-15

Director, FBI

SECURITY INDEX

The Bureau's advice is requested concerning the feasibility of recommending that all of the above SI subjects, and similar subjects in the future, be tabbed for DETCOM, and CGMSAB where appropriate, in order to minimize in part the opportunities of flight by these subjects in assuring apprehension on an equal time priority.

2. The Bureau's attention is further requested in consideration of the errors caused by transposition of the order in Chinese names during the preparation of SI Cards from FD-122 forms submitted by this office. In the following cases the parts of the names reflected below are in the order used by the subjects and are considered the correct phonetic romanized names:

It is noted that SI Cards prepared at the Bureau reflect these names in the following order:

In reality, however, and are the family names of these individuals, and the consequent errors committed in filing these SI Cards in the field are apparent.

Pending instructions to the contrary, the San Francisco Office will submit FD-122 forms recommending changes on the SI Cards of the above three subjects by setting forth on the line designated for the name a reference to the family part of the name; for example: Name: is the family name.)

This practice will be followed in submitting future recommendations for inclusion of individuals of Chinese racial extraction in the Security Index.

579  
changed  
to  
47-15

SAC, San Francisco

April 10, 1951

Director, FBI

SECURITY INDEX

Reurlet February 20, 1951, concerning the maintenance of Security Index cards on subjects of Chinese racial extraction. Your letter pointed out that in view of the apparent ease with which subjects may quickly learn of arrest and may hide among associates who are in the close knit society of Chinatown, your office deemed it advisable to minimize the time for flight of these subjects by placing this group of thirteen Chinese on the DETCOM list.

The Bureau has no objections to the San Francisco Office placing the Chinese subjects set forth in referenced letter, who fall within the above category, on the DETCOM list.

A copy of this letter is being furnished the New York Office for their information, as the New York Office may desire to take similar action on their Chinese Security Index subjects who may be associated in a close knit group in Chinatown.

Office Memorandum

• UNITED STATES GOVERNMENT

580 changed to 34-42

DATE:

April 11, 1951

TO : THE DIRECTOR

FROM :

SUBJECT: BUREAU OF SPECIAL SERVICES,  
NEW YORK POLICE DEPARTMENT

SECURITY INDEX - NEW YORK

In New York advises the head of the Bureau of Special Services in New York is Captain [redacted], who has been very cooperative. His executive officer is Lieutenant [redacted], who also has been very cooperative and who is frequently contacted by the New York Office. He has about 50 plainclothesmen working in his squad. The most frequent contacts of the New York Office with this squad are through Lieutenant [redacted], Detective [redacted], and Detective [redacted], both of whom are very cooperative.

The entire Special Services Section of the New York Police Department, which includes this section as well as numerous other special sections of the department, is under [redacted] who is likewise very cooperative and has been for several years with the New York Office.

With reference to the program of advising the state authorities of individuals on the security index list who may be working in vital facilities with the state or local authorities, Mr. [redacted] advises they have not as yet furnished any information to the New York authorities; that they have just completed the review of all their files in the security index list and will have approximately 30 recommendations which are now being dictated to submit to the Bureau; that there are approximately 30 working for the board of transportation, two with the Brooklyn Union Gas Company, and one with the bus lines. Mr. [redacted] stated that they were going to recommend that the information concerning the employees of the board of transportation be made available to the head of that board. I told him to also consider recommending in his letter to the Bureau that Commissioner [redacted] likewise be furnished this information.

581  
changed  
to  
25-8

STANDARD FORM NO. 64

Office Memorandum

• UNITED STATES GOVERNMENT

TO : Director, FBI

DATE: 4/19/51

FROM : SAC, Little Rock

SUBJECT: SECURITY INDEX - VITAL FACILITIES

ReButel 4/18/51.

The information desired was furnished by my letter dated 3/31/51 entitled "SECURITY INDEX - VITAL FACILITIES".

582 changed  
to  
2-7

SAC, Atlanta  
Director, FBI

April 10, 1951

SECURITY INVESTIGATIONS  
SECURITY INDEX SUBJECTS

A review of the Bureau's records reveals that you have recently reported sixty Communist Party members in your territory. Of this number, thirteen are subjects of Security Index cards.

You should give vigorous attention to Security Matter cases to insure that Security Index cards are being recommended promptly for the remaining Party members as investigation reflects that such action is warranted.

583 changed  
to  
35-9

STANDARD FORM NO. 64

*Office Memorandum* • UNITED STATES GOVERNMENT

TO : Director, FBI

DATE: April 6, 1951

FROM : SAC, Oklahoma City

SUBJECT: SECURITY INDEX - VITAL FACILITIES

Re SAC Letter No. 26, dated March 13, 1951, Section A.

As requested in referenced SAC Letter, this office has made a check of the employment of each Security Index subject against the vital facilities list. As a result of this check only one change was found to be necessary and a Form FD-122 has been submitted to the Bureau on that case.

There is only one Security Index subject employed in a vital facility in this office, and a report has been submitted to the Bureau within the past six months. Proper dissemination of reports has been made in this case.

*Office Memorandum* • UNITED STATES GOVERNMENT

TO : THE DIRECTOR

DATE: April 13, 1951.

FROM :

SUBJECT:

D. SECURITY INDEX - GENERALPURPOSE

To advise you of the total cards in the Security Index.

DETAILS

During the past week, 92 new cards were added to the Security Index and 11 cards were canceled, a net increase of 81 cards.

The Security Index count as of today is 15,077.

## FEDERAL BUREAU OF INVESTIGATION

Room 5744 4-16, 1951

See Me For Appropriate Action  
Send File Note and Return

I suggest a  
monthly  
report. rather  
than weekly

OK.  
11.

ENC 1

## Office Memorandum • UNITED STATES GOVERNMENT

TO : DIRECTOR, FBI

DATE: April 18, 1951

FROM : SAC, BUTTE

SUBJECT: SECURITY INDICES  
Bufile

RE: SAC Letter No. 26, Series 1951, dated March 13, 1951.

In compliance with instructions contained in the above mentioned SAC Letter, the Butte Division has submitted Form FD-122 on all security index subjects employed in a vital facility or having access to the vital facility, noting that the subject has been tabbed "Comsab" in the Butte Division.

It is also to be noted that the employment of all security index subjects located within the Butte Division has been checked and Form FD-122 has been submitted whenever necessary.

In addition it was noted during the file review that reports have been submitted within the past six months on all security index subjects employed in or having access to vital facilities located within this territory. It was noted, however, that some reports have not been disseminated to local interested government agencies. This is being done at the present time in this division. When all reports have been disseminated, the Bureau will be advised immediately by letter.

586 changes  
to  
6-10

STANDARD FORM NO. 64

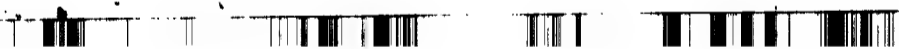
*Office Memo. indium* • UNITED STATES GOVERNMENT

TO : Director, FBI  
FROM : SAC, Buffalo  
SUBJECT: SECURITY INDEX - VITAL FACILITIES

DATE: April 21, 1951

ReButel April 18, 1951; mylet April 14, 1951, and SAC Letter  
No. 26, March 13, 1951.

Forms FD-122 have been submitted in all cases where SI subjects  
are employed in Vital Facilities as per instructions relet March  
13, 1951. RUC.



## Office Memorandum • UNITED STATES GOVERNMENT

TO : DIRECTOR, FBI

FROM : SAC, MOBILE

SUBJECT: SECURITY INDEX - VITAL FACILITIES

DATE: April 9, 1951

Re SAC Letter 26 dated 3/13/51 and mylet dated 4/3/51.

Subsequent to the writing of my letter of April 3, it was determined that WILLIAM FORREST HIXSON, subject of the case entitled "WILLIAM FORREST HIXSON, was., SECURITY MATTER - C", who resides in Fort Walton, Florida, is employed by the University of Florida, Gainesville, Florida, and is at present on a teaching project at Eglin Air Force Base, Florida, one of the listed vital facilities. This office will therefore furnish form FD 122 on HIXSON in accordance with Bureau instructions.

RJU:hbm  
100-191

cc: 100-516

DEFERRED  
APR 14 1951100-354086-61-9  
RECORDED - 102

EX-68

APR 11 1951  
10 16

Molloy

64-455  
- 27-10

588  
changed  
to  
21-7

SAC, Indianapolis

April 4, 1951

Director, FBI

SECURITY MATTERS  
FORM FD-122

The Bureau has noted that in submitting forms FD-122, recommending that the Security Index subjects employed in vital facilities be tabbed for Comsat, you have submitted only the original of the form whereas you should submit an original with one copy. The copy is used at the Bureau as a transmittal letter to return the corrected Security Index cards to your office and also, on occasions, may reflect corrections which have been made at the Bureau.

In the future you should be certain that an original and one copy of form FD-122 are submitted in each instance.

Office Memorandum • UNITED STATES GOVERNMENT

589 changed  
to  
9-14

TO : Director, FBI

CONFIDENTIAL

DATE: February 24, 1951

FROM : SAC, Chicago

SUBJECT: SECURITY INDEX

List

There is attached hereto a list of the Security Index subjects from the Bureau's Security Index as per your letter of February 7, 1951.

1. The following individuals appear in the Bureau's Security Index under different titles than the Chicago Security Index:

Bureau

Chicago

[REDACTED]

[REDACTED]

Forms FD-122 have been submitted to the Bureau reflecting the correct title in each instance with the exception of that of [REDACTED]. A Form FD-122 reflecting the proper title of [REDACTED] is being forwarded to the Bureau.

✓ The birth data on [REDACTED] has been changed to correspond with the Chicago Security Index to 7-6-74.

The birth data on [REDACTED] has been changed to correspond with the Chicago Security Index to 3-17-32.

✓ The racial and sex data on [REDACTED] has been changed to correspond with the Chicago Security Index to Negro and female.

2. The names of the following individuals appear on the Security Index of the Bureau but do not appear on the Security Index of the Chicago office. The Security Index cards of these individuals have been transferred to other offices. The notation "C" has been made in front of the names on the Chicago Security Index list of the Bureau.

9-14

590 changed  
to  
35-20

**Office Memorandum • UNITED STATES GOVERNMENT**

**TO:** Director, FBI  
**FROM:** SAC, Oklahoma City ( )  
**SUBJECT:** SECURITY INDEX  
PREPARATION OF SUMMARY REPORTS

**DATE:** 10/14/52

Re: 7/30/52.

The Oklahoma City Office of this date has 49 Security Index Subjects, showing a decrease of ten since the date of referenced letter.

This is to advise that as of this date the summary report program has been completed in accordance with Bureau instructions. The status of these cases as indicated in accordance with SAC Letter I, Series 1952, dated 3/14/52, is as follows:

Category	Total No. of Cases	No. of Initial Summary Reports Submitted to Date	No. of Summary Reports to be Submitted
2	1	1	0
4	0	0	0
5	43	43	0
6	5	5	0
	<u>49</u>	<u>49</u>	<u>0</u>

In view of the fact that the summary report program has been completed, no reinstitution of the project is necessary. However, this office will continue to submit summaries on those cases as they become due. SACB no further status reports will be submitted.

591 changed  
to

19-8

FBI HOUSTON  
DIRECTOR FBI

4-19-51

4-04 0000 PM

DEFERRED

SECURITY INDEX DASH VITAL FACILITIES. REBUTEL FOUR EIGHTEEN FIFTYONE  
SEENYLET FOUR FOURTEEN LAST. PROGRAM COMPLETED THIS OFFICE.

512 changed  
to  
47-21

*Office Memorandum* • UNITED STATES GOVERNMENT

TO : DIRECTOR, FBI

FROM : SAC, SAN FRANCISCO

SUBJECT: SECURITY INDEX  
VITAL FACILITIES

DATE: 4/13/51

Re SAC Letter No. 26 dated 3/13/51.

Please be advised that the San Francisco Office has checked the employment of all Security Index card subjects with the Vital Facilities List furnished with No. 26 SAC Letter dated 2/5/51, and Form FD-122 has been submitted to the Bureau wherever necessary.

593 changed  
to  
19-7

*Office Memorandum* • UNITED STATES GOVERNMENT

TO : DIRECTOR, FBI

DATE: April 11, 1951

FROM : SAC, HOUSTON

SUBJECT: WALTER J. BARK  
VITAL FACILITIES

Re SAC Let. No. 26, Series 1951, dated 3/13/51,  
Section (A).

This is to advise the employment of Security  
Index subjects in the Houston Division has been checked  
against the Vital Facilities list and correct information  
has been submitted to the Bureau on each subject employed  
in Vital Facilities on Form FD-122.



594  
changed  
to  
45-9

STANDARD FORM NO. 64

Office Memo

um • UNITED STATES GOVERNMENT

594

changed to  
45-9

TO : Director, FBI  
FROM : SAC, San Antonio

DATE: 4/19/51

AIR MAIL SPECIAL DELIVERY

SUBJECT: SECURITY INDEX IN VITAL FACILITIES  
INTERNAL SECURITY - C

Re SAC Letter 26, Series 1951, dated March 13, 1951; remylet to Bureau April 10, 1951; rebutel April 18, 1951.

Reference teletype requests that check of employment of Security Index subjects against the vital facilities list be completed and Forms FD 122 submitted where necessary.

EXPEDITE PROCEDURE

In reference letter dated April 10, 1951 the Bureau was advised that this matter had been handled and all the necessary forms FD 122 had been submitted to the Bureau.

595 changed  
to  
18-9

STANDARD FORM NO. 64

*Office Memorandum* • UNITED STATES GOVERNMENT

TO : Director, FBI

DATE: April 14, 1951

FROM : SAC, Honolulu

SUBJECT: SECURITY INDEX - VITAL FACILITIES

Re SAC Letter #26 (A), March 13, 1951.

The Bureau is advised that the employment check of all Security Index subjects in this division has been completed and forms FD-122 submitted to the Bureau where necessary.

5<sup>th</sup> changed  
to  
39-15

FEDERAL BUREAU OF INVESTIGATION  
U. S. DEPARTMENT OF JUSTICE  
COMMUNICATIONS SECTION

APR 19 1951

TELETYPE

FBI, PITTSBURGH 4-19-51 11-49AM EST  
DIRECTOR .....DEFERRED

2 SECURITY INDEX DASH VITAL FACILITIES. REBUTEL APRIL EIGHTEEN LAST AND  
SAC LETTER TWENTY SIX, MARCH THIRTEEN LAST. MYLET OF MARCH TWENTY SIX  
LAST COMPLIED WITH INSTRUCTIONS IN REFERENCED SAC LETTER.

STANDARD FORM NO. 64

*Office Memorandum* • UNITED STATES GOVERNMENT

TO : Director, FBI

DATE: April 14, 1951

FROM : SAC, Buffalo

SUBJECT: SECURITY INDEX - VITAL FACILITIES

Re SAC Letter #26, March 13, 1951, instructing each office to check the employment of each SI Subject with the Vital Facilities List furnished with No Number SAC Letter, February 5, 1951.

Bureau instructions have been complied with and Forms FD-122 are being submitted.

changed  
to  
6-8

SAC, Buffalo

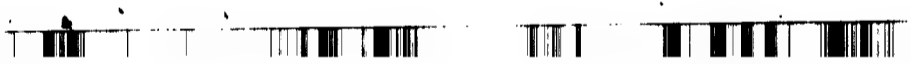
April 19, 1951

Director, FBI

nl  
SECURITY INDEX - VITAL FACILITIES

Reurlet April 14, 1951.

Referenced letter does not state whether  
Forms FD-122 have been submitted where it was  
necessary to do so. Advise the Bureau immediately  
whether you have completed this project.



Office Memorandum • UNITED STATES GOVERNMENT

DATE: April 2, 1951

STRICTLY CONFIDENTIAL

TO : Director, FBI

FROM : SAC, Louisville

SUBJECT: SECURITY INDEX  
VITAL FACILITIES

ReSAClet. No. 26, Series 1951, dated March 13, 1951.

A check of places of employment of all security index subjects of this office against the vital facilities list reflects that none of them are employed in or have access to any of the vital facilities in this territory.

One security index subject was employed at an installation previously listed as a vital facility but it is noted that this place, the Speed Scientific School, University of Louisville, is no longer listed on the vital facility list.

No Forms FD-122 are being submitted as a result of this review.  
No reports will be submitted as a result of this review.

In the future, when security index cards are recommended or when current security index subjects become employed in a vital facility, the vital facility's code number will be included.

changed  
to  
44-8

TO : Director, FBI  
FROM : SAC, Salt Lake City  
SUBJECT: SECURITY INDEX  
VITAL FACILITIES

DATE: 3/29/51

CONFIDENTIAL

Re SAC Letter No. 26, Series 1951, dated 3/13/51, Subsection A, wherein the Bureau requests that the employment of all Security Index Card subjects be checked and the Bureau advised within thirty days.

For the information of the Bureau, in January 1951 employment records of all Security Index Card subjects were checked, and a program is set up in this office to check the employment, as well as the addresses every six months.

For the information of the Bureau, the employment of Security Index Card subjects engaged in work in vital facilities in this district was again verified on 3/27 and 29/51.

600  
changed  
to  
41-8

*Office Memorandum* • UNITED STATES GOVERNMENT

TO : Director, FBI  
FROM : SAC, Richmond  
SUBJECT: SECURITY INDEX  
VITAL FACILITIES

CONFIDENTIAL

DATE: 4/3/51

Reference is made to SAC Letter #26, Series 1951.

In compliance with Bureau instructions contained there you are hereby advised that the employment check of all Security Index subjects maintained in the Richmond Field Division has been made and the necessary Form FD 122 has been submitted to the Bureau wherever necessary.

*Office Memorandum* • UNITED STATES GOVERNMENT

TO : Director, FBI

DATE: March 31, 1951

FROM : SAC, Little Rock

SUBJECT: SECURITY INDEX -  
VITAL FACILITIES

Re SAC Letter No. 26, Series 1951, dated  
March 13, 1951.

This is to advise that the employment of  
each Security Index subject in the Little Rock Division  
has been checked against the Vital Facilities list  
which revealed that no Security Index subject is em-  
ployed in or has ready access to any vital facility.

Inasmuch as this Division has no Security  
Index subject employed in a vital facility, current  
reports on Security Index subjects in this category  
are not required by this Division.

602  
changed  
to  
30-11

STANDARD FORM NO. 64

*Office Memorandum* • UNITED STATES GOVERNMENT

TO : DIRECTOR, FBI

DATE: April 3, 1951

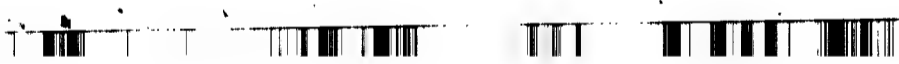
FROM : SAC, MILWAUKEE

SUBJECT: SECURITY INDEX -  
VITAL FACILITIES  
INTERNAL SECURITY - C

Re SAC Letter #26 dated 3/13/51.

The Milwaukee Office has completed employment check of all Security Index subjects with the Vital Facilities List and Form FD-122 submitted when necessary.

Cases have been opened and assigned for the purpose of preparing a report in those instances where a report has not been submitted within the past six months on Subjects employed in a vital facility.



*Office Memorandum* • UNITED STATES GOVERNMENT

TO : DIRECTOR, FBI  
FROM : *fm* SAC, Denver  
SUBJECT: SECURITY INDEX  
VITAL FACILITIES

DATE: April 2, 1951

Re SAC letter #26 dated 3/13/51.

In accordance with the instructions set forth in reference SAC letter an employment check of all SI subjects has been completed to determine which subjects are employed in vital facilities. Form FD-122 has been submitted to the Bureau wherever necessary.

Instructions have been issued to Agents, who are assigned Security Index subjects employed in vital facilities, to prepare reports to be disseminated to the proper agency. When these reports have been submitted and disseminated to the proper agency, the Bureau will be advised.

In those cases where reports have been prepared during the past six months copies of same are being furnished the respective agency and individual letters are being submitted to the Bureau in each case setting forth the information and the identity of the agency who is receiving the report.

5-14

WASHINGTON 13 FROM BOSTON 13 6-51 PM

DIRECTOR D E F E R R E D

SECURITY INDEX DASH VITAL FACILITIES. RE SAC LETTER NUMBER TWENTYSIX  
DATED MARCH THIRTEEN LAST. SI CARDS CHECKED AGAINST VITAL  
FACILITIES LIST AS INSTRUCTED AND APPROPRIATE FD ONE TWO TWO FORMS  
BEING SUBMITTED BY BOSTON WHERE NECESSARY

605 changed  
to  
28-6

*Office Memorandum* • UNITED STATES GOVERNMENT

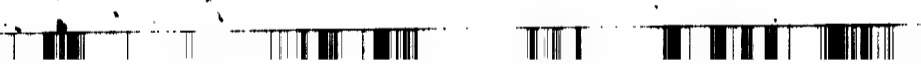
TO : Director, FBI  
FROM : SAC, Memphis  
SUBJECT: SECURITY INDEX  
VITAL FACILITIES

DATE: 3/20/51

Re SAC Letter No. 26 3/13/51 and no number SAC letter 2/5/51.

A review of the employment of all security index subjects of the Memphis Division reflects none employed in any of the vital facilities in the Memphis territory.

This office will be on the alert for any SI subjects becoming employed in any vital facilities and in event of such development FD 122 will be promptly submitted.



*Office Memorandum* • UNITED STATES GOVERNMENT

TO : Director, FBI

hB FROM : SAC, Charlotte

SUBJECT: SECURITY INDEX -  
VITAL FACILITIES

DATE: March 30, 1951

Re SAC Letter No. 26, Series 1951, dated March 13, 1951.

Please be advised that the employment of each of the security indexed subjects has been checked with the Vital Facilities lists furnished with no number SAC letter dated February 5, 1951.

As a result of this review, it is found that only one individual, \_\_\_\_\_ was so employed in a vital facility. Form FD 122 has been submitted on this subject in accordance with instructions contained in referenced SAC letter.

A current report regarding \_\_\_\_\_ has been submitted under date of November 7, 1950, and distribution was given to the interested agencies having an interest in the facility. It is noted that a report concerning \_\_\_\_\_ has been submitted within the six month period, however, there will be an additional report submitted in the near future in order that the interested agencies may be kept currently advised of her status.

607  
changed  
to

61-8

STANDARD FORM NO. 64

*Office Memorandum* • UNITED STATES GOVERNMENT

TO : Director, FBI

DATE: April 3, 1951

FROM : SAC, Mobile

SUBJECT: SECURITY INDEX - VITAL FACILITIES

Re SAC Letter 26 dated 5/15/51.

This is to advise that the employment of all Security Index subjects in the Mobile Division has been verified and none of the Security Index subjects are employed at any of the listed vital facilities.



48-12

STANDARD FORM NO. 64

*Office Memorandum* • UNITED STATES GOVERNMENT

TO : Director, FBI

DATE: April 7, 1951

FROM : SAC, San Juan

RS

SUBJECT: SECURITY INDEX VITAL FACILITIES

The attached requests for change in the Security Index are being forwarded to the Bureau in accordance with instructions contained in SIO Letter 26 dated March 13, 1951. This represents the total of the Security Index subjects in the San Juan Office presently employed in or having access to vital facilities. Appropriate instructions have been issued to all Agents in this connection so that future handling of Security Index subjects who may at a later date be in or have access to vital facilities, will be in accordance with the Bureau's wishes.

It should be noted in connection with the code numbers appearing under the caption "Nature of Industry or Business," two of the cases are dual in that they concern both strategic power facilities and water supply.

The Bureau's attention is also called to the fact that the Navy is the Senior Agency in the Caribbean area and has overall responsibility militarily and for the protection of vital facilities. There are no classified contracts in any of the facilities covered by the San Juan Office.

601  
changed  
to  
62-5

STANDARD FORM NO. 64  
**Office Memorandum • UNITED STATES GOVERNMENT**

**TO :** DIRECTOR, FBI  
**FROM :** SAC, ALBUQUERQUE  
**SUBJECT:** <sup>①</sup> SECURITY INDEX - VITAL FACILITIES

**DATE:** 4/5/51

Re SAC Letter #26 dated March 13, 1951.

This is to advise that a check has been made of employment of all security index subjects in this office and that Form FD-122 has been submitted in those cases where necessary.

A check has also been made to ascertain whether or not a report has been submitted within ninety days on each security index subject employed in a vital facility. This check has been made and a report has been submitted in each instance within the past six months. Local dissemination has been made in each instance to the Army, Navy, and Air Force, however, the principal facility in New Mexico is the Kennecott Copper Corporation at Santa Rita, New Mexico, in which the Munitions Board has an interest. It is not known whether or not reports have been disseminated by the Bureau to the Munitions Board. Since this is not known, the following compilation of security index subjects in the State of New Mexico who are employed in vital facilities, showing the last report which the Bureau may desire to be disseminated, is set forth:

<u>Name of Subject</u>	<u>Bureau File #</u>	<u>Last Report</u>	<u>Vital Facility Code</u>
--------------------------------	--------------------------	------------------------	------------------------------------



607  
changed to  
62-5

Let to Director  
RE: SECURITY INDEX  
VITAL FACILITIES

AQ

There is one other individual working in a vital facility whose name is , bufile . The last report submitted in this case was January 26, 1951. The vital facility code is

A request has been made of the Bureau for authority to interview this subject. The Bureau may deem it advisable not to disseminate the report in this matter until such time as the Bureau authorizes or rejects an interview with him at which time a further determination can be made as to whether or not he should be retained in the security index.

is being shown as being employed in a vital facility. He is not actually employed in a vital facility furnished by the Department of Defense but is employed in the railroad shops of the and , Albuquerque, New Mexico. This railroad is a vital transportation area and it is deemed advisable to reflect that he is employed in a vital facility. The code will be and it is presumed that the Munitions Board is a contributor of primary interest.

Since all of the requested information has been secured in connection with referenced SAC Letter, this office will not advise the Bureau further in this connection. Each file referred to herein has had a report submitted to the Bureau within the past six months although three of them are nearing time for another report. They are being placed in line for a report in the near future although the Bureau, unless advised to the contrary, will not be informed that these reports have been submitted.

UNRECORDED  
changed  
to  
UNRECORDED  
4-17-51

April 17, 1951

Director, FBI

SAC, Buffalo

RESPONSIBILITIES OF THE FBI IN  
THE INTERNAL SECURITY FIELD

Re SAC Letter #33, April 10, 1951, and SAC Letter #19,  
February 17, 1951.

Review of SI Cases in Buffalo Office has been completed and  
summaries on each pertinent subject have been submitted to  
Bureau. Replies have been received from the Bureau and the  
individual cases have been handled as per individual instruc-  
tions. RUC.

6.10  
changed to  
16-7-80  
DIRECTOR, FBI  
SAC, El Paso

SECURITY INDEX -  
VITAL FACILITIES

March 23, 1951  
PERSONAL AND CONFIDENTIAL

Reference is made to SAC Letter No. 26, Series 1951,  
dated March 13, 1951.

Pursuant to instructions therein, employments of  
security index card subjects have been currently  
verified and compared with the vital facilities list  
as furnished by the National Military Establishment.  
It was found that out of the sixteen security index  
subjects of the El Paso Office, two were employed  
or had, in the normal course of their employment,  
access to establishments included on the above men-  
tioned list. These subjects are:

Reports regarding both of these individuals have been  
disseminated to OSI, OACS, G-2 Fort Sam Houston, and  
DIO-8ND within the past six months.

1

16-7  
American Smelting & Refining Company and the Phelps  
Dodge Refining Corporation in El Paso, Texas.

The employment check regarding all security index  
subjects remaining in the El Paso territory has been  
completed and Form FD-122 has been submitted to the  
Bureau when necessary. As indicated above, reports  
regarding the above individuals have been disseminated  
to the interested intelligence agencies.

611 changed  
to  
12-7

STANDARD FORM NO. 64

*Office Memorandum* • UNITED STATES GOVERNMENT

TO : Director, FBI

DATE: March 19, 1951

FROM : SAC, Dallas

SUBJECT: SECURITY INDEX - VITAL FACILITIES

Re SAC Letter No. 26, Series 1951, dated March 13, 1951.

Employment checks of all Security Index subjects have been completed by the Dallas Office. No changes were necessary.

A report was submitted on March 1, 1951, regarding SECURITY MATTER - C, who is the only Security Index subject in the Dallas Office who is employed in a vital facility.

*Office Memorandum* • UNITED STATES GOVERNMENT

TO : DIRECTOR, FBI  
FROM : SAC, BALTIMORE  
SUBJECT: SECURITY INDEX-  
VITAL FACILITIES

DATE: April 9, 1951

Re SAC Letter No. 26, dated 3/31/51.

In accordance with the instructions in relet, this is to advise that the Security Index box in the Baltimore Office has been reviewed and all subjects employed in a vital facility, or having access to the facility in the usual course of his employment, have been tabbed "COLSAB."

The employment of each Security Index subject has been checked with the vital facilities list furnished with No Number SAC Letter dated 2/5/51. Wherever necessary a Form FD-122 has been submitted to the Bureau.

## Office Memo. andum • UNITED STATES GOVERNMENT

DATE: APRIL 11, 1951

TO : DIRECTOR, FBI

FROM : SAC, ATLANTA

AIR MAIL SPECIAL DELIVERY

SUBJECT: SECURITY INDEX - VITAL FACILITIES

Re SAC Letter #26, Series 1951, dated March 13, 1951.

Relet requested that employments of all security index subjects be verified, this employment checked against the vital facilities list, and FD-122 submitted to the Bureau whenever necessary.

This is to advise that the above instructions have been complied with in the Atlanta Division, with exception of security index subjects \_\_\_\_\_, Bureau File \_\_\_\_\_ and \_\_\_\_\_, Bureau File \_\_\_\_\_.

For the information of the Bureau, \_\_\_\_\_ has been missing since August 1950 and the Boston Division, by teletype, dated April 11, 1951, advised \_\_\_\_\_ and his wife have been located at \_\_\_\_\_, New Hampshire. \_\_\_\_\_ has been in constant travel status as an employee of the Home Missions Council of North America, Chicago, Illinois, traveling throughout Texas and the Atlanta Division by letter to the Bureau, dated April 7, 1951, carbon copy to Chicago, requested expeditious verification of his employment to comply with mentioned instructions.

Upon advice from the Chicago and Boston Divisions regarding employment of \_\_\_\_\_, respectively, these employments will be checked against vital facilities list and FD-122 submitted wherever necessary.

614  
changed  
to  
23-7

STANDARD FORM NO. 64

*Office Memorandum* • UNITED STATES GOVERNMENT

TO : Director, FBI

DATE: April 11, 1951

FROM: *mb* SAC, Kansas City

SUBJECT: SECURITY INDEX -  
VITAL FACILITIES

Re SAC let #26, Series 1951, dated 3/13/51, Section A,  
captioned as above.

This is to advise that the employment check of security index  
subjects has been completed and Form FD 122 submitted where  
necessary.

6/5 changed  
4-7

STANDARD FORM NO. 64

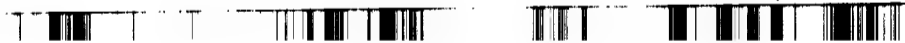
*Office Memorandum* • UNITED STATES GOVERNMENT

TO : Director, FBI  
FROM : SAC, Birmingham  
SUBJECT: SECURITY INDEX  
VITAL FACILITIES

DATE: 4-12-51

Re SAC letter No. 26, series 1951, dated 3-13-51.

The employment check of the Security Index subjects of this office has been completed, and it has been determined that there are no SI subjects in this territory known to be employed in a vital facility.



616  
changed  
to  
34-43

*Office Memorandum* • UNITED STATES GOVERNMENT

DATE: April 12, 1951

TO : Director, FBI

FROM : SAC, New York

SUBJECT: SECURITY INDEX  
VITAL FACILITIES

Reference is made to SAC Letter No. 26, Series 1951, dated March 13, 1951, wherein it was instructed that the Bureau be advised within thirty days after the receipt of this letter that the employment check of all Security Index subjects has been completed and that Form FD-122 has been submitted to the Bureau wherever necessary.

This is to advise that the employment check of all Security Index subjects employed in a vital facility has been completed and that Form FD-122 has been submitted to the Bureau wherever necessary.

617  
changed  
to  
9-16

STANDARD FORM NO. 64

Office Memorandum

UNITED STATES GOVERNMENT

DATE: April 12, 1951

TO : Director, FBI

FROM : SAC, Chicago

SUBJECT: ANDERSON, WILLIAM  
VITAL INFORMATION

Re SAC Letter No. 26, Series 1951, 3-13-51.

In order to complete the information in relet,  
Chicago is requested to complete the  
complete a the card of the name of all Secur-  
ity Index subjects against the name of the list  
as furnished by the National Military Establishment.  
The Bureau has been furnished with a Form FD-122 in  
all instances where such was necessary.

618  
changed  
to  
43-11

STANDARD FORM NO. 64

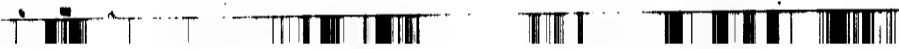
*Office Memorandum* • UNITED STATES GOVERNMENT

TO : DIRECTOR, FBI  
FROM : SAC, MINNEAPOLIS  
SUBJECT: *O* SECURITY INDEX  
VITAL FACILITIES

DATE: 4/13/51

Re SAC letter #26 dated 3/13/51.

In accordance with the instruction sheet sent, the Minneapolis Office has completed checking the employment of all SI subjects against the Vital Facility list.



July 10, 1951

## SECURITY INVESTIGATIONS OF INDIVIDUALS

② SECURITY INDEX

GENERAL

PURPOSE:

To obtain your approval for the attached proposed SAC Letter instructing the Field with regard to action to be taken in three phases of security investigations and handling of the Security Index.

BACKGROUNDTransfers of Key Figures and Top Functionaries Between Field Divisions

In the past, when a Key Figure or Top Functionary has transferred from one Field Division to another, he has been deleted from that classification in the old office of origin and at the Bureau. He has not been considered as a Key Figure or Top Functionary in the new office of origin unless the new office of origin has advised the Bureau that he is being so classified in that office. In many instances such cases have reverted to the Security Matter - C classification and have been closed out in the new office.

I believe that a person of such importance should continue to receive such classification in the new office until that office determines through investigation that the subject is no longer of importance in the Communist movement. We can accomplish this by continuing the subject as a Key Figure or Top Functionary in the new office until investigation reflects his position in the Communist movement to no longer be of importance.

Security Index - Tabbing for Detcom and Comsab

In the past, we have been receiving Forms FD-122 at the Bureau designating Security Index subjects for priority apprehension under the Detcom and Comsab classification. When these forms are received they do not, in many instances, reflect the reason for the priority tabbing. This causes considerable supervisory time to be expended in reviewing the case files of the individuals concerned to determine the reason for the priority designation.

7-10-51

I believe it advisable that the Field be instructed to include a brief statement at the bottom of the Form FD-122 as to the reason for the designation of a subject for Detcom and Comsab.

Security Index - Transfers of Security Index  
Cards Tabbed Detcom and Comsab

In the past, when the office of origin, in a case where the subject has been tabbed in the Security Index Detcom and Comsab, has been changed, these priority designations have been deleted in the Field and at the Bureau. Those subjects have not been considered for priority apprehension unless the new office of origin has submitted an FD-122 recommending such a designation.

I believe that a person who was considered sufficiently dangerous in the old office of origin to receive priority designation for apprehension should continue to be so designated in the new office of origin at least until the new office has determined that such classification is no longer warranted.

If you agree, there is attached herewith a proposed letter instructing the Field with regard to the mechanics of handling the above matters.

UNRECORDED  
5-22-51

5/2/51  
DIRECTOR, FBI

SAC, SAN FRANCISCO

SUGGESTION REGARDING FORM FD-128 AND SECURITY FLASHES

Study - GENERAL


It has been noted that there are a considerable number of subjects moving from one Division to another, necessitating the use of Form FD-128, wherein there also has been placed a Security Flash in the Identification Division.

It is suggested that Form FD-128 be amended to include for notation, when appropriate, information that a Security Flash has been placed by the office surrendering origin. If this were done, this information would be immediately available to the new office of origin, and at the Bureau the FD-128 could be routed to the Identification Division in order for that Division's records to reflect the office currently having the interest and responsibility as office of origin.

This would eliminate the necessity for writing a separate letter for the attention of the Identification Division, with copy to the new office of origin. By being a part of the form itself it is felt that the fact that a security flash has been placed would less likely be overlooked when office of origin is changed in security cases.

The above suggestion was made by

P, )



619  
changed  
to  
11-15

STANDARD FORM NO. 64

Office Memorandum • UNITEL

GOVERNMENT

TO : Director, FBI

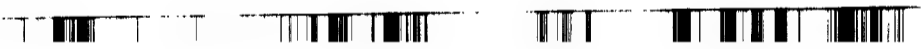
DATE: April 14, 1951

FROM : SAC, Cleveland

SUBJECT: SECURITY INDEX  
VITAL FACILITIES

Re SAC Letter No. 26, Series 1951, dated 3-13-51.

The employment of each Security Index subject in this office has been checked with the Vital Facilities list furnished with Number SAC Letter dated February 5, 1951. Wherever changes were necessary Form FD-122 has been submitted regarding these Security Index subjects.



**FREEDOM OF INFORMATION  
AND  
PRIVACY ACTS**

**SUBJECT: CUSTODIAL DETENTION  
SECURITY INDEX**

**FILE NUMBER: 100-358086**

**SECTION : 13**



**FEDERAL BUREAU OF INVESTIGATION**

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## **NOTICE**

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620  
changed  
to  
15-13

STANDARD FORM NO. 64

Office Memorandum • UNITED STATES GOVERNMENT

TO : Director, FBI

DATE: April 16, 1951

FROM : SAC, Detroit

SUBJECT: CONFIDENTIAL INDEX  
VITAL FACILITIES

Re SAC Letter Number 26 dated March 13, 1951.

The employment of each Detroit Security Index Subject has been checked against the Vital Facilities list as furnished with No Number SAC Letter dated February 8, 1951. All Subjects who are employed in Vital Facilities or have access thereto have been called COMSAFE. Approximately 100 form FD-122's have been submitted to this effect. The number classified as "C", out of the present Detroit Security Index total of 723, is now 214.

In the review of the 723 Detroit Security Index cases, it was discovered that 47 cases will require reports on the basis of instructions in Section A of referenced SAC letter.

You will be advised by letter when the last of these reports has been submitted.

UNRECORDED

April 17, 1951

THE DIRECTOR

THE EXECUTIVES' CONFERENCE

INTERNAL SECURITY ASPECTS OF LOYALTY OF GOVERNMENT  
EMPLOYEE INVESTIGATIONS

*Security Index - General*  
On April 16, 1951, the Executives' Conference, consisting  
of Messrs.

considered the suggestion of the  
Internal Security-Espionage Conference held April 2-3, 1951, that  
instructions be reiterated to the field stressing the need for the  
principal office in Loyalty of Government Employee investigations to  
follow up from a security angle on any cases where subversive derogatory  
information is developed.

Internal Security-Espionage  
Conference Suggestion:

The conference discussed the problem of correlating Loyalty of  
Government Employee investigations with the requirements of the Security  
Index where substantial derogatory information is developed. It was  
pointed out that because the Loyalty of Government Employee Program and  
the Security Index Program are worked separately in many instances in  
the field and at the Seat of Government, we must make sure that subjects  
of LGE investigations are considered for the Security Index. The  
conference came to the conclusion that the present instructions cover  
this situation in that auxiliary offices, when derogatory information  
is developed, have been instructed to forward copies of reports to the  
principal office covering the subject's employment. This procedure  
enables the principal office to recommend continuation of the case as a  
security matter and possible inclusion in the Security Index. The  
conference was of the opinion that a Bulletin to the field, reiterating  
these instructions and calling the problem to the attention of all  
Agents would be helpful in correcting this situation.

The conference also suggested the Bureau call to the attention  
of the field the responsibility for submitted supplemental loyalty  
reports in those instances where additional derogatory information is  
developed in connection with a completed loyalty case. It was pointed  
out that the Bureau has a continuing responsibility to advise the Civil  
Service Commission and the employing agency of developments in closed  
loyalty cases when derogatory information is received.

The Conference recommended that this Bulletin also stress the  
fact that during the course of LGE investigations information developed  
indicating an individual may be a potential saboteur should be furnished  
to the Bureau by teletype at once so that the data can be disseminated  
immediately to the interested Intelligence Agencies of the Armed Forces  
and other interested agencies.

UNRECORDED  
4-17-51

MEMORANDUM FOR THE DIRECTOR

The conference also was of the opinion that it would be desirable in this same Bulletin to call to the attention of all Agents the necessity of immediately opening cases and considering for inclusion in the Security Index any individual concerning whom information is received during another investigation which would indicate he is a possible risk in a vital facility. It was pointed out that there may be corollary investigation, such as interviews in connection with espionage cases and related matters, wherein derogatory information is developed concerning individuals employed in vital facilities. In such instances the investigating Agent should immediately refer the matter for consideration under the Security Index program.

This Bulletin likewise should stress the absolute necessity for advising the local branches of the Armed Services' Intelligence Agencies in all instances of unfavorable information developed concerning individuals employed in vital facilities.

Executives' Conference  
Recommendation

The Executives' Conference unanimously agreed that the overall SAC Letter covering the results of the Internal Security - Espionage Conference should cover the above suggestions. In the event you approve, this will be done.

Respectfully  
For the Conference

[ F ]  
DIRECTOR'S NOTATION: "OK.H."

## Office Memorandum • UNITED STATES GOVERNMENT

TO : THE DIRECTOR  
 FROM : THE EXECUTIVES CONFERENCE  
 SUBJECT: ~~REPORT WRITING~~

DATE: April 17, 1951

*Security Index General*  
 The Executives Conference, consisting of Messrs.

, on April 16, 1951, considered certain questions raised by the Internal Security-Espionage Conference, April 2 and 3, 1951, on report writing.

(1) The Internal Security-Espionage Conference recommended that reports on key figures be made only once a year rather than each six months as is now required. It was pointed out that the majority of the information on key figures is repetitious and a report once a year would sufficiently reflect the activities of the subjects to keep the Bureau advised and the file in a current condition.

The Security Division disagreed with the field representatives on the basis that the 1426 key figures represent the top leadership of the Communist Party, USA, and by insisting on reports each six months we are certain that the activities of these subjects are being followed and the Bureau is in a position to follow closely trends and important changes in policy and administrative procedures utilized by the Party.

Executives Conference Recommendation:

The Executives Conference unanimously agreed with the Security Division and recommended that these reports continue to be submitted each six months.

(2) The Internal Security-Espionage Conference pointed out that on ordinary Security Index subjects, upon completion of a thorough investigation and submission of the initial report, the subject is placed in the Security Index and the case is closed. The residence and business addresses of the subject are checked every six months. Informants' reports and information from techs, etc. are channelized into the appropriate file but no reports are required at specific intervals. The Bureau is presently forwarding forms to the field instructing that reports be prepared in numerous instances where a report has not been submitted for several years.

The conference pointed out that while preparation of such reports was desirable, it was not of an urgent nature because

vital information is available in the field office file and the necessary data to permit a pickup program to be put into effect is already available and has been reported to the Bureau. The conference felt that it is imperative at this time to devote all available manpower to the investigations of new security cases for the purpose of placing additional individuals on the Security Index. As we are able to work our cases into shape, we will then be in a position to submit reports at regular intervals on all Security Index subjects.

You will recall that during a recent survey of the Security Index at the Bureau the recommendation was made that prior to June, 1951 the situation be studied and a determination made as to whether the field should be required to submit reports on all Security Index subjects once a year. The conference was strongly opposed to this at this time, feeling that on the basis of handling first things first we must investigate and place on the Security Index those individuals on whom we have received subversive information but concerning whom it has not been possible at this time to initiate investigation.

The Security Division recommended that we cease asking the field to submit reports in the routine security index cases where the subject is on the Security Index; that we re-survey the situation on January 1, 1952, for the purpose of seeing whether, with the additional personnel now assigned to the field, the work is in condition to allow the submission of these reports. This would mean that we will discontinue sending follow-up forms to the field except in urgent cases in order that the field may stress the working of the pending cases.

Executives Conference Recommendation:

The Executives Conference unanimously agreed that it was more important for the field to work the pending cases and that we should not demand reports on those cases now in the Security Index unless individual reasons exist on that particular case. The Executives Conference recommended, however, that the survey of the condition of this work be conducted on September 1, 1951, rather than January 1, 1952.

In the event you approve, instructions will be issued to the field in the over-all SAC Letter being prepared as a result of the Internal Security-Espionage Conference.

Respectfully,  
For the Conference

620X3

# Office Memorandum • UNITED STATES GOVERNMENT

TO :

DATE: April 17, 1951

FROM :

SUBJECT: INTERVIEW'S  
SECURITY MATTER - C

*Security from Internal*

PURPOSE

To suggest that interviews be had with security matter subjects in certain security matter investigations prior to placing the investigation in a closed status.

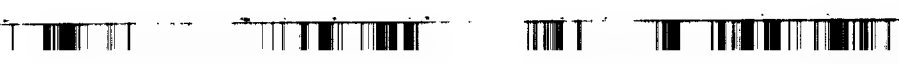
DETAILS

Section 87C of the Manual of Instructions indicates that the field should give consideration to requesting Bureau authority to interview security matter subjects in those cases where the investigation has not conclusively established whether or not the subject is potentially dangerous to the internal security of the United States.

It has been noted that in many instances security matter investigations were instituted upon the receipt of alleged membership of the subject in the Communist Party during former years or upon receipt of information that the subject had expressed sympathy for the Communist Party's policies. In many of these investigations the original allegation has been corroborated concerning the subject's former Communist Party membership. However, the investigation has failed to disclose that the subject is now a Communist Party member or has been active in the Communist Party during recent years. In such cases, because the investigation has failed to reflect recent membership or activity the investigations have been placed in a closed status and no recommendation has been made for the preparation of a Security Index card.

In those cases which are predicated upon alleged statements of the subject indicating his sympathy for the Communist Party investigation frequently fails to disclose proof of Communist Party membership or activity which would justify the preparation of a Security Index card. These cases also are placed in a closed status and apparently no consideration has been given by the field to request authority to interview the subject and determine through ~~that~~ interview his present sympathy and affiliations, if any, with the Communist Party.

1



In view of the recent security measures of the Communist Party, it is suggested that information and evidence of Communist Party membership and activity of former known members is not subject to current verification. *by informants or investigation. but may be developed*  
RECOMMENDATION *by an interview.*

That consideration be given to instructing the field in each case where investigation has not established current Communist Party membership or activity and no recommendation has been made for the preparation of a Security Index card to request Bureau authority to interview the subject prior to placing the investigation in a closed status. In the absence of such a request that the field advise the Bureau why an interview would be inadvisable.

FEDERAL BUREAU OF INVESTIGATION  
UNITED STATES DEPARTMENT OF JUSTICE  
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To: COMMUNICATION . APRIL 18, 1951

Transmit the following message to: SAC's: BUFFALO

✓ BUTTE  
✓ CLEVELAND  
✓ DETROIT  
✓ HOUSTON  
✓ KNOXVILLE  
✓ LITTLE ROCK  
✓ LOS ANGELES  
✓ NEW HAVEN  
✓ NEW YORK  
✓ PITTSBURGH  
✓ PORTLAND  
✓ ST. LOUIS  
✓ SALT LAKE CITY  
✓ SAN ANTONIO  
✓ SAN FRANCISCO  
✓ SEATTLE  
✓ SPRINGFIELD  
✓ WASHINGTON FIELD

*- GENERAL*  
SECURITY INDEX/DASH VITAL FACILITIES. RE SAC LET TWENTY SIX,  
MARCH THIRTEEN LAST. THIRTY DAY DEADLINE PAST. IMPERATIVE  
CHECK OF EMPLOYMENT OF S.I. SUBJECTS AGAINST VITAL FACILITIES  
LIST BE COMPLETED AND FORM FD ONE TWENTY TWO SUBMITTED WHERE  
NECESSARY. HANDLE IMMEDIATELY AND SURET.

HOOVER

cc - Washington Field Office (By Special Messenger)

022  
changed  
to  
47-23

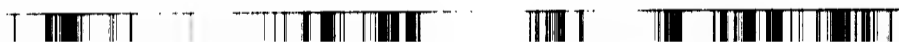
RECEIVED  
FEDERAL BUREAU OF INVESTIGATION  
U.S. DEPARTMENT OF JUSTICE

APR 19 1951

TELETYPE

WASH FROM SFRAN S 19 4-19-51 2-46 PM  
DIRECTOR, FBI D E F E R R E D

SECURITY INDEX, VITAL FACILITIES. REURTEL APRIL EIGHTEEN LAST.  
BY LET APRIL THIRTEEN LAST SF ADVISED IT HAD CHECKED THE EMPLOYMENT OF  
ALL SECURITY INDEX SUBJECTS AGAINST THE VITAL FACILITIES LIST AND  
THAT FORM FD ONE TWO TWO HAD BEEN SUBMITTED WHEREVER NECESSARY.



623  
changed  
to  
26-17

APR 19 1951

TELETYPE

WASH 14 FROM LOS ANGELES 19  
DIRECTOR DEFERRED

SECURITY INDEX DASH VITAL FACILITIES. REBUTEL APR. EIGHTEEN LAST.  
SAC LET TWENTYSIX RECEIVED AT LOS ANGELES MARCH SEVENTEEN LAST AND  
MY LET APR. FOURTEEN LAST SUBMITTED IN ACCORDANCE WITH INSTRUCTIONS,  
ADVISING ALL SI CARDS HAVE BEEN REVIEWED AND NECESSARY FD ONE TWENTY  
TWO-S SUBMITTED.



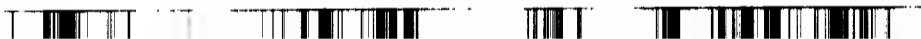
624  
changed  
to  
44-11

FROM SALT LAKE CITY 4-19-51

DIRECTOR

URGENT

SECURITY INDEX - VITAL FACILITIES. REBUTEL 10TH INSTANT. SALT LAKE CITY LETTER MARCH 29 LAST OUTLINED THAT 3 FLOORS OF SI SUBJECTS ENGAGED IN WORK ON VITAL FACILITIES VERIFIED ON MARCH 27 AND MARCH 29 LAST



SAC, Honolulu

April 9, 1951

Director, FBI

REGISTERED AIR MAIL

SECURITY INDEX - VITAL FACILITIES

Your file

Bufile

Reurlet March 28, 1951.

Relet refers to thirteen vital facilities designated as such by your office. These designated vital facilities are located in the Territory of Hawaii and are to be handled under the plant informant program. Relet advised that no facilities in the Honolulu Division have been designated as vital by the Secretary of Defense and therefore, no code numbers are available to identify these facilities on Form FD-122 under the caption "Nature of Industry or Business." Relet states that you believe some notation, such as Vital Facility - (Name of facility involved) is necessary in order that the "Comsab" designation will be adequately explained. You are advised that the use of the code number on Form FD-122 is for the Bureau's use in compiling statistics. The notation, Vital Facility - (Name of facility) will serve no purpose at the Bureau inasmuch as the statistics compiled are made up by using the IBM machine which also creates the Security Index Cards and the code number is essential for this purpose.

The designation "Comsab" on the Form FD-122 does not necessarily mean the individual is employed in a vital facility as there are other circumstances which require a Security Index subject be tabbed "Comsab."

In view of the above, it is not necessary to make a notation on Form FD-122 under the caption "Nature of Industry or Business," such as, Vital Facility - (Name of facility involved).

With reference to the dissemination of reports, your office, under the Dissemination Agreement, has the responsibility of furnishing reports to interested intelligence agencies whenever the facts indicate these agencies have any interest whatsoever. However, there is no doubt regarding the intelligence interest in it, it should be received in whatever form it is received.

620-1118 to 41-118

# Office Memorandum • UNITED STATES GOVERNMENT

TO : DIRECTOR, FBI      STRICTLY CONFIDENTIAL      DATE: 3/21/51  
FROM : SAC, SAN FRANCISCO      AIR MAIL SPECIAL DELIVERY  
SUBJECT: • SECURITY INDEX  
          VITAL FACILITIES

Re SAC Letter 26, Series 1951.

In accord with the above letter, a review of the employment of all Security Index subjects is currently being made and this office is also submitting Form FD-122 on individuals whose employment is included on the most recent vital facilities list which was forwarded with No Number SAC Letter dated 2/5/51.

In addition, reports will be prepared within ninety days on each Security Index subject employed in a vital facility where a report has not been submitted and appropriately distributed within the past six months. However, it is desired to bring to the attention of the Bureau a special situation which exists within the San Francisco Field Division, but which to some extent is known to exist on the Seattle, Portland and Los Angeles waterfronts and may also exist on other waterfronts throughout the country. In San Francisco there are several hundred cases involving waterfront workers and seamen who through the course of their employment have regular access to the port of San Francisco, for which the U. S. Coast Guard is both contributing agency and the agency having security responsibility under the Vital Facilities Program. For the past several years it has been the established practice of the San Francisco Office to furnish to DIO, 12th Naval District, copies of reports on waterfront workers and seamen, since under the Delimitations Agreement the Navy was interested in the activities of such individuals.

As the Bureau is aware, during the fall of 1950, with the cooperation of the Bureau, a joint Army-Navy panel in San Francisco instituted a screening program on longshoremen, ship cleaners, and various other on-shore waterfront workers, whereby the Army-Navy joint panel would issue badges to those workers who were not deemed security risks. This badge would allow the workers entitled to it to be employed on Army and Navy docks, piers, warehouses and installations in the San Francisco area. The basis for the screening under this program was generally information contained in the files of DIO, 12th Naval District, and G-2, Sixth Army. It should be noted, however, that such information was primarily based on reports of the San Francisco Office, which through the years had been disseminated to DIO and G-2. In addition, in several hundred cases where there was doubt whether the waterfront worker should be screened or not (the so-called "fuzzy" cases), through the cooperation of the Bureau, index checks were made of the San Francisco Office and a summary of information on such individuals was made available to the Joint Army-Navy Screening Panel.

626  
changed to 47-18  
3-21-51

Director, FBI from SAC, SF  
RE: SECURITY INDEX, VITAL FACILITIES

As a result of the action of the Joint Army-Navy Screening Panel, effective January 1951, approximately 360 waterfront workers have been denied badges which would entitle them to work on Army and Navy waterfront installations in Northern California. These included individuals who appear on the San Francisco Security Index, plus individuals whose past activities were not sufficient to include them on the security index at this time, but who nevertheless were deemed security risks by the Army-Navy Screening Panel. Therefore, it can be said with accuracy that the files and summaries prepared by the Army-Navy Screening Panel contain information concerning the activities of practically all on-shore waterfront workers who are deemed security risks.

Under the Magnuson Act and the Presidential Directive implementing the Act, the U. S. Coast Guard has responsibility for complete security on all waterfronts throughout the nation, both on-shore and off-shore employees being included. At San Francisco the Coast Guard has made arrangements with the Joint Army-Navy Screening Panel whereby personal history data, photographs, fingerprints, and the fact that an individual has been deemed a security risk by the Joint Army-Navy Panel is available locally to the U. S. Coast Guard, 12th Coast Guard District. Thus, the Coast Guard is already aware of the fact that the on-shore workers screened by the Joint Army-Navy Panel are considered security risks by that panel.

With regard to seamen, as the Bureau is aware, during 1950 a list was prepared in Washington for the U. S. Coast Guard and distributed to all Coast Guard Districts, listing those seamen who at that time were regarded as security risks and who were not to be allowed to sign on foreign-bound vessels. This list has been supplemented from time to time and is now being utilized by the Coast Guard under the Magnuson Act and the Presidential directives to prohibit seamen from signing on any vessels.

In addition, during recent months, in accord with Bureau instructions, copies of reports concerning all waterfront workers have been distributed locally to the Coast Guard, as well as to G-2 and DIO. In cases where new information concerning subversive activities on the part of waterfront workers is developed reports have been promptly submitted by this office, with dissemination locally to G-2, DIO and the U. S. Coast Guard. In urgent cases more expeditious notification has been employed, which has been followed up by the submission of reports.

In view of the above, it is apparent that G-2, DIO and the U. S. Coast Guard locally have already been made aware of the identity of all those waterfront workers, both on-shore and off-shore, known to this office who could be considered by them security risks. Therefore, the Bureau is requested to permit allowing the San Francisco office not to be compelled to submit reports within ninety days on the several hundred waterfront workers appearing on the security index, with the understanding that within six months, at which time the address and employment of all security index subjects in this office will be current, reports will be written on those individuals employed in all vital facilities,

626 Ranged 47-18  
to 3-21-51

Director, FBI from SAC, SF  
RE: SECURITY INDEX, VITAL FACILITIES

and, of course, copies of reports on waterfront employees will be distributed to the Army, Navy and Coast Guard. This suggestion would relieve this office of a considerable report writing project at this time in a situation where it is believed such reports are not absolutely necessary.

SYSTEM OF TALKING WATERFRONT WORKERS FOR DETCOM AND COMSAB UNDER  
VITAL FACILITIES PROGRAM

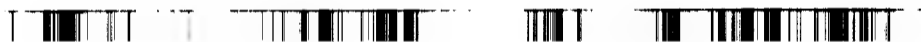
It is pointed out that in the majority of instances where Security Index subjects are employed on the waterfront they are not employed by a vital facility. As a matter of fact, in most instances they are not regularly employed by any one company, nor on any one ship, nor at any one dock or warehouse. Under the existing system waterfront workers are employed out of a union hiring hall in the majority of cases. Therefore, on the Security Index card it has been the practice to show the individuals' employment as out of a certain union, since it would only be through such an address that the individual could be promptly located for detention purposes in the event of an emergency.

It is suggested, and unless advised to the contrary by the Bureau the practice will be established by this office, that in cases regarding waterfront workers the employment of the individual on the form FD-122 will be continued as the union hiring hall or other similar name and address, but on the same line on the FD-122 showing employment a statement will be made, "Through employment has access to vital port facilities," and on the last line on the FD-122 the code number of the facility will be shown (32 CG).

UNEMPLOYED WATERFRONT WORKERS

Waterfront Workers Without Union Affiliation:

It has been noted in numerous instances with respect to seamen that seamen who have been screened off ships by the U. S. Coast Guard and not allowed to sail in the regular course of their employment have not been effectively prohibited from access to the waterfront, nor actually from obtaining employment from time to time on vessels. For example, a screened seaman is not allowed to sign ship's articles to sail with the ship, but when a ship is in port a screened seaman very often is employed by the company as a "standby" crew member. For the several days that the ship is in port such a seaman is employed in maintaining the ship, very often in the engine room keeping up steam, etc. He has just as much opportunity to commit sabotage as he would have had he been allowed to sign on a voyage.



Director, FBI from SAC, SF  
RE: SECURITY INDEX, VITAL FACILITIES

626 changed to 47-18  
3-21-51

In some instances "right-wing" waterfront unions have actually expelled members because of Communist activities on the part of such members. Therefore, such individuals are not only subject to Coast Guard Screening, but actually they are not employable in their regular position, since they do not belong to a union. It has been noted, however, that in some instances such individuals have gone aboard ships when the ships were in port and taken such menial jobs as baggage handlers, etc., and in some instances they have gone aboard ships to visit their friends, etc. They have just as much opportunity to commit sabotage or any other subversive act as they ever had.

This situation is known to the U. S. Coast Guard locally and as soon as it perfects its screening system and obtains sufficient personnel it is assumed that the Coast Guard will prohibit such activities. In the meantime, it is the recommendation of this office, and this office will follow such recommendation unless advised to the contrary by the Bureau, that those individuals will be maintained as DETCON-COLCON even though they are not regularly employed on the waterfront, as long as they do have access to the waterfront and to vessels.

If possible, the Bureau is requested to sutel replies to the suggestions and recommendations made in this letter.

March 27, 1951

AIR MAIL SPECIAL DELIVERY  
CONFIDENTIAL

SECURITY INDEX  
TONE INDICATOR

Replied 4-14-61, and said letter 4. 20, Series 1381, dated March 14, 1961. Referenced letter refers to Bureau instructions to submit reports within 30 days on all "Country Files" subjects employed in the past six months and a review has been conducted within the past six months.

[illegible]

The following information is for your information and is on all other security index cards required to meet facilities and you must do our best to the records of the Bureau. The name should appear in the security index and corrected within six months.

It will be necessary for you to submit the report on  
later than the date of receipt of the report. The report  
cover the period from the date of receipt of the report to the  
submit the report to the appropriate authority and the report  
in the country in the.

Employed by the Government of the District of Columbia

as such because they are not employed regularly by any one company, nor on any one ship, nor at any one dock or warehouse but are employed out of a hiring hall. It is noted that in view of this situation, it has been followed the practice of showing the individual's address as out of a certain area since that is the address where the individual can be located.

You advise that your office intends to follow the practice of showing the address of an individual as out of a hiring hall (as used in connection with security matters) in connection with the hiring hall in other matters and that this practice for employment purposes is official. It is stated that this will be done through employment records to vital port facilities, and on the last line of the Form SS-100, the name of the hiring hall will be shown. It is noted that with your attention to handling Form SS-100 of government workers. You should be certain, as soon as possible, to get out of the hiring hall and not to show the address of the individual as out of a hiring hall and not to show the address of the individual as out of a hiring hall.

Referenced letter points out that your office should  
respect to persons who have been screened out ships by the U. S.  
Coast Guard. It is noted that the U. S. Coast Guard  
has not been advised of this matter.

Your letter also points out that your office should be a generally accepted address because of their no other address and that it is noted on occasion that the address of the individual is shown as out of a hiring hall or to be with their friends and, therefore, it is suggested that the address of the individual be shown as out of a hiring hall.

It is noted that the U. S. Coast Guard has not been advised of this matter and that the U. S. Coast Guard has not been advised of this matter. It is noted that the U. S. Coast Guard has not been advised of this matter and that the U. S. Coast Guard has not been advised of this matter.

626 change  
to 47-18  
3-27-51

Detcon-Consab even though they are not regularly employed on the waterfront. The Bureau agrees with your handling of this type of case. You should, of course, in the event this type of individual is completely eliminated from the waterfront, submit the necessary Form PD-150 requesting a change in Detcon-Consab tabbing.



627 changed  
to  
34-44

RECEIVED  
COMMUNICATIONS SECTION  
APR 20 1951

TELETYPE

WASH FROM NEW YORK 20  
DIRECTOR

20 6-34 P  
DEFERRED

SECURITY INDEX DASH VITAL FACILITIES. REBUTEL EIGHTEENTH INSTANT.  
SEE NYLET TO BUREAU DATED APRIL TWELVE, FIFTYONE.

623  
changed  
to  
53-8

STANDARD FORM NO. 64

*Office Memorandum* • UNITED STATES GOVERNMENT

TO : DIRECTOR, FBI

DATE: April 25, 1951

FROM : SAC, WFO

CONFIDENTIAL

SUBJECT: SECURITY INDEX - VITAL FACILITIES

Re SAC letter number 26, series 1951, section A.

This is to advise that the check of the employment of Security Index subjects in the Washington Field Office against the "Vital Facilities" list has been completed.

In those cases where applicable, Form FD-122s have been submitted setting forth the code numbers of the facility in which these persons are employed.

Those persons falling within this category in the Washington Field Office's Security Index are as follows:

629  
changed to  
29-10

STANDARD FORM NO. 64

# Office Memorandum • UNITED STATES GOVERNMENT

TO : Director, FBI

DATE: April 24, 1957

FROM :                     

SUBJECT:                     

Reference is made to Mr. Nathan's letter dated April 1, 1957  
re SECURITY INFORMATION PROGRAM.

Pursuant to the instructions contained therein, this is to advise  
the Bureau that the Security Index cards for resident agencies have been  
prepared. Conferences are being held with the State and with the Senior  
Advisory Board and, when the instructions in the referenced letter have  
been fully and completely carried out, the Bureau will be immediately ad-  
vised.



STANDARD FORM NO. 64

## Office Memorandum • UNITED STATES GOVERNMENT

TO :

DATE: April 20, 1951

FROM :

SUBJECT:

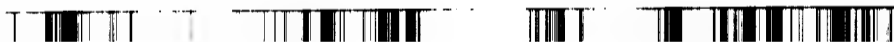
SECURITY INDEX - GENERALPURPOSE

To advise you of the total cards in the Security Index.

DETAILS

During the past week, 131 new cards were added to the Security Index and 9 cards were canceled, a net increase of 122 cards.

The Security Index count as of today is 15,199.



Director, FBI

AMSD

3-21-51

SAC, San Francisco

CONFIDENTIAL

VITAL FACILITIES  
NATIONAL MILITARY ESTABLISHMENT  
INTERNAL SECURITY - C

SECURITY INDEX -  
VITAL FACILITIES

Re Number SAC Letter dated 2-5-51 captioned VITAL FACILITIES, NATIONAL MILITARY ESTABLISHMENT, INTERNAL SECURITY - C; a CONFIDENTIAL INDEX EMPLOYED transmitted to the field a new list of Vital Facilities.

SAC Letter No. 26, Series 1951, dated 3-13-51 captioned SECURITY INDEX - VITAL FACILITIES and listed the procedures to be followed in handling investigations of Security Index subjects employed in Vital Facilities.

For information and further instructions are requested at the earliest possible time regarding the following observations:

ITEM ONE: Reference to Number SAC Letter dated 2-5-51 noted that many of the Vital Facilities on the new list were previously on the list transmitted by SAC to Albany dated 1-2-50.

ITEM TWO: If any Vital Facility contained in the list of 1-6-50 is not on the new list, is it a Vital Facility? If so, is it a Vital Facility or is it automatically removed from this category by the 2-5-51 list?

ITEM THREE: List of 1-6-50 listed " " as a Vital Facility. It is not on the new list of 2-5-51.

ITEM FOUR: Reference to Number SAC Letter dated 2-5-51 mentioned SAC Letter dated 7-1-47 captioned "Special Instructions to the field regarding the handling of Vital Facilities and the handling of Vital Facilities: that to the field and all other confidential informants in the field, the field should be instructed that Vital Facilities. The Bureau instructed these two special indices were to be continued immediately.

ITEM FIVE: In this connection, any cards which have accumulated in these two special indices during the past few years should be reviewed and the cards which are no longer in reference to Number SAC Letter serve the same purpose?

63/changed  
47-19 to

Director, FBI

3-21-51

Re: VITAL FACILITIES  
NATIONAL MILITARY ESTABLISHMENT

SECURITY INDEX - VITAL FACILITIES

REFERENCE: In reference to Number SAC letter dated 2-1-51 set forth local dissemination of information relating to espionage, sabotage and subversive activity affecting the vital facilities mentioned by the Bureau to the field should be made to the intelligence offices of the agencies listed in the list of the Vital Facilities list headed "Comm." (Central Subject) and "Comm." (Security Responsibility) except to the following: Munitions Board, Research and Development Board, U. S. Maritime Commission, Armed Forces Special Operations Project and Civil Aeronautics Administration. It is observed this statement would qualify the following remaining agencies set forth by the Bureau in reference to Number SAC letter to receive copies of reports on a local basis: Army, Navy, Air Force, Coast Guard and Atomic Energy Commission.

In view of reference SAC letter No. 26 dated 3-12-51, in the example given, it is suggested that the following statement be included: "The Atomic Energy Commission will handle dissemination of reports to their local offices."

In view of the contradictory instructions in Reference SAC letter No. 26 dated 2-1-51 and reference SAC letter No. 26 as mentioned to dissemination of reports to the Atomic Energy Commission on a local basis, it is suggested that the following be included in the letter No. 10 certain agencies, Atomic Energy Commission, to be included first of all, to determine who are responsible as such, or do such instructions supersede those set forth in No Number SAC letter?

Please airtel replies.

651 changed  
April 9, 1951  
47-19

SAC, San Francisco

Director, FBI

VITAL FACILITIES  
NATIONAL MILITARY ESTABLISHMENT  
INTERNAL SECURITY - C  
CONFIDENTIAL PLANT INFORMANTS

SECURITY INDEX  
VITAL FACILITIES

Reurmemo 3-21-51, captioned as above.

In answer to Item 1 in your memorandum, you are advised that if a facility does not appear in the Provisional Key Facilities List (1950), this fact indicates that the facility has completed its contract or connection with the interested branch or branches of the Armed Services or that by comparison it was not deemed as important as other facilities listed in the PKFL (1950). Because a facility is not listed in the PKFL (1950) does not mean, however, that it should be removed from the Plant Informant Index in your office. You were advised in SAC Letter No. 62, Series 1950, dated August 31, 1950, you should develop confidential plant informants in those facilities engaged in the production of materials vital to the national defense and security and those which may be expected to become so engaged in the event of war.

With regard to Item 2, you are advised that it will be permissible to destroy those cards in Vital Facilities and Procli indices where the information is duplicated on the subdividing guide cards of the Confidential Plant Informant Index.

Item 3 in your memorandum referred to the dissemination of reports to the Atomic Energy Commission. Your attention is called to page 2 of SAC Letter No. 26, Series 1951, dated March 13, 1951. The fifth and sixth paragraphs on page 2 are as follows:

"The reports prepared in Security Matter cases where the subject is employed in a plant designated as a vital facility or has access to one facility in the usual course of his employment, should have a statement on the administrative page of each report stating that the individual is employed in a vital facility and setting forth the nature of his activity having security responsibility. If the Atomic Energy Commission has an interest in this effect should also be included on the administrative pages in order that the Bureau will make proper dissemination."

"It will be noted that some of the vital facilities in the list sent to the field offices were marked with an asterisk. The Atomic Energy Act of 1946 prohibited the Atomic Energy Commission from delegating security responsibility to another agency. The over-all securing responsibility of the vital facilities marked with an asterisk is assigned as indicated in the list without infringement on Atomic Energy Commission responsibility. Necessary arrangements in these instances will be coordinated and delineated locally by the interested agency with AEC."

From the above it will be noted that the agency having over-all security responsibility for a facility should furnish the required information to the local office of the AEC. Accordingly, the instructions contained in SAC Letter No. 26 mentioned above supercede previous instructions concerning dissemination of reports to the AEC. Such dissemination will be handled by the Bureau at the Seat of Government. If some local problem exists with regard to dissemination of reports to the AEC in your territory, you should so advise the Bureau.

632  
changed to  
52-9

STANDARD FORM NO. 64

Office Memorandum

• UNITED STATES

GOVERNMENT

TO : DIRECTOR, FBI  
(FROM : SAC, SPRINGFIELD)  
SUBJECT : SECURITY INDEX  
VITAL FACILITIES

DATE: April 18, 1951

Re SAC Letter No. 26 (A) dated March 13, 1951.

Springfield has completed an employment check of the Security Index subjects maintained by this Office. Form FD-122 has been submitted to the Bureau where necessary.

633  
changed  
to  
44-10

Office Memorandum • UNITED STATES GOVERNMENT

TO : Director, FBI  
FROM : SAC, Salt Lake City  
SUBJECT: SECURITY INDEX  
VITAL FACILITIES

DATE: 4/17/51

STRICTLY CONFIDENTIAL

Re SAC Letter No. 20, Series 1951, dated 3/13/51.

In accordance with instructions set forth in referenced SAC Letter, reports have been submitted on nine Security Index subjects employed in vital facilities in this Division and copies of these reports have been disseminated to agencies having an interest. Form FD-122 has been submitted on these nine persons, tabbing them for Comsab.

634  
38-10

*Office Memorandum* • UNITED STATES GOVERNMENT

TO : Director, FBI

DATE: 4-5-51

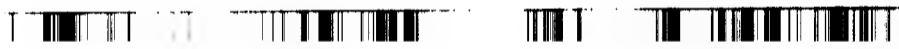
FROM : SAC, Phoenix

SUBJECT: SECURITY INDEX - VITAL FACILITIES

Re SAC Letter No. 26, Series 1951, dated March 13, 1951.

This is to advise that the employment check of all security index subjects in the Phoenix Division has been completed and that Form FD-112 has been submitted to the Bureau wherever necessary.

The Bureau is also advised that reports of security index subjects employed in a plant listed on the Vital Security list have been submitted to the agency having primary responsibility.



## Office Memorandum • UNITED STATES GOVERNMENT

TO : DIRECTOR, FBI

DATE: April 19, 1951

FROM : SAC, SEATTLE

REMAIL BY AIR MAILSUBJECT: SECURITY INDEX - VITAL FACILITIESCONFIDENTIAL

Reference SAC Letter #26 Series 1951.

This is to advise that the enrollment check of all Security Index subjects has been completed and forms FD-129 have been completed the Bureau indicating the vital facility in which the subjects are employed, and the code number of vital facilities.



changed  
to  
40-10

STANDARD FORM NO. 64

Office M

m • UNITED S

GOVERNMENT

TO : DIRECTOR, FBI  
FROM : SAC, PORTLAND  
SUBJECT: SECURITY INDEX - VITAL FACILITIES

AIR MAIL

DATE: April 23, 1951

Rebutel April 18, 1951.

The Bureau's attention is directed to my letter dated April 14, 1951 which advised that this office does not have any security index subjects employed in any of the vital facilities as furnished by the National Military Establishment.



637 changed  
to  
42-11

*Office Memorandum* : UNITED STATES GOVERNMENT

TO : Director, FBI

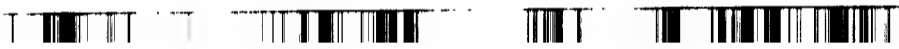
DATE: April 19, 1951

FROM : SAC, St. Louis

SUBJECT: SECURITY INDEX - VITAL FACILITIES

Re SAC letter No. 26 dated March 13, 1951.

Employment check of Security Index Subjects completed and FD 122 submitted where necessary.



UNRECORDED  
4-16-51  
UNRECORDED

4-16-51

DIRECTOR, FBI

SAC, PHILADELPHIA

RESPONSIBILITIES OF THE FBI IN THE  
INTERNAL SECURITY FIELD -  
DISSEMINATION OF INFORMATION

CONFIDENTIAL

Re SAC Letter No. 33 dated 4-10-51.

For the information of the Bureau the Philadelphia Office has completed a review of its Security Index cards in connection with the above captioned report. A number of the cards have been submitted to the Bureau a number of blank memoranda and additional memoranda are in the process of being prepared and will be submitted to the Bureau at a subsequent date for approval.



## Office Memorandum • UNITED STATES GOVERNMENT

TO : Director, FBI

FROM : SAC, Pittsburgh

SUBJECT: SECURITY INDEX - SPECIAL SECTION  
Bufile

DATE: April 26, 1951

This communication concerns the designation and maintenance of certain security index subjects in the "Special Section."

By letter dated April 17, 1950, captioned "SECURITY INDEX - VITAL IDENTITIES," the Bureau furnished an IEM list of Pittsburgh security index subjects at that time. Attached to this IEM list was a separate typewritten list of six security index subjects. The Bureau made no reference to any specific designation of the subjects listed on the typewritten list; however, it was noted that five of the subjects were employed at the Westinghouse Electric Corporation, Transportation and Generator Division, 700 Braddock Avenue, East Pittsburgh, Pa., and one was a government employee in the United States Post Office, Pittsburgh, Pa.

By SAC Letter No. 61 dated August 29, 1950, the Bureau advised of the maintenance of a "Special Section" of its Security Index and advised that by letter dated July 31, 1950, the Bureau provided a list of subjects whose cards were to be maintained in the "Special Section." Attached to the Bureau's letter of July 31, 1950, was a list naming six Pittsburgh security index subjects who because of their employment would not be apprehended under the Detcon Program unless the Bureau so specifically instructed. These six security index subjects were the same as the previous six named in Bulet of April 17, 1950. Again five of these subjects were Westinghouse Electric Corporation employees and one was a U. S. Government employee.

On the occasion of the July 31, 1950, letter the Bureau advised that five subjects in the "Special Section" were included in the "Special Section" because of their employment at the Westinghouse Electric Corporation which constituted employment as "Atomic Energy Program - Employees."

In subsequent communications the Bureau continued to designate these same five Westinghouse Electric Corporation employees as "Atomic Energy Program - Employees" and instructed their cards be maintained in the "Special Section."

At the present time this office maintains security index cards on six subjects employed at the Westinghouse Electric Corporation, East Pittsburgh, Pa., in its "Special Section." These six subjects are:



650 changed  
to  
39-17

TO: Director, FBI  
FROM: SAC, Pittsburgh  
RE: SECURITY INDEX - SPECIAL SECTION  
Bufile

April 28, 1951

On all these subjects with exception of the Bureau sent individual case letters to Pittsburgh dated September 12, 1949, wherein it requested that the subject's employment at the Westinghouse Electric Corporation be verified and also requested appropriate inquiry be made at the Westinghouse Electric Corporation to determine if Westinghouse was doing any work in connection with the Atomic Energy Program. By individual letter dated September 19, 1949, the Bureau was advised of the subject's continued employment at Westinghouse and based on information furnished by Westinghouse Electric Corporation, East Pittsburgh, Pa., the Bureau was advised that Westinghouse at East Pittsburgh, Pa., was not engaged in any work connected with the Atomic Energy Program. By individual letters dated October 12, 1949, the Bureau advised that the Atomic Energy Commission had advised on September 10, 1949, that the AEC had at that time a classified contract with the Westinghouse Electric Corporation of Pittsburgh, Pa. Because of this the above subjects continued to remain in the "Special Section."

638 changed  
to  
39-17

TO: Director, FBI  
FROM: SAC, Pittsburgh  
RE: SECURITY INDEX - SPECIAL SECTION  
Bufile .

April 28, 1951

In all cases above dissemination of information has been made to ONI which has primary security responsibility at Westinghouse as well as to other interested intelligence agencies.

In connection with the place of employment of the above-named six individuals it is pointed out that they are employed at the Westinghouse Electric Corporation, Transportation and Generator Division, 700 Braddock Avenue, East Pittsburgh, Pa. The most recent vital facilities list in this office shows that there are presently twelve Westinghouse Electric Corporation plants designated as vital facilities in the immediate Pittsburgh area.

According to this vital facilities designation it is pointed out that the Westinghouse Electric Corporation Plant at East Pittsburgh, Pa., is listed as a vital facility, also that the Navy has primary security responsibility at this plant. The vital facilities list does not indicate that the Atomic Energy Commission has any security responsibility in connection with this same East Pittsburgh Plant.

In connection with the twelve Westinghouse Electric Corporation Plants designated as vital facilities it is pointed out that the Westinghouse Electric Corporation, Westinghouse Atomic Power Division, Chicago AEC Operations Office, Bettis Field, Homestead, Pa., and the Westinghouse Electric Corporation, Atomic Power Division, Bettis Field, Homestead, Pa., are listed as atomic energy facilities wherein the Atomic Energy Commission has primary security responsibility, and are the only contributing agency.

It has previously been determined from the Atomic Energy Commission Security Office, Bettis Field, Homestead, Pa., that employees at the Westinghouse Electric Corporation in East Pittsburgh, Pa., have no connection with the Atomic Energy installation at Bettis Field, Homestead, Pa.

It is the opinion of this office that the six above-mentioned security index subjects, all of whom are employed at the Westinghouse Electric Corporation, East Pittsburgh Plant, are incorrectly designated as Atomic Energy Program - Employees. It is believed that none of these individuals, since information has been disseminated to ONI, have access to restricted information during the course of their regular employment at Westinghouse.

658 changed  
to  
39-17

TO: Director, FBI  
FROM: SAC, Pittsburgh  
RE: SECURITY INDEX - SPECIAL SECTION  
Bufile

April 26, 1951

It is also the opinion of this office that unless these individuals are actually employed in some phase of the Atomic Energy Program they should be apprehended along with the general security index subjects since their apprehensions would not jeopardize or retard in any manner any work in connection with the Atomic Energy Program.

Of course, these subject's security index cards will continue to be maintained in the "Special Section" of the Pittsburgh Security Index until the Bureau designates their removal.

Also, of course, the security index card on , United States Government postal employee, will continue to be maintained in the "Special Section."

In connection with the security index card on , Bureau file , Pittsburgh file , which is maintained in the "Special Section" at the Bureau's designation because of his employment at the Elliott Company, Jeannette, Pa., a vital facility, it is pointed out that is no longer employed at the Elliott Company and correspondingly his security index card should be removed and placed in the general security index section. Form FD-122 or FD-123 will be submitted on as soon as his present employment is ascertained.

Other than the eight individuals mentioned herein this office has no other security index subjects maintained in its "Special Section."

It would be appreciated if the Bureau would clarify this designation of Westinghouse Electric Corporation, Transportation and Generator Division, East Pittsburgh, Pa., employees as Atomic Energy Program - Employees, particularly since the latest vital facility list does not designate this specific plant as one in which the Atomic Energy Commission has primary security responsibility or has an interest as a contributing agency.

#### PART TWO

Reference is made to aylet of March 9, 1951, captioned "SECURITY INDEX - SPECIAL SECTION" and Bulet of March 29, 1951, captioned "SECURITY INDEX," Your file



658 changed to  
39-17  
April 28, 1951

TO: Director, FBI  
FROM: SAC, Pittsburgh  
RE: SECURITY INDEX - SPECIAL SECTION  
Bufile

OK  
In accordance with Bureau suggestion that all security index cards maintained in the alphabetical section (administrative) have no sub division it is pointed out that all cards maintained in this administrative section are filed alphabetically and without break-down.

OK  
The three separate cards that show the names and addresses of the three places included under the Master Search Warrant have been maintained in the Administrative Section as a matter of ready administrative control; however, since the Bureau advised that there is no reason for these cards being filed in the Administrative Section, they have been removed. The Bureau also points out that these same three cards should not be maintained in the "Special Section" of the Security Index because they have no connection therewith. The box designated as the "Special Section" was previously divided and was clearly marked as to contents -- (1. Special Section) (2. Places to be Searched Under the Master Search Warrant) (3. Inactive Section.) This was done to use to the best advantage available filing space inasmuch as this office has only seven "Special Section" cards; three search cards, and one "Inactive" card.

The "Special Section" box was previously clearly marked as to its contents as were the other two Security Index boxes; however, specific mention of this was not made in my letter of March 9, 1951.

30-17  
SAC, Pittsburgh

June 11, 1951

Director, FBI

CONFIDENTIAL

SECURITY INDEX - SPECIAL SECTION  
Pittsburgh file number

Reurlet dated April 28, 1951.

In view of the fact that no work in connection with the Atomic Energy Act is being performed at the Westinghouse Electric Corporation, Transportation and Generator Division, 70 Fairview Avenue, East Pittsburgh, Pennsylvania, the place of employment of the following named individuals, you are instructed to remove their Security Index Cards from the Atomic Energy Act Employees subdivision of your Special Section and place their Security Index Cards in the Geographical section of the Security Index:

is no longer employed by the Westinghouse Electric Corporation, East Pittsburgh, Pennsylvania, and his Security Index Card should be removed from the Atomic Energy Act Employees subdivision of your Special Section and place his Security Index Card in the Geographical section of your Security Index.

Your Security Index Cards on the seven individuals named above will be forwarded to you by separate communication. The employment of [redacted] is being indicated as "Unknown" on his Security Index Card. [redacted] as soon as his new place of employment is determined.

637  
changed to  
32-22

STANDARD FORM NO. 64

# Office Memorandum • UNITED STATES GOVERNMENT

TO : DIRECTOR, FBI  
FROM : SAC, NEW HAVEN  
SUBJECT: SECURITY INDEX -  
VITAL FACILITIES  
NEW HAVEN OFFICE

DATE: April 20, 1951

PERSONAL AND CONFIDENTIAL

ReButel 18th instant.

The Bureau is respectfully directed to New Haven letter to the Bureau dated 3-26-51 in which it was reflected that instructions mentioned in the referenced SAC Letter No. 26 were carried out by this office. Realizing the importance of this program this office had instituted this procedure prior to the receipt of SAC Letter No. 26 and, in consonance with instructions contained in SAC Letter 26, had rechecked the employments of SI subjects against the Index to determine that appropriate action had been taken concerning Security Index subjects employed in Vital Facilities. In addition, the New Haven Office by separate letter in connection with the respective subjects' files has directed letters to the Bureau advising what distribution should be made on a local level.

To reiterate, Bureau instructions as originally contained in SAC Letter No. 26 dated March 13, 1951, have been complied with and the Bureau advised. This program is being maintained in a current status in the New Haven Office.

640 *changed*  
47-24

STANDARD FORM NO. 64

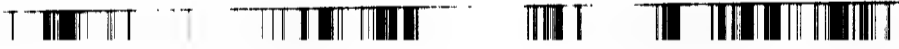
# Office Memorandum • UNITED STATES GOVERNMENT

TO : DIRECTOR, FBI . AIR MAIL  
FROM : SAC, SAN FRANCISCO  
SUBJECT: SECURITY INDEX

DATE: 4/21/51

Re SAC Letter No. 7, Series 1951, which required that a notation be made on the Security Index card when a Security Flash Notice has been posted in the Identification Division at the Bureau.

Due to the large volume of Security Index cases in the San Francisco Division, in order to enable the clerk handling the Security Index to be informed and to post on the Security Index card the above information, Bureau permission is requested to use on a temporary basis the attached blank memorandum. It is believed that this is the only manner in which the information can accurately be brought to the attention of the clerk handling the Security Index.



640 changed  
47-24

SAC, San Francisco

April 26, 1951

Director, FBI

SECURITY INDEX

Your file

Bureau file

Reurlet April 21, 1951.

Referenced letter requested authorization to use on a temporary basis a form memorandum which would be filled in and routed to the clerk handling the Security Index in order that a notation could be made on the Security Index card in those instances where a Security Flash Notice has been placed in the Identification Division at the Bureau.

You are authorized to use the form memorandum on a temporary basis inasmuch as you believe this is the only manner in which the information can accurately be brought to the attention of the clerk handling the Security Index.

It is pointed out, however, that in the Bureau's opinion your form will not save any time in that the subject's name, file number, and the date the Security Flash Notice was sent to the Bureau could be placed on a routing slip just as quickly as the form memorandum can be filled out.

It is suggested that more time and effort would be saved if the form memorandum were placed in the file to the clerk with a notation on a routing slip showing the serial number in which the Bureau was requested to place the Security Flash Notice.

Mr. Peyton Ford  
Deputy Attorney General

Director, FBI

641  
April 26, 1951

*list*  
CONFIDENTIAL

SECURITY INDEX LIST

There is attached hereto a current list of the names of individuals maintained in the Security Index. This list is subdivided alphabetically under the field offices of this Bureau covering the residence of the individuals listed.

It is requested that this list be given utmost security.

Attachment

Note on yellow:

The list furnished Peyton Ford contains the names of all persons on the Security Index with the exception of those in the Espionage sub-division of the Special Section.

4-30-51  
Delivered personally  
to Col. W.M. NAGANOLE  
at Dept. of Justice  
by [signature]  
destroyed [initials]

RECORDED - 38

MAY 4 1951

view for possible

RECEIVED  
FBI  
APR 27 9 29 AM '51  
U.S. DEPT. OF JUSTICE

*Comp B*

*9/15*

*P.E.*

## Office Memorandum • UNITED STATES GOVERNMENT

TO : DIRECTOR, FBI  
 FROM : SAC, BOSTON  
 SUBJECT: SECURITY INDEX -  
 VITAL FACILITIES

DATE: April 30, 1951

Reference is made to SAC letter #26 dated March 13, 1951, which furnished instructions to the field for the handling of Security Index subjects employed at vital facilities.

Referenced letter informed the field that subject's employed in a vital facility or having access to the facility in the usual course of employment should be tabbed COMSAB.

For the information of the Bureau, Harvard University at Cambridge, Massachusetts, has been designated a vital facility by the Department of Defense. The vital facility code numbers applying to Harvard University are as follows:

<u>Code</u>	<u>Contract</u>	<u>Responsibility</u>	<u>Description</u>
38	N	N	Electronic R&D
38	A		- do - (D)

The Boston Office is in receipt of a Facility Security Survey Report on the president and fellows of Harvard College, Cambridge, Massachusetts, made by the First Naval District at Boston, Massachusetts, which was apparently completed at the request of the Munitions Board.

In this connection, a copy of the survey, as furnished to the Boston Office by the Commandant, First Naval District, indicates the officials of Harvard University stated that Harvard would not care to participate in the survey and declined to furnish data requested by the U. S. Navy.

It is noted the Boston Office has several Security Index subjects located at Harvard University who are either faculty members or members of the student body.

Inasmuch as Harvard University occupies a ground area in excess of 1- $\frac{1}{4}$  miles and has numerous buildings of which Harvard officials contend have no relation to national defense and since the University

has consistently refused to take on classified contracts, there is some question as to the extent or location of the vital facility at Harvard University, if such exists.

Unless advised to the contrary by the Bureau, the Boston Office is not submitting as COMSAB subjects the names of members of the faculty or students at Harvard University.

Another question has arisen in connection with officials of the UBRWA, CIO, inasmuch as such officials appear to have an interest in some of the vital facilities from a labor-management standpoint.

2. The Bureau is requested to advise whether the officials of the UE with whom certain vital facilities have labor contracts should be included as COMSAB subjects in the event these officials are presently Security Index subjects.

No action will be taken by the Boston Office in connection with either of the above matters in connection with this program unless advised to the contrary by the Bureau.

STANDARD FORM NO. 64

*Office Memorandum* • UNITED STATES GOVERNMENT

TO :

DATE: April 27, 1951

FROM :

SUBJECT:

SECURITY INDEX - GENERALPURPOSE

To advise you of the total cards in the Security Index.

DETAILS

During the past week, 100 new cards were added to the Security Index and 15 cards were canceled, a net increase of 85 cards.

The Security Index count as of today is 15,284.



*list*  
SAC, Omaha

644  
April 28, 1951

Director, FBI

PERSONAL AND CONFIDENTIAL  
REGISTERED MAIL  
AIR MAIL SPECIAL DELIVERY  
RETURN RECEIPT REQUESTED

SECURITY INDEX- 100-100000

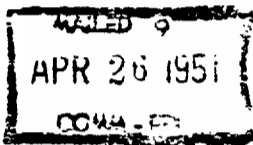
Rebulet dated December 29, 1950.

There is enclosed herewith a sealed package containing a new Security Index list of all subjects maintained in the general and Special Sections of the Security Index.

This package should be maintained in your office safe in accordance with instructions in referenced memorandum. This new list replaces the list in your possession. It is your personal responsibility to see that the old list is destroyed by burning.

The Bureau should be advised of your receipt of the attached list and the destruction of the old list.

Enclosure



RECORDED - 13

APR 28 1951

review for possible

RECEIVED  
FBI  
U.S. DEPT. OF JUSTICE  
APR 26 12 51 PM '51  
RECEIVING ROOM

*644*  
*PH*

*Office Memorandum* • UNITED STATES GOVERNMENT

DATE: April 20, 1951

TO : Director, FBI

FROM : SAC, Charlotte

SUBJECT: SECURITY INDEX

It is noted that in unnumbered SAC letter dated April 4, 1951, entitled "Re: Emergency Detention Program", on page 13 it was set forth that an additional copy of the security index card should be prepared and maintained in the resident agency for subjects residing in that territory, which information is substantially the same as that appearing on the regular security index card maintained in the division office.

It is respectfully suggested that the Bureau may desire to prepare three copies of each security index card at the seat of government, which may be forwarded to the field office rather than the two copies which are presently being received. Following the above procedure the card maintained by the resident agent would be up to date and agree with the card maintained in the field office at all times, and a considerable amount of time would be saved in the preparation of new cards each time a change is made.

It is also suggested that the Bureau might desire to give consideration to utilizing the process now used in preparing the front of the security index card to prepare the reverse side to set forth the description. It is believed that in the event such a procedure is practical, it will save considerable stenographic time in the various field offices and cut down the amount of time spent in handling the security index cards by avoiding the requirement of the field office having to type this description on the reverse side of the card whenever new cards are received. Full descriptions for inclusion on the reverse side of the card, if the above procedure were adopted, could be furnished the Bureau by Form FD 196.

SAC, Charlotte

April 30, 1951

Director, FBI

SECURITY INDEX  
Your file  
Bureau file

Reurlet April 20, 1951.

Referenced letter suggested that the Bureau may desire to transfer three copies of each Security Index card in order that the copy of the card may be forwarded to the interested field office. This suggested procedure would require the Bureau to forward three copies of each Security Index card to the field office. This procedure would be maintained in the field office at all times.

While this suggestion may be practical as it applies to the Security Index subjects in the office, it is not practical as it applies to the field. In most instances, the number of Security Index subjects residing in a city is handled by resident agents in quite small and it is impractical to send three Security Index cards to the field on all Security Index subjects. It is also impractical to adopt a procedure for taking three Security Index cards for some Security Index subjects and two Security Index cards for other Security Index subjects due to the volume of Security Index cards being handled at the Bureau.

Referenced letter also suggested that the Bureau might give consideration to utilizing the process now used in preparing Security Index cards to put on the description on the reverse side of the Security Index card.

This method of transferring the Security Index cards would save our office considerable time; however, it would necessitate the Bureau doing the identical work for the offices that is now being performed by the individual field office.

The suggestions submitted by your office are appreciated; however, they will not be used for the reasons set forth.

646

TO ALL SUPERVISORS ON SECURITY INDEX

March 22, 1951

**PROMINENT INDIVIDUALS**  
**SUBDIVISION OF THE SPECIAL SECTION**

Reference is made to SAC Letter No. 23, Series 1951, dated March 3, 1951. Under the caption "Prominent Individuals," Special Section Security Index, as cases five and six of that letter, the Field was issued instructions regarding the handling of cases in this category. The Field was instructed to submit prosecutive-type summary reports in each case in that category. A follow-up letter dated March 21, 1951, has been sent to all Offices having cases in the "Prominent Individuals" section instructing that the summary reports should reach the Bureau within two weeks of the receipt of the follow-up letter. Investigative reports are to be submitted each six months thereafter as long as the individual's Security Index card is carried in that category. This type of case will never be placed in a closed status.

You should immediately prepare a three by five card on each case in that category supervised by you. The cards should be maintained in the back of the key figure box behind a breakdown card captioned "Prominent Individuals." Incoming reports should be posted to this card as is done in key figure cases. These cases must be followed to see that reports are submitted by the Field each six months, and that the maintenance of a Security Index card is justified. The cards maintained by you should be kept current at all times as S.I. cards are added or deleted from this subsection.

A list of the cases presently maintained in the "Prominent Individuals" section supervised by the respective Supervisor is attached to a copy of this memorandum.

Upon receipt of the summary reports from the Field, each should be thoroughly reviewed and determination made as to whether or not the derogatory information is adequate to justify the continuance of the person in the Security Index. If it is determined that the information is adequate the summary reports should be sent to the Department. If you

determine that the information is inadequate at this time to fully justify the retention of a Security Index card, you should take action to have the card canceled. Even though the card is canceled, you may determine from information developed to date that additional investigation is warranted in an effort to secure sufficient derogatory information to justify a Security Index card. If such circumstances exist the Field should be instructed to continue the investigation.

The Field has been instructed to afford these cases close supervision and you should do likewise.



OFFICE MEMORANDUM

UNITED STATES GOVERNMENT

TO: Director, FBI

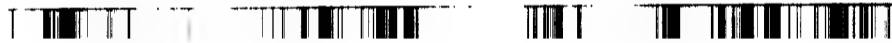
DATE: March 26, 1951

FROM: SAC, Pittsburgh

SUBJECT: SECURITY INDEX - VITAL FACILITIES

Re SAC letter No. 26 dated March 13, 1951, requesting a check of places of employment of Security Index subjects with the Vital Facility list furnished in no number SAC letter dated February 5, 1951.

There follows a complete listing of Pittsburgh Security Index subjects who are presently employed in a vital facility or who have access to the facility during the course of their normal employment.



547  
changed to  
39-13

March 26, 1951

TO: Director, FBI  
FROM: SAC, Pittsburgh  
RE: SECURITY INDEX - VITAL FACILITIES

Form FD-122 has been submitted to the Bureau on each of the above individuals showing the responsible agency and all contributing agencies and the appropriate code number or numbers. Also, all subjects were tabbed DETCON and COMSAB and reports are being prepared for dissemination.

In addition to the individuals listed above the following peculiar circumstances exist. In each of these instances appropriate action has been taken to determine fully if the subject's employment constitutes employment in a vital facility or constitutes having access to a vital facility during normal employment operations. This is deemed necessary to fully determine if the particular subject would be in a position to commit acts of sabotage, espionage, etc.

647  
changed to  
39-13

SAC, Pittsburgh

April 24, 1951

Director, FBI

SECURITY INDEX--VITAL FACILITIES

Reurmemo dated March 26, 1951.

The information which you supplied concerning security index subjects has been incorporated into the Bureau's records. Your inquiries concerning the following institutions have been referred to the Munitions Board, Department of Defense, and you will be advised when information is received from that Agency:

National Tube Company  
National Works  
Pittsburgh, Pennsylvania

Crucible Steel Company  
Pittsburgh Works  
Pittsburgh, Pennsylvania

The Atomic Energy Commission has advised that a complete list of Atomic Energy facilities is being prepared at the present time and that no universities will be designated as vital facilities. Further, a laboratory or division connected with classified work will be designated as vital facilities by the Atomic Energy Commission.

(On yellow only) Memoranda concerning the National Tube Company and the Crucible Steel Company have been furnished to the Munitions Board by the Liaison Section.



STANDARD FORM NO. 64

*Office Memorandum • UNITED STATES GOVERNMENT*

TO :

DATE: May 4, 1951

FROM :

SUBJECT:

SECURITY INDEX - GENERALPURPOSE

To advise you of the total cards in the Security Index.

DETAILS

During the past week, 114 new cards were added to the Security Index and 8 cards were canceled, a net increase of 106 cards.

The Security Index count as of today is 15,390.

649  
changed  
to  
23-9

STANDARD FORM NO. 64

Office Memorandum • UNITED STATES GOVERNMENT

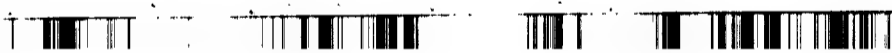
TO : DIRECTOR, FBI  
FROM : *WBe* SAC, KANSAS CITY  
SUBJECT: SECURITY INDEX -  
VITAL FACILITIES

DATE: 5/7/51

Re SAC Letter No. 26, Series 1951, dated 3/13/51, Section A, captioned as above.

This is to advise that one Security Index subject in the Kansas City Office is employed in a Vital Facility. In compliance with instructions, a current report has been written and copies furnished to the appropriate military agency, having the security responsibility of the facility.

For the Bureau's information, this Security Index subject is  
Bufile SECURITY MATTER - C,



Office Memorandum

UNITED STATES GOVERNMENT

DATE: April 19, 1951

TO : Director, FBI  
 FROM : SAC, Los Angeles  
 SUBJECT: SUGGESTION TO MARK CERTAIN SECURITY FILES  
 IN A DISTINCTIVE MANNER

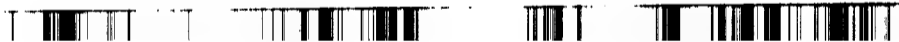
There is a problem in the Los Angeles Office and I am confident that it exists in all other offices with a large volume of security work that relates to the prompt handling of files in certain types of security cases.

GENERAL  
 We now have approximately 10,000 names in the Communist index file and 1,815 in the security index file. These files are being handled constantly by supervisors and others, and it would be of extreme value and would save a considerable amount of time on the part of agent personnel if there were some obvious indication that the individual is the subject of a Communist index card or of a security index card. It is felt that it would be comparatively simple to use a rubber stamp and mark the outside of the file cover with the letters "C.I." or "S.I." as the case may be. This could be about two inches high and would be readily discernible by all employees.

If the Bureau does not favor such a procedure as this, which appears to me to be the simplest, it is recommended that consideration be given to placing as a top serial a sheet of paper of distinctive coloring upon which the letters "C.I." or "S.I." would be stamped. This would not be serialized but would be carried forth as the top serial in the last section of each such file.

As it is now, with the large number of such cases going over the desk, the supervisor must constantly check to see if an S.I. or C.I. card has been prepared, and it should not be necessary to have to check continually for this information.

The latter suggestion was made to me by SA [redacted]. He was also of the opinion that if the Bureau did not desire to use the stamps, the inserts could be of two different distinctive colors differentiating between the C.I. and S.I. subjects.



## Office Memorandum • UNITED STATES GOVERNMENT

TO : DIRECTOR, FBI

DATE: May 12, 1951

FROM : SAC, NEW HAVEN

SUBJECT: SECURITY FLASH NOTICES

SECURITY INDEX

Reference is made to Bulet to New Haven dated 5/4/51 in the case entitled, " - SECURITY MATTER - C" (Bufile ).

It is noted that the Bulet of reference sets out a summary of previous correspondence from this Office concerning and points out that in one case, in a request to have a Security Flash Notice posted, which is dated 3/29/51, this Office stated that was assigned FBI, whereas the memo from this Office dated 4/3/51 reflects that it is believed that was identical with the subject of FBI # . The Bulet of reference points out that requests for Security Flash Notices should not be forwarded to the Bureau unless positive identification with fingerprint records have been effected.

For the information of the Bureau it has been the practice of this Office to establish the identity of a particular subject as being identical or non-identical with an identification record which has been forwarded from the Bureau by comparing the background information contained in the file of the subject in this Office with that contained in the identification record submitted by the Bureau. In other words, if the background information contained in the file is identical with that contained in the identification record, this Office presumes that they are identical and requests that a Security Flash Notice be placed in the Bureau's Identification Section. In the event that the comparison reflects a material discrepancy, this Office withholds requesting a Security Flash Notice until the investigation has resolved the reason for the discrepancy. It is, of course, recognized that the only positive means of identification is by a comparison of fingerprints, but it has been the experience of this Office that fingerprints of SI subjects are not available for transmittal to the Bureau in order that a comparison may be made.

Therefore, unless advised to the contrary by the Bureau, this Office will continue to request that Security Flash Notices be placed on our SI subjects when by comparing the background information in the file with that reflected in the identification record returned from the Bureau, it is believed that the subject of our case file is identical with the subject of the identification record.

STANDARD FORM NO. 64

Office Memorandum • UNITED STATES GOVERNMENT

TO : DIRECTOR, FBI

DATE: May 10, 1951.

FROM : SAC, OMAHA

SUBJECT: SECURITY INDEX - GENERAL

ReBuLet April 26, 1951.

The new security list has been received in this office and is being maintained in accordance with Bureau instructions.

The old list received with BuLet of December 29, 1950, has been destroyed by burning.

Office Memorandum

UNITED STATES GOVERNMENT

653

TO : Director, FBI

DATE: February 27, 1951

FROM : SAC, New York

SUBJECT: SECURITY INDEX

*list*

*changed to 34-37*

Reference is made to Bureau letter dated February 7, 1951, attaching a list of the Security Index subjects in the New York office.

The attached list has been reconciled with the Security Index in the New York office with the suggested notations made thereon and is being returned to the Bureau with this letter.

Attachment

~~SECRET~~

~~SECRET~~

EX-135

ENCLOSURE BEHIND FILE

*Transmitted  
3/2/51  
D. A. [unclear]*

RECORDED  
FBI  
MAR 3 2 36 PM '51

~~SECRET~~ - 34-37

EX - 85

60 MAY 25 1951 RECORDED - 135

13  
21

Office Memorandum • UNITED STATES GOVERNMENT

TO : THE DIRECTOR

DATE: May 11, 1951

FROM : MR. D. M. LADD

SUBJECT: SECURITY INDEX - GENERAL

PURPOSE

To advise you of the total cards in the Security Index.

DETAILS

The following is a report on the increase in the Security Index since the last count was furnished to you on April 13, 1951.

<u>Week of</u>	<u>New Cards Added</u>	<u>Cards Cancelled</u>	<u>Net Increase</u>
April 14-20	131	9	122
April 21-27	100	15	85
April 28-May 4	114	8	106
May 5-May 11	141	7	137
Totals	489	39	450

The Security Index count as of today is 15,527.

UNRECORDED 5-16-51  
changed to  
26-18

STANDARD FORM NO. 64

# Office Memorandum • UNITED STATES GOVERNMENT

TO : Director, FBI

DATE: April 26, 1951

FROM : SAC, Los Angeles

SUBJECT: MAINTENANCE OF SECURITY INDEX

During a recent review of the administrative practices followed in the handling of the Security Index, I have noted that a considerable amount of clerical time is employed in retyping the complete description of the Subject on the backs of the two Security Index cards forwarded by the Bureau whenever a change in address or employment has been reported.

With the use of the new Form FD-136, the descriptive data contained on these cards is lengthy and it is necessary to type the information on the cards individually inasmuch as the use of carbon paper would result in smudged and illegible data. It is further noted that the repeated removal and restapling of photographs in connection with such changed cards will eventually result in the partial effacement of the photographs.

While I am aware that the Bureau has specifically denied approval to the suggestion that the old Security Index cards merely be stapled to the reverse of the new cards, it is believed that a considerable saving of clerical time would result from the adoption of the following procedure:

It is suggested that in the future, when changed cards are received from the Bureau, the complete description, together with the photograph, be placed upon a blank 5 x 8 card, and that this blank card thereafter serve as the reverse of all future Security Index cards issued concerning that individual. The use of the blank card would eliminate the possibility of error occurring as a result of the detachment of a new face card, and preparation of these cards would not result in additional clerical work inasmuch as the data at present must be placed upon the reverse of the cards furnished by the Bureau. With clerical help at a premium, it would appear that consideration should be given to adoption of this procedure.





(D) FINGERPRINT IDENTIFICATION RECORDS IN SECURITY INDEX CARD CASES --  
Reference is made to SAC Letter No. 64, Series 1949, dated June 15,  
1949, Paragraph E, Page 4.

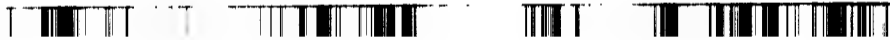
Security flash notices shall not be submitted in cases where positive identifications have not been effected with fingerprint records or data are not furnished on which a positive identification may be based, i.e. fingerprints, name and FBI number or name and registry number.

In cases where fingerprint records have been furnished as being possibly identical with the subject and the office of origin is not able to effect a positive identification based on the information furnished, it is not necessary to communicate again with the Identification Division unless specifically requested to do so.

If it is desired that a flash notice be placed against the record which was furnished as being possibly identical, a security flash notice (FD-165) should be furnished. This record should include the name of the individual, and the FBI number of the record which was furnished as being possibly identical should be included in the flash notice. It is not necessary that the basis for making the identification be included in the request for the placing of the security flash.

It is the responsibility of the office of origin to effect

the identification where a record has been furnished as being possibly identical. If the circumstances are such as not to be strong enough to place the flash notice, no communication should be directed to the Identification Division.



65-21144  
48-17

*Office Memorandum* • UNITED STATES GOVERNMENT

TO Director, FBI  
FROM SAC, San Juan  
SUBJECT: SECURITY INDEX  
San Juan, Puerto Rico

DATE: May 21, 1951

This is to advise that as a matter of policy, the San Juan Division is retaining Nationalist Party of Puerto Rico subjects on the Security Index even though they have received prison sentences of one year or more, pending the outcome of appeals and future prosecution for additional offenses by the Insular Government. They are so retained unless and until these subjects actually elect to serve the sentences imposed.

Due to the fact that these Security Index subjects were involved in the Nationalist Party of Puerto Rico uprising of 1950 in a manner clearly indicating that they are capable of violence, it is felt that this policy is justified and it will be continued UCAB.

STANDARD FORM NO. 64

*Office Memorandum* • UNITED STATES GOVERNMENT

TO :

DATE: May 23, 1951

FROM :

SUBJECT: / SECURITY INDEX CASES \

PURPOSE:

To submit for approval and inclusion in an SAC Letter instructions based upon a suggestion made at the Internal Security-Espionage Conference.

DETAILS:

There is attached for inclusion in an SAC Letter instructions to the field based upon a proposal made at the Internal Security-Espionage Conference recently held at the Bureau. This matter has been considered by the Executives' Conference and approved by the Director.

RECOMMENDATION:

It is recommended the attached be incorporated in an SAC Letter and forwarded to the field, subject to your approval.

657  
changed to  
1-11

STANDARD FORM NO. 64

*Office Memorandum* • UNITED STATES GOVERNMENT

TO : *AS* Director, FBI

DATE: May 31, 1951

FROM : SAC, Albany

CONFIDENTIAL

SUBJECT: SECURITY INDEX -- VITAL FACILITIES

Re SAC Letter #26, 3/13/51.

As requested in referenced letter, the files on all Security Index Card subjects employed in vital facilities were reviewed as of March 15 last. Reports have been submitted in all cases where reports had not been submitted within six months prior to that date.

This office is currently verifying the addresses of Security Index Card subjects, and in this connection the cases will again be reviewed and current reports submitted in those cases wherein reports have not been submitted in the last six months preceding June 1, 1951.

list

Mr. Peyton Ford  
Deputy Attorney General

653

May 31, 1951

Director, FBI

CONFIDENTIAL

SECURITY INDEX LIST

There is attached hereto a current list of the names of individuals maintained in the Security Index. This list is subdivided alphabetically under the field offices of this Bureau covering the residence of the individuals listed.

It is requested that this list be given utmost security.

Attachment

*Delivered personally to Col. W.W. Waramore at Department. Did list & memo dated 8-26-51 picked up & destroyed P.H.C.*

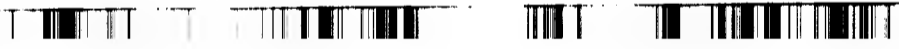
RECORDED - 7

JUN 5 1951

EX - 63

iew for possible.

7



## Office Memorandum • UNITED STATES GOVERNMENT

DATE: May 7, 1951

TO :

FROM :

SUBJECT: . LOYALTY OF GOVERNMENT EMPLOYEES  
SECURITY INDEX  
Bufile

PURPOSE

To advise you concerning cases referred by the Loyalty Section to the Internal Security Section for review to determine if Security Index cards are warranted and to comment in particular as to why  
are not on the Security Index.

DETAILS

A. Basis for Referring Results of LGE Investigations to the Internal Security Section.

When disloyal information falling in one of the following three categories is developed during an LGE investigation the matter is referred to the Internal Security Section for its consideration as to whether the particular individual on whom the derogatory information is developed should be made the subject of a Security Index card or whether further security investigation should be conducted. The three categories designated by number are set out as follows:

1. When the loyalty investigation developed either documentary evidence or admission on the part of the individual of past membership or affiliation in the Communist Party or other revolutionary groups.
2. When the loyalty investigation developed information through informants that the individual was a member or had made application for membership in the Communist Party or other revolutionary groups.
3. When the loyalty investigation developed a substantial amount of information reflecting activity on the part of the individual in subversive front organizations.

**B. Action Taken by Security Index Desk.**

When cases referred by the Loyalty Section are received at the Security Index desk the file and other subversive files, if any, are reviewed by the supervisor to whom the matter is assigned to determine:

1. Whether the facts developed warrant the individual's name being considered for the Security Index. If that is determined a review is made to be certain the office covering the residence of the subject has copies of all pertinent LGE reports and that office is requested to submit its recommendation regarding a Security Index card.
2. Whether additional investigation is necessary to follow the individuals activities before a determination can be made as to whether a Security Index card should be prepared. This, of course, depends on the information developed to date in the case. It is to be noted that the field has been instructed in loyalty matters to promptly furnish to the Bureau any derogatory information coming to the attention of the office subsequent to the completion of the LGE investigation.

**C. List of Government Employees Referred Periodically to Attorney General by the Loyalty Section.**

Reference is made to memorandum from to the Director dated January 11, 1951, which attached a synopsis of documentary evidence or admission of past Communist Party membership concerning 135 individuals who, according to the records of the Civil Service Commission, were still employed in the Government at that time and 22 individuals who have applications on file with the Commission for positions in various agencies. Similar lists are furnished to the Attorney General approximately every six months.

All of the 157 cases mentioned above have been referred to the Security Index desk by the Loyalty Section for review to determine if Security Index cards are warranted at the present time. Seven of the 135 individuals still employed in the Government are on the Security Index and 2 of the 22 individuals who have applications on file with the CSC are on the Security Index.

The remainder of the 157 individuals are not on the Security Index for various reasons but generally because the derogatory information developed to date is not such as warrants a name being placed on the Security Index according to present Bureau standards in that matter.

It is specifically pointed out that as a general rule the same standards are used for placing a name in the Security Index whether or not the individual is employed by the Federal Government. All factors of the case are fully considered before a decision is reached as to whether the person's name should be included in the Security Index. Generally, the remainder of the 157 individuals are not in the Security Index for the following reasons:

1. In certain instances the documentary evidence is a photostatic or photographic copy of an application for membership or a membership card in the Communist Party dated 1946 or prior which information is the only information of a disloyal nature developed.
2. In 6 of the cases the only information of a disloyal nature developed was an admission of Communist Party membership. These admissions occurred during interviews under Hatch Act cases, interviews by other Government agencies or in statements made in the application for federal employment. In those cases no additional derogatory information was developed during the investigation.
3. In many cases the derogatory information developed during the LGE investigation is over 5 years old and there is no current derogatory information available.
4. In certain cases, although there is evidence of past Party membership, the investigation also developed information that the person subsequently became disassociated from the Party.

D. Inquiries Regarding Specific Cases.

The question has been raised as to why \_\_\_\_\_ are not on the Security Index. LGE investigations have been conducted on \_\_\_\_\_ and an Atomic Energy Act - Applicant investigation has been conducted on \_\_\_\_\_

SAC, Omaha

May 31, 1951

Director, FBI

PERSONAL AND CONFIDENTIAL  
REGISTERED MAIL  
AIR MAIL SPECIAL DELIVERY  
RETURN RECEIPT REQUESTED

SECURITY INDEX - ~~General~~

ReBulet dated December 29, 1950.

There is enclosed herewith a sealed package containing a new Security Index list of all subjects maintained in the general and Special Sections of the Security Index.

This package should be maintained in your office safe in accordance with instructions in referenced memorandum. This new list replaces the list in your possession. It is your personal responsibility to see that the old list is destroyed by burning.

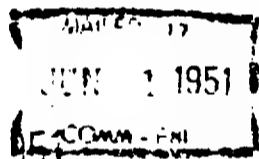
The Bureau should be advised of your receipt of the attached list and the destruction of the old list.

Enclosure

law for possible

RECORDED - 121

JUN 2 1951



7530

JUN 1 2 30 PM '51

*Handwritten initials and signature*

# Office Memorandum • UNITED STATES GOVERNMENT

TO :

DATE: May 18, 1951.

FROM :

SUBJECT:

SECURITY INDEX - GENERAL

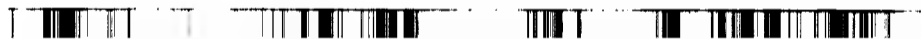
## PURPOSE

To advise you of the total cards in the Security Index.

## DETAILS

During the past week, 111 new cards were added to the Security Index and 15 cards were canceled, a net increase of 96 cards.

The Security Index count as of today is 15,623.



*Office Memorandum* • UNITED STATES GOVERNMENT

TO :

DATE: May 25, 1951

FROM :

SUBJECT:

O SECURITY INDEX - GENERALPURPOSE

To advise you of the total cards in the Security Index.

DETAILS

During the past week, 137 new cards were added to the Security Index and 7 cards were canceled, a net increase of 130 cards.

The Security Index count as of today is 15,753.

STANDARD FORM NO. 64

## Office Memorandum • UNITED STATES GOVERNMENT

TO : THE DIRECTOR

FROM : The Executives Conference

SUBJECT: FINGERPRINT IDENTIFICATION RECORDS  
IN SECURITY INDEX CARD CASES

DATE: May 7, 1951

The Executives Conference consisting of Messrs. ,

considered a proposed Letter to all Special Agents in Charge concerning fingerprint identification records in Security Index Card cases.

For the Director's information, when a record is located in the Identification Division which may possibly be identical with the subject of a Security Index Card case, a copy of the record is furnished to the office of origin with the statement that if the office of origin determines the record to be identical, a flash notice will be posted against the fingerprint card in the Identification Division. It is the responsibility of the field offices to determine in these cases whether the record is or is not identical.

A number of communications have been received from the field indicating "it is believed the two are identical." This type of statement is not sufficiently positive for the placing of a flash notice and a new Letter to all Special Agents in Charge has been prepared pointing out the necessity of the field advising the Identification Division specifically whether the record submitted for their consideration is or is not identical with the subject.

The Conference unanimously recommends approval of the proposed Letter to all Special Agents in Charge.

Respectfully,  
For the Conference,



*Office Memorandum* • UNITED STATES GOVERNMENT

TO : DIRECTOR, FBI  
FROM : SAC, ALBUQUERQUE  
SUBJECT: SECURITY INDEX  
COMSAB TABBING

DATE: 4/24/51

ReBulet April 13, 1951 reflecting that it did not appear to the Bureau that six Security Index subjects should be tabbed for COMSAB. It is deemed advisable that this office inform the Bureau as to the reason for these tabbings and secure the Bureau's advice in this regard.

Recently a review was made of the Security Index in this office and it was noted that several of the individuals have been in the armed services. No specific information was given as to the type of training they received in the armed services, however, it was deemed that since they had training in the armed services, either in the Army or the Navy, that training undoubtedly would deal with explosives in one manner or another and that consequently this office deemed it advisable to tab them for COMSAB. As a result of this FD-122 was submitted concerning

Although no mention is made in referenced letter concerning , FD-122 was also submitted on them, recommending tabbing for COMSAB. These two individuals received training in the Merchant Marine. is a radio operator and owns and operates a radio shop in Albuquerque, New Mexico. is also a radio operator, the knowledge of which he gained in the Merchant Marine working with . There is another angle, however, concerning and that is he works in the Railroad

DIRECTOR, FBI  
SECURITY INDEX  
COMSAB TABBING

4/24/51

shops at Albuquerque, New Mexico, which shops are not listed as a vital facility on the provisional list but which this office is considering making a vital facility as it is a vital transportation point.

Concerning [redacted], a review of this subject's file reflects that he was a chemist during the last war in an oil company near Houston, Texas and was of sufficient importance to get deferrment by his employment. His exact knowledge of chemistry is unknown, however, it was deemed that any chemist knows how to deal with explosives and, therefore, he was tabbed for COMSAB.

Regarding [redacted], this office had previously considered that she has access to the Kennecott Copper Company at Santa Rita, New Mexico, which is a vital facility. This access is rather remote in this respect. The IUMSW is the bargaining unit for laborers in the Kennecott Copper Company at Santa Rita.

Amalgamated Local 890 of Bayard, New Mexico. He is a key figure in this office. [redacted] enters into Union affairs and is extremely active in the Ladies Auxiliary. By virtue of this, she has previously been considered as having access to a vital facility.

The tabbing for COMSAB has been removed in this office concerning persons mentioned in referenced letter, however, the Bureau is requested to advise whether or not it considers that a person who has been in the Army and received the usual Army training has had sufficient training in which it is deemed advisable to tab for COMSAB. The Bureau is also requested to express its suggestions in regard to [redacted] and also [redacted].

May 28, 1951

SAC, Albuquerque

Director, FBI

SECURITY INDEX  
COMSAB TABBING

Reurmemo dated April 24, 1951, concerning the tabbing of the Security Index cards of the individuals listed in Bureau letter of April 13, 1951.

The Bureau agrees that those subjects who have received military training should be tabbed for Comsab. It is not believed that the background and activity of and warrant their being tabbed for Comsab.

In accordance with the above, you should resubmit Form FD-122 recommending that those individuals who have received military training be tabbed for Comsab.

GENERAL

(C) SECURITY INDEX CASES -- The Bureau's attention has been directed to the fact that a lack of uniformity exists in the field in the handling of Security Index cases for the purpose of verifying the addresses of subjects each six months. Certain offices reopen and close Security Index cases when addresses are verified, others handle the cases on a pending inactive basis and still other offices follow these cases by use of an administrative tickler. In order to establish uniformity throughout the field, the Bureau desires that effective immediately the verifying of addresses in all Security Index cases be handled only by means of an administrative tickler. This practice will obviate the necessity of reopening the cases or carrying them as pending inactive solely for this purpose. The administrative ticklers can be followed each six months and all other administrative devices formerly in use in connection with this project may be eliminated.

Very truly yours,

John Edgar Hoover

Director

664 changed to

6-11

STANDARD FORM NO. 64

Office Memorandum • UNITED STATES GOVERNMENT

TO : Director

DATE: June 4, 1951

FROM : Mr. [redacted]

SUBJECT: [redacted]  
[redacted]

Re SAC Report No. 100, dated 12/2/50.

The Security Index was closed on May 29, 1951.

The Security Index cards maintained by this office are in an up-to-date status and all Security Index subjects have been checked within the last six months with the exception of a few subjects who have moved to cities in other divisions. In these cases the division to which the subject has moved has been requested to verify the subject's residence and employment in that division.

665  
changed to  
26-19

SAC, Los Angeles

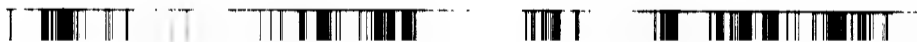
May 31, 1951

Director, FBI

STATUS OF CASES ON  
SECURITY INDEX SUBJECTS

Reurlet April 6, 1951, and Bulet April 23, 1951.  
Referenced correspondence deals with the policy to be  
followed by Field Offices in verifying addresses of  
Security Index subjects. Your letter suggested that the  
cases relating to Security Index subjects be maintained  
in a pending inactive status.

This matter has been considered by the Bureau  
and instructions were sent to the Field in SAC Letter  
Number 53 dated May 26, 1951, Series 1951.



STANDARD FORM NO. 64

## Office Memorandum • UNITED STATES GOVERNMENT

TO :

DATE: June 1, 1951

FROM :

SUBJECT:

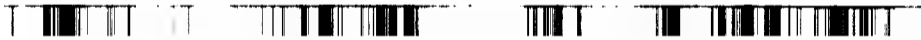
SECURITY INDEX - GENERALPURPOSE

To advise you of the total cards in the Security Index.

DETAILS

During the past week, 62 new cards were added to the Security Index and 7 cards were canceled, a net increase of 55 cards.

The Security Index count as of today is 15,808.



667  
changed  
to  
2-15

STANDARD FORM NO. 64

Office Memorandum

UNITED STATES GOVERNMENT

GOVERNMENT

TO : Director, FBI

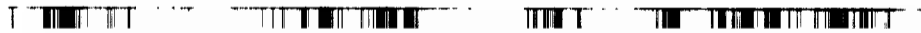
DATE: June 8, 1951

FROM : SAC, Atlanta

SUBJECT: SECURITY INDEX  
VITAL FACILITIES

Re SAC letter No. 20, Series 1951, dated 3-13-51.

In compliance with instructions contained in referenced SAC letter, this is to advise that an employment check on all security index subjects this division has been completed, checked against vital facilities list and form FD-122 submitted to the Bureau wherever necessary.



668 changed  
to  
37-21

## Office Memorandum • UNITED STATES GOVERNMENT

TO : Director, FBI  
FROM : SAC, Philadelphia  
SUBJECT: SECURITY INDEX

DATE: June 9, 1951

Remylet dated 12-29-49 and SAC Letter #53, Series 1951, dated 5-26-51 (Page 5).

The system presently followed by the Philadelphia Office in effecting verification of the residence and employment of each Security Index subject every six months, and which actually results in each case being reviewed approximately every five months, is fully set forth in the first referenced letter.

In accordance with referenced SAC Letter, the following changes are contemplated in the procedure presently followed. At the time of the above mentioned review, if it is determined that investigation is required to effect a verification, the agent assigned to the Security Index program, instead of recommending that the supervisor open and assign the case for investigation as heretofore, will merely prepare an administrative tickler card along with the usual FD-154. This tickler will contain the name of the subject and the file number and will be maintained by the supervisor of the #1 Squad, being set for approximately thirty days from the date of its preparation. At the expiration of that period, the file will then be examined by the supervisor to determine whether or not the agent to whom the FD-154 was routed has completed the verification.

It is believed that the above procedure will effectually carry out the instructions of the Bureau and will be adopted unless advice to the contrary is received.



Re: INTERVIEWS OF SUBJECTS OF SECURITY INVESTIGATIONS

Reference made to page 30, C 2e of Section 87 of the Manual of Instructions in regard to interview, with prior Bureau authorization, of a subject of a Security investigation under certain conditions prior to the closing of a case in which a Security Index Card is not being recommended. The conditions enumerated in the Manual of Instructions are (1) when the investigation is inconclusive as to whether the subject is or has been a member of the Communist Party or other revolutionary groups, and (2) when investigation reflects that although the subject was known to have been formerly affiliated with subversive groups he subsequently discontinued his association and lost sympathy with the group.

The above instructions are hereby extended to include, in addition to the above, interviews of subjects of security investigations not on the Security Index, after prior Bureau authorization, to determine attitude, cooperativeness and potential dangerousness when the investigation develops information that a subject engaged in routine activities in the Communist Party or other revolutionary groups several years ago but no current subversive activity is developed, even though no specific information is reported that the subject has discontinued his association and lost sympathy with the subversive group.

Such interviews should be considered prior to closing the case when the subject's name is not being recommended for the Security Index unless certain unusual circumstances dictate otherwise. You must secure prior Bureau authorization before conducting an interview of this type.



1. When an investigation is completed, the subject's name is not being recommended for the Security Index and unusual circumstances exist which dictate against the advisability of interviewing the subject, the reason an interview is not believed advisable should be indicated by cover memorandum accompanying the closing report in the case.

2. When an investigation is completed and the subject's name is not being recommended for the Security Index but you are considering interviewing the subject to determine his attitude, cooperativeness and potential dangerousness, you should submit a memorandum requesting Bureau authority to interview the subject. When a memorandum requesting authority to interview a subject is received at the Bureau, the Bureau must be in possession of a current investigative report. If the report is submitted at the same time as the request to interview, the report should be attached to the memorandum as an enclosure.

The memorandum requesting Bureau authorization to interview the subject of a case of this type must contain the following information, if available:

- (1) Residence address, occupation, employment and race of the subject.
- (2) Marital status. If married, the occupation, employment and race of the spouse.
- (3) Length of time the subject was a member of, or was affiliated with, subversive groups.
- (4) If married, any information indicating the spouse is or has been a member of, or affiliated with, subversive groups, the positions held in such groups, and the length of time of such membership or affiliation.
- (5) Membership or affiliation of any other close relatives in subversive groups.
- (6) Information regarding any defection, expulsion, inactivity and present sympathies of the subject and, if married, of the spouse.

Upon receipt of a request for interview the Bureau will advise whether or not authorization to conduct the interview is granted.

If authority is granted, the interview should be conducted immediately by two Special Agents who have a thorough knowledge of the individual case as well as all Bureau regulations regarding the development of informants. If the subjects prove

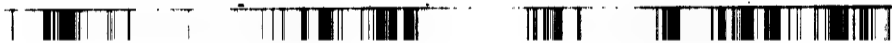
hostile or uncooperative it should, of course, be terminated immediately. All interviews should be well planned.

The results of the interview should be furnished the Bureau promptly by memorandum. If the subject, during the interview, is hostile or uncooperative you should consider this, along with the facts available in each individual case, in determining whether you should recommend subject's name for the Security Index. If you believe a Security Index card is warranted, Form FD-122 should be submitted as an enclosure to the memorandum reporting the results of the interview. If the subject is cooperative and additional interviews appear desirable for developing the subject as a confidential informant, or for other reasons, this fact should be included in the memorandum to the Bureau. Any information of value should be reduced to a signed statement if possible and you should ascertain whether the subject is willing to testify to such information in the future.

Very truly yours,

John Edgar Hoover

Director



667

# Office Memorandum • UNITED STATES GOVERNMENT

TO : THE DIRECTOR  
 FROM : THE EXECUTIVES' CONFERENCE  
 SUBJECT: CASE ADMINISTRATION

DATE:

On April 16, 1951, the Executives' Conference, consisting of Messrs.

considered the question of uniformly handling the status of Security Index cases on individuals who have been placed on the Security Index. This question was considered by the Internal Security-Espionage Conference on April 2-3, 1951.

Internal Security-Espionage  
Conference Suggestion:

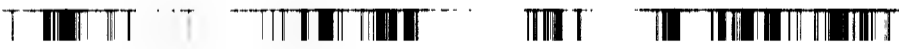
The conference pointed out that some offices at the present time are reopening individual Security Index cases for the purpose of verifying the addresses of the subjects. Following the verification of the addresses (business and residence), the case is then closed. In other offices, the addresses are verified without reopening the case. There is a lack of uniformity in this procedure, and the conference felt that uniformity was desirable throughout the field in order to properly reflect the volume of work being handled by the Bureau. The conference recommended that the uniform procedure be followed of maintaining all Security Index cases in a pending inactive status in order that the cases could be assigned to Agents and followed on the basis of a pending inactive case. It was felt this would permit a closer supervision in the handling of these cases and reflect the true condition of pending work in the field offices.

The New York Office was of the opinion that this would be an unnecessary administrative procedure. That office currently follows the policy of checking the addresses of Security Index subjects by assignment of the case to an Agent without reopening the case and without maintaining the case in a pending inactive status. The New York office felt this was the simplest procedure and would eliminate the maintenance of assignment cards and the administrative detail of opening and closing cases. The New York Office follows the verification of these addresses by means of an administrative tickler. The New York Office further felt that it would be misleading to show as pending in the various field offices a large number of cases opened solely for the purpose of verifying addresses.

The Detroit, Newark, Seattle and Boston Offices were in agreement with the New York Office.

Executives' Conference Recommendation:

The Executives' Conference felt that there should be uniformity throughout the field in the handling of these cases. The Executives'



## MEMORANDUM FOR THE DIRECTOR

Conference unanimously recommended against the opening and closing of the Security Index cases each six months for the purpose of checking the addresses of the subjects. It was felt that this furnished a padded picture of the work in the field and did not accurately reflect the number of matters handled by the field. It was pointed out that in many instances, these addresses can be verified telephonically. It was felt that an unnecessary administrative burden was also placed on the field by the opening and closing of these 15,000 plus cases each six months.

The Executives' Conference split on the question of whether these cases should be handled through administrative tickler or through maintaining them in a pending inactive status.

Messrs. [redacted] were of the opinion that a system now followed by the New York Office is correct and the verifying of the addresses in these cases each six months should be accomplished by the use of administrative ticklers. They felt that this was the simplest procedure and yet allowed the proper follow-up in the handling of the cases. They felt that any other system which would keep these cases in a pending inactive status would show an untrue picture of the actual pending work in the field offices. They recommended that the method of handling these cases again be re-examined on January 1, 1952.

The remainder of the Executives' Conference, consisting of Messrs. [redacted] were of the opinion that these cases should be maintained in a pending inactive status. They felt that by this procedure the cases could be followed closely in the field and there would be a responsibility on the Agent to whom the case is assigned to properly channel all information concerning the subject into the appropriate file. They felt further that there is considerable effort expended in the verification of the addresses of these subjects each six months, particularly in the metropolitan areas where most of the subjects reside. While many of the addresses can be verified telephonically, in a great many instances in the metropolitan areas it is necessary to perform considerable investigation due to the movement of the Security Index subjects, both as to residences and employment. They felt that these cases should be kept pending inactive as they do involve work and the field should receive credit for them as pending matters which require attention at periodic intervals.

The field will be instructed in accordance with your approval in the over-all SAC Letter being prepared concerning the recommendations of the Internal Security-Espionage Conference.

Respectfully,  
For the Conference

610 changed to 34-45

Federal Bureau of Investigation  
United States Department of Justice  
New York 7, New York

IN REPLY, PLEASE REFER TO  
FILE NO. \_\_\_\_\_

CONFIDENTIAL

June 13, 1951

Director, FBI

Re: SECURITY INDEX - VITAL FACILITIES

Dear Sir:

Re SAC letters No. 26, 3/13/51, and No. 47, 5/12/51.

Pursuant to instructions contained on page 3 of SAC letter of 3/13/51, a project was initiated to determine whether reports in cases falling within the prescribed category had already been handled in accordance with the instructions cited, and to take steps to ensure that, in cases of this type not already so handled, reports would be written as directed.

It should be noted that during the time elapsed since the inception of this project, another project of bringing up to date the addresses of persons listed in our Security Index has also been in progress. As a result, a number of additional individuals have been found employed in vital facilities.

Approximately fifteen percent of the persons originally in this group at the beginning of this project were found to be no longer employed in the particular vital facility. In addition, upon review of the case files, it was found that in approximately thirty-nine percent of the cases, reports, dated within six months prior to the date of the SAC letter, 3/13/51, had been disseminated to other interested agencies. In regard to the remainder of the cases, originally found in this group subsequent to receipt of the letter of 3/13/51, the handling of them has been substantially completed by the preparation of current reports and also by sending copies of previous reports or letters summarizing previously developed information to the other interested agencies.

1

670 changed to  
34-45

Confidential letter to Director, FBI  
NY

Further, in connection with this matter, reference is made to SAC letter No. 47, 5/12/51, particularly page 4 of that letter, where instructions are set forth calling for a report to be written each six months on persons in our Security Index who are employed in "Key Facilities". "Key Facilities" appears to this office to be another descriptive term meaning the same as "Vital Facilities", which term was used in SAC letter of 3/13/51. Accordingly, SAC letter of 5/12/51, appears somewhat to supersede the instructions in the letter of 3/13/51, which did not call for reports every six months. As a result, the reports prepared pursuant to the letter of 3/13/51, have been marked closed in most instances. Now, however, we are in the process of reopening and assigning all cases on persons employed in installations included in the "Key Facilities" list in order to handle them in accordance with SAC letter of 5/12/51.

It may be noted that, as of 6/12/51, the group of individuals employed in vital facilities numbered 140 persons, but of course, this number will fluctuate somewhat because of deletions and additions.

It is felt that each case can best be followed by being assigned as long as the subject continues the employment in a Key Facility, although it is contemplated that each case will be kept in a pending inactive status during the six months between each report. Inasmuch as Bureau Bulletin No. 60, 11/2/50, page 11, appears to apply to persons employed in installations on the Key Facility list, the dual character of Internal Security Act of 1950 will be added to the normal character of these cases, unless advice is received from the Bureau to the contrary.

We will continue to make every possible effort to discharge properly the Bureau's responsibility in each of these cases.

Very truly yours,

April 30, 1951

SUGGESTED MANUAL CHANGE

There is attached page 44 of the Manual of Instructions with the suggested change underlined.

The change is based on information given the Field in SAC Letter Number 30, Series 1951, dated April 21, 1951, under the caption Security Index - GENERAL Comsab Program.

UNRECORDED

April 30, 1951

PROPOSED CHANGE IN MANUAL  
SECTION 87C - SECURITY INVESTIGATIONS

d. Comsab Program

All subjects of Security Index cards who because of their training or because of their position relative to vital industry or installations and who possess the potential to be Communist saboteurs should be considered under this program. The following should be tabbed Comsab:

All Security Index subjects who are:

(1) employed in vital facilities;

(2) employed in military service in any country;

(3) veterans of the United States Armed Forces; and

(4) graduates of the Lenin School in Russia.

In addition to the above, consideration should be given to individuals that are known to have engaged in acts of violence during industrial strikes and those who have engaged in acts of violence in forwarding trouble among laborers in industrial plants.

Indemnity should still be given cases arising there, because of the similar circumstances involved, it would not be desirable to turn for Comsab individuals falling within the above-described situations.

In the event such a case arises and you are uncertain as to what procedure should be followed the facts should be presented to the Bureau.

The geographical Security Index card of any individual coming within this purview should be tabbed with a metal signal tab attached to the card. Both the alphabetical and geographical card should contain the code word "Comsab." The Bureau should be advised of such tabbing by the use of Form FD 122 in order that the Bureau's card may likewise be tabbed. The communication should bear in the caption the title and character of the individual case. The Bureau should similarly be advised of the deletion of such tabbing. In the event of the transfer of the subject of a Security Index Card which card has been tabbed for Comsab, such tabbing is automatically deleted by both the new office of origin and the Bureau. It is, therefore, incumbent upon the new office of origin to consider the subject in the light of this program and determine if the subject is to be tabbed again. The new office of origin should so advise the Bureau.

e. Tabbing of Security Index Cards for Priority Purposes (Petcom)

The Petcom Program is concerned with individuals on the Security Index who are to be given priority arrest in the event of apprehension

ENC 1

of security index subjects at the time of an emergency. As such, the original (geographical) Security Index Cards of individuals falling into the following categories must be tabbed for Detcom:

- (1) All Top Functionaries
- (2) All Key Figures
- (3) All individuals tabbed under the Comsab program
- (4) Any other individual who, though he does not fall in the above groups, should be given priority arrest because of some peculiar circumstances.

No effort should be made to distinguish between the various degrees of priority.

Each Special Agent in Charge should advise the Bureau of the cards to be tabbed in order that a like tabbing system may be followed at the Bureau. This may be done by the use of Form FD-122 which should carry in the caption the title and character of the individual case. The cards should be tabbed with a metal signal tab attached to the card. All individuals tabbed under the Detcom program should be tabbed with a contrasting colored tab from those tabbed under the Comsab program. The security index cards of Detcom subjects should not be of any particular distinguishing color. The Security Index Cards, both alphabetical and geographical, should contain the card word Detcom.

In the event of the transfer of the subject of a Security Index card which card has been tabbed for Detcom, such tabbing is automatically deleted by both the new office of origin and the Bureau. It is, therefore, again incumbent upon the new office of origin to consider the subject in the light of this program and immediately advise the Bureau if the card is to be tabbed again.

f. Submitting Names to Bureau for Indexing Purposes

Offices shall be alert to supply the Bureau, for indexing purposes, the name of additional individuals who become associated with

ENC 2

67/  
changed  
to  
12-8

STANDARD FORM NO. 64

Office Memorandum • UNITED STATES GOVERNMENT

TO : DIRECTOR, FBI

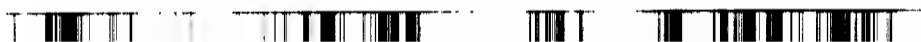
DATE: 6-12-51

FROM : SAC, DALLAS

SUBJECT: SECURITY INDEX

Re SAC Letter #100 dated 12-28-50.

The Security Index Cards in this office are in an up-to-date status and have been checked within the last six months. The semi-annual re-check is in progress at this time.



## Office Memorandum • UNITED STATES GOVERNMENT

TO : Director, FBI

DATE: May 29, 1951

FROM : SAC, Detroit

SUBJECT: Fingerprint Identification Records in Security Index Card Cases

Re section D, SAC letter Number 47, Series 1951 re submission of Security Flash letters. As of this writing there are 835 Subjects on the Detroit Security Index and that the Identification Division has been able to effect an estimated 650 positive identifications. The result, of course, is that Security Flash Stops have been placed against the records of over three-fourths of the Subjects now on our Index.

Further, this high percentage of Stops was effected in the majority of cases despite the fact that positive identification data, i.e., fingerprints, name and FBI number or name and registry number were not available to this office at the time the Security Flash forms were submitted. It is felt that Detroit is in an unusual position in this regard due to the heavy industrialization in this area and due to the fact that fingerprinting of employees was carefully practiced during World War II in those plants which have always attracted CP employees.

Referred SAC letter appears to rule out the most productive type of Security Flash Notice available to Detroit, i.e., that in which it appears possible that the Subject may have been printed by a defense plant during World War II. In support of our belief that the "name check" type of Identification search based upon the foregoing is very often successful your attention is invited to three typical Identification records received by Detroit today. In the cases of

positive Identification Stops have been posted despite the fact that this office did not have definite identification data at the time the Security flash notices were submitted.

These Identification Stops have already begun to show results. One record received today in the case of \_\_\_\_\_ gives a current lead as to his employment and considerable agent time will be saved as a result of its receipt.

Based on favorable local experience, this office would like to continue to submit Security Flash Notices in all cases except those involving housewives (where there is no history of employment) even though no specific identification data has been established and will continue to do so UACB.

672 Changed to

SAC Detroit  
Director, FBI

15-15

6-2-51

Fingerprint Identification Records  
in Security Index Card Cases

Reurlet of May 29, 1951.

With reference to Section D, SAC Letter #47, Series 1951, dated May 12, 1951, it is now intended that the field offices be precluded from having a name search made of the Identification Division files. All descriptive data available should be furnished in connection with requesting such name searches. It is intended, however, that the field offices not request a security flash notice be posted into the Identification Division records except where it is determined by a field office that the record is that of the subject of the Security Index case. Further, a positive identification in these cases is not limited to those instances where a comparison was made of fingerprints, or name and FBI number, or name and registry number.

The purpose of the SAC Letter was to call attention that the burden of determining whether or not the record is identical with the subject lies with the field office. The Identification Division of the Bureau should not be sent correspondence worded "It is believed that the identification record \_\_\_\_\_ is identical with the subject of instant case," thus placing the final determination of identity on the Bureau.

Where it is determined that a flash notice has been posted into a fingerprint record which is not identical with the subject, you should, of course, advise the Bureau, Attention Identification Division, to cancel such a flash notice.



673  
changed  
to  
33-9

Office Memorandum • UNITED STATES GOVERNMENT

TO : Director, FBI  
FROM : SAC, New Orleans  
SUBJECT: SECURITY INDEX AND VITAL FACILITIES

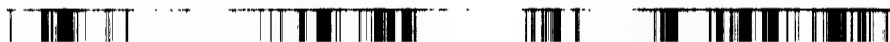
DATE: June 15, 1951

CONFIDENT

Re SAC Letter #26, Series 1951, dated March 13, 1951, and New Orleans letter to Bureau dated May 14, 1951.

A review of the Security Index made upon receipt of SAC Letter #26 reflected a total of six subjects employed in a vital facility or having access thereto. In each case, the vital facility concerned was the Port of New Orleans, in which the Coast Guard is the contributing and responsible agency. In each of these six cases, a current report has been submitted with distribution to the Coast Guard.

Subsequent to the receipt of SAC Letter #26, three additional Security Index subjects have been employed on the river front thus giving them access to the Port of New Orleans and vital facilities. These cases are presently being handled and reports will be disseminated to the Coast Guard. If additional cases arise of individuals on the Security Index employed in vital facilities, instructions in SAC Letter #26 will be carried out.



674 changed to  
50-17

STANDARD FORM NO. 64

*Office Memorandum* • UNITED STATES GOVERNMENT

TO : DIRECTOR, FBI

DATE:

June 13, 1951

*encl* : SAC, SEATTLE

CONFIDENTIAL

SUBJECT: SECURITY INDEX - VITAL FACILITIES

Re SAC Letter No. 26, Series 1951 dated 3/13/51, sub-section A, captioned as above setting out instructions concerning the handling of Security Index subjects employed in vital facilities and requesting that the Bureau be advised by letter when all of the requested reports have been submitted.

This is to advise that an employment check has been made of all Security Index subjects in this division and form FD-122 has been submitted on all of those employed in vital facilities. In those instances where a report had not been submitted within the six-months' period prior to receipt of referenced SAC letter, a report has now been prepared and submitted.

675 changed to

18-11

STANDARD FORM NO. 64

Office Memorandum • UNITED STATES

GOVERNMENT

TO : Director, FBI

DATE: June 15, 1951

FROM : SAC, Honolulu

SUBJECT: SECURITY INDEX -  
"ITAL FACT" NOTES

Re SAC Letter No. 26(A), dated March 13, 1951, and alet dated April 14, 1951.

The Bureau is advised that current reports have been submitted on each Security Index subject employed in a vital facility in this Division in accordance with the requirements of reBulet. Also, appropriate dissemination of these reports has been made to local agencies and the necessary "Comsab" designations recommended to the Bureau on Forms FD-122.

Arrangements have been effected to maintain this program in a current status at all times.

676  
changed  
to  
29-9

STANDARD FORM NO. 64

*Office Memorandum* • UNITED STATES GOVERNMENT

TO : Director, FBI

FROM : SAC, Miami

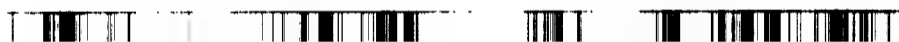
SUBJECT: SECURITY INDEX  
VITAL FACILITIES  
MIAMI FIELD DIVISION

DATE: June 15, 1951

Reference is made to SAC Letter No. 26 dated March 13, 1951, Paragraph A. Further reference is made to Miami letter to the Bureau dated March 28, 1951 advising that in compliance with Bureau instructions current reports were being prepared and disseminated on Security Index subjects presently employed in vital facilities in the Miami Division.

This is to advise that a current report has been prepared on every Security Index subject employed in a vital facility in the Miami area. These reports have been disseminated to the interested agencies.

These instructions will be kept in mind continually and when information is developed indicating that any Security Index subject secures employment at a vital facility a current report will be prepared and disseminated pursuant to the instructions in the referenced SAC letter.



677 changed  
to  
47-25

# Office Memorandum • UNITED STATES GOVERNMENT

TO : DIRECTOR, FBI

AIR MAIL

DATE: 6/15/51

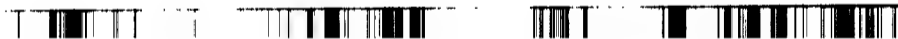
FROM : SAC, SAN FRANCISCO

STRICTLY CONFIDENTIAL

SUBJECT: SECURITY INDEX  
VITAL FACILITIES

Re SAC Letter 26, Series 1951, mylet 3/21/51, and Bulet 3/27/51.

For the information of the Bureau, reports have been submitted on all Security Index subjects employed in vital facilities, except those employed on the San Francisco waterfront. In accord with Bureau letter dated 3/27/51, reports will be submitted on all waterfront workers whose names appear on the Security Index by 9/17/51. Such reports have been disseminated locally to G-2, DIO and Coast Guard.



## Office Memorandum • UNITED STATES GOVERNMENT

TO : DIRECTOR, FBI

DATE: 6-15-51

FROM : SAC, Kansas City

SUBJECT: SECURITY INDEX -  
VITAL FACILITIES

Re SAC letter No. 26, Series 1951, dated 3-13-51 Section A,  
captioned as above and letter from this office dated 5-7-51.

This is to advise the Bureau of an additional security index  
subject in the Kansas City Office who is presently employed in a vital  
facility. This individual is , was. , whose  
security index card was recently approved by the Bureau. This subject  
is employed at the plant operated by General Motors Corporation, Buick-  
Pontiac-Oldsmobile Division, Fairfax, Kansas City, Kansas.

In compliance with instructions, the report of Special Agent  
dated at St. Louis, Mo. 3-27-51 entitled "  
, wa. , Security Matter - C" and descriptive information  
and background information as to have been forwarded to  
, District 13, Office of Special  
Investigations, U. S. Air Forces, Offutt Air Base, Omaha, Nebraska, which  
Agency has the security responsibility of the above facility.

678  
changed  
to  
23-10

## Office Memorandum • UNITED STATES GOVERNMENT

TO : DIRECTOR, FBI

CONFIDENTIAL

DATE: 6-11-51

FROM : SAC, RICHMOND

SUBJECT: SECURITY INDEX  
VITAL FACILITIES

Re SAC Letter No. 26, Series 1951 dated 3-13-51.

With respect to that portion of report concerning current reports on security index subjects employed in vital facilities, it is to advise that a current report has been submitted on each of the subject within the past six months currently maintained in the Richmond Office and that no known dissemination has been made. Attention is directed to the report of SA [redacted] dated 4-2-51 in the case entitled [redacted], SECURITY MATTER -

Bureau File No. [redacted] It is noted that copies of this report were not indicated for dissemination. However, it is noted that the facility in which [redacted] is employed is of interest to the Army and security responsibility rests with that agency. In view of this, a copy of this report has been made available locally to a C.I.C. representative at Richmond, Virginia.

Instant letter is in reply to Bureau request that you be advised when all of the requested reports have been submitted.



Office Memorandum • UNITED STATES GOVERNMENT

TO :

DATE: June 15, 1951

FROM :

SUBJECT:

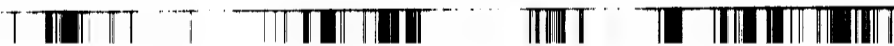
SECURITY INDEX - GENERALPURPOSE

To advise you of the total cards in the Security Index.

DETAILS

During the past week, 114 new cards were added to the Security Index and 12 cards were canceled, a net increase of 102 cards.

The Security Index count as of today is 16,043.



681

Office Memorandum • UNITED STATES GOVERNMENT

TO :

DATE: June 8, 1951

FROM :

SUBJECT: — SECURITY FLASH NOTICES

Security Index — GENERAL

Reference is made to the attached letter from the New Haven Division dated May 12, 1951, regarding the above subject matter.

We have had considerable correspondence with the New Haven Division regarding security flash notices and apparently they are not clear on the policy to be followed in placing security flash notices in the Identification Division files.

Pursuant to your instructions I spoke to Special Agent \_\_\_\_\_ of the New Haven Division, who is in service, and informed him with regard to the policy and instructed him to bring this to the attention of the supervisor of security index cases in the New Haven Office as well as the Special Agent in Charge.

I pointed out that there was no objection to requesting name searches regarding security index subjects and that, in fact, it was desired. I pointed out, however, that with regard to the problems at hand the responsibility of determining if a record furnished by the Identification Division based upon descriptive information to the New Haven Office regarding a subject as being or not being identical lies with the division offices and that if they determine the individual to be identical then they should request a security flash notice be posted if the circumstances warrants one.

I pointed out to Special Agent \_\_\_\_\_ that the field office should not submit unnecessary correspondence to inform why they came to the conclusion nor to use the expression "believed to be identical." It was entirely up to their good judgment and that if they determined it was identical they should merely ask for the placing of a notice by furnishing the FBI number of the record and discontinue forwarding correspondence to the Bureau which serves no purpose.

No further action necessary.



Re: SECURITY INDEX/SUBJECTS -  
ABSENCE OF CURRENT SUBVERSIVE ACTIVITY

In many instances current investigations conducted on subjects whose names were placed on the Security Index several years ago have failed to develop positive evidence of current

subversive activity in the Communist Party or other Marxist or revolutionary groups. Due to security measures adopted by the Communist Party and other revolutionary groups, it is becoming increasingly more difficult to develop evidence of current subversive activities, and individuals have gone underground or divorced themselves from open participation in Party activities because of instructions issued by the Communist Party.

Although a current investigation conducted on a Security Index subject fails to develop positive evidence of current subversive activity, the subject may be a "sleeper," and the subject's name should be continued in the Security Index unless there is some positive development justifying a recommendation that the Security Index Card be cancelled in line with present instructions in regard to cancelling Security Index Cards.

In other words, the absence of information reflecting current subversive activity when there is no positive development justifying contrary action is not a sufficient reason for considering an individual presently on the Security Index as no longer dangerous or potentially dangerous to the internal security of the country.

*Office Memorandum* • UNITED STATES GOVERNMENT

TO : / Director, FBI

DATE: 6/23/51

FROM : SAC, MobileSUBJECT: SECURITY INDEX  
MOBILE DIVISION

Re Section C, SAC Letter 100, 12/28/50.

This is to advise that the Security Index Cards in this Division are up to date and the addresses of all security index subjects have been checked within the past six months with the following two exceptions:

One subject, , Bufile  
is reliably reported living in South America and Bureau  
was advised 6/2/51 with request to cancel index card.

One subject, , Bufile  
is reportedly in California and the Los Angeles  
Office is presently attempting to verify his address in  
that city.

683  
changed  
to  
6-12

STANDARD FORM NO. 64

*Office Memorandum*

*Memorandum* • UNITED

GOVERNMENT

TO : Director, FBI CONFIDENTIAL

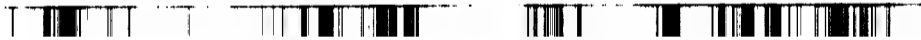
FROM : SAC, EMPLOYMENT

SUBJECT: SECURITY INDEX - VITAL FACILITIES

DATE: June 16, 1951

Re SAC Letter #26, Series 1951, March 13, 1951.

In accordance with instructions contained in Part A, last paragraph, Page 3, of reference letter, this is to advise that with two exceptions reports have been submitted by this office within the time mentioned in referenced letter concerning Security Index subjects employed in vital facilities. A review of these cases has been made and where not previously done, copies have been submitted to the interested agencies.



684  
6-8-51

SUGGESTION:

(2) forwarded a suggestion from  
that Security Index cases be maintained in a pending  
inactive status and assigned. view was that,  
since addresses on Security Index subjects are verified  
every 6 months, keeping cases pending inactive and assigned  
will be reflected in our statistical accomplishments  
and will reduce the clerical time and effort necessary to  
open and close these cases every 6 months.

SECURITY AND ESPIONAGE CONFERENCE CONSIDERATION:

This matter was considered by the recent Security and  
Espionage Conference and was handled by SAC Letter #53,  
dated 5/26/51, which provides that Security Index subject  
cases are not to be maintained pending inactive or assigned  
but are to be followed on a 6-month tickler in order that  
addresses may be verified. For this reason, the Joint  
Committee did not consider this suggestion.

Respectfully,  
For the Conference

OK  
d.



**FREEDOM OF INFORMATION  
AND  
PRIVACY ACTS**

**SUBJECT: CUSTODIAL DETENTION  
SECURITY INDEX**

**FILE NUMBER: 100-358086**

**SECTION : 14**



**FEDERAL BUREAU OF INVESTIGATION**

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686

list

SAC, Omaha

June 25, 1951

Director, FBI

SECURITY INDEX - ~~GENERAL~~

PERSONAL AND CONFIDENTIAL  
 REGISTERED MAIL  
 AIR MAIL SPECIAL DELIVERY  
 RETURN RECEIPT REQUESTED

ReBulet dated December 29, 1950.

There is enclosed herewith a sealed package containing a new Security Index list of all subjects maintained in the general and Special Sections of the Security Index.

This package should be maintained in your office safe in accordance with instructions in referenced memorandum. This new list replaces the list in your possession. It is your personal responsibility to see that the old list is destroyed by burning.

The Bureau should be advised of your receipt of the attached list and the destruction of the old list.

Enclosure

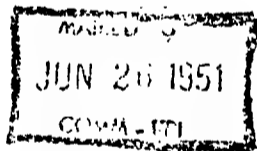
RECORDED - 73

EX-60 437802

JUN 28 1951  
80JUN 28 1951  
F.B.I.

JUN 28 1951

REC'D - 1012012 3-11-51



F107

1051

STANDARD FORM NO. 64

Office Memorandum • UNITED GOVERNMENT

TO :

DATE: June 22, 1951

FROM :

SUBJECT: SECURITY INDEX *GENERAL*

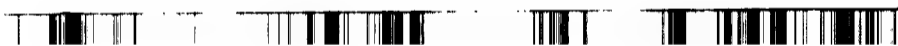
PURPOSE

To advise you of the total cards in the Security Index.

DETAILS

During the past week, 90 new cards were added to the Security Index and 5 cards were canceled, a net increase of 85 cards.

The Security Index count as of today is 16,129.



00- changed  
to  
11-17

*Office Memorandum* • UNITED STATES GOVERNMENT

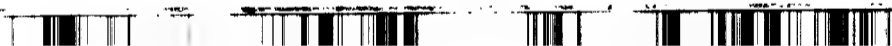
TO : Director, FBI  
FROM : SAC, Cleveland  
SUBJECT: SECURITY INDEX  
VITAL FACILITIES

DATE: June 28, 1951

Re SAC Letter No. 26, Series 1951, dated March 13, 1951.

Above letter requested that a current report be submitted within 90 days on each Security Index subject employed in a Vital Facility unless a report was submitted during the previous six months.

This is to advise that, in accordance with the above instructions, current reports regarding all SI subjects in this category have been submitted by this office.



689  
changed  
to  
32-25

STANDARD FORM NO. 64

Office Memorandum • UNITED STATES GOVERNMENT

DATE: 7-2-51

TO : DIRECTOR, FBI

FROM : SAC, NEW HAVEN

SUBJECT: SECURITY INDEX SUBJECTS  
NEW HAVEN OFFICE

Re: SAC Letter #100 dated 12-28-50, paragraph C entitled, "Security Index".

All Security Index cards in the New Haven Office at the present time are in an up to date status, and all addresses and employments for all Security Index subjects have been checked within the past six months.

*Office Memorandum* • UNITED STATES GOVERNMENT

DATE: July 3, 1951

TO : DIRECTOR

FROM : SAC, PITTSBURGH

SUBJECT: SECURITY INDEX - VITAL FACILITIES

Re SAC let #26 dated 3/13/51 requesting advice when reports have been prepared and disseminated on all Security Index subjects employed in vital facilities.

Pittsburgh has prepared and properly disseminated reports to interested agencies on all Security Index subjects employed in vital facilities in accordance with SAC let.

690  
changed  
to  
39-18

671 changed  
to  
50-18

*Office Memorandum* • UNITED STATES GOVERNMENT

TO : DIRECTOR, FBI  
FROM : SAC, SEATTLE  
SUBJECT: SECURITY INDEX  
SEATTLE OFFICE  
INTERNAL SECURITY - C

DATE:

July 2, 1951

Re SAC Letter #100, Series 1950, dated 12/28/50, subsection C, captioned "Security Index" instructing that the Bureau be advised each six months whether all Security Index cards are in an up-to-date status and whether addresses for all Security Index subjects have been checked within the last six months.

Please be advised that all Security Index cards in this division are in an up-to-date status and addresses of all Security Index subjects have been checked within the past six months, with the exception of the following:

These five individuals have been missing from the Seattle Division since August 1950 and their whereabouts has been unknown. In the cases of \_\_\_\_\_ and \_\_\_\_\_, no information whatever is available as to their current whereabouts. Within the past three days information has been received indicating that \_\_\_\_\_ is employed and residing in Chicago, Ill. Within the same period of time information has also been received that \_\_\_\_\_ is expected in Seattle within a few days. As soon as the information has been verified on these subjects form FD-122 will be submitted on them. The case files on all of these five subjects are in a pending active status and investigation is being conducted currently to locate them.

692

Office Memorandum • UNITED STATES GOVERNMENT

TO :

DATE: June 15, 1951

FROM :

SUBJECT: SECURITY INDEX - *SECRET*  
VITAL FACILITIES

PURPOSE:

To report that on May 22, 1951, ONI advised Liaison that Harvard University, a facility on the Key Facility List, had no classified contracts and that in view of this they were advised by Bulet dated May 31, 1951, that the Bureau did not contemplate furnishing to them reports concerning individuals at Harvard on whom derogatory information has been obtained. Further, to report that on June 5, 1951, ONI advised Liaison that Harvard had contracts of an unclassified nature and that key men at Harvard had access to a document room where classified reports are stored. To recommend that in view of the fact that individuals at Harvard have access to classified material, although working on unclassified contracts, reports concerning individuals at Harvard on whom we developed derogatory information be furnished to ONI.

DETAILS:

The Boston Office, by letter dated April 30, 1951, captioned as above, advised the Bureau that they were in receipt of a Facility Security Survey Report on the president and fellows of Harvard University, Cambridge, Massachusetts, made by the First Naval District at Boston, Massachusetts. The Boston Office noted that in this connection a copy of the survey, as furnished to the Boston Office by the Commandant, First Naval District, indicates the officials of Harvard University stated that Harvard would not care to participate in the survey and declined to furnish data requested by the U.S. Navy. It was also noted that the Boston Office has several security index subjects located at Harvard University who are either faculty members or members of the student body.

By referenced letter the Bureau was also advised that since the University has consistently refused to take on classified contracts, there is some question as to the extent or location of the vital facility at Harvard University, if such exists. *12*

As a result of this information being furnished the Bureau, the Liaison Section was requested to determine through ONI whether or not Harvard was on the Key Facility List and, if so, whether they were receiving classified contracts.

746 On May 22, 1951, Lieutenant Commander *746*, ONI, was contacted by *746*, Liaison Section, advised *746* Agent, after making numerous telephone calls within the Pentagon, that Harvard was a facility on the Key Facility List

/

and that at the present time no classified contracts had been awarded. Lieutenant Commander [redacted] further advised that Harvard had advised the Navy Department that they do not want classified contracts.

The information received from Lieutenant Commander [redacted] was furnished the Internal Security Section with the result that on May 31, 1951, the Bureau wrote the Department of the Navy and stated that, in connection with the recent inquiry concerning Harvard University and it being determined that no classified contract had been awarded Harvard, the Bureau did not contemplate furnishing to ONI reports concerning individuals at Harvard University on whom derogatory information has been developed until such time as a contract has been awarded.

On June 5, 1951, this letter was brought to the attention of Mr. [redacted] who advised that the Bureau had probably been misinformed concerning contracts to Harvard, in view of the fact that contracts were presently outstanding. Mr. [redacted] was advised that Lieutenant Commander [redacted] had already explored this matter when contacted on May 22, 1951, and had advised that no contracts had been awarded to Harvard. As a result of this, Lieutenant Commander [redacted] was called into conference with Mr. [redacted] and Agent [redacted] and in addition, Lieutenant [redacted], who is familiar with Harvard University, was in attendance. Lieutenant [redacted] advised that Harvard had been awarded contracts of an unclassified nature and that key men at this facility have access to classified reports which are stored in the document room. He also advised that a survey of a facility security nature had been made in January, 1951, and that it had been determined that the policy of Harvard University has been and still is not to accept classified work. The survey reflected that the University has not been cleared to handle classified matter, however, several of the professors have been cleared to do classified research work on a consultant basis. It was also indicated that a document room under the cognizance of the Office of Naval Research, where classified reports are stored, has been granted a secret clearance.

Lieutenant Commander [redacted] expressed surprise that the Office of Naval Intelligence had not been apprised of the fact that Harvard was doing work on unclassified contracts. Mr. [redacted] advised that although Lieutenant Commander Coombs had informed the Bureau properly as he had no knowledge of unclassified contracts being in existence at Harvard, he was indeed sorry we had not been fully informed as to this matter.

Lieutenant Commander [redacted] expressed the opinion that apparently someone in the Navy was trying to appease Harvard University due to their attitude concerning acceptance of classified contracts and as far as he was concerned, the contracts

awarded, although termed unclassified, should more appropriately be classified and treated accordingly.

RECOMMENDATION:

In view of the fact that individuals at Harvard have access to classified material although working on unclassified contracts for Navy, it is recommended that the reports concerning individuals at Harvard on whom we develop derogatory information be furnished to ONI, it being noted that ONI is entitled to reports of this nature under the Delimitations Agreement. It is also recommended that this memorandum be referred to the Internal Security Section and that the Boston Office and the Office of Naval Intelligence be apprised of our decision in this matter.

*list*  
Office Memorandum • UNITED STATES GOVERNMENT

TO : DIRECTOR, FBI

DATE: July 6, 1951.

FROM : SAC, OMAHA

PERSONAL AND CONFIDENTIAL

SUBJECT: SECURITY INDEX *GENERAL*

ReBuLet June 25, 1951. The list dated June 25, 1951, has been received, and the list dated May 31, 1951, has been destroyed by burning.

The list received April 27, 1951, has also been destroyed by burning. It is noted that the Bureau was not previously advised on this.

RECORDED - 152

JUL 9 1951

EX-129

JUL 17 1951

674

list

Mr. Peyton Word  
Deputy Attorney General

June 25, 1951

Director, FBI

CONFIDENTIAL

SECURITY INDEX LIST

GENERAL

There is attached hereto a current list of the names of individuals maintained in the Security Index. This list is subdivided alphabetically under the field offices of this Bureau covering the residence of the individuals listed.

It is requested that this list be given utmost security.

Attachment

NOTE: List contains all names in Security Index except the Special Section "Espionage."

*Delivered personally  
to Col. W. H. Harbo  
at Dept. of Justice  
& destroyed. PHE*

RECORDED - 25

JUL 10 1951  
13

EX - 39

RECEIVED  
FBI  
READING ROOM

JUN 26 11 17 AM '51

*13*  
*AK*  
*21*  
*PHE*



b1  
changed  
to  
37-22

STANDARD FORM NO. 64

Office Memorandum • UNITED STATES GOVERNMENT

TO : DIRECTOR, FBI

DATE: July 9, 1951

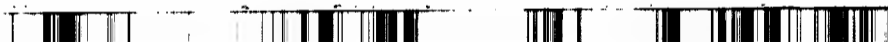
FROM : SAC, PHILADELPHIA

"STRICTLY CONFIDENTIAL"

SUBJECT: SECURITY INDEX - VITAL FACILITIES

Reference is made to my letter dated April 12, 1951, and SAC Letter Number 26, Series 1951, dated March 13, 1951 directing that a current report be submitted within ninety days on each Security Index subject employed in a vital facility, unless a report was submitted during the previous six months.

This is to advise that reports have been duly filed by this office in all cases in the above category.



STANDARD FORM NO. 64

*Office Memorandum* • UNITED STATES GOVERNMENT

DATE: 7/3/51

TO : DIRECTOR, FBI  
FROM : SAC, BALTIMORE  
SUBJECT: SECURITY INDEX

Re SAC letter #100, dated 12/28/50, Section C.

This is to advise that a review of the Security Index Cards in this office reflects that addresses for all of the subjects have been verified within the last six months and that the cards are in an up-to-date status.

696  
changed  
3-14

Office Memorandum • UNITED STATES GOVERNMENT

TO : THE DIRECTOR

DATE: June 8, 1951

FROM :

SUBJECT: SECURITY INDEX

PURPOSE

To advise you of the total cards in the Security Index.

DETAILS

The following is a report on the increase in the Security Index since the last count was furnished to you on May 11, 1951:

<u>Week of</u>	<u>New Cards Added</u>	<u>Cards Cancelled</u>	<u>Net Increase</u>
May 12-18	111	15	96
May 19-25	137	7	130
May 26-June 1	62	7	55
June 2-June 8	<u>149</u>	<u>16</u>	<u>133</u>
Totals	459	45	414

The Security Index count as of today is 15,341.

For your information, during the week of May 12-18, 1951, 111 new cards were added, 39 cards were cancelled, or a net increase during that period of 72 cards.



15-16

STANDARD FORM NO. 64

*Office Memorandum* • UNITED STATES GOVERNMENT

TO : Director, FBI

DATE: July 7, 1951

FROM : SAC, Detroit

SUBJECT: SECURITY INDEX,  
VERIFICATION OF ADDRESSES

Re Section C, SAC Letter No. 100, Series 1950.

The Security Index cards of this division are in an up-to-date status. Addresses of all subjects have been verified or determined during the past six months.



699 changed  
to  
37-23

STANDARD FORM NO. 64

Office Memorandum • UNITED STATES GOVERNMENT

TO : DIRECTOR, FBI

DATE: July 9, 1951

FROM : SAC, PHILADELPHIA

SUBJECT: SECURITY INDEX

Re Section "C" of SAC Letter #100, Series 1950, dated 12/28/50.

The addresses and places of employment of all Security Index subjects in this office have been checked within the past six months with the exception of those presently being handled. These will be finished within the next week or ten days.



700 changed  
to  
36-11

*Office Memorandum* • UNITED STATES GOVERNMENT

TO : DIRECTOR, FBI

DATE: 7/9/51

FROM : SAC, OMAHA

CONFIDENTIAL

SUBJECT: SECURITY INDEX  
OMAHA OFFICE

Re SAC Letter No. 100, Series 1950, dated 12/23/50, Section (C)  
and Omaha letter dated 1/15/51.

All Security Index Cards have been checked and are in an up-to-date  
status. The addresses for the Security Index subjects have been  
checked by the Omaha Office within the past six months.

701 changed  
to  
52-10

STANDARD FORM NO. 64

Office Memorandum • UNITED STATES GOVERNMENT

DATE: July 6, 1951

TO : DIRECTOR, FBI  
: SAC, ~~SPRINGFIELD~~  
SUBJECT: SECURITY INDEX

R  
Re Section 87 (c) 3b, Manual of Instructions.

The Security Index cards maintained by the Springfield Office are in an up-to-date status, the addresses and employments having been checked within the past six months.



702  
changed  
to  
25-9

STANDARD FORM NO. 64

Office Memorandum • UNITED STATES GOVERNMENT

TO : Director, FBI

DATE: July 10, 1951

FROM : SAC, Little Rock

SUBJECT: SECURITY INDEX

ReSAClet No. 100, Series 1950, dated  
December 28, 1950.

This is to advise that the information  
appearing in the Security Index in this Division has  
been checked within the past month and is current.

703  
changed  
to  
22-9

STANDARD FORM NO. 64

*Office Memorandum* • UNITED STATES GOVERNMENT

TO : Director, FBI  
FROM : *W* SAC, Anchorage  
SUBJECT: SECURITY INDEX CARDS

DATE: July 9, 1951

Re SAC Letter No. 100, dated 12/28/50, Paragraph C.

This is to advise that the security index cards of subjects residing in this Territory are in an up-to-date status and addresses have been checked within the past six months.



*Office Memorandum* • UNITED STATES GOVERNMENT

DATE: April 24, 1951

TO :

FROM :

SUBJECT: SECURITY INDEX - PITTSBURGH OFFICE

PURPOSE

To advise you of the administrative procedure used by the Pittsburgh Office in following assignments in the Detcom Program and the verification of residence and business addresses.

BACKGROUND

The Bureau by letter dated February 27, 1950, authorized the Pittsburgh Office to institute a tickler system to assist in following Security Index cases for the purpose of verifying residence and business addresses.

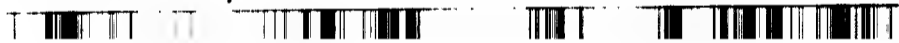
The Pittsburgh Office by letter dated March 8, 1951, advised that it had adopted the policy of assigning verification of residence and business addresses of Security Index subjects to the Agents responsible for their apprehension under the Detcom Program.

To facilitate the administrative handling of these assignments they have added to their tickler system an alphabetical section consisting of three by five cards showing the name of the Security Index subject and the name of the Agent to whom this subject is assigned under the Detcom Program.

In addition they have a second set of three by five cards arranged alphabetically by Agents showing the subjects assigned to the Agents under the Detcom Program.

The Pittsburgh Office has advised that this arrangement enables the office to maintain assignments under the Detcom Program on a current basis and make any reassignments immediately upon notice of change of employment or address of a particular subject. It also enables the office to keep the information verification of the employment and residence addresses of the Security Index subjects in an up-to-date condition at all times.

The Pittsburgh Office desired to bring the above administrative procedure and tickler system to the attention of the Bureau since they found this system to operate in such a satisfactory manner.



RECOMMENDATION

In view of the fact that the matters referred to by the Pittsburgh Office are purely administrative in nature, it is suggested this memorandum be referred to the Training and Inspection Division for their approval. The Security Division has no objection to the administrative devices now being used by the Pittsburgh office in handling the Detcom Program.



705  
changed  
to  
4-9

STANDARD FORM NO. 64

*Office Memorandum* • UNITED STATES GOVERNMENT

TO : DIRECTOR, FBI  
FROM : SAC, BIRMINGHAM

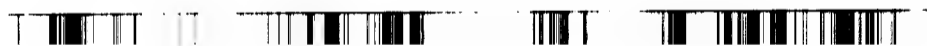
DATE: July 11, 1951

CONFIDENTIAL

SUBJECT: COMMUNIST PARTY - USA  
DISTRICT OF  
BIRMINGHAM DIVISION  
(SECURITY INDEX)  
INTERNAL SECURITY - C

Re SAC Letter No. 100 dated December 23, 1950, Series  
1950.

This is to advise that of the eleven security index  
subjects of this office, the security index cards are in an up-  
to-date status with regard to all of them except \_\_\_\_\_, on  
whom there is no photograph currently available. The addresses  
with regard to the following security index subjects have been  
verified as follows:



## Office Memorandum • UNITED STATES GOVERNMENT

TO :

DATE: May 2, 1951

FROM :

SUBJECT: SUGGESTION TO MARK CERTAIN SECURITY  
FILES IN A DISTINCTIVE MANNERPURPOSE

To advise you concerning the suggestion of the Los Angeles Office to place a stamp on the file jacket or a distinctive colored sheet of paper as the top serial in the file to indicate whether the subject of the file is a Security Index subject or a name in the Communist Index.

BACKGROUND

The Los Angeles Office advised they have approximately 10,000 names in the Communist Index and 1,315 names in the Security Index. The Los Angeles Office states that security matter files are being handled constantly by supervisors and others in the office and that it would be of extreme value and would save considerable time on the part of agent personnel if there were some obvious indication on the file that the individual is the subject of a Security Index card or a Communist Index card. The Los Angeles Office recommends that a rubber stamp, about two inches high, be used to mark the outside of the file jacket S.I. (Security Index) or C.I. (Communist Index) as the case may be.

The Los Angeles Office requests that if the stamp is not approved, consideration be given to placing as a top serial a sheet of paper of distinctive coloring on which the letters "C.I." or "S.I." would be stamped. This top serial would not be serialized but would be carried forth as the top serial in the last section of each such file.

A similar suggestion was previously submitted by the Los Angeles Office in which the Bureau was requested to authorize the placing of a three by five card bearing the letters "S.I." or "C.I." as the top serial in the last section of each such file. This suggestion was submitted to the Executive Conference on October 25, 1950, at which time a decision was made to submit the suggestion to a number of field offices.

Los Angeles advised that upon receipt of the suggestion, this matter was being handled in the field and that a decision would be made on November 26, 1950, and the suggestion was already approved and the matter was being handled.



OBSERVATION

Under normal conditions existing in the majority of Field Offices, it is not believed the suggestion of the Los Angeles Office would be of any great value as a time saver.

The Los Angeles Office, however, does have 106 National Defense Informants and, therefore, has a rather large number of memoranda submitted by informants which must be channelized to the individual case files and the notation suggested by the Los Angeles Office indicating whether the subject of the case file was already in the Security Index or merely a name in the Communist Index would assist the Supervisor or Agent handling the memorandum to decide what action was necessary.

RECOMMENDATION

The Security Division has no objection to the suggestion of the Los Angeles Office as it is presented at this time and did not have any objection to the original suggestion that was submitted by the Los Angeles Office and considered by the Executive Conference on November 25, 1950.

Inasmuch as the suggestion of the Los Angeles Office is entirely administrative in nature, it is suggested the Inspection and Training Division give additional consideration to the suggestion made by the Los Angeles Office.



Office Memorandum • UNITED STATES GOVERNMENT

TO : THE DIRECTOR  
FROM : JOINT COMMITTEE  
SUBJECT: SUGGESTION #783  
EMPLOYEE: SA JACK U. RICHARDSON  
LOS ANGELES OFFICE  
HARD CERTAIN SECURITY FILES  
IN A DISTINCTIVE MANNER  
MEMBERS PRESENT: MEMBERS.

DATE: 6/2/51

SUGGESTION:

The Los Angeles Office suggested that a rubber stamp be used to mark the outside of file covers with the letters "CI" or "SI," signifying Communist Index and Security Index, respectively, on those case files maintained on individuals who are the subjects of Security Index or Communist Index cards.

As an alternate proposal the employee suggested that, if the stamp is not approved, consideration be given to placing as the top serial a sheet of paper of distinctive coloring on which the letters "CI" or "SI" would be stamped.

ADVANTAGES:

1. Since such files are handled constantly by supervisors and Agents, it would save time if there was an obvious indication on the file that the individual is the subject of a Security Index card or Communist Index card.
2. At present the Supervisor must constantly check to see if a Security Index or Communist Index card has been prepared. This clerical work would largely be eliminated if the suggestion were adopted.
3. It would be a quick signal that the file contains a Security Index card where a report is received showing change of address or change of employment.

DI ADVA. TAGS:

1. The fact that the subject appears on the Communist Index is of no special significance at any time and it appears that no purpose would be served in so stamping the files.
2. The fact that a person is on the Security Index is apparent even on cursory examination of the file since the file will contain Forms FD-154 (Form for verification of information on Security Index card) and FD-128 (Form recommending the Security Index card be prepared). A brief examination of the file will denote the person is on the Security Index and it is believed no further notation is necessary on such files.
3. The status of these subjects changes from time to time which would entail the necessity of keeping the stamp up to date and might create a basis for errors.
4. Any serial being considered in connection with the file should either be evaluated in respect to the contents of the file or simply initialed for filing. If the serial requires evaluation, it requires an examination of the file. Therefore, the placing of the stamp on the file front is of no value.

JOINT COMMITTEE CONSIDERATION:

Messrs. [redacted] opposed the suggestion for the above reasons.

He favored the suggestion as to stamping the cover because the Los Angeles Office has indicated that they presently spend a large amount of time constantly checking the Security and Communist indices. He believes the procedure should be permitted in the Los Angeles Office.

EXECUTIVE CONSIDERATION: HHC:IGS

The Executive Conference on June 20, 1941, consisting of seven members, considered the above suggestion. In view of the fact that the Los

OK.  
P/7  
Los Angeles Office has advised that this will save time,  
recommended that the  
Los Angeles Office be authorized to stamp the cover  
in the upper indicated and after this procedure has  
been followed for sixty days, the Los Angeles Office  
will advise as to the effectiveness of its use and  
the matter could be considered for broad application  
throughout the Bureau.

All other members of the Conference were opposed  
feeling that this is just another type of log and  
that the adoption of this practice would lead to  
even further information being stamped on file covers  
and they were, therefore, opposed.

Respectfully,  
For the Conference

708 changed to  
34-46

**Federal Bureau of Investigation**  
**United States Department of Justice**  
**New York 7, New York**

CONFIDENTIAL

July 13, 1951

Director, FBI

RE: SECURITY INDEX - VITAL FACILITIES

Dear Sir:

Re SAC letters No. 26 and 47, dated 3/13/51 and 5/12/51, remylet 6/13/51, and re No Number SAC letter of 2/5/51.

No Number SAC letter of 2/5/51 entitled "National Military Establishment, Internal Security - C; Confidential Plant Informants" enclosed a list entitled "Department of Defense Key Facilities List 1950 (Provisional)", which includes, as Item No. 73, "Port Facilities", and indicates the Strategic Code as , the Contracting Agency as , and the Responsible Agency as .

In view of the provision of SAC letter No. 47 requiring a report every six months as well as a check to ascertain if the particular subject has access to classified or restricted material in connection with his employment, I should like to raise the question as to whether merchant seamen should be considered employed in a vital facility coming within the descriptive term, "Port Facilities".

I should also like to point out that this office estimates it has several hundred seamen listed in the Security Index and it is our opinion that only a small portion of their employment involves being present in a port area. Furthermore, to submit a report every six months in these cases would be a considerable increase to the heavy volume of work now outstanding in this office.

It is felt that the persons meant to be covered by the designation, "Port Facilities", should more properly be construed as longshoremen, checkers, crane operators, watchmen, truck drivers, etc., who spend a more substantial portion of their working time in the port area than do seamen.

/



Letter to Director  
NY

In this connection, recently the local office of Coast Guard has advised that it plans as soon as practicable to establish restricted areas in waterfront facilities where the following shipping activities are conducted:

1. Those vital to the Military Defense Assistance Program.
2. Those pertaining to the support of U. S. Military operations.
3. Those pertaining to loading and unloading explosives and other dangerous cargo.

Persons not holding current Coast Guard Port Security Cards or other credentials approved by the Commandant, USCG, will be barred from restricted areas while the above-named activities are actually being conducted.

The Coast Guard is urging voluntary adoption, by firms operating on the waterfront, of the policy of requiring possession of Coast Guard Port Security Cards or equivalent for entrance to waterfront property after the restricted areas have been established.

The Coast Guard has also pointed out again that it has in operation a full program of screening longshoremen, watchmen, and other "regular" waterfront employees. It is perhaps noteworthy that in its recent communication, Coast Guard speaks of "regular" waterfront employees as its responsibility and does not mention seamen at all, which would seem to indicate that seamen should not be considered as employed in a vital facility.

It may be noted that Coast Guard has invited comments and suggestions as to its program. However, this office does not intend to offer any although it is intended that steps will be taken, through liaison, to be apprised of the restricted areas when they are designated, and that steps will be taken to develop informants in those areas under the Plant Informant program.

Letter to Director  
NY

It is understood the Newark Division is also uncertain about whether seamen are to be considered as employed in a vital facility. Therefore, the advice of the Bureau is solicited in order to resolve this matter.

An early reply would be very much appreciated.

Very truly yours,

100-100000-1  
to  
34-46

W

SAC, New York

August 31, 1951

Director, FBI

SECURITY INDEX - VITAL FACILITIES

Re New York letter dated July 13, 1951, requesting Bureau advice as to whether seamen shall be considered employed in vital facilities. Enclosed for Newark is a copy of that letter.

New York advised that it was understood that the Newark Division was uncertain as to whether seamen should be considered as employed in a vital facility.

The Bureau desires to point out that even though a seaman has access to the port facilities only on a periodic basis and is not employed directly at the port facility, he nevertheless has as much access to classified and restricted information at the port facility during the time that he is in port as do longshoremen, crane operators and other individuals employed full time by the port facilities. For this reason it is necessary that seamen who are shipping out of port facilities included in the Vital Facilities List be considered as strategically employed. Henceforth, cases in your office involving seamen falling in the above category should be handled in accordance with provisions in SAC Letters Number 26 and 47 dated March 13, 1951 and May 12, 1951. It will be necessary to submit a report every six months on such individuals.

You should take the necessary action to assure that your office will be handling these cases in this manner in the future and that the individuals in your Security Index so employed are tabbed for priority apprehension in accordance with previous instructions.

## Office Memorandum • UNITED STATES GOVERNMENT

TO :

DATE: April 17, 1951

FROM :

SUBJECT: SECURITY INDEX - SPECIAL SECTION

- GENERAL

PURPOSE

To advise you concerning the Special Section of the Security Index.

## 1. Special Section of the Security Index.

A Special Section of the Security Index is maintained separate from the general index both in the Field and in the Bureau.

A. Purposes and Policy

The Special Section has been set up to separate the Security Index cards on certain individuals from those in the general section because for one reason or another the cases must receive special attention and handling in the event of an emergency. The Field has been instructed that no individual whose Security Index card is in the Special Section will be apprehended in an emergency without specific authorization from the Bureau.

Individuals whose Security Index cards are maintained in the Special Section will not be apprehended in an emergency until the case files are reviewed at the Bureau and a determination made at that time as to whether the individuals should be apprehended under the Program taking into consideration all factors involved. In every instance when an individual's name is carried in the Special Section, the individual's affiliations and activities in subversive matters are such as warrant a Security Index card according to the Bureau standards in that matter the same as individuals carried in the general section of the Security Index. The apprehensions of some individuals in the Special Section may be delayed or not effected at all after the emergency depending on various reasons fully explained hereinafter under the subheading "Breakdowns."

It seems  
to me we  
should  
decide  
now

4/23

2  
most cer-  
tainly. Ex. 100  
H.

B. Breakdowns

The Special Section of the Security Index is presently subdivided into seven categories, namely:

- Espionage
- Prominent Individuals
- Pro-Tito Yugoslavs
- Foreign Government Employees
- United Nations Employees
- Atomic Energy Program Employees
- United States Government Employees

It is mandatory that the Security Index cards for persons employed under the last four categories mentioned above be placed in the Special Section. Security Index cards are placed in the Espionage and Prominent Individuals subdivisions either on the recommendation of the supervisor of the individual case or the supervisor's approval of the Field's recommendation, which recommendations are in turn approved by the Section Chiefs of the Espionage and Internal Security Sections.

(1.) Espionage

Cards on certain Espionage subjects are maintained in the Special Section when apprehension in an emergency would destroy chances of penetration and control of an operating Soviet Espionage parallel or would destroy known chances of penetration and control of a "sleeper" parallel.

Names in this subdivision, for security reasons, have not been made available to the Department; however, the Field has been instructed to prepare a summary report in each such case suitable for dissemination which is held at the Bureau in readiness for dissemination to the Department if it is believed desirable to apprehend the individual at the time of an emergency. Also, the Field has been instructed to prepare reports each six months thereafter, suitable for dissemination providing interim reports are not suitable, which reports will be held at the Bureau and will not be disseminated



until such time as an apprehension is desired or the subject's Security Index card is removed from the Special Section.

Number of cards in Espionage subdivision - 62.

(2) Prominent Individuals

Security Index cards on certain individuals prominent in the business and professional fields are maintained in the Prominent Individuals subdivision of the Special Section because their apprehension might affect adversely other persons not in the Security Index who are necessary to the war effort or their apprehension might be attended by considerable publicity tending to make martyrs of them and thereby embarrass the Bureau.

Even though the Department has been furnished the names of the individuals whose cards are maintained in the Prominent Individuals subdivision, some individuals in this category probably will not be apprehended in an emergency depending on the status of the individual's subversive activities to be determined by a review of the case file at the time of any contemplated arrest, although sound basis for including their names in the Security Index exists today.

In order that the cases on individuals in this subdivision can be closely supervised and the Security Index card fully justified at all times inasmuch as they are highly controversial figures, the Field was instructed in SAC Letter Number 23, Series 1951, dated March 3, 1951, as follows:

To maintain these cases in a pending or pending-inactive status at all times.

To immediately submit prosecutive-type summary reports which will include all pertinent derogatory information.

To thereafter submit reports at least each six months.

To advise the Bureau promptly of any information that might affect the retention of the Security Index card.

To maintain cases in this category in such condition that the SAC at any time can evaluate the case to determine whether the Bureau is fully justified in apprehending the subject should the Program be placed in operation.

Case files on each person in this category have been carefully reviewed by the supervisor to whom the case is assigned before the individual named is placed on the Security Index to make certain that we are fully justified in taking that action. Copies of investigative reports on individuals in this category have been disseminated to the Department. In addition, as the current summary reports are received they are being reviewed for the same purpose. If the Security Index card is still fully justified copies of the summary reports are being forwarded to the Department. Supervisors have been instructed that if a review of the summary report indicates that the Security Index card is not fully justified, the Security Index card should be cancelled and, if the facts warrant, the Field should be instructed to conduct additional investigation with a view to developing sufficient derogatory information to justify a Security Index card.

The following is submitted in answer to a question raised as to whether

are on the Security Index and whether we would be in a position to arrest such individuals in an emergency. For your information, the names of and are not carried in the Security Index. The Security Index card for is in the Prominent Individuals Subdivision of the Special Section and the Security Index card for is in the Espionage subdivision of that section.

Our files reflect that an investigation was conducted of [redacted] in the Summer of 1950. This investigation indicated her to have been an entertainer and a sponsor of various functions held under the auspices of several Communist front organizations. This investigation did not reflect positive evidence of membership in the Communist Party on her part and the information developed did not warrant a Security Index card. ( [redacted] )

There is no Security Index card for [redacted] although there is a pending investigation. Investigation to date indicates various connections, one way or another, with numerous Communist front organizations up until about 1949. He has been named by [redacted] as a concealed Communist. An informant reports he appears to have disassociated himself from Communist front activities during the past two years. When subpoenaed to appear before the House Committee on Un-American Activities in March, 1951, he issued a statement that he would be glad to cooperate with the Committee stating he had never been a member of the Communist Party, or a fellow traveler or sympathizer. On March 20, 1951, the " [redacted] " severely criticized him for making this statement. ( [redacted] )

The Bureau has never conducted a security investigation on [redacted]. The Philadelphia office by memorandum dated December 12, 1945, advised the Bureau that a confidential informant had furnished information, received from an officer of a section of the Communist Party at Philadelphia, that [redacted] was a member of the Communist Party. Information available in the Bureau's files indicates that [redacted] participated in the activities of various Communist Party front organizations from about 1944 through 1947.

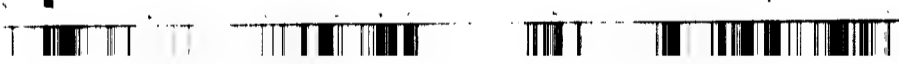
A security investigation was not initiated when the information was received that [redacted] was a member of the Communist Party because the facts were not such as warranted that action in accordance with Bureau policy at that time. By SAC Letter No. 40, Series 1945, dated 4-18-45, the Field had been advised that the opening of Security Matter - C cases should be on a selective basis and only on subjects then currently regarded as dangerous or potentially dangerous. In determining dangerousness the Field was instructed that mere membership in the Communist Party added to occasional attendance at meetings was not sufficient to indicate potential dangerousness.

The above policy remained in effect until changed by SAC Letter No. 48 dated 7-25-50 which instructed the Field that they should open cases for investigation on all individuals reported as present or alleged members of, or affiliated with the Communist Party or other revolutionary groups. Prior to SAC Letter No. 48 cases were not opened on mere membership in, or affiliation with such organizations in the absence of other indications that the individual was dangerous or potentially dangerous due to Party training, employment in vital industry or defense installations, past service in the armed forces or other similar categories.

It is to be noted that last activity in CP front organizations according to the Bureau's files was in 1947 and that he offered his services to the Bureau as reported in memorandum from Mr. [redacted] to Mr. [redacted] dated September 7, 1950, to which Mr. [redacted] commented "We want nothing to do with him." We do not believe we should presently investigate [redacted] in view of his lack of activity. However, we are preparing a separate memorandum reflecting our present policy of opening cases, with examples set forth including [redacted], for discussion by the Executive Conference for the purpose of determining whether our policy is sound.

*Mr. [redacted]*  
*I suggest [redacted] review [redacted] the [redacted] and [redacted] cases*

As indicated above, the Security Index cards for [redacted] and [redacted] are maintained in the Special Section and any apprehension of [redacted] either party in the event of an emergency will depend on a review of their files at the time of an emergency.



Number of Security Index cards  
in Prominent Individuals subdivision - 35.

(3) Pro-Tito Yugoslavs

This subdivision includes Security Index cards on those individuals who are pro-Tito, anti-Stalin, anti-Cominform and anti-Soviet. These cards are separated from those in the general section of the Index because the Tito Government and its supporters are at this time considered potential allies of, rather than potential dangers to, the United States. As long as the Tito Government is aligned with the United States and its Western European allies and against the Soviet, no good purpose can be served by applying an Emergency Detention Program to supporters of Tito.

The alignment of Tito and his followers will have to be determined at the time of an emergency. If at that time Tito is not an ally, the apprehension of individuals in this category can be immediately effected.

Copies of reports on individuals in this category have been furnished to the Department.

Number of Security Index cards in  
Pro-Tito Yugoslavs subdivision - 7.

(4) Foreign Government Employees

Foreign Government employees are maintained in the Special Section so that in the event of war we can give individual consideration to each such individual on the basis of the relations then existing between the United States Government and the country by which the individual is employed.

Copies of reports on individuals in this category have been furnished to the Department.

Number of Security Index cards in  
Foreign Government Employees subdivision - 27.



## (5) United Nations Employees.

United Nations employees and international organizations employees are maintained in the Special Section by reason of the fact that they are employees of international organizations. The Department has ruled that individuals may be apprehended providing they do not possess 3 (7) visas issued under the International Organizations Immunities Act but that the State Department should be advised after apprehensions because of their employment by international organizations. These cases will be considered individually at the time of an emergency and will be closely supervised at all times.

Copies of reports in cases in this category have been furnished to the Department.

Number of Security Index cards in United Nations Employees subdivision - 34.

## (6) Atomic Energy Program Employees.

Although the Department has ruled that individuals in this category can be arrested under the Program regardless of security clearance, Atomic Energy Program employees are maintained in the Special Section in order that they can be readily identified and because in certain instances the Bureau may desire to advise representatives of the Atomic Energy Commission prior to any arrest to avoid interference with atomic energy work.

Copies of reports on individuals in this category have been furnished to the Department and the Atomic Energy Commission.

Number of Security Index cards in Atomic Energy Program Employees subdivision - 9.

## (7) United States Government Employees.

Although the Department has ruled that United States Government employees can be arrested under the Program regardless of security clearance by Loyalty Review Boards, the Security Index cards for these individuals are maintained in the Special Section in order that the identities of these individuals can be readily determined and since in certain instances the Bureau may desire to advise the interested agency either prior or immediately following an arrest.

Copies of reports on these individuals have been furnished to the Department and, of course, under the Loyalty Program have been disseminated to the Loyalty Review Board and the interested agency.

Number of Security Index cards in United States Government Employees subdivision - 55.

C. Information Furnished the Department

As you know, a new Security Index list is furnished the Department every thirty days at which time the list previously furnished is obtained and destroyed. The Security Index list furnished the Department contains the names of all individuals in the general section and all names listed in the Special Section except those individuals carried under the Espionage subdivision. The names of those in the latter subdivision are not furnished for security reasons. The Department has been advised that names are maintained in the Special Section of the Security Index because, for one reason or another, a review and individual consideration must be given to each such case prior to apprehensions under the Program.

As previously indicated, copies of reports of all cases in the Special Section have been furnished to the Department except those in the Espionage subdivision.

ACTION

None. This is for your information.

## FEDERAL BUREAU OF INVESTIGATION

Room 5732  
Extension 565

To:

Room

Please call me

Per conversation

I suggest that Mrs.  
review our  
entire security  
order procedure

Jagie  
H

1 ENC

710  
changed  
to  
2-11

STANDARD FORM NO. 64

*Office Memorandum* • UNITED STATES GOVERNMENT

TO : Director, FBI

DATE: July 13, 1951

FROM : SAC, Atlanta

SUBJECT: SECURITY INDEX  
ATLANTA FIELD DIVISION

CONFIDENTIAL

Re SAC Letter No. 101, Series 1950 dated October 25, 1950  
and SAC Letter No. 53, Series 1951 dated May 24, 1951.

For the Bureau's information the residences and employment of  
all Security Index cases handled by the Atlanta Division  
have been verified within the past six months.

This is to advise that verification of addresses in Security  
Index cases in the Atlanta Division is being handled by means of  
an Administrative Tickler.



## Office Memorandum • UNITED STATES GOVERNMENT

DATE: July 13, 1951

TO : DIRECTOR, FBI

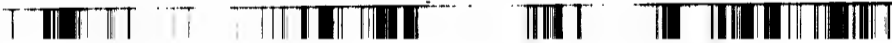
FROM : SAC, MILWAUKEE

SUBJECT: SECURITY INDEX  
MILWAUKEE DIVISION

Re SAC letter, No 100 dated December 28, 1950, Sec. C.

As of July 1, 1951 the addresses on all S.I. Subjects of the Milwaukee Office have been verified with the exception of  
bufile

Concerning \_\_\_\_\_, the Bureau is aware that this individual disappeared from Milwaukee in the fall of 1950. Intensive investigation including a general circularization, to determine her present whereabouts has met with negative results. This case is in a pending status and this office is continuing in its efforts to locate her.



712  
changed  
to  
44-12

STANDARD FORM NO. 64

Office Memorandum • UNITED STATES GOVERNMENT

TO : Director, FBI

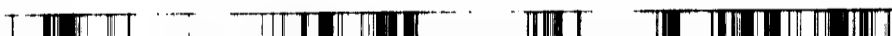
DATE: 7/12/51

FROM : SAC, Salt Lake City

SUBJECT: SECURITY INDEX CARDS

Re SAC Letter No. 100, Series 1950, Sub-section C.

For the information of the Bureau the Security Index cards maintained by the Salt Lake City Office are in an up to date status. The employment as well as the addresses for all Security Index card subjects are presently in the process of being checked and will be completed and appropriate changes made by 7/31/51.



STANDARD FORM NO. 64

*Office Memorandum* • UNITED STATES GOVERNMENT

TO : .

DATE: June 29, 1951

FROM :

SUBJECT: SECURITY INDEX

PURPOSE

To advise you of the total cards in the Security Index.

DETAILS

During the past week, 118 new cards were added to the Security Index and 7 cards were canceled, a net increase of 111 cards.

The Security Index count as of today is 16,239.



*Office Memorandum* • UNITED STATES GOVERNMENT

TO :

DATE: July 13, 1951

FROM :

SUBJECT: ~~SECURITY INVESTIGATIONS OF INDIVIDUALS~~  
~~PHOTOGRAPHS OF SECURITY INDEX SUBJECTS~~PURPOSE:

To submit for your approval the attached SAC Letter. This letter instructs the field to submit to the Bureau photographs and background memoranda on the subjects of cases being considered for prosecution under the Smith Act and to try to obtain photographs of all Security Index subjects.

DETAILS:

Attached is the Director's memorandum dated 7-9-51, in which he noted that some of the photographs appearing on the recently issued IO's on the missing Communists were either old or not very distinct. The Director stated that every effort should be made to obtain up-to-date photographs of persons we are seeking.

The Manual of Instructions provides that pictures of Security Index subjects should appear on the reverse side of S.I. cards maintained in the field. The Manual further provides that security investigations should not be kept in a pending status merely for the purpose of obtaining a photograph.

\* In the preparation of the IO's referred to above it was noted that the files contained more recent pictures but they were not suitable for reproduction on an Identification Order.)

The attached SAC Letter instructs the field to intensify efforts to obtain recent reproducible photographs of all S.I. card subjects.

P31



STANDARD FORM NO. 64

*Office Memorandum* • UNITED STATES GOVERNMENT

TO :

DATE: July 6, 1961

FROM :

SUBJECT: SECURITY INDEX

PURPOSE

To advise you of the total cards in the Security Index.

DETAILS

During the past week, 66 new cards were added to the Security Index and 8 cards were canceled, a net increase of 58 cards.

The Security Index count as of today is 16,297.



715  
changed  
to

42-12

STANDARD FORM NO. 64

*Office Memorandum* • UNITED STATES GOVERNMENT

TO : Director, FBI

DATE: 7-14-51

FROM : SAC, St. Louis

SUBJECT: SECURITY INDEX

Re SAC Letter 100 dated 12-28-50, Sect. (C).

The Security Index Cards of this office are in an up-to-date status and addresses have been checked within the last six months.



## Office Memorandum • UNITED STATES GOVERNMENT

TO : DIRECTOR, FBI

DATE: July 14, 1951

FROM : SAC, CLEVELAND

SUBJECT: SECURITY INDEX

Re SAC Letter No. 100, Series 1950, dated  
December 28, 1950.

A review of the Security Index cards in this office reflects that as of July 1, 1951, these cards are in an up-to-date status and addresses verified within the past six months, with the exception of seventeen cards. Of these, six concern individuals who have moved to other cities and investigation is presently pending to verify their addresses. One Security Index subject is presently in Europe and his expected return date to this country is unknown. The whereabouts of two subjects is presently unknown and investigation is being conducted to ascertain their whereabouts. The seven remaining subjects' addresses were verified within the past eight months and their current addresses are in the process of being verified at this time.

*changed*  
*34-47*

**Federal Bureau of Investigation**  
**United States Department of Justice**  
**New York 7; New York**

CONFIDENTIAL

July 16, 1951

RA  
Director, FBI

0  
RE: SECURITY INDEX  
(Bufile)

Dear Sir:

Re SAC Letter #100, Sub-section C, dated December 28, 1950, regarding verification of addresses of persons listed in the Security Index, and remylet of January 13, 1951.

The latest project to bring these addresses to a current status was begun, on an office-wide basis, on March 15, 1951, at which time there were approximately 2800 persons listed in the Security Index of this office. As of today, there are approximately 563 instances where difficulty has been encountered in establishing either the residence or employment address, or, in some cases, both addresses of the subject. All of these cases are receiving investigative attention in an endeavor to complete the verifications as soon as possible. It has been noted that in about 48% of the cases handled thus far on the project, some change, usually a change in employment or residence, has been developed. In addition, the remaining cases where difficulty is being encountered will practically all result in development of changes which will increase the percentage of change in the Security Index as a whole.

It is contemplated that the second yearly project of this kind henceforth will be begun in the Fall of each year. In this way it is felt that full advantage can be taken of election records in election years and the problem of temporary summer residences, making pretext calls to the permanent residence often unproductive, will be avoided. B

Every effort, commensurate with the need to handle the other urgent work pending in the office, will be expended to complete this present project in the near future.

Very truly yours.



718  
changed  
to  
47-26

*Office Memorandum* • UNITED STATES GOVERNMENT

TO : Director, FBI

DATE: July 14, 1951

FROM : SAC, San Francisco

CONFIDENTIAL

AMSD

SUBJECT: SECURITY INDEX

Re SAC Letter #100 dated 12/23/50.

In accordance with reference letter all address  
verifications have been made.

714 changed  
to  
53-9

STANDARD FORM NO. 64

*Office Memorandum* • UNITED STATES GOVERNMENT

TO : Director, FBI

FROM : SAC, WFO

SUBJECT: 0 SECURITY INDEX

DATE: July 13, 1951

Re SAC letter No. 100, Series 1950.

Please be advised that the Security Index cards maintained by this office are in an up to date status and all addresses have been checked within the last six months.



720  
changed  
to  
35-11

STANDARD FORM NO. 64

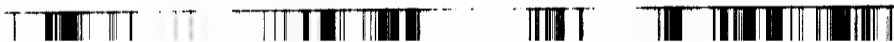
*Office Memorandum* • UNITED STATES GOVERNMENT

TO : Director, FBI  
FROM : SAC, Oklahoma City  
SUBJECT: SECURITY INDEX

DATE: July 6, 1951

Re SAC Letter No. 100, Series 1950, dated December 28, 1950,  
Subsection (C), Security Index.

This is to advise that a check of the Security Index cards  
in this Office reflects they are all in an up-to-date status and  
the addresses for all Security Index subjects have been checked at  
least once during the past six months.



*Office Memorandum • UNITED STATES GOVERNMENT*

TO : Director, FBI

DATE: July 14, 1951

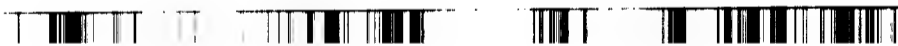
FROM : SAC, Louisville

SUBJECT: COMMUNIST PARTY, USA  
District No. 6  
Louisville Division  
INTERNAL SECURITY - C  
(SECURITY INDEX)

Re Section 87 C, 3, b. (6) Manual of Instructions.

The Security Index Cards maintained in this office are in an up-to-date status.

Addresses of all Security Index subjects in the territory of the Louisville Division have been checked within the past six months.



722  
changed  
to  
38-12

STANDARD FORM NO. 64

Office Memorandum • UNITED STATES GOVERNMENT

TO : Director, FBI ( )

DATE: July 17, 1951

FROM : SAC, Phoenix

SUBJECT: SECURITY INDEX

CONFIDENTIAL

Re SAC letter No. 100, series 1950, dated 12/28/50.

This is to advise the addresses of all Security Index subjects in the Phoenix office have been checked during the past 3 month period, and the Security Index cards are in an up-to-date status.



72-3  
changed  
to  
10-12

OFFICE OF THE DIRECTOR

10-12

Office Memorandum • UNITED STATES GOVERNMENT

TO : DIRECTOR, FBI

FROM : SAC, CINCINNATI

SUBJECT: SECURITY MATTER

DATE: 7-16-51

Re SAC Letter #120, Service 1070, dated 12/28/50,  
this is to advise that all Security Index Cards in this office  
are in an up-to-date status and are ready for subjects of  
Security Index Cards have been classified since last six  
months.



725  
changed  
to  
29-10

STANDARD FORM NO. 64

*Office Memorandum* • UNITED STATES GOVERNMENT

TO : Director, FBI

DATE: July 16, 1951

FROM: *HA* SAC, Miami

SUBJECT: SECURITY INDEX  
MIAMI OFFICE

Re SAC Letter 100, December 28, 1950, Paragraph C.

Security Index Cards of Miami are UTD. Addresses of all SI  
Subjects have been checked within the past six months.



726  
changed  
to  
23-11

STANDARD FORM NO. 64

Office Memorandum • UNITED STATES GOVERNMENT

TO : DIRECTOR, FBI  
FROM : SAC, KANSAS CITY  
SUBJECT: SECURITY INDEX  
KANSAS CITY OFFICE

DATE: 7/19/51

CONFIDENTIAL

Re SAC letter number 100, Series 1950, dated  
December 28, 1950, paragraph C.

In accordance with these instructions, this is to advise that the Security Index cards of the Kansas City office are in an up-to-date status, and the addresses of all S.I. subjects have been checked within the last six months. There are at present two cases of S.I. subjects having left this territory and verification of new addresses by other offices has been requested.

*Office Memorandum* • UNITED STATES GOVERNMENT

TO Director, FBI  
FROM SAC, San Juan  
SUBJECT: SECURITY INDEX

DATE: July 21, 1951

Re SAC Letter No. 100, dated December 28, 1950.

This is to advise that address checks on all Security Index cards are being handled currently. Checks have been made on all addresses within the past six months.

Office Memorandum • UNITED STATES GOVERNMENT

TO : THE DIRECTOR

DATE: July 13, 1951

FROM :

SUBJECT: SECURITY INDEX -

PURPOSE

To advise you of the total cards in the Security Index.

DETAILS

The following is a report on the increase in the Security Index since the last count was furnished to you on June 8, 1951:

<u>Week of</u>	<u>New Cards Added</u>	<u>Cards Cancelled</u>	<u>Net Increase</u>
June 9-15	114	12	102
June 16-22	90	5	85
June 23-29	118	7	111
June 30- July 6	66	8	58
July 7-13	88	13	75
Totals	476	45	431

The Security Index count as of today is 16,372.

For your information, during the preceding four-week period, May 12, to June 8, 1951, 459 new cards were added, 45 cards were cancelled, or a net increase during that period of 414 cards.

1st changed  
to  
18-12

STANDARD FORM NO. 64

Office Memorandum • UNITED STATES GOVERNMENT

TO : Director, FBI

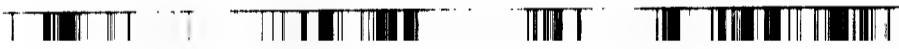
DATE: July 20, 1951

FROM : SAC, Honolulu

SUBJECT: SECURITY INDEX

Re SAC Letter 100, Series 187, dated 12/28/50.

This is to advise that the fire ses and employment of  
all Security Index Subjects in this Office have been  
verified within the past six months.



730  
changed to  
39-19

STANDARD FORM NO. 64

*Office Memorandum* • UNITED STATES GOVERNMENT

TO : Director, FBI  
FROM : SAC, Pittsburgh  
SUBJECT: SECURITY INDEX

DATE: July 19, 1951

Re SAC letter No. 100 dated December 28, 1950, and Pittsburgh letter to the Bureau dated January 13, 1951.

The residence and business addresses of all of Pittsburgh's 241 Security Index subjects have been verified during the past six months in accordance with Bureau instructions.



## Office Memorandum • UNITED STATES GOVERNMENT

TO : Director, FBI

FROM : SAC, Denver

SUBJECT: SUMMARY REPORTS  
IN SECURITY INDEX CASES

DATE: October 12, 1951

Re SAC Letter No. 95, dated September 22, 1951.

Referenced SAC letter instructed that the Bureau be advised of the plans formulated and action taken in undertaking the project of preparing Summary Reports in all Security Index cases.

There are two cases in the Special Section of the Security Index; however, a Summary Report has been prepared within the past six months on one of these cases.

There are no top functionary cases in the Denver Office.

There are eight key figure cases other than the Smith Act Subjects.

All remaining Security Index cases are presently being reviewed, and those cases wherein no report has been submitted since January 1, 1949 will be assigned for the preparation of Summary Reports immediately. It is estimated that there will be approximately twenty-five cases in this category. There are approximately 140 Security Index Subjects in the Denver Office.

Excluding those cases included in Categories 1 through 6 and the Smith Act Subjects, there will remain approximately 99 cases that must be scheduled for the preparation of Summary Reports.

The Special Section, key figure and vital facility cases are being immediately assigned, and reports will be submitted to the Bureau by December 1, 1951.

Those cases appearing in Category No. 6 will be assigned December 1, 1951, and reports will be submitted to the Bureau by February 1, 1952.

The remaining cases will be reviewed and assigned when it is felt that these cases can be intelligently handled and reports prepared.

On January 1, 1952, the Denver Office submits its report as to the status of this project, and will be in a better position to advise the Bureau of the status of the project and the time that will be necessary to complete this project.

STANDARD FORM NO. 64

*Office Memorandum* • UNITED STATES GOVERNMENT

TO :

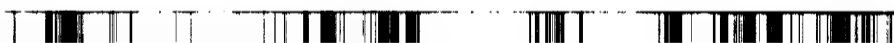
DATE: June 27, 1951

FROM :

SUBJECT: SECURITY INDEX CARD STATISTICS

There is attached hereto a table showing by Field Office the total number of Security Index cards in our files. This table indicates the nationalistic tendency, the dangerousness classification, sex, race, citizenship status, and others on one of the "special" lists.

These statistics are based on Statistical Section records as of June 16, 1951.



SECURITY INDEX CARDS STATISTICS - BY FIELD OFFICES  
Based on Statistical Section Records as of June 16, 1951

OFFICE	TOTAL	NATIONALISTIC TENDENCY														SEX		CITIZENSHIP STATUS				RACE			TOTAL														
		C	M	BUL	ILL	ISL	GER	ITA	FIN	RUS	POL	CHE	YUG	UKR	OLF	ROM	WYS	SC	CS	HF	TP	Male	Female	NA	NA	AL	SN	White	Negro	Other	1940	1945	1950	1951					
	16,058	15,193	2	1	88	219	19	2	42	1	466	12	8	1	1	3	6,018	1,442	1,365	63	11,537	4,491	12,306	3,155	442	155	14,257	1,593	218	4					35	62	35	32	
ALBANY	220	216									4						119	78	46		155	65	161	49	3	7	205	15									2		
ALBUQUERQUE	51	51															13	18	5		35	16	47	2	2		49	1											
ANCHORAGE	17	16										1					2	1			16	1	14	3			16	1											
ATLANTA	12	12															4	4			8	4	12				7	5											
BALTIMORE	379	360			3							5				1	198	117	43	1	219	110	252	67	7	3	283	45								7	2		
BIRMINGHAM	11	11															9	5	7		9	2	11				7	4											
BOSTON	389	379					2				1						125	41	28	4	276	113	294	82	6	7	368	21								2	6		
BUFFALO	239	218	1		2						1						114	43	55	1	166	73	194	37	5	3	205	34											
BUTTE	75	75															35	14	19		58	17	66				75												
CHARLOTTE	41	41															25	20	4		28	13	40	1			33	8											
CHICAGO	1,010	940			15	3	11				1	1					310	301	123	8	755	255	663	301	41	5	845	159								2	2		
CINCINNATI	163	163															65	27	28		125	38	134	26	1	2	125	38											
CLEVELAND	411	389	1	1	1												274	165	77	4	313	98	309	92	9	1	376	35									1		
DALLAS	43	43															28	19	4		33	10	37	1	4	1	36	7											
DENVER	142	142															11	10	14		111	31	119	15	5	3	128	11									1		
DETROIT	804	853			4		1										477	291	54	5	678	216	643	216	32	3	744	148									2		
EL PASO	16	16															8	6	3		11	5	13				16												
HOUSTON	104	104															44	11	34		83	21	86	7	10	1	26	2									76		
INDIANAPOLIS	65	61										4					26	13	15		46	19	57	6	2		50	15											
INDIANAPOLIS	213	210					2					1					99	81	15	1	167	46	152	52	7	2	191	32											
KANSAS CITY	34	33			1												13	11	3		22	12	30				32	2											
KNOXVILLE	12	12															5	5			9	3	10				12												
LITTLE ROCK	7	7															5		2		5	2	6				3	4											
LOS ANGELES	1,975	1,896			5		2				7						406	169	81		1,315	660	1,479	422	64	20	1,447	104									3	3	1
LOUISVILLE	14	14															5	2	1		11	3	13				13												
MEMPHIS	20	20															10	7	3		14	6	18				16	4											
MIAMI	97	97															43	31	5		64	33	61	32	2	2	93	4											
MILWAUKEE	227	208															107	94	14	2	173	54	183	38	5	1	214	10											
MINNEAPOLIS	338	281			1												86	69	27	1	250	88	288	36	7	7	324	13									1		
MOBILE	7	7															3	2			7	3	7				4	3											
NEWARK	558	543			3												175	77	102		416	142	431	114	6	7	507	50									1		
NEW HAVEN	432	426															107	58	35	1	297	135	294	126	4	8	389	43											
NEW ORLEANS	68	68															12	12	6		55	13	57				49	18											
NEW YORK	3,251	3,128			22	22					15						735	386	175	24	2,365	886	2,361	720	129	41	2,993	219									39		
NEWARK	18	18															4	2	4		15	3	12				1	15	3										
OKLAHOMA CITY	76	75															14	21	6		59	17	73				64	12											
OMAHA	33	33															10	1	2		25	8	32				31	2											
PHILADELPHIA	796	744			12						2						252	169	64	3	562	234	628	159	7	3	700	96											
PITTSBURGH	105	104					1										25	10	9		68	37	77	25	1	2	82	22											
PITTSBURGH	228	217			1												94	60	24	1	174	54	165	58	3	2	206	22											
PORTLAND	163	161			1												66	43	19	1	123	40	139	18	3	3	159	3											
RICHMOND	25	25															6	5	1		17	8	22				22	3											
ST. LOUIS	195	184			1												32	44	25		137	58	159	33	2	1	164	41											
SALT LAKE CITY	61	61															12	21	11		45	16	59				56	5											
SAN ANTONIO	14	14															10	3	3		10	4	13				13	1											
SAN DIEGO	83	83															15	2	5		54	29	65	14	3	1	73	5											
SAN FRANCISCO	1,642	1,590			14	1					4						914	611	86	3	1,102	560	1,362	250	43	7	1,427	200											
SAN JUAN	253	88															146	21	12		268	20	281				251	29											
SAVANNAH	4	4																			3	1	4				3	1											
SEATTLE	493	467			2												245	190	32	2	355	138	430	43	16	4	452	33											
SPRINGFIELD	85	84															30	20	7		72	13	67				75	10											
WASHINGTON	244	237					1				5						75	31	27	1	153	91	176	53	10	5	203	39											

Office Memorandum

UNITED STATES

GOVERNMENT

TO: The Director, Federal Bureau of Investigation, DATE: June 1, 1951  
FROM: [redacted] Deputy Attorney General  
SUBJECT: Program for apprehension and detention of persons considered potentially dangerous to the national defense and public safety of the United States.

CONFIDENTIAL

Reference is made to your memorandum of May 11, 1951, entitled as above, wherein you requested a definite expression of the Department's opinion with respect to the standards set out in your memorandum of September 16, 1949, and July 27, 1950, applied by the Bureau in determining those individuals whose past or present activities, or training, showed them to be a potential danger to this country in times of emergency so as to warrant their inclusion on the Security Index.

As has been indicated in previous memoranda from the Department, and pointed out at conferences between Department representatives and those of the Bureau, the Department feels it is advisable that, insofar as possible, the provisions of the detention program should parallel the provisions of the Emergency Detention Act of 1950. Accordingly, it has revised the Security Index standards so as to conform more closely to those of the Act, and in so doing, has to good extent utilized the language of the statute. Enclosed are copies of the standards as so revised. You will note that in result the scope of the Bureau's standards is not appreciably altered.

Inasmuch as the Department is now prepared to go forward with the review of the Security Index, it will appreciate receiving your views with respect to the revised standards at your earliest convenience. In accordance with your request, you will be advised in advance as to the attorneys who will be engaged in this work, and will also be advised as to the results of such review in each individual case as such reviews are completed. With the exception of particular cases as to which you request special notification, as illustrated by your memorandum of May 24, 1951, you are advised that the Department presently contemplates first reviewing the files on Federal Government employees, including Atomic Energy personnel, who are included on the Security Index.

Under date of May 22, 1951, a memorandum was addressed to you in original responses to your memorandum of May 11, 1951. It has been pointed out that the language there employed is susceptible to a broader interpretation than was intended. Accordingly, you are advised that the Department's memorandum of May 22, 1951, may be disregarded.

In this general connection, however, you are again reminded, as was pointed out in my memorandum of December 27, 1950, that in the event of occurrence of an emergency which requires the use of the detention program, all of the persons now or hereafter included by the Bureau on the Security Index should be considered subjects for immediate apprehension, thus resolving any possible doubt in cases in favor of the Government in the interests of the national security.

CONFIDENTIAL

# STANDARDS

The test to be applied is whether there is reasonable ground to believe that the persons (subject) probably will engage in, or probably will conspire with others to engage in, acts of espionage or sabotage.

In deciding the question of the existence of reasonable ground to believe a person probably will engage in, or conspire with others to engage in, espionage or sabotage, each attorney is authorized to consider evidence of the following:

1. Whether such person has knowledge of, or has given, or received, instruction or assignment in, espionage, counter-espionage, or sabotage, except where such knowledge was obtained for lawful purposes;
2. Participation in any past act of espionage or sabotage or conspiracy to do so;
3. Activity at any time in the espionage or sabotage operations of the Communist Party or the world communist movement, unless such activity has been offset by subsequent cooperation with the United States Government;
4. Membership in the Communist Party at any time prior to 1949;
5. Membership in the Communist Party at any time prior to 1949, which membership is not shown to have been discontinued, AND

- (a) Activity or receipt of training in the organization, thereby acquiring knowledge of its ultimate aims or purposes; or
- (b) A present position of importance in, or a substantial contribution to, any organization which is or can be used for Communist purposes; or
- (c) Present employment in or connection with the government or an industry or facility vital to the national defense, health and welfare; or
- (d) Despite the lack of present organizational ties, support and sympathy with the aims of the world communist movement.

SECRET

6a. Actions and influential membership subsequent to January 1, 1949, in the Communist dominated or influenced organizations and conditions therein indicative of substantial adherence to the objectives of the Communist Party.

SECRET

## Office Memorandum • UNITED STATES GOVERNMENT

TO: [REDACTED]

DATE: June 8, 1951

FROM: [REDACTED]

SUBJECT: SECURITY INDEX STANDARDS

PURPOSE

To advise you concerning the comparison made of the revised Security Index standards received from the Department with those presently used by the Bureau for including individuals in the Security Index.

DETAILS

There is attached a memorandum from [REDACTED] dated June 1, 1951, with which was enclosed the Department's revised Security Index standards. The memorandum requested the Bureau's views with respect to the revised standards and pointed out that insofar as possible the provisions of the detention program should parallel the provisions of the "Emergency Detentions Act of 1950."

The revised standards will be used by Department attorneys in reviewing the files of the individuals who are on the Security Index.

The Department advised that the test to be applied is whether there is reasonable ground to believe that the person (subject) probably will engage in, or probably will conspire with others to engage in, acts of sabotage or espionage.

In deciding the question of the existence of reasonable ground to believe a person probably will engage in or conspire with others to engage in sabotage or espionage, the Department instructed each Department attorney who will review Security Index cases to consider evidence of certain standards which will be set out hereinafter. Opposite the Department's standards there will be set forth the standard utilized by the Bureau which compares to the one used by the Department. In those instances where the Bureau's standard differs in any respect or clarification is believed necessary, appropriate explanations are set forth.

DEPARTMENT STANDARD

1. Whether such person has knowledge of, or has given or received in a instruction or assignment in, espionage, counter-espionage or sabotage, except where such knowledge was obtained for lawful purposes.

BUREAU STANDARD

Section 36, Manual of Instructions, Volume II, Page 17, states subjects of espionage investigations should in each instance receive consideration for the inclusion of their names in the Security Index as provided in Section 87 (Security Investigations).

Section 87, Page 33, item (b) states "Party members who have had years of training and experience and who would be responsible for the actual execution of Party orders." (d) Party members who have at any time been involved in networks of Red Army Intelligence, the MVD, or the MGB. (l) Party members employed in any positions having potentialities for espionage or sabotage. (m) Party members who have been used as couriers or mail drops by the Party. (q) While all the above specifically indicate Party membership as a prerequisite, the element of Party membership is not necessary for the preparation of a Security Index card. Obviously where an individual is affiliated with the Party, is under its discipline or is closely associated with the organization and the individual otherwise fulfills the requirements for the Security Index the individual should be included."

Comment:

Although this revised standard is generally the same as the Bureau's, it should be worded to cover espionage, counterespionage or sabotage service or procedures of a government or political party of a foreign country, except where such knowledge was obtained for lawful purposes on behalf of the Government of the United States. The addition of the words "service and procedures" covers more eventualities and actually follows the language of the "Emergency Detention Act of 1950."

DEPARTMENT STANDARD

BUREAU STANDARD

The "lawful purposes" should be indicated as on behalf of the Government of the United States as was probably intended by the Department's otherwise "lawful purposes" for subject to interpretation.

This standard should include the specific statement "unless such activity has been offset by subsequent cooperation with the Government of the United States." Without this statement the Bureau would be acting on its own in excluding from the Security Index names of persons who have cooperated with agencies of this country.

2. Participation in any past act of espionage or sabotage or conspiracy to do so.

The Bureau standards set forth for number 1 also apply here.

Comment:

This standard would more effectively cover the field if it included "attempts" to commit espionage or sabotage, thus reading "participation in any past act of espionage or sabotage or any past participation in any attempt or conspiracy to commit any acts of espionage or sabotage."

This standard should include the specific statement "unless such activity has been offset by subsequent cooperation with the United States Government." As it now reads the Bureau would be acting on its own in excluding the name of a person from the Security Index who has cooperated with agencies of this Government.

3. Activity at any time in the espionage or sabotage operations of the Communist Party, or the world Communist movement, unless such activity has been offset by subsequent cooperation with the United States Government.

The Bureau standards set forth for number 1 also apply here.

DEPARTMENT STANDARD

BUREAU STANDARD

Comments

It is to be noted that this standard takes cognizance of our Confidential Informants. The Department may consider individuals who have testified before the House Un-American Activities Committee and admitted their past membership. In many instances the Bureau has disregarded the fact that they testified because they revealed no real information concerning Communist activities and in this regard each case must necessarily be considered on the facts.

The revised standard fails to include counterespionage and to cover all eventualities. It should read in part: "in the espionage, counterespionage or sabotage service or procedures," as a person active in these fields could be in the "service" without participating in the operations. The suggested change follows the language of the "Emergency Detention Act of 1950."

The revised standard does not include revolutionary organizations or political parties other than the Communist Party or the world Communist movement, for example, the Nationalist Party of Puerto Rico.

4. Membership in the Communist Party after January 1, 1949.

Since July 25, 1950, membership in the Communist Party or other Marxist Revolutionary group has been considered sufficient reason to place the individual in the Security Index.

Manual of Instructions, Section 87, page 34, Item (g) provides that the element of Party membership is not necessary for the preparation of a Security Index card and that in those instances where an individual is affiliated with the Party, is under its discipline or is closely associated with the organization, and the individual otherwise fulfills the requirements for the Security Index, such an individual should be included in the Security Index.

DEPARTMENT STANDARDS

BUREAU STANDARDS

Comment:

The Bureau's standard as set forth above is much broader than the Department's standard in that the Bureau has considered the element of Party membership not necessary to include an individual in the Security Index. We are pointing this out to the Department.

There is a period from January 1, 1949 to July 25, 1950, when individuals meeting this standard were not necessarily placed in the Security Index.

It is believed desirable to instruct the Field to fully investigate all individuals reported as members of the Communist Party during the period between January 1, 1949 and July 25, 1950, and as each case has been completed to decide whether the information developed warrants the submission of Form SD-122 recommending that the individual be placed in the Security Index.

This standard should include the qualification "unless there is positive development the membership has either been discontinued or is offset by subsequent cooperation with the Government of the United States."

The revised standard does not include revolutionary organizations or political parties other than the Communist Party and should be changed to include such groups.

5. Membership in the Communist Party at any time prior to 1949, which membership is not shown to have been discontinued AND

# DEPARTMENT STANDARDS

# BUREAU STANDARDS

(a) Activity for receipt of training in the organization thereby acquiring knowledge of its ultimate aims and purposes.

The Manual of Instructions, Sections 87, Pages 33, item (a) provides that administrative heads of the Party, with experience in organization, finance, administration, education, agitation, propaganda, or military tactics should be included in the Index as well as (b) Party members who have had years of training and experience who would be responsible for the actual execution of Party orders.

## Comment:

Revised standard (a) is very broad and literally covers any training in the Party prior to January 1, 1949, no matter how far back the training occurred, when such membership is not shown to have been discontinued, providing the standards to be construed as and to place the names of all persons on the Index who come under those conditions and unless no evidence of such training for a period of time prior to January 1, 1949, can be construed as "discontinuance".

We have previously pointed out to the Department by memorandum dated May 11, 1951, that the Bureau has conducted thousands of investigations of individuals beyond those included in the Security Index and we would include all former members of such groups and sympathizers, the number of persons to be apprehended would be many times the present number. To include in the list all persons coming to our attention over the years, who are or have been sympathetic to subversive organizations or received training in those groups would, of course, further reduce the possibility of activities inimical to the best interest of the United States. However, as many such persons may have foolishly and mistakenly entered into such an association or have not participated in such activities in recent years, we pointed out that to include such persons for arrest in an emergency would cause irreparable injustice not in keeping with the American concept of justice. These points will be included in our discussion with the Department.

of the program as set out in paragraph two under the comment to (a).

Nevertheless at this point will be discussed with the Department.

(d) Despite the lack of present organizational ties, support and sympathy with the aims of the world Communist movement. The Bureau's standards include this point but is broader. Individuals are now placed on the Security Index who are present active participating members of the Communist Party or related groups, or who actively espouse the line of those groups regardless of their individual leadership in the Party, present employment or past activities. However, membership in revolutionary or related groups is not a prerequisite for placing a name on the Security Index and even though there is absence of evidence of membership in revolutionary groups individuals are placed on the Security Index in those instances where the individuals are affiliated with the revolutionary group and under its discipline or are closely associated with the organization.

#### Comment

The Department's standards call for membership in the Communist Party prior to January 1, 1949, and authorize individuals to be included in the Security Index even though there is a lack of present organizational ties, but there is support and sympathy with the aims of the world Communist movement.

The Bureau has many individuals included in the Security Index where the actual Party membership was prior to January 1, 1949, and there has been no real activity in the Party developed since that date. In the absence of positive steps by the subject to disassociate himself from the Party, we keep him in the Security Index bearing in mind Party instructions as to "sleepers" and underground activities. This class of persons is not covered by the Department's standards and we are so pointing out to the Department.

The entire revised standard 5 requires membership in the Communist Party at any time prior to January 1, 1949. We have not limited this category to the Communist Party alone but have included any revolutionary organization or political party and have not made evidence of membership a prerequisite providing an individual has been affiliated with and has been active in carrying out the aims and purposes of the revolutionary organization.

(b) A present position of importance in, or a substantial contribution to, any organization which is or can be used for Communist purposes.

(c) Present employment in or connection with a government or an industry or facility vital to the national defense, health and welfare.

Manual of Instructions, Section 87, Page 33, Item (o) provides that Party members who hold strategic positions in front organizations or other mass organizations, or in press, radio, motion picture, and other mass educational media or otherwise are influential in organizing or mobilizing elements sympathetic to the Party or in propagandizing its line or advancing its interests should be included in the Security Index.

The Manual of Instructions, Section 87, Page 33, Items (h) and (i) provides that Party members employed in basic strategic or vital industry and Party members employed in municipal, state or federal governments or as organizers or officers of labor unions which include such employees in their memberships should be included in the Security Index.

#### Comment:

A variation in the Bureau's standards relating to (b) and (c) of the Department's standards is the fact that the Department's standards call for present activity in front organizations or employment in vital facilities, whereas we have many persons in the Security Index who met these standards at the time they were placed on the Security Index but we cannot show current activity or employment. We will discuss this with the Department.

In regard to revised category (c) there are probably many individuals who are presently employed in vital facilities who were members of revolutionary groups at some time prior to January 1, 1949 and there is no evidence of discontinuance except the absence of any reports or complaints of recent activity. Again, we have not automatically placed such individuals on the Index, but have evaluated each case on its merits. Actually, the only way we could determine the identity of persons falling in that category would be to check the employment records of all vital facilities against our indices. This would be a tremendous undertaking if this standard is to be construed as a directive to the Bureau and is not construed under our concept.

# DEPARTMENT STANDARDS

# BUREAU STANDARDS

6. Actions and influence of Communist Party membership subsequent to January 1, 1949, in two or more Communist dominated or infiltrated organizations and conduct therein indicative of substantial adherence to the objectives of the Communist Party.

Manual of Instructions, Section 87, Page 33, item (c) provides that Party members who hold strategic positions in front organizations or other mass organizations or in press, radio, motion pictures, and other mass educational media or otherwise are influential in organizing or mobilizing elements sympathetic to the Party for propaganda, training or advancing its interests should be included in the Security Index.

SAC, Letter Number 18 dated July 25, 1950, instructed the field to consider for the Security Index those individuals who actively espouse the line of the Communist Party or related groups, regardless of the individual's leadership in the Communist Party or related groups, present employment or past activity.

## Comment:

The standards of the Department narrow the criterion used in determining what individuals should be included in the Security Index concerning individuals affiliated with the front organizations and related groups. Under the Department's standards, membership in two or more Communist dominated or infiltrated organizations since January 1, 1949, and conduct therein indicative of substantial adherence to the objectives of the Communist Party is necessary. At the present time, and for a number of years, the Bureau has included in the Security Index individuals that have been associated with Communist dominated organizations where their activities were indicative of adherence to the objectives of the Communist Party even though they were not Communist Party members.

The potential dangerousness of the subjects as reflected by his activities is the controlling factor rather than membership in two or more front groups subsequent to January 1, 1949. Inactivity since the latter date is not sufficient to remove a name from the Security Index under present Bureau standards, unless there is positive development justifying contrary action. We are pointing this out to the Department.

General Comments on the Department's Revised Standards.

It is to be noted that the first three items of the revised Security Index standards as submitted by the Department stress cases relating to individuals involved in espionage, counterespionage and sabotage. In this regard the Bureau has not furnished to the Department reports on espionage subjects for security reasons when there is a possibility that the disclosure of such information will affect an espionage operation. Such individuals, of course, are carried in the Espionage Subdivision of the Special Sections and their names are not included on the Security Index list periodically furnished to the Department.

It should be noted also that the Department's revised standards under items 3 to 6 inclusive set out above deal specifically with members of the Communist Party to which in one instance is added the world Communist movement and do not otherwise refer to additional Marxist-type or other revolutionary groups. As you are aware, the Bureau has included a number of individuals on the Security Index that are members of, or affiliated with, the Socialist Workers Party, the Independent Socialist League, the Nationalist Party of Puerto Rico and some others. These other revolutionary groups should be covered in the revised Security Index standards.

A large percentage of all Security Index subjects must come under items 4, 5 and 6 of the revised standards in which the Department indicates membership in the Communist Party or the Communist dominated or infiltrated organizations is a prerequisite. In many Security Index cases it has been impossible even after extensive investigation to establish evidence of membership in subversive organizations although the individuals are or have been affiliated with and engaged in activities in furtherance of the aims and purposes of the subversive groups and in carrying out the dictates of those groups, and there is no positive development that they have discontinued such associations. These individuals present a definite potential of dangerousness even though no membership can be established.

One class of cases which the Bureau is presently placing on the Security Index but which does not fall under any of the revised standards are those arising out of the Internal Security - Nationalistic Tendency or "foreign intelligence" investigations. Names of individuals in this group are placed in the Security Index depending on the extent of available derogatory information even though no evidence of espionage

counterespionage, sabotage or Party membership is developed, when:

1. Individual or organizations are engaged in subversive activity in the United States having a definite foreign interest or connection contrary to the interests of the United States;
2. Individuals now in the United States having engaged in subversive activities abroad;
3. Members of foreign subversive organizations who are visiting or residing in the United States; or
4. Individuals who maintain liaison or closely associate with members of foreign Legations, Embassies, or Missions in the United States who come within items 1, 2 and 3. These cases present a definite threat to the internal security of this country if the individuals are giving aid and comfort to the subversive individuals or organizations whose stand is against the interests of this country. A specific example of cases in this category are the employees of Tass and Antona.

Cases Presently on the Security Index for Which We do Place on the Security Index Which Will Not Come Under the Revised Security INDEX Standards:

Under present Bureau standards all persons are considered for the Security Index when an investigation reflects they are dangerous or potentially dangerous to the internal security. Each individual case has been considered on its own merits. Since July 25, 1950, we have considered for the Security Index individuals who are present active participating members of the Communist Party or related groups, other revolutionary groups, or who actively espouse the line of those groups regardless of the individual's leadership in the group, present employment or past activities. In addition the names of individuals are considered for the Security Index when there is evidence of past membership or affiliation with subversive groups coupled with training in those groups, employment in vital industries or defense installations, past service in the Armed Forces or similar categories when there is no positive development indicating the individual have become disassociated with the subversive groups. Membership or past membership in a subversive group are not preconditions for placing a name on the Security Index although in many cases this information is available.

An analysis of the full Bureau standards for placing the names of persons in the Security Index reflects that the Department's revised standards do not cover the following classes:

of person, either now in the Security Index or to be placed in the Security Index in accordance with present Bureau standards.

1. Members or affiliates of revolutionary groups, other than the Communist Party, such as the Socialist Workers Party, the Independent Socialist League, the Nationalist Party of Puerto Rico, the Proletarian Party of America, and the Revolutionary Workers League.

2. Individuals who are not members or affiliates of any organization, either as subversive by the Attorney General, but who should be considered dangerous or potentially dangerous in the event of an emergency, because of beliefs contrary to the interests of the United States and past acts of violence during strikes, riots and demonstrations.

3. Individuals who are presently affiliated with, and are engaging in, or responding to the line of revolutionary organizations, but no evidence of membership in the organization has been developed.

4. Individuals who, prior to January 17, 1949, engaged in activities and activity sympathetic to and in furtherance of the aims and purposes of revolutionary organizations, and considered dangerous or potentially dangerous either to training, employment in vital industries or defense installations, past services in the Armed Forces, Veterans of the Abraham Lincoln Brigade, and OSS, access to explosives, chemicals, weapons or ammunition, experience as picket, captain or strong arm man in violent strikes, riots or demonstrations, or as position in a mass organization of some kind where the affiliation or activities set out above will determine the destiny of the mass organization, or other similar categories, but against whom membership in the revolutionary organization never has been established or any derogatory information developed since January 17, 1949.

Of course, this refers to cases in which there are no developments indicating disassociation with the beliefs of the organization.

In this same connection, present position of importance in mass organizations sympathetic to, and carrying out the aims and purposes of the revolutionary organizations, and present employment in or connection with a vital facility or a defense installation are not necessary under present Bureau standards providing either of those elements were present at the time the individual's name

was placed on the Security Index several years ago.

The Department's revised standards contain the words "presently" in this regard. We have not removed names from the Index that were fully justified when placed on it, merely because of inactivity or change of position or employment.

5. Individuals against whom membership in revolutionary groups has never been established, yet the individual has over an extended period of time has been active and an influential member of, or has been affiliated with, organizations dominated or infiltrated by the revolutionary organization, and his activity or affiliation therein has been indicative of substantial adherence to the objectives of the revolutionary group, when:

- (1) There is lack of evidence of any membership or affiliation in a front group since January 1, 1949, or positive development indicating that such membership or affiliation has been discontinued;
- (2) There is evidence of membership or affiliation in only one such infiltrated or dominated organization since January 1, 1949.

6. Individuals against whom no evidence has been developed of espionage, counterespionage, sabotage or membership in a revolutionary organization but where the individual:

- (1) Are engaged in subversive activity in the United States on the part of an individual or organization having a definite foreign interest or connections contrary to the interests of the United States;
- (2) Are the subjects of allegations of subversive activity abroad and are now in the United States;
- (3) Are members of foreign subversive organizations and are now residing or visiting in the United States and;
- (4) Are maintaining liaison or close association with members of foreign Legations, Embassies or Missions in the United States and come under 1, 2 and 3 above.



153  
changed to  
1-12

STANDARD FORM NO. 64

Office Memorandum • UNITED STATES GOVERNMENT

DATE: July 17, 1951

TO : Director, FBI

FROM : SAC, Albany

CONFIDENTIAL

SUBJECT: SECURITY INDEX

As of July 15, 1951, the Security Index cards maintained in the Albany Office are in an up-to-date status and the addresses for all of these Security Index subjects have been verified within the past six months.

734  
changed  
to  
62-5X

STANDARD FORM NO. 64

*Office Memorandum* • UNITED STATES GOVERNMENT

DATE: 7/17/51

TO : DIRECTOR, FBI  
FROM : ALBUQUERQUE  
SUBJECT: SECURITY INDEX

Re SAC letter No. 100, series 1950 dated December 28,  
1950, Section C.

This is to advise that all the security index cards in the Albuquerque office are in an up-to-date status and all security index subjects, with the exception of one, have been verified within the past six months. The verification of this subject's whereabouts is presently being made by the Albany office.

7-19-51

(B) LETTER FORWARDING SECURITY INDEX CARD - FORM FD-128 - SECURITY FLASH NOTICE -- When form FD-128 is used there should be typed on it advice as to whether a Security Flash Notice has been placed with the Identification Division. An additional copy should be specifically dispatched to the Identification Division in order that those records will reflect the new office controlling the existing Security Flash.

When form FD-128 is next printed, a space for this advice will be provided. It is desired that the supply of forms on hand be used.



UNRECORDED  
7-19-51

PERSONAL AND CONFIDENTIAL  
UNITED STATES DEPARTMENT OF JUSTICE  
FEDERAL BUREAU OF INVESTIGATION

NO NUMBER  
SAC LETTER

In Reply, Please Refer to  
File No.

July 19, 1951

WASHINGTON 25, D. C.

SAC	ALBANY	DENVER	MILWAUKEE	PORTLAND
	ALBUQUERQUE	DETROIT	MINNEAPOLIS	RICHMOND
	ANCHORAGE	EL PASO	MOBILE	ST. LOUIS
	ATLANTA	HONOLULU	NEWARK	SALT LAKE CITY
	BALTIMORE	HOUSTON	NEW HAVEN	SAN ANTONIO
	BIRMINGHAM	INDIANAPOLIS	NEW ORLEANS	SAN DIEGO
	BOSTON	KANSAS CITY	NEW YORK	SAN FRANCISCO
	BUFFALO	KNOXVILLE	NORFOLK	SAN JUAN
	BUTTE	LITTLE ROCK	OKLAHOMA CITY	SAVANNAH
	CHARLOTTE	LOS ANGELES	OMAHA	SEATTLE
	CHICAGO	LOUISVILLE	PHILADELPHIA	SPRINGFIELD
	CINCINNATI	MEMPHIS	PHOENIX	WASHINGTON, D. C.
	CLEVELAND	MIAMI	PITTSBURGH	QUANTICO
	DALLAS			

RE: EMERGENCY DETENTION PROGRAM

A. Responsibility for the Custody of Persons Apprehended  
Under Emergency Detention Program

The Department has advised that the Bureau's responsibility for the custody of persons apprehended under the Emergency Detention Program terminates at the time persons are delivered, immediately after apprehension, to places of temporary detention which in most instances will be local jails, prisons or other institutions.

In event the place of temporary detention to which you deliver a subject arrested under the Program is a local jail, prison or other institution, responsibility for the subject's custody forthwith will be lodged in the United States Marshal of the district where the jail, prison or institution is located. The Department has advised that the office of the United States Marshal will be responsible for the payment of any fees charged by local authorities. United States Marshal's responsibility will continue until final disposition in the matter and will include transportation to and from the place of hearings.

In event the place of temporary detention to which a detainee is delivered is an Army installation, the Army will be responsible for the custody of such person as of the time of delivery. Responsibility of the Army continues until final disposition of the



matter and includes transportation to and from the place of hearings. Under present instructions the Honolulu, Los Angeles, New York, San Francisco and San Juan offices will deliver persons apprehended under the Program to Army authorities for temporary detention.

After final commitment under the Program, responsibility for custody of detainees will reside in the Bureau of Prisons of the Department of Justice.

Under no circumstances should the plans for the Emergency Detention Program be discussed with anyone outside the Bureau and the above instructions in regard to custodial responsibilities for persons apprehended under the Program should not be discussed with United States Marshals, Army authorities or representatives of the Bureau of Prisons.

B. Receipt for Apprehended Person

Reference is made to instructions regarding the execution of the Receipt for Apprehended Person contained under "Detcom" in No Number SAC Letter dated August 15, 1950. Those instructions directed that in each case the form should be executed in quadruplicate, one copy to be furnished to the local jailor, two copies to be furnished the United States Attorney's office and one copy to be designated for the individual's case file.

In order to facilitate the notifying of United States Marshals that an individual apprehended under the Program has been placed in a local jail, prison or other institution, the above instructions are changed to require that the Receipt for Apprehended Person be executed in quintuplicate. In addition to the distribution of the copies as indicated above, one copy should be furnished to the appropriate United States Marshal following each arrest.

An appropriate notation should be placed on the original Receipt for Apprehended Person, which in each instance is designated for the individual's case file, indicating the distribution made of copies of this form.

C. Apprehensions - Presence of Special Agents at Each Apprehension or Search

In view of the complex nature of the Emergency Detention Program and the necessity that the Bureau retain full control of the entire Program, assignments should be arranged so that at least one Special Agent will be present at each apprehensions or search unless in outlying areas of your Field Division territory, where no Special Agent will be within striking distance, there is sound reason for effecting apprehensions or searches by police officers alone. Such

exceptions should be kept at a minimum. The Bureau should be advised by memorandum captioned "Detcom Survey" if any changes are made in your Detcom Survey plan as the result of these instructions.

D. Juveniles

Individuals who are on the Security Index and have not reached their eighteenth birthday at the time the Emergency Detention Program is placed in operation should be apprehended the same as adults. However, upon the apprehension of the juvenile under the Program the Special Agent making the apprehension shall immediately notify the United States Probation Officer and United States Marshal of the district in which the arrest is made furnishing information regarding the subject's age and place of temporary detention.

In preparing Form FD-167, Apprehension Notice and Register, in instances reporting the arrest of a Security Index subject who is a juvenile, a brief notation should be set out under "remarks" on all copies of this form to reflect that the subject is a juvenile and that the appropriate United States Marshal and United States Probation Officer have been advised in the matter.

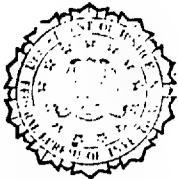
At the present time, arrangements have been made for the Honolulu, Los Angeles, New York, San Francisco and San Juan Offices to use Army detention facilities for the temporary detention of individuals arrested under the Program. In those Field Divisions or in any other Field Division where arrangements may be made subsequently for use of Army detention facilities, juveniles should not be delivered to Army authorities for temporary detention but should be delivered to local jails in order that the juveniles will be easily accessible to United States Marshals for detention at such places as the United States Probation Officer may direct.

Very truly yours,

John Edgar Hoover

Director

7-19-51  
NO NUMBER SAC LETTER  
Series 1951

PERSONAL ATTENTION  
STRICTLY CONFIDENTIAL

## UNITED STATES DEPARTMENT OF JUSTICE

FEDERAL BUREAU OF INVESTIGATION

SAC LETTER NO. 72  
Series 1951In Reply, Please Refer to  
File No.

July 21, 1951 WASHINGTON 25, D. C.

MEMO FOR MR.

(A) SECURITY INVESTIGATIONS OF INDIVIDUALS - TRANSFERS OF KEY FIGURES AND TOP FUNCTIONARIES BETWEEN FIELD DIVISIONS -- In the past, when a Key Figure or Top Functionary has moved from the territory covered by one Division to that covered by another Division, the transfer of office of origin has been effected by Form FD-128. At the time of transfer the old office of origin has submitted a letter to the Bureau deleting the subject as a Key Figure or Top Functionary in that office and the subject has not been considered a Key Figure or Top Functionary in the new office of origin unless his activities warranted such designation and the Bureau was advised by separate communication. Many cases have automatically reverted to the Security Matter - C classification in the new office of origin and as such have been placed in a closed status without following the cases within a given period of time.

Effective upon receipt of these instructions such cases will be handled in the following manner.

When a Key Figure or Top Functionary moves from one Division to another, the old office of origin will handle the transfer of the case as it has in the past, transferring origin by Form FD-128 indicating on that form in the space provided thereon, that the subject was a Key Figure or Top Functionary. It will not be necessary for the old office of origin to advise the Bureau by separate letter of the deletion of the subject as a Key Figure or Top Functionary in that office. This deletion will be handled automatically in the old office of origin and at the Bureau upon submission of Form FD-128.

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The new office of origin, upon receipt of Form FD-128, will automatically prepare a Key Figure or Top Functionary Card and will continue the case in an assigned pending-inactive status. Within six months in the cases of Key Figures or within three months in the cases of Top Functionaries, the new office of origin will conduct active investigation and submit an investigative report on the subject concerned. At that time a determination should be made as to whether the subject should continue to be designated as a Key Figure or Top Functionary and the Bureau shall be advised as to whether the subject will be continued in such designation or deleted as such.

**RE: SECURITY INDEX - TABBING FOR DETCOM AND COMSAB**

In the past, the Field has been submitting Forms FD-122 appropriately marked for Detcom and/or Comsab when it is desired that subjects receive priority designation for apprehension. These forms often carry a notation in the space provided thereon reflecting that the reason for so tabbing the Security Index Card is due to the employment of the subject in a vital facility. However, in many instances these forms have been received at the Bureau in cases where the subject is not strategically employed and no reason for the priority tabbing of the Security Index Card is apparent on the Form FD-122. This often necessitates a review of the subject's file at the Bureau before the Security Index Card can be appropriately tabbed.

Effective upon receipt of these instructions the following action should be taken when Forms FD-122 are submitted designating subjects for Detcom and/or Comsab.

A brief statement shall be typed on the lower portion of the Form FD-122 giving the reason for the tabbing of the Security Index Card. It is not necessary that this be a lengthy statement. For example, if the Security Index Card on a subject is being tabbed because the subject fought in the Spanish Civil War or is a Veteran of the Abraham Lincoln Brigade, you may merely state: "Fought in the Spanish Civil War" or "Member of Abraham Lincoln Brigade." Other examples might be: "Member of the armed forces World War II;" "Has received training in sabotage;" "Has stated will sabotage American defense effort in event of hostilities with Russia;" and so forth.

This procedure also applies when a subject's Security Index Card is being tabbed for priority apprehension because that subject is employed by a firm included in the Procli List. An appropriate statement in this instance would be: "Employed by firm on Procli List."

Henceforth, when you desire to delete the subject of a Security Index Card from the Detcom and/or Comsab classifications the word "delete" shall be typed in the appropriate spaces on the Form FD-122 following the words Detcom and/or Comsab which are

7-21-51  
SAC LETTER NO. 72  
Series 1951

printed on the FD-122. A brief statement shall be made at the bottom of the Form FD-122 giving your reason for the deletion. This statement should be brief. For example: "Subject no longer strategically employed."

Re: SECURITY INDEX - TRANSFERS OF SECURITY INDEX CARDS  
TABBED DETCOM AND COMSAB

In the past, when the office of origin has been changed in those instances where subjects of Security Index Cards have been tabbed for Detcom and/or Comsab in the old office of origin, the tabbing has been deleted from the Security Index Card at the Seat of Government and, in the absence of Form FD-122 from the new office of origin reinstating the priority designation, the Security Index Cards have remained untapped.

Upon receipt of these instructions the following action will be taken in cases of this nature.

Upon the transfer of the office of origin of a subject who has been tabbed for Detcom and/or Comsab, the Security Index Card will remain tabbed in the new office of origin as it was in the old office of origin. This shall apply in all instances including cases concerning Key Figures and Top Functionaries as well as cases carried under the Security Matter - C classification or cases carried under any other character such as Espionage - R or Internal Security - R. The Security Index Card shall continue to be tabbed for priority apprehension in the new office of origin until such time as it is determined by that office that the priority designation is not warranted.

In those instances where the subjects were tabbed for priority apprehension in the old office of origin solely because of strategic employment and the subjects are no longer strategically employed in the new office of origin, it will be necessary for the new office of origin to submit Form FD-122 reflecting the deletion of the Detcom and/or Comsab classifications. This, of course, shall apply only in those instances where no other reasons are existent for continuing the subject under the priority designation.

735  
changed to  
43-12

Office Memorandum • UNITED STATES GOVERNMENT

TO : Director, FBI  
FROM : SAC, Minneapolis  
SUBJECT: SECURITY INDEX

DATE: July 23, 1951

Re SAC Letter No. 100, Series 1950, dated 12/28/50.

f-  
You are advised that addresses of all SI subjects  
have been checked within the past six months.

736  
changed  
to  
37-24

August 3, 1951

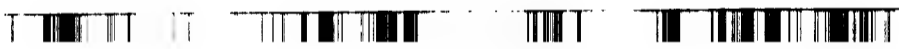
SAC, Philadelphia

Director, FBI

Security Index  
Or file

Reference is made to your letter dated July 24, 1951, transmitting one roll of film pertaining to the above-captioned matter.

In accordance with your request, prints have been made and they are being forwarded together with the film to your office under separate registered cover.



736  
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37-24

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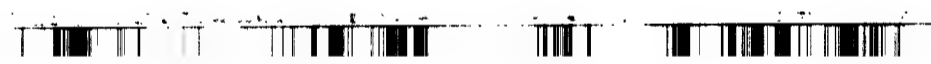
Office Memorandum • UNITED STATES GOVERNMENT

TO : DIRECTOR, FBI DATE: 7/24/51  
FROM : SAC, PHILADELPHIA  
SUBJECT: SECURITY INDEX

ATTENTION: MECHANICAL SECTION

Transmitted under separate cover is one 25 foot roll of 35 mm. film which is exposed and undeveloped. This film contains photographs of reports in cases involving Security Index subjects. In accordance with Bureau instructions, duplicate copies of all reports were purged from the Philadelphia files. Subsequently, instructions were issued to maintain duplicate copies of reports in Security Matter and Internal Security cases, and the Bureau has recently advised that such duplicate copies should be available in the event it is necessary to furnish copies of reports to the United States Attorneys. Accordingly, the attached photographs have been made so that duplicate copies will be available in the files.

It is requested that one print of each exposure be made, 8 x 10 1/2 inches in size, and returned to the Philadelphia Office along with the exposed film. The attached film is non-evidentiary in nature and is being transmitted for processing only.



STANDARD FORM NO. 64

*Office Memorandum* • UNITED STATES GOVERNMENT

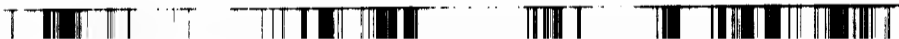
TO : Director, FBI

DATE: May 25, 1951

FROM : SAC, Denver

SUBJECT: SUGGESTION ARISING AT QUARTERLY  
CONFERENCE

During the Quarterly Agents Conference held in the office on 5/16/51 a discussion was had of the Detcom Program, during which time the possibility of numerous SI subjects fleeing and being the subject of search was brought up. The suggestion was made, first offered by SA [redacted] and concurred in by various others, that it likely will be worth our efforts to maintain information on license numbers on automobiles either owned or used by SI subjects, that these be kept posted on the SI cards. While it is realized this would entail considerable additional record keeping, nevertheless, if it does appear upon announcement of a national emergency any of these subjects would begin to flee or hide, this would provide information for the Bureau in locating them. The Bureau may wish to give further consideration to this suggestion.



## Office Memorandum • UNITED STATES GOVERNMENT

TO :

DATE: June 22, 1951

FROM :

SUBJECT: SECURITY INDEX CARDS  
SUGGESTION NO. 772 from the DENVER OFFICE

PURPOSE

To recommend that the suggestion from the Denver Office for posting automobile license numbers on Security Index Cards not be adopted.

DETAILS

Suggestion No. 772 submitted by the Denver Office, memorandum dated May 25, 1951, attached.

Briefly the suggestion recommends that the license numbers on automobiles either owned or used by Security Index subjects be posted on the respective Security Index cards to provide information to assist in locating the subject should they attempt to flee or hide at the time of a national emergency.

OBSERVATION


It is not believed that this suggestion should be adopted, as the Denver Office points out such a procedure would entail considerable additional record keeping. Such information to be of any value at all would have to be kept in a current status at all times and there appears to be very little reason why such information should be placed on Security Index Cards. The limited number of instances when such information will be needed on a moment's notice is far offset by the tremendous investigative burden that would be placed on the Field to keep this information current.

It would appear that information concerning the means of transportation of a Security Index subject should be logically placed in the case file along with other background information since if the subject cannot be located in an emergency the case file will have to be reviewed promptly in order to set out logical leads to locate the individual.

RECOMMENDATION

If you approve, this memorandum should be routed to the Training and Inspection Division to advise them that the Security Division recommends that the suggestion not be adopted. This matter is to be considered by the Joint Committee on June 30, 1951.

/



## Office Memorandum • UNITED STATES GOVERNMENT

TO : THE DIRECTOR

DATE: 7/2/51

FROM : JOINT COMMITTEE

SUBJECT: SUGGESTION #772  
 EMPLOYEE: SA  
 DELETED OPTION  
 MAINTAINING LICENSE NUMBERS  
 OF AUTOMOBILES OWNED OR OPERATED  
 BY SECURITY INDEX SUBJECTS

MEMBERS PRESENT: Messrs.

SUGGESTION:

Automobile license numbers be posted to Security Index cards as an identification and apprehension aid.

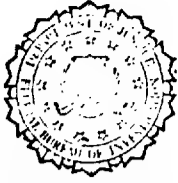
The Internal Security Section of the Security Division was opposed to the suggestion, pointing out it would entail considerable additional record keeping, not justified by the benefits to be received.

JOINT COMMITTEE CONSIDERATION:

The Joint Committee felt that the license number of the Security Index subject's car was just one of many things which could be placed on a Security Index card, but the intention is to keep the Security Index card simple; reduce bookkeeping; reduce extraneous work; and the inclusion of license numbers in the investigation of subjects would be helpful in locating vehicles.

The Joint Committee further pointed out information appearing on Security Index cards must be kept up to date and the more items placed on these cards, the greater the task of keeping them up to date.

The Joint Committee on 6/20/51, recommended unanimously unfavorably as to the suggestion for the plan outlined above.



In Reply, Please Refer to  
File No.

PERSONAL ATTENTION  
STRICTLY CONFIDENTIAL  
UNITED STATES DEPARTMENT OF JUSTICE

FEDERAL BUREAU OF INVESTIGATION

SAC LETTER NO. 73  
Series 1951

WASHINGTON 25, D. C.

July 24, 1951

MEMO FOR MR.

- (A) SECURITY INVESTIGATIONS OF INDIVIDUALS-SECURITY INDEX STANDARDS -- Your attention is directed to Title II, Section 109, (h) (3), of the Internal Security Act of 1950, which states that:

"In deciding the question of the existence of reasonable ground to believe a person probably will engage in or conspire with others to engage in espionage or sabotage, the Attorney General, any preliminary hearing officer, and the Board of Detention Review are authorized to consider evidence of ----- activity in espionage or sabotage operations of, or the holding at any time after January 1, 1949, of membership in, the Communist Party of the United States or any other organization or political party which seeks to overthrow or destroy by force and violence the Government of the United States or of any of its subdivisions and the substitution therefor of a totalitarian dictatorship controlled by a foreign government."

Standards for inclusion of individuals in the Security Index are now broadened to include persons holding at any time after January 1, 1949, membership in any organization or political party which seeks to overthrow or destroy by force and violence the Government of the United States or any of its political subdivisions and the substitution therefor of a totalitarian dictatorship controlled by a foreign government.

It is realized that many cases falling in this category probably have been opened in your office since receipt by you of copies of the Internal Security Act of 1950. However, effective

immediately, you should cause a check to be made of your office records for the purpose of opening cases on individuals who have been reported as having been members of the Communist Party or other basic Marxist and revolutionary organizations on or after January 1, 1949. All individuals falling in this category who are not now on the Security Index in your office should be afforded current investigation and should be considered for inclusion in the Security Index as soon as possible.

In order that you may open such cases where Security Index cards are not now in existence, it is suggested that you: (1) Review all individual security cases which have been opened in your office since January 1, 1949. (2) Review your file from January 1, 1949, to date. (3) Check your Communist index for the names of persons reported as members of such organizations subsequent to January 1, 1949. You should also include in your check any other files in your office which you believe may contain information pertinent to the above instructions.

It is not intended that the investigations you open as a result of these instructions include investigations of individuals who have been reported solely as having membership or activity in the organizations commonly known as front organizations between January 1, 1949, and the outbreak of hostilities in Korea in June 1950.

It is rather intended that the investigations opened as a result of these instructions be confined to individuals reported as members of the basic Marxist and revolutionary organizations such as the Communist Party, Socialist Workers Party, Independent Socialist League, Nationalist Party of Puerto Rico, etc.

These instructions do not supplant the instructions set forth in SAC Letter Number 48 (B), dated July 25, 1950, pertaining to individuals who, subsequent to the outbreak of hostilities in Korea, have continued to be active, participating members of the Communist Party or related groups and who actively espouse the line of those groups regardless of the individual's leadership in the Party, present employment or past activities. Standards for investigation of and inclusion in the Security Index of persons falling within this group remain the same.

The review of your files and the opening of cases on the individuals affected by these instructions must be completed immediately. The investigations of these individuals must be completed as soon as possible.

Henceforth, in keeping with the above instructions, when you currently receive information through your confidential sources or from individual complainants which allege membership in the Communist Party or other basic Marxist and revolutionary organizations on or after January 1, 1949, the individuals concerned should be investigated and a determination made as to whether they should be included in the Security Index.

7-24-51

SAC LETTER NO. 73

- 2 -

It is not desired that you open cases for investigation on the information currently received alleging subversive activities on the part of individuals prior to January 1, 1949, unless those allegations go beyond mere membership or association with the Communist Party or other basic Marxist and revolutionary organizations and include information such as involvement in espionage, special training in a subversive movement, membership in the Abraham Lincoln Brigade, training in the Armed Forces, Reserve Officer status, current employment in vital industry, or include other factors rendering the individuals as particularly dangerous. If such factors are present the subject should be investigated and considered for inclusion in the Security Index. During the above-requested review you should be alert for information of this nature already in your files pertaining to persons on whom you have not previously opened investigations.

In connection with the above, I desire to call your attention to allegations which are received in matters of this nature from persons who do not disclose their identities. Complaints received from anonymous individuals should not be disregarded. If the facts of the complaint are sufficiently specific and of sufficient weight to warrant investigation and the allegations place the subject within the categories referred to above wherein we would otherwise conduct investigation, investigation should be conducted just as it would be if the identity of the source were known to the Bureau.

You are to advise the Bureau by separate letter under the caption "Security Investigations of Individuals-Security Index Standards" when you have completed the review of your files requested herein. At that time you should inform the Bureau of the total number of cases which you have opened pursuant to these instructions.

*list*

739

Mr. Peyton Ford  
Deputy Attorney General

July 25, 1951

Director, FBI

CONFIDENTIAL

SECURITY INDEX LIST

- GENERAL

There is attached hereto a current list of the names of individuals maintained in the Security Index. This list is subdivided alphabetically under the field offices of this Bureau covering the residence of the individuals listed.

It is requested that this list be given utmost security.

Attachment

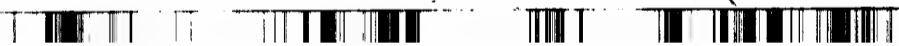
NOTE ON YELLOW ONLY:

Special Section-Espionage not furnished to Department.

*List Personnelly  
delivered to Col.  
N. M. ... - Dept.  
Old list obtained  
& destroyed 7-26-51*

RECEIVED RECORDS SECTION  
FBI  
JUL 24 3 14 PM '51

RECORDED - 71  
EX - 100  
JUL 28 1951  
13



740  
changed  
to  
56-10

*Office Memorandum* • UNITED STATES GOVERNMENT

TO : DIRECTOR, FBI  
FROM : *F* SAC, NORFOLK  
SUBJECT: SECURITY INDEX

DATE: July 24, 1951

Re SAC letter Number 100 dated December 28, 1950.

All security index cards in this office are  
up to date and addresses for all security index subjects  
have been checked within the last six months.



141 changed  
to  
9-19

[illegible]

742  
changed  
to  
15-17

STANDARD FORM NO. 64

*Office Memorandum* • UNITED STATES GOVERNMENT

TO : Director, FBI

DATE: July 27, 1951

FROM : SAC, Detroit

SUBJECT: SECURITY INDEX - VITAL FACILITIES

Re SAC Letter No. 20, Series 1951.

The last paragraph of Section A of referenced letter requested that the Bureau be advised when the last of these required reports had been submitted.

This is to advise that of the 47 reports required by referenced letter, 44 have been submitted. The remaining three are now being prepared.



743

list

SAC, Omaha

July 25, 1951

Director, FBI

PERSONAL AND CONFIDENTIAL  
 REGISTERED MAIL  
 AIR MAIL SPECIAL DELIVERY  
 RETURN RECEIPT REQUESTED

SECURITY INDEX - GENERAL

ReBulet dated December 29, 1950.

There is enclosed herewith a sealed package containing a new Security Index list of all subjects maintained in the general and Special Sections of the Security Index.

This package should be maintained in your office safe in accordance with instructions in referenced memorandum. This new list replaces the list in your possession. It is your personal responsibility to see that the old list is destroyed by burning.

The Bureau should be advised of your receipt of the attached list and the destruction of the old list.

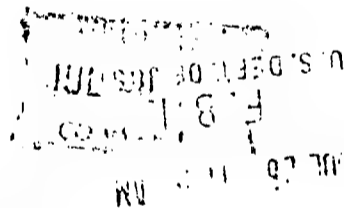
Enclosure

RECORDED - 63

JUL 27 1951

EX - 63

497500



15

RECEIVED  
 JUL 27 1951  
 DIVISION OF INVESTIGATION  
 NEW YORK  
 ARB



144 changed  
to  
41-11

STANDARD FORM NO.

Office Memorandum • UNITED STATES GOVERNMENT

TO : DIRECTOR, FBI

DATE: 7-26-51

FROM : SAC, RICHMOND

SUBJECT: SECURITY INDEX CARDS  
Up To Date Status

In compliance with instructions contained in SAC letter #100 dated 12-28-50, this is to advise as of this date all Security Index cards maintained in the Richmond Office are in an up to date status. In addition, the data appearing on these cards has been checked within the last six months period.

745

Office Memorandum • UNITED STATES GOVERNMENT

TO :

DATE: July 12, 1951

FROM :

SUBJECT:

CONFIDENTIAL - GENERAL

Reference is made to the request from Inspector to attempt to locate a public statement by the Director to the effect that the FBI had the Communists under surveillance and could arrest them on short notice.

The Director's testimony before Congressional committees for the fiscal years 1950, 1951 and 1952 has been reviewed with negative results. In addition, available material in the Bureau library and the Crime-Records Section for roughly the last 2½ years has also been reviewed without success.

It is not felt that anything can be found of public record containing a statement to this effect. It will be recalled, however, that after the Director's appearance before the Senate Appropriations Committee in the Spring some unnamed Senator leaked information to the press that the Bureau was prepared to pick up some 14,000 members of the Communist Party. It is my understanding that the Director did make such a statement off the record before the Senate Appropriations Committee and that he also used the same material when talking to the Governors who visited the Bureau on January 26, 1951.

It will be noted on page 20 of the attached material for the Director's testimony in connection with the 1951-1952 Supplemental Appropriation Requests the following is set forth:

"The Bureau has maintained close investigative coverage on 14,549 of the more important figures in the Communist Party and related potentially dangerous subversives.

"(a) - The 14,549 figure represents those listed for apprehension in the event of a National Emergency under the Bureau's Security Index Program."

The same figure, 14,549, appears on page 208 of the attached material prepared for the Director's use in connection with the regular Appropriations Request.

It should be noted that the Director, in his interview with the U. S. News & World Report, published March 30, 1951, (copy attached), stated that with 48,317 Communist Party members and only 5,200 agents, it was a physical impossibility to keep all of them under surveillance.

746  
changed  
to  
16-9

STANDARD FORM NO. 64

Office Memorandum • UNITED STATES GOVERNMENT

TO : Director, FBI

DATE: July 19, 1951

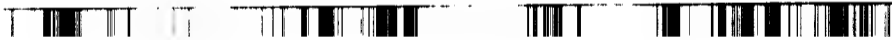
OHV FROM : SAC, El Paso

JC SUBJECT: SECURITY INDEX

CONFIDENTIAL

Re mylet July 9, 1951.

This is to advise that the residence address of  
has been verified and the Bureau appropriately  
advised.



STANDARD FORM NO. 64

*Office Memorandum* • UNITED STATES GOVERNMENT

TO :

DATE: July 20, 1951

FROM :

SUBJECT:

SECURITY INDEX -

PURPOSE

Index.

To advise you of the total cards in the Security

DETAILS

During the past week, 58 new cards were added to the Security Index and 8 cards were canceled, a net increase of 50 cards.

The Security Index count as of today is 16,422.

748  
changed  
to  
26-20

*Office Memorandum* • UNITED STATES GOVERNMENT

TO : Director, FBI  
FROM : SAC, Los Angeles  
SUBJECT: SECURITY INDEX

DATE: July 10, 1951

Reference SAC Letter Number 100, Series 1950, paragraph C, with respect to the necessity of maintaining information on the Security Index Cards in an up-to-date status and checking addresses of Security Index subjects at least once every six months.

This office has at the present time 2004 active Security Index Cards. The procedure presently followed in this office is to verify the information on approximately one-sixth of the Security Index Cards each month. The information on all Security Index Cards in this office has been checked within the past six months or is in the process of verification.

UNRECORDED  
7-18-51



In Reply, Please Refer to  
File No.

ATTENTION  
CONFIDENTIAL  
STATES DEPARTMENT OF JUSTICE  
FEDERAL BUREAU OF INVESTIGATION  
SAC LETTER NO. 70  
Series 1951

WASHINGTON 25, D. C.

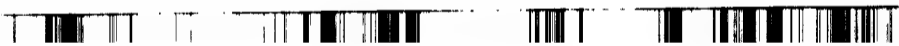
July 18, 1951

MEMO FOR MR.

RE: SECURITY INVESTIGATIONS OF  
INDIVIDUALS - PHOTOGRAPHS OF  
SECURITY INDEX SUBJECTS

You are reminded of the provisions of Section 87-C, pages 34 and 35 of the Manual of Instructions, which require that a photograph be placed on the reverse side of the original Security Index card maintained in the field office.

The Bureau recently had occasion to issue eight Identification Orders on subjects of security investigations and it was found that in some cases current reproducible photographs were not immediately available. While it is not desired that an investigation be maintained in a pending status merely for the purpose of obtaining a photograph, you are instructed to intensify your efforts and exhaust all logical leads in an attempt to obtain pictures during the course of your investigation. After a photograph has been obtained you should continue to be alert for the existence of more recent pictures which may become available.



141  
changed to  
8-12

STANDARD FORM NO. 64

*Office Memorandum* • UNITED STATES GOVERNMENT.

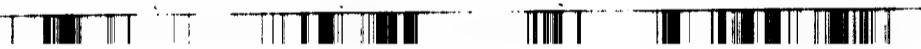
TO : Director, FBI  
FROM : SAC, Charlotte  
SUBJECT: SECURITY INDEX

DATE: July 12, 1951

CONFIDENTIAL

Re SAC Letter #100 dated December 28, 1950.

Please be advised that all security index subjects have been checked and are in up-to-date status. The addresses and employments have been checked within the past six months.



750  
changed  
to  
33-10

*Office Memorandum* • UNITED

GOVERNMENT

TO : Director, FBI  
FROM : SAC, New Orleans  
SUBJECT: SECURITY INDEX  
NEW ORLEANS DIVISION

DATE: July 19, 1951

STRICTLY CONFIDENTIAL

Re SAC Letter No. 100 dated December 28, 1950.

This is to advise that the home addresses and employment addresses of all Security Index subjects in the New Orleans Division were confirmed during February and March, 1951. In addition, all Security Index subjects were personally observed by an agent of this office to whom the individual case files were assigned for that purpose at that time.

75'  
changed  
to  
47-27

*See*  
SAC, San Francisco

July 13, 1951

Director, FBI

ALL THIS SPECIAL DELIVERY

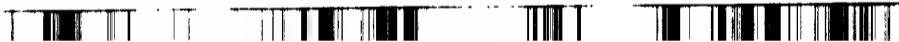
SECURITY INVESTIGATIONS OF INDIVIDUALS -  
PHOTOGRAPHS OF SUBJECTS INDEXED BY SUBJECTS  
SAC LETTER DATED 7-13-51

Your attention is directed to the above-captioned SAC  
Letter, a copy of which is enclosed.

You are requested to give this matter your immediate  
personal attention with reference to the photo in the file so  
that a copy of each photo and a typed letter after will reach the  
Bureau to the attention of Assistant Director <sup>no</sup>  
later than Thursday, July 27, 1951.

San Francisco should prepare the desired summaries on  
the following:

Los Angeles should prepare the desired summaries on the  
following:



*Office Memorandum* • UNITED STATES GOVERNMENT

TO : Director, FBI

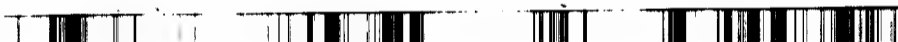
FROM : SAC, San Antonio

SUBJECT: SECURITY INDEX

DATE: 10.3.50

Re Section C of SAC Letter No. 100, Series 1950.

The Bureau is hereby advised that the residence and business addresses of all security index card subjects in the San Antonio Division are in an up to date status and are being checked every six months. Administrative ticklers have been set up on the files of all security index card cases for this purpose.



753  
changed  
to  
16-10

STANDARD FORM NO. 64

*Office Memorandum* • UNITED STATES GOVERNMENT

TO : Director, FBI

DATE: August 4, 1951

*OK* FROM : SAC, El Paso

SUBJECT: SECURITY INVESTIGATIONS OF  
INDIVIDUALS - SECURITY INDEX  
STANDARDS

CONFIDENTIAL

Re SAC Letter 73, Series 1951, dated July 24, 1951.

*initial*  
Please be advised that an appropriate review of the files of the El Paso Office has been made and as a result of this review three additional cases have been opened.

STANDARD FORM NO. 64

*Office Memorandum* • UNITED STATES GOVERNMENT

TO :

DATE: July 27, 1951

FROM :

SUBJECT: SECURITY INDEX

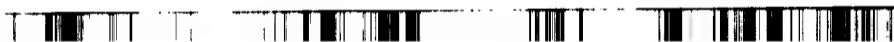
PURPOSE

To advise you of the total cards in the Security Index.

DETAILS

During the past week, 57 new cards were added to the Security Index and 8 cards were canceled, a net increase of 49 cards.

The Security Index count as of today is 16,471.



## Office Memorandum • UNITED STATES GOVERNMENT

TO :

DATE: May 24, 1951

FROM :

SUBJECT:

SECURITY INDEX  
GENERAL POLICY AND PROCEDURES

## PURPOSE:

To advise you the action taken concerning certain recommendations set forth in attached memorandum of Executives Conference May 11, 1951.

## DETAILS:

The Executives Conference on May 11, 1951, considered a number of problems relating to the Security Index and made certain recommendations as follows:

RECOMMENDATION NO. 2.

The Executives Conference unanimously approved that the Bureau go on record again with the Department requesting specifically that there be a review of the reports previously submitted to the Department in order to obtain the Department's approval for those names which the Bureau has already listed on the Security Index, a copy of which is furnished to the Department monthly.

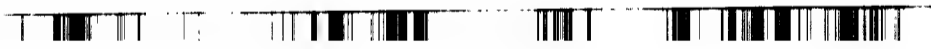
There is attached a letter to the Department in accordance with your recommendation.

RECOMMENDATION NO. 5.

The Executives Conference unanimously was of the opinion that the names of prominent individuals should be retained in the Security Index and that the Department should be requested to review the reports concerning these individuals for the purpose of indicating their approval.

The letter to the Department previously referred to covers this situation.

/



The Executives Conference in considering recommendation No. 2 suggested that just as soon as the Department approved a name being on the Security Index, the Security Index card on such subject would then be removed to a special section of the Security Index labelled "Approved by the Department." The Security Division is in full agreement with the recommendation of the Executives Conference; however, certain difficulties arise in the physical functioning of the Security Index, which are set forth hereinafter. The Security Index is arranged alphabetically and each time a separate section is set up it necessitates placing a dummy card containing the name of the individual and the designated special section in order that a name will not be missed when a search of the Security Index is made.

Unless this dummy card is prepared, it would be necessary to make two searches each time that a name is searched in the Index.

OBSERVATIONS:

In order to accomplish the purpose suggested by the Executives Conference, inquiry has been made of Mr. Statistical Section, and he has advised that an appropriate notation "Approved by the Department" can be placed on the Security Index card by the IBM machine, which is used to prepare the Security Index cards. He has also advised that by using this method it will be possible to furnish the number of individuals that have been approved by the Department and the names of the individuals that have been approved at any time this information is desired.

ACTION:

The attached letter will be sent to the Department if you approve.

If you agree to the observations made concerning the handling of the Security Index cards on those individuals which have been approved by the Department, the appropriate notation will be made on the Security Index card rather than removing them from the regular section of the Security Index.

756

## Office Memorandum • UNITED STATES GOVERNMENT

DATE: June 25, 1951

TO :

FROM :

SUBJECT:

SECURITY INDEX  
 SECURITY FLASH NOTICES - SUGGESTION No. 770  
 Bufile

PURPOSE

To recommend that the suggestion from the San Francisco Office on a procedure for changing Security Flash Notices be adopted.

DETAILS

Suggestion No. 770 was submitted by the San Francisco Office by memorandum dated May 22, 1951, attached.

Briefly the suggestion recommends that Form FD-128 be amended to include a notation that a Security Flash has been placed by the Office surrendering origin and that when the form is received at the Bureau it be routed to the Identification Division in order that their records can be changed to reflect the office currently having an interest and responsibility in the matter. San Francisco points out that this will eliminate the necessity of the office surrendering origin to write a separate memorandum to the Identification Division indicating the change in interest.

For your information, Form FD-128 is a form used in security cases to change the office of origin. It is used in all security cases whether or not the subject's name is carried in the Security Index. A copy of this form is attached. You will note that there are various items to be checked off by the office surrendering origin. This is done for the information of the new office of origin and the Bureau. Security Flash Notices are placed only in Security Index cases when it has been determined that the Security Index subject has positively been identified with a fingerprint record. The number of Security Flash Notices on file with the Identification Division is only a very small percentage of the entire Security Index because in many cases no fingerprint record is located.

756

OBSERVATION

*This suggestion has merit.*

Reasons in Support of Suggestion

1. By checking a line which can be added to Form FD-128 the office surrendering origin can notify the new office of origin that a Security Flash Notice is on file at the Identification Division thus eliminating the necessity of a file review by the new office of origin to determine that fact.
2. By having an item referring to a Security Flash Notice on Form FD-128, the Agent supervising the case at the office surrendering origin is put on notice to check to see if a Security Flash Notice is on file.
3. If information appears on the FD-128 it can be routed by the Security Index Desk to the Identification Division to change the interest on the Security Flash Notice thus eliminating the necessity of the office surrendering origin writing to the Identification Division by separate memoranda to have the change of interest noted on the Security Flash.

Although no actual record is kept as to the number of individual memoranda received by the Identification Division changing the office having the interest, at the most only two or three such memoranda are received each day from the entire Field. Nevertheless, any savings in personnel time should be considered providing it is not offset by other reasons. Of course, any such information appearing on the FD-128 must contain the FBI number identified with the subject so that the change can be expeditiously handled by the Identification Division

Reasons Against the Suggestion

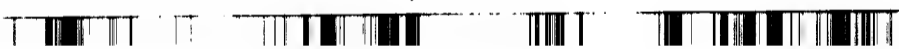
This change will not affect the Identification Division's operations in this matter. The only data appears on the form such as the name. It will require, however, that each FD-128 received by the Security Division changing the office of origin in the Security Index case will have to be reviewed at the Security Index Desk to determine if a change of the office should be routed to the Identification Division for appropriate action. This will entail a certain amount of additional work but it can be handled by clerical personnel. It is not believed that this additional work at the Security Index Desk will offset the three reasons in support of the suggestion.

RECOMMENDATION

It is recommended that the suggestion be adopted. At the present time there is approximately a six-month supply of Form FD-128 on hand at the Bureau and, of course, Field Offices have supplies of these forms on hand. Rather than changing the contents of this form by reprinting the form at this time, it is suggested that the Field be instructed to type on the form the necessary information in cases when a Security Flash Notice is on file until the present supply of this form is exhausted. At such time as it is necessary to reprint Form FD-128 the information regarding Security Flash Notices can be included on the form.

ACTION

If you approve, this memorandum should be routed to the Training and Inspection Division inasmuch as the suggestion is scheduled for consideration at the next meeting of the Joint Conference.



Office Memorandum • UNITED STATES GOVERNMENT

TO :  
FROM :  
SUBJECT:

DATE:

The captioned individual has been the subject of a security investigation by this office. The \_\_\_\_\_ Division has verified the permanent presence of the subject in its division as residing and working at the addresses listed below. The \_\_\_\_\_ Division is being considered the new office of origin.

Residence Address: \_\_\_\_\_

Business Address: \_\_\_\_\_

Check the following applicable statements:

- \_\_\_ This individual has been the subject of a Communist Index Card.
- \_\_\_ This individual is the subject of a Security Index Card.
- \_\_\_ (The Bureau is requested to make the appropriate changes in the Security Index at the Seat of Government. The \_\_\_\_\_ Division should affix the addresses reflected above and the appropriate case file number.)
- \_\_\_ This subject was tabbed for Detcom.
- \_\_\_ This subject was tabbed for Comsab.
- \_\_\_ This subject was carried as a Key Figure or Top Functionary.
- \_\_\_ Handwriting specimens have been furnished to the Bureau.
- \_\_\_ A photograph has been furnished to the Bureau.

The following pertinent items are being forwarded to the new office of origin with its copies of this letter:

- \_\_\_ Security Index Cards
- \_\_\_ Serials (specify)

R U C

cc: \_\_\_\_\_ Division (Enc.)



TO. :

FROM :

PURPOSE

## DETAILS

The Security Index count as of today is 16,547.

STANDARD FORM NO. 64

*Office Memorandum*

*Memorandum* • UNITED

GOVERNMENT.

TO : DIRECTOR, FBI

DATE: August 10, 1951

FROM : SAC, NEW YORK

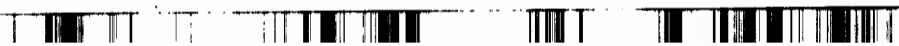
SUBJECT: JOINT WITH INVESTIGATIONS OF VIOLATIONS OF  
SECURITY LAWS - COUNTRIES

CONFIDENTIAL

Re SAC Letter #73, Serial 1031 dated 7-24-51.

This is to advise that all cases opened in this office since July 1, 1949 concerning Communists and like matters, as well as all cases, have been checked in accordance with re SAC letter.

As a result of this check, 17 cases are being re-opened for further investigation and subjects of these files will be considered for inclusion on the Security Index.



750A

# Office Memorandum • UNITED STATES GOVERNMENT

TO :

DATE: 5-10-51

FROM :

SUBJECT:

SECURITY INDEX - GENERAL POLICY AND PROCEDURES

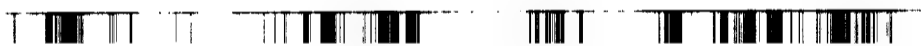
The Security Index Program has been reviewed, in accordance with your instructions. Conferences have been held with and supervisors of the Security Division. Suggestions and recommendations are set forth. The survey was conducted by Inspector

## SIZE AND ORGANIZATION OF INDEX

The Security Index contains approximately 15,390 names of which over 14,000 are Communists. At the Seat of Government, names are divided into the General Section and the Special Section. Cancelled cards are maintained in an Inactive Section on IBM Cards. In the Field, all names on the Security Index are maintained in an Alphabetical Section. A duplicate card on each subject is maintained in a Geographical Section, from which it is contemplated that the Field will make arrests. Cards duplicating those in the Special Section at the Bureau are likewise set aside in a Special Section in each office, as a sub-division of the Geographical Section, for special handling.

The 5x8 Index Cards contain the name, citizenship, organizational affiliation or nationalistic tendency, whether subject is tabbed for Datcom (top functionaries, key figures and others designated for priority arrest), or Comsab (subjects with the training or opportunity to commit sabotage), or Special Section, office of origin, sex, race, place and date of birth, whether key figure or top functionary, Bureau file number, vital facility code, occupation and employment address, residence, and serial number assigned to subject by Statistical Section. This information, although partly abbreviated, can be read by anyone with elementary knowledge of the Program. All of this information is typed on cards mechanically from IBM punched cards and all 5x8 cards are supplied to both the Field and the Security Division by the Statistical Section. New cards are prepared when a change is necessary. The information on the card is limited by space, as well as by time necessary to prepare IBM cards and run them back through the tabulator. It is necessary to prepare a minimum of 5 IBM cards for each subject at the present time, due to the limitation of the IBM machines which can handle only a limited number of letters or figures on each card. Even additional information on the index card entails additional work, which must be weighed against the value of the information.

/



New names are being added at the rate of approximately 100 weekly. List to 12 are removed weekly. Tabulating machines run new lists of all Security Index subjects monthly. A copy of each list is furnished the Department each month and the old list is placed for destruction. A copy of each list is also furnished the Office to safeguard against loss of the information in event of destruction of records in Washington. This list shows only the name, office of origin, sex, race and date of birth, due to the mechanical limitations of the tabulator upon which it is prepared. It also appears to have sufficient information for the Department. A list of espionage subjects carried in the Security Index is not furnished the Department for security reasons.

STANDARDS FOR PLACING NAMES IN THE SECURITY INDEX

In reply to an inquiry from Mr. Peyton Ford on 9-13-49, the Bureau advised on 9-16-49, that the basic qualification for inclusion of a name in the Security Index was that such individual was potentially dangerous or would be dangerous in event of an emergency. Two elements were considered in measuring dangerousness:

- (1) Membership affiliation or activity indicating sympathy with the principle tenets of the Communist Party or similar ideological groups and the Nationalist Party of Puerto Rico; and,
- (2) A showing of 1 or more of the following:
  - (a) Activity in the organization, promoting its aims and purposes;
  - (b) Training in the organization, indicating a knowledge of its ultimate aims and purposes;
  - (c) A position in a mass organization of some kind where his affiliation or sympathy as set forth in element (1) will determine the destiny of the mass organization;
  - (d) Employment or connection with an industry or facility vital to the national defense, health and welfare;
  - (e) Possessing a potential for committing espionage or sabotage.

The Department was advised that certain individuals listed in the Index had been removed from the Index, and that copies of reports of investigation of all individuals included in the Index have been furnished to the Bureau. The Department was advised that certain individuals listed in the Index are no longer listed in the Index.

From April 1945 to July 25, 1950, persons in alone in a subversive organization, without additional information in last dangerousness, was not sufficient either to require a security investigation or to support a recommendation for a Security Index Card. There are, therefore, thousands of Communist Party members, reported during this 5-year period, who have never been investigated from a Security standpoint. On 7-25-50, the Field was instructed to open investigations on individuals who were presently active, participating members of the Communist Party or of revolutionary groups or were affiliated with or espoused the line of the Party. This alone is now considered sufficient basis for placing an individual in the Index, since his convictions are such as to make him potentially dangerous during an election year. The Department has been advised of the broadcast instructions.

Recommendations for placing names in the Security Index originate in the field, although in practice, supervisors at the Seat of Government from time to time suggest to the field that a particular subject be considered for the Index or for appropriate recommendation made.

DEPARTMENT OF JUSTICE OFFICE OF THE ATTORNEY GENERAL, WASHINGTON, D.C. 20530

Copies of reports on all individuals, except espionage subjects, are sent to the Department. The review of these reports has been made by the Department. A plan for the review of 2,500 of these reports has been announced by the Department, to begin in the near future. Should an emergency arise in the meantime, the plan calls for the inclusion of the names in the Security Index on a mass warrant, authorizing their arrest. This would mean that the Department would have relied entirely upon the FBI both to gather and to pass upon the sufficiency of the evidence. This is contrary to the basic concept of American judicial procedure and is a departure from usual policy of the Bureau which requires that a representative of the Department, either in the Field or at Washington, shall have reviewed the facts before authorizing process. It means also that, without having been taken before a Judge or U. S. Commissioner, a subject may be imprisoned for a period of time without a hearing of any kind and solely upon the judgment of the FBI. Technically, the FBI would have the authorization of the Department, but practically the Department would not be familiar with the evidence in any but a few cases.

SUGGESTION "1"

That the Bureau go on record by requesting the Department to pass upon each name placed on the Security Index.

Advantages

1. By following this policy, the Bureau would not be open to an allegation of using Police State tactics.
2. The Department would serve as the sounding board for the evidence prior to its submission to an Administrative Board or Court, and this is the only outside agency open to the Bureau at this time.
3. In any investigation by Congressional committees, the Bureau would be in a stronger position if it could be pointed out that the Department had reviewed and passed upon the evidence in each case.
4. Upon coming for a legislative action to approve any extraordinary measures taken by the President at the request of the FBI, and in an emergency, it would be possible, in replying to the House of Representatives, to point out that the judicial process had been observed at least until the actual emergency. //

Disadvantages

1. The Bureau is in a better position to judge the value of the evidence on the dangerousness of an individual. Unless reviewing attorneys are well versed in Communist background and how the individual's Security is affected in their mind, many of the subjects' names may be removed from the index.
2. Evidence in many of the files is no longer current, and numerous requests would be received from the Department to bring the files up-to-date before the Department would pass on the information. This work the Bureau has attempted to postpone until all currently active members have been investigated.
3. When the Department declines to authorize the inclusion of a name in the Security Index, the Bureau will be faced with removing it, although still of the conviction that the subject is potentially dangerous. Additional investigation may be requested, which will require time.
4. The security of the country may be jeopardized as a result of the Department's decision to remove some names from the Security Index. The Bureau will undoubtedly be held responsible by the American public for any failure to pick up individuals later proved dangerous.
5. It will not be possible for the Department to complete a review on all subjects for a considerable period of time, during which the Bureau would, of course, continue to operate under the present instructions of the Department to pick up all individuals on the list furnished to the Department by the Bureau.

Conclusion

In spite of the disadvantages, it appears that on a long-range basis, and considering the various phases of the question, the sounder procedure would be to refer each name to the Department for consideration before including it in the Security Index.

RECOMMENDATION "1"

It is recommended that the Bureau request the Department to review the file on each subject whose name is included in the Security Index, with the exception of "known" subjects, and to expressly advise the Bureau concerning the retention of the name

STANDARD FOR THE INDEX

Generally, a subject's name is removed from the index on the recommendation of the field, when it appears that there is no longer warrant for inclusion. Affirmative reasons for removal are death, desertion, imprisonment for several years, elimination from the U. S. Armed Forces and defection, or identification of the subject. Mere lack of evidence of activity in recent years is not considered sufficient justification for removal. Each subject must be interviewed before his name may be removed from the index, unless a good reason exists for not doing so.

At the present time the Bureau does not advise the Department when a name has been removed from the index. This procedure is in accordance with the unanimous recommendation of the Executives Conference. Since the only list maintained by the Department is the current list furnished by the Bureau, specific advice has not been necessary. As the Department reviews our files and approves a name for the index, it is possible it may begin compiling its own Security Index list. It may then be necessary to advise the Department of any name removed.

SUGGESTION #2

That Departmental authority be obtained for each name removed.

Advantages

1. The Bureau would then be following the usual local procedure of having the Department, in fact, authorize dismissal of process. The entire responsibility would be on the Department.
2. No allegation of Police State tactics, bias or capriciousness could then be leveled at the Bureau for failure to pick up an individual formerly on the Index.
3. No discrepancies would then exist between the Bureau's list and any Departmental list, which might cause confusion and embarrassment.

Disadvantage

1. A number of the Bureau's informants, if disclosed, without sufficient reason for removal, other than cooperation, could not be removed.

Conclusion

By analogy to criminal cases, all names which have been placed on the Security Index with confidential authority, should likewise be removed only upon Departmental authority.

RECOMMENDATION #2

It is recommended that each name suggested for removal from the Security Index be furnished to the Department by the Bureau with a request that the Department advise whether the name should be removed from the Security Index.

INSTRUCTIONS OF THE DIRECTOR

You inquired as to why we don't believe you should be taken as to the individual's position in the

There are 230 roles in this section, 151; Espionage 62; Prominent Individuals 32; Pro-Tito Yugoslavs 11; Foreign Government Employees 27; United Nations Employees 10; Atomic Energy Program Employees 10; and U. S. Government Employees 11. Under present instructions, the field may not reach out to these individuals except upon specific authorization of the Bureau.

Copies of reports on all individuals in the Special Section, except Espionage subjects, have been sent to the Department, and the Department is aware of their inclusion in the Security Index. The Department has authorized the immediate arrest, upon the declaration of an emergency, of United Nations employees, Atomic Energy Program employees and U. S. Government employees. Arrest, however, is not contemplated by the Security Index for the reasons set forth under each category.

Espionage Subjects: Security of operations. Arrest and apprehension might jeopardize investigations under way at time emergency is declared. The reason is sound and should be made in procedure.

\*\*\*\*\*

Pro-Tito Yugoslavs: Status of these individuals can probably be determined only at the last minute by the policy of Yugoslavia or the conduct of the individual. Yugoslavia now appears to be anti-Russia, and nothing would be gained by picking up Yugoslavs on the basis of nationality alone.

\*\*\*\*\*

Foreign Government Employees: This category is subject to time to time, from time to time, and is subject to change based upon the relations existing between the United States and the United States at the time of the report. The State Department or other interested agencies should be consulted.

\*\*\*\*\*

This is a copy of the instructions of the Director of the Federal Bureau of Investigation.

United Nations Employees: *ALW*  
 For *ALW* to check this in, the *ALW* to be  
 of their apprehension.

feels the Bureau *ALW*  
 Assistant in *ALW* of the *ALW*  
 possible international problems.

#### Disadvantage

In order to be effective, notice *ALW*  
 sufficiently in advance to permit the *ALW*  
 into the matter and advise the Bureau. *ALW*  
 indefinite period, during which the subjects *ALW*  
 opportunity to do the damage the program *ALW* to know it.

#### RECOMMENDATION #4

That the Bureau direct the Field to *ALW*  
 at the time the general notice for other *ALW* is issued.

\*\*\*\*\*

Atomic Energy Program Employees: *ALW* feels we  
 should notify the Atomic Energy Commission prior to the apprehension  
 of AEC employees and that the Bureau should be in a position to  
 again review the files prior to apprehension.

#### Disadvantage

The delay might be costly, since investigation has in-  
 dicated these subjects will be a liability rather than an asset  
 during an emergency. The sooner they are tied up the better.

#### RECOMMENDATION #5

That the Bureau direct the Field to *ALW*  
 at the time the general notice is issued.

\*\*\*\*\*

U. S. Government Employees: *ALW* believes  
 should notify the *ALW* prior to apprehension,  
 and that the Bureau should be in a position to again review the  
 files prior to apprehension. *ALW*  
 records have been on Government *ALW*  
 index and that the Bureau would be *ALW* to the *ALW*  
 records.

*Changed  
 Sec 24 5-11-51  
 name*

*Changed  
 Sec 24 5-11-51  
 name*

Disadvantage.

A delay in the arrest of these people, however, be more dangerous than delaying the action on the part of the Government, such as they are potential, if not actual, in the future, expected to attempt as much damage as possible. The names still remain in the Security Index in the event of a protocol, the notification would serve no practical purpose and notification following arrest should serve to maintain normal relations with other agencies.

RECOMMENDATION "6"

That Government employees be picked up without delay following the general notice to the field.

\*\*\*\*\*

Prominent Individuals: This category apparently has afforded more difficulty than any other. The field was instructed in March of this year to prepare prosecutive-type summaries on each and to submit reports at least each 6 months thereafter.

SUGGESTION "3"

That the Department be requested specifically to review the reports on each so-called Prominent Individual, along with others being reviewed at this time.

Disadvantage

' points out that this move would show indecision on our part, whereas our position has been that we are better fitted to say who should be in the Index. As previously pointed out, however, the Bureau has already made the decision to include these names in the Index and the Department has been so advised.

Advantage

By calling the Department's attention to these names, we would be using the only agency available to test the evidence. If the facts will not pass this test, it is unlikely they will get up before an Administrative Board or Court and the names could be removed from the Index until more evidence is available.



REGISTRATION

[illegible]

100-443687-100

6/ It is recommended that the Special Section be placed in the Special Section in the field in order to facilitate the supervision of the work in the field.

750A

Summary

...all subjects, including those who are not yet in the Security Index, should be given the same treatment as those who are. This would call for an expansion of the work of the field offices, now, when every effort is being made to investigate new subjects for inclusion in the Security Index.

...this would call for an expansion of the work of the field offices, now, when every effort is being made to investigate new subjects for inclusion in the Security Index.

SUGGESTION "8"

As a long-term proposition, summaries should be prepared on all Security Index subjects.

Advantages

1. Review in the Field, at the Post of Government and in the Department would be facilitated.
2. Hearing Boards would be assured of having all pertinent evidence readily available.

Disadvantage

Time consumed in reviewing reports on subjects already included in the index can be more productive in new investigations.

RECOMMENDATION "9"

All Offices should be instructed to prepare summaries on all subjects presently under investigation who are to be recommended for inclusion in the Security Index.

RECOMMENDATION "10"

In the reports, summaries should be prepared on all Security Index subjects.

DETCOM INSTRUCTIONS

By no number SAC Letter of 11-1-58, SACs were instructed to revise all subjects in the Detcom Program, except for certain "A" and "B" subjects, and indicate definite assignments of duties in each subject's file. The number of new Agents have been sent to the field and new subjects added to the Security Index.

RECOMMENDATION "11"

That every SAC be instructed to review with all Agents the Detcom Program and bring up-to-date every assignment in connection with the Program.

RECOMMENDATION "12"

That Inspectors check into the accuracy of instruction on the Program during each inspection.

RECOMMENDATION "13"

That the Security Index be placed on the agenda of each Regional SAC Conference.

757

# Office Memorandum • UNITED STATES GOVERNMENT

TO : The Director

FROM : The Executives Conference

SUBJECT: SECURITY INDEX -  
GENERAL POLICY AND PROCEDURES

DATE: 5-11-51

The Executives Conference on May 11, 1951, consisting of Messrs.

considered suggestions arising as a result of a survey of policy and procedures in handling the Security Index files of the Bureau.

## BACKGROUND

There are over 15,300 names in the Security Index. At the Seat of Government there is a General Section and a Special Section. The Special Section is made up of cards on 230 individuals. There is attached a sample of a Security Index card and a sample alias card on blue.

In the Field, all names on the Security Index are maintained in an Alphabetical Section. A duplicate card is maintained in a Geographical Section, from which it is expected that the Field will make the arrests when the time comes. In the Field, there is a duplicate of the cards in the Special Section for special handling in keeping with Bureau instructions.

Approximately 100 new cards are added weekly. From 6 to 12 cards are removed weekly. The Department is furnished a list of the Security Index subjects (except subjects in Espionage cases for security reasons) each month, and as the new list is furnished, the old list is picked up.

In reply to an inquiry from the Department, the Bureau advised the Department on 9-16-49 as to the standards used by the Bureau in placing an individual's name in the Security Index. A word has been received as to whether these standards were agreed to or were unacceptable. The Bureau applies these standards to the individuals, decides what cases to open and investigate, and determines what names are to be placed in the Security Index. In the event of war, the Bureau would take the arrests, and the Bureau would place the individuals in a place of confinement. By virtue of the fact that the Bureau is the only agency that meets the standards for Security Index listing, and as the Bureau is in the only other agency involved, it is almost as if one agency were listing.

/

investigating, prosecuting, judging, arresting and placing in confinement. This places the Bureau in a very undesirable position as far as its own interests are concerned, and since the majority of those on the Security Index are American citizens, there is a great deal of danger to the Bureau's prestige involved.

In the event of a war and the arrest of those on the Security Index list, if the war should be reasonably short due to atomic weapons, we could soon thereafter expect everyone who had a grievance because they were picked up, as well as all their relatives and friends to raise a hue and cry and the Bureau would have to bear the entire brunt of the attack if the present status were continued. On the other hand, if there was a person believed by the Bureau to be dangerous who was not picked up because the Department had not approved the name being on the Security Index, the public would hold the Bureau at fault for not taking proper security measures.

The following recommendations were therefore made:

#### RECOMMENDATION "1"

Mr. Belmont recommended that a letter which he had prepared and read to the Conference be approved which calls upon the Department to express approval specifically of the Bureau's standards for placing individuals on the security list or if they did not approve to say so. Mr. Belmont is reporting this matter separately and the Conference unanimously approved.

#### RECOMMENDATION "2"

It was recommended that the Bureau go on record again with the Department requesting specifically that there be a review of the reports previously submitted to the Department in order to obtain the Department's approval for those names which the Bureau has already listed on the Security Index, a copy of which is furnished to the Department monthly.

Although it was felt that the Bureau could not afford to wait or delay its compilation of the Security Index for a decision by the Department, it was felt that just as soon as the Department had approved a name being on the list, the case on such subject would be moved to official action of the file labeled "Approved by the Department." It was recommended that the Bureau continue to place the name of individuals on the Security Index file, but it was realized that until the name the Department approved, the responsibility for the



inclusion shifts from the Bureau to the Department and it was hoped that eventually the Department would approve or practically all of the names on the list. In the event there was some dangerous individual whose name was not approved by the Department, and it was felt that the Bureau would continue to keep this name on a card (but deleted from the list furnished the Department), so that at the time the emergency comes, we can request legislative authority for dealing with that group not previously approved by the Department following its specific review of reports. It was pointed out that for each name approved by the Department, there is legal responsibility on the Bureau in connection with such arrests and detentions.

This recommendation was unanimously approved. — *OK. H.*

### RECOMMENDATION #3

*No action necessary until Dept. has approved A Security Index*

Since the Department has approved a name for the Security Index, before this name could be removed therefrom it was recommended that the approval of the Department be obtained.

Names are removed for several reasons, including death, disaffection and public disavowal, induction into the Armed Forces, imprisonment, and the development of some of these individuals as confidential informants and other reasons.

and were opposed as they felt that the Bureau was better able to judge the desirability of removing a name from the list; because the Bureau places the names on the list to start with and thus in applying the standards it is in position to remove the names when deemed logical; because before a name is removed, a memorandum is prepared showing the reasons therefor; and approval of at least the Division Chief must be obtained.

Messrs. recommended that Departmental approval be obtained in each instance as suggested prior to removal, except in the case of those developed into Bureau confidential informants. It is not believed that the names of informants should be furnished to the Department where they might be harassed, subpoenaed, or in turn furnished to the GNS for use. They further recommend that the names of such informants be removed from the list furnished to the Department but that a card be

retained on such informant for the purpose of furnishing and these cards put in a Special Section. It is to be noted that they will not be automatically picked up at the time of a card and to are made.

It is recommended that the suggestion be made that a name, approved by the Department for removal, without legitimate approval for removal, it is for all identical informants, an oral conference would be held with the person and trustworthy contact handling such matter to obtain authorization for the removal, following which a certificate would be prepared showing the oral authority for such removal. Otherwise, it would be obvious when the new list is furnished the Department that some name previously approved was no longer there and an explanation would have to be given. It is thus recommended that all names be approved by the Department before removal after the Department once has approved the name for inclusion in the Special Section.

I agree with

SPECIAL SECTION OF THE BUREAU

#### BACKGROUND

There are 230 names in this Section including: Subjects 62, Prominent Individuals 33, Pro-Rite Associates 10, Foreign Government Employees 27, United Nations Employees 34, Atomic Energy Program Employees 10 and U. S. Government Employees 2.

Under existing instructions, the field may not remove those individuals in the Special Section except upon Bureau authority.

Copies of reports on all Special Section subjects have been sent to the Department except the subjects of Espionage cases concerning whom reports have not been sent to the Department for security reasons. The Department has authorized the immediate arrest at the same time others in the Security Index List are arrested of United Nations employees, Atomic Energy Program employees, and U. S. Government employees whose names appear in the Special Section.

Espionage Subjects: In addition to operations, for mature apprehension might be required. In such cases, under way at time emergency is declared. The reason for this and no other should be made in procedure.



Pro-Tito Yugoslavs: Status of these individuals can probably be determined only at the last minute by the Yugoslav Government or the conduct of the individual. Yugoslav law appears to be anti-espionage, and nothing could be done to pick up Yugoslavs on the basis of nationality alone.

\* \* \* \* \*

Foreign Government Employees: Their status changes from time to time, from a diplomatic standpoint. The action taken may depend upon the relations existing between the employing government and the United States at the time of the emergency. Consultation with the State Department or clarification of status should precede arrests.

#### RECOMMENDATION "4"

The Executives Conference approved the above conclusions with reference to espionage subjects, Pro-Tito Yugoslavs and foreign government employees in the Special Section of the Security Index.

\* \* \* \* \*

United Nations Employees: Departmental authority now exists for immediate pickups of United Nations employees under the Freedom Program, although the State Department must be advised of their apprehension.

is of the opinion that the Bureau should advise the State Department in advance of the apprehensions of United Nations employees in order to avoid possible international complications. These United Nations employees do not have diplomatic status, which is the reason the Department authorizes their being picked up promptly without advance notice to the State Department. In order that the pickup program might be effective, those United Nations employees on the Security Index should especially be picked up promptly so that they could not give direction to a group of saboteurs or subversives prior to their apprehension.

favoring the suggestion that they be picked up promptly and the State Department notified as quickly as possible thereafter. If this suggestion is adopted, it is coincident with the pickup program, and no objection, at least at present, is anticipated. The Bureau will continue to confer with the State Department officials.

All other members of the Conference present were opposed to picking the Italian atomic employees until after the war. The Government had been advised. It was pointed out that on Tuesday night, a State Department representative called at the AEC and worked with the Bureau and there was no delay in the notification program. They pointed out the desirability of giving a notice in order to avoid diplomatic conflicts. *OK. H.*

\*\*\*\*\*

Atomic Energy Program Employees: These employees are listed in the Special Section primarily so that the AEC can be notified prior to the apprehension of employees of this organization. The majority of the Conference was of the opinion that since we were working so closely with the AEC and since the apprehension of one key man might seriously interfere with their plans in the production of Atomic Energy, that there would not be any appreciable delay, but as a matter of courtesy we should advise an appropriate official of AEC prior to the arrest of any AEC employee on the security list.

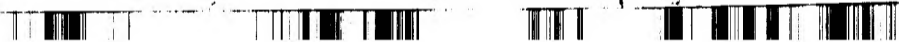
Messrs.

Favored this procedure. *Yes, H.*

... favored the prompt and immediate pickup especially of any AEC employee on the security list without any necessary preliminary of having to first notify someone at AEC. If during a working day, there would naturally be automatically a simultaneous notification with the arrest, but on a week end or at night, there should be no occasion for any delay in picking up these key potential saboteurs although courtesy would call for a reasonable prompt notification afterwards. Desired a notification simultaneous with the arrest.

\*\*\*\*\*

U. S. Government Employees: ... believe that U. S. Government employees on the security list should be picked up after notification of the AEC by the official of the agency by which they were employed. As a matter of course, to prevent contact from Cabinet officers and agency heads, and the fact that government employees directly involved under the Loyalty Program are still considered loyal citizens to be kept in mind. ... if Loyalty Program is kept in mind ...



recommended prior notification only of intelligence agency officials where employees of their agency are to be picked up.

It is favored picking up these individuals as quickly as possible, and the notification of the government agency, or the court, promptly thereafter. If they are to be picked up without notification of the government agency, we would be overruling the Loyalty Board just as well as prior to such notification. These are people who ought to be handled promptly because of their strategic location in the Government.

\* \* \* \* \*

Prominent Individuals: Due to expected publicity in the event of the arrest of prominent individuals, the field offices have been instructed to prepare prosecutive-type summaries on such individual in this part of the Special Section of the Security Index and to submit reports each 6 months thereafter.

It is advised that to require the Department to review the reports on these individuals prior to their being picked up would indicate indecision on the part of the Bureau, particularly since our position has been that we are better fitted to say what names should be in the Index. The names of these individuals at present are included on the list which is furnished to the Department monthly. Copies of reports have also been furnished the Department on the Prominent Individual group.

#### RECOMMENDATION #5

The Executives Conference unanimously agreed with the opinion that these names should continue on the list and as heretofore recommended, the Department should be requested to review the reports concerning these individuals for the purpose of indicating their approval.

#### RECOMMENDATION #6

It was unanimously recommended by the Executives Conference that the present procedure of maintaining a Special Section be continued in order to facilitate supervision of the Bureau; in order to enable the Bureau to notify the various government agencies and State Department as to Government employees, or United Nations employees or AEC employees who are picked up, and it was found more convenient to administer this file by maintaining this Special Section.

, ARTHUR J

NB COM DC CS KF PRO NEWY

WM 02/02/13 ALBANY, NEW YORK

ART, A GREEN,

J O TURN, JOHN T ARTHUR,

AF 31 MB 16

IN CHARGE OF THE FINISHED PARTS DIVISION

AB ALUMINUM CO, 42 EAST 32ND ST, NEW YORK, NEW YORK

RAMSEY PLACE, LONG ISLAND CITY, NEW YORK

12345 000

Sample Security Index Card

End

, ARTHUR J

Index Card

12345 000

*Office Memorandum* • UNITED STATES GOVERNMENT

TO :

DATE: July 6, 1951

FROM :

SUBJECT: SECURITY INVESTIGATIONS OF INDIVIDUALS-  
SECURITY INDEX STANDARDSPURPOSE:

To submit for approval the attached proposed SAC Letter instructing the field to open investigations on, and to consider for inclusion in the Security Index, individuals who have been members of the Communist Party or other basic Marxist and revolutionary organizations subsequent to January 1, 1949.

BACKGROUND:

Attached is your memorandum of June 26, 1951, to Mr. Ladd recommending that we instruct the field to open investigations where allegations have been received regarding membership of an individual in the Communist Party or any subversive group since January 1, 1949. This recommendation has been approved by the Director.

ACTION:

The proposed SAC Letter is attached.

Pursuant to recommendations of the Executives' Conference the attached SAC Letter, beginning with the fourth paragraph on page 3, contains instructions to the field regarding items 1, 2 and 4 as set forth on pages 5 and 6 of the attached Executives' Conference memorandum of June 30, 1951.

